

Galion City Board of Health
Galion City Health Department, 113 Harding Way East, Galion
Tuesday, April 9, 2019 5:00 pm
Regular Meeting



Present: Ms. Nadia Oehler, Interim President ProTempore Member; Ms. Kara Ault, Board Member; Ms. Brittany Craft, Board Member; Ms. Trish Factor, Health Commissioner; Ms. Emily Miller, Director of Nursing; Ms. Andrea Barnes, Director of Environmental Health

Guests: Mr. Brian Treisch, City of Galion Auditor

Absent: Mr. Tom O’Leary, President; Mr. Wade Cramer, Board; Ms. Zabrina Spillman, Board Member

1. Call to Order

Ms. Factor called the meeting to order at 4:58 pm.

2. Approval of Consent Agenda

Motion to approve the Consent Agenda for April 9, 2019 by: Ms. Ault Second by: Ms. Craft Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

Ms. Factor reminded BOH members of the upcoming Community Health Assessment meeting and encouraged their participation.

Items included in the consent agenda:

Board of Health Meeting Minutes (031219)

Health Commissioner Report (040919)

Nursing Report (March)

Environmental Report (March)

Quality Improvement Storyboard- EH Food Renewals

Legislative Reports/ Update- State Budget Bill

Public Health Accreditation Board (PHAB) Reports (040319)

Hepatitis A Outbreak Situation Report (040319)

3. Approval of Agenda

Motion to approve the Agenda for April 9, 2019 by: Ms. Ault Second by: Ms. Craft Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

4. Public Comment

N/A

5. Approval of Finance Reports/ Warrants

Motion to approve the March 2019 Finance Reports as presented by: Ms. Ault Second by: Ms. Craft Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

Motion carried.

8.2 **Contracts/ MOU's/ MOA's**

Space Utilization

Motion to allow the Health Commissioner, on behalf of the Galion City Board of Health, to enter into agreements with entities requesting utilization of space to provide services within the Galion City Health Department as presented by: Ms. Ault Second by: Ms. Craft Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

Mosquito Control Grant

Motion to allow the Health Commissioner, on behalf of the Galion City Board of Health, to enter into a Mosquito Control Grant agreement with the Ohio Environmental Protection Agency, pending Law Director approval, as presented by: Ms. Oehler Second by: Ms. Ault Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

The agreement is for the acceptance of the grant funding being awarded ~\$14,500. The contract has not yet been received, but it should be the standard EPA contract language that we have agreed to with prior grants; the Law Director will review.

Mosquito Surveillance

Motion to allow the Health Commissioner, on behalf of the Galion City Board of Health, to enter into a contract with an independent service contractor to provide mosquito surveillance services; and spend over \$5,000 as presented by: Ms. Oehler Second by: Ms. Ault Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

This will allow the staff to get started on the search for a contractor upon the finalization of the Mosquito Control Grant agreement and securing of funds.

8.3 **Plans**

Emergency Response Plan

Motion to approve the updated CCPH-GCHD Emergency Operations Plan (Base Plan) and allow the Health Commissioner to sign the promulgation letter for CCPH as presented by: Ms. Oehler Second by: Ms. Ault Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

Discussion regarding concerns with the format and security of the plan occurred. BOH members asked that Ms. Factor reach out to express the concerns to CCPH again, Ms. Factor stated she would do so again. BOH members present stated that once Ms. Factor was comfortable with the plan itself that they were comfortable with her signing the promulgation letter, and that the format of the security settings should continue to be addressed.

Mass Fatality Plan

Motion carried.

A copy of the invoice was presented.

Mosquito Surveillance Contractor

Motion to allow the Health Commissioner to expend \$5,262, per Resolution 2018-152, for the purpose of paying a Mosquito Surveillance Contractor as presented by: Ms. Ault Second by: Ms. Oehler Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

The contract template for the proposed Mosquito Surveillance Contractor was provided.

Refrigerator

Motion to allow the Health Commissioner to expend GCHD funds for the purchase of a refrigerator to advance a public purpose, to perform a function, and/or to exercise a power as presented by: Ms. Ault Second by: Ms. Craft Abstentions: N/A

A Roll Call Vote was taken.

Ault-Y Craft-Y Oehler-Y

Motion carried.

8.6 Other- Addition

Ms. Ault asked if the BOH would consider a motion to allow Ms. Factor to obtain outside employment with Abilities in Action; they are considering applying for a grant and would like to hire Ms. Factor as a consultant- contract. It was stated that if she was offered and accepted, that no work would be done on GCHD time or with GCHD resources. It was explained that per the GCHD Personnel Policies that outside employment must notify the Health Commissioner and steps be taken; since this is the health Commissioner, Ms. Ault as a BOH member is requesting the BOH approve this. If a formal offer or contract is entered, then notifications and steps would take place. There has only been one discussion regarding this potential employment, but Ms. Ault and Ms. Factor wanted to be as transparent as possible. BOH members present did not voice any concern with the proposal.

Motion to allow the Health Commissioner to seek outside employment with Abilities in Action as presented by: Ms. Oehler Second by: Ms. Craft Abstentions: Ms. Ault

A Roll Call Vote was taken.

Ault-Abstain Craft-Y Oehler-Y

Motion carried.

9. Executive Session

No executive session was held

10. Next Scheduled Board of Health Meeting

The next Board of Health meeting is set to take place on March 14, 2019 at 5:00pm at the Galion City Health Department. A list of 2019 BOH meeting dates was provided.

The next Police, Fire, Health Galion City Council Subcommittee meeting is scheduled for Wednesday, April 24, 2019.

Board members were reminded that the Community Health Assessment Rough Draft meeting was set for April

18, 2019 from 9-12:30 at the Galion Community Hospital.

12. Adjournment

Motion to adjourn was made at 6:42pm by: Ms. Craft Second by: Ms. Ault Abstentions: N/A

A Voice Vote was taken.

Motion carried.

Respectfully Submitted,



Trish Factor, Health Commissioner



Board of Health Approval Signature



Board of Health Approving Name and Title

