

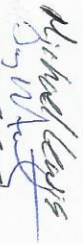







# TOYOTA MOTOR MANUFACTURING KENTUCKY

## TEAMEGO ENVIRONMENTAL & MAINTENANCE

### BODY WELD EXHAUST UNIT TEAM MEMBER TRAINING/CERTIFICATION SHEET

# 2020

<u>TEAM MEMBER NAME</u>	<u>CERTIFICATION DATE</u>	<u>TESTING RESULTS-PASS/FAIL</u>	<u>TEAM MEMBER SIGNATURE</u>	<u>SUPERVISOR INITIALS</u>
1/ DONNIE MERRILL	2/8/2020	PASS 100%		
2/ MICHAEL A. LEWIS	2/8/2020	PASS 100%		
3/ TONY MUNTZ	2/8/2020	PASS 100%		
4/ TYLER LEWIS	2/8/2020	PASS 100%		
5/ CHRIS LEWIS	2/8/2020	PASS 100%		
6/				
7/				
8/				
9/				
10/				

\*\*\* BY SIGNING THIS DOCUMENT TEAM MEMBER ACKNOWLEDGES THAT THE PROPER TRAINING AND LITERATURE HAS BEEN PROVIDED BY MANAGEMENT. INCLUDING UNDERSTANDING OF THE KEY POINTS INVOLVED WITH PREVENTIVE MAINTENANCE AND SERVICE OF THE WELD EXHAUSTER UNITS.

100%

## TEAMECO ENVIRONMENTAL LLC

859-588-669

TEAM MEMBER NAME: Tyler Lewis

DATE: 02-9-20

ANSWER EACH **DUST SERVICE** QUESTION BY PROVIDING THE BEST ANSWERS LETTER ON THE LINE PROVIDED BELOW:

1/ What is the first step that **MUST** be followed before dust maintenance can be performed on the exhaust system? C

- (A) open the access door.
- (B) drain the water from the wet tank.
- (C) disconnect power and apply proper lock out/tag out.
- (D) none of the above.

2/ What tool (S) are required to open doors for filter/water access? D

- (A) adjustable wrench.
- (B) pliers.
- (C) pry-bar.
- (D) flat head screw driver.

3/ After removal and servicing of the collected dust, which of the follow is the proper procedure for re-installing the dust pan assembly? A

- (A) push dust bin back in place, **ENGAGE** foot petal, verify seal has been made.
- (B) push dust bin back in place, **DIS-ENGAGE** foot petal, verify seal has been made.
- (C) push dust bin back in place making sure it is loose and free move around un-sealed.
- (D) none of the above.

4/ What is the result of a dust bin that has been re-installed without verifying proper seal has been made? C

- (A) the exhaust unit will now run more efficiently.
- (B) the exhaust unit will need to be serviced **LESS** often.
- (C) the exhaust unit will leak dust around the bin into the bottom of the hopper causing a possible fire hazard.
- (D) **ALL** of the above.

5/ Which dust removal PPE devise (s) are missing from the following list: kevlar sleeves, safety glasses, hard hat, ear plugs, steel toed shoes? A, B

- (A) cut resistant gloves.
- (B) dust mask.
- (C) cover all.
- (D) back brace.

6/ How often should dust be removed from the exhaust unit? B

- (A) once per month.
- (B) once per week.
- (C) only when someone requests service.
- (D) only when you see dust on the floor.

7/ It is required that accumulated dust be removed from the inside side walls and doors? A

- (A) true.
- (B) false.

8/ What is the proper way to remove dust from bottom of the exhaust hopper under the dust bin ? C

- (A) use a broom and a dust pan.
- (B) use a air blow gun.
- (C) use a grounded vacuum with approved collection bag.
- (D) use a un-grounded vacuum with no collection bag.

9/ What is the proper symbol to put in the weekly check box upon completion of dust service ? A

- (A) an O.
- (B) an X.
- (C) just leave it blank.

10/ If additional maintenance or filter changes are performed, where are these task (s) to be recorded ? D

- (A) on a post-it note stuck to the unit.
- (B) there is no need to record the task.
- (C) on the bottom of the check-sheet.
- (D) on the ABNORMALITY SHEET printed on back-side of check-sheet.

11/ What is the **LAST** procedure to be performed upon completion of weekly dust service? B

- (A) mark the check-sheet.
- (B) remove lock out/tag out and power up machine.
- (C) engage the dust bin.
- (D) none of the above.

ANSWER EACH **WATER SERVICE** QUESTION BY PROVIDING THE BEST ANSWERS LETTER ON THE LINE PROVIDED BELOW:

12/ What is the first step that **MUST** be followed before water maintenance can be performed on the exhaust system ? E

- (A) be sure the unit is powered on and still running.
- (B) open the access door.
- (C) drain the water onto the floor.
- (D) scrape the build-up from the side walls.
- (E) none of the above.

13/ How often should the exhaust unit water be drained and the tank cleaned ? C

- (A) once per shift.
- (B) once per month.
- (C) every other week.
- (D) only when you think its dirty.

14/ Where is the most efficient spot to remove the water from the exhaust unit ? A

- (A) from the water access door opening.
- (B) from the drain assembly at the bottom of the unit.
- (C) from the filter bay with a long hose.
- (D) there is no need to drain the water.



15/ Where in the water bin can you expect to see the most build-up of sludge ? B

- (A) on the duct pipe.
- (B) directly UNDER the duct pipe and in the bin corners.
- (C) on the inside of the access door.
- (D) there is no sludge associated with our processes.

16/ How do you remove accumulated sludge from bottom of the tank when found ? C

- (A) with your hands
- (B) with paper towels and spray cleaner.
- (C) flushing with supply water while maintaining vac suction.
- (D) all of the above.

17/ It is necessary to clean the water sight tube when the water is being serviced ? A

- (A) true.
- (B) false.
- (C) there is no sight tube.

18/ How do you know when the water has been filled back to the proper level after servicing? D

- (A) by measuring how many gallons have been added.
- (B) by visually looking at the water level inside the unit.
- (C) there is no need to refill the water bin after service.
- (D) by verifying that the prox switch has been made (orange) at the sight tube.

19/ Why is it necessary to scrape/remove built up sludge on the side walls of the water bin ? A

- (A) do to the possibility of a spark bouncing and then entering the filter house.
- (B) because the training manual says so.
- (C) because it will affect filter life.
- (D) none of the above.
- (E) all othe above.

20/ What is the WORST possible scenerario that can result from lack of service or lack of PROPER service ? D

- (A) pre-mature filter failure.
- (B) abnormal wear on collector parts.
- (C) added down time for cleaning.
- (D) FILTER FIRE !

21/ What is the most important factor of exhaust unit service and repairs ? C

- (A) making sure the unit runs.
- (B) making sure I clean up my mess.
- (C) insuring my own, as well as my fellow team members work SAFELY.
- (D) getting done as fast as I can.

100%

## TEAMECO ENVIRONMENTAL LLC

859-588-669

TEAM MEMBER NAME: Tony Murtz  
DATE: 02/08/20

ANSWER EACH DUST SERVICE QUESTION BY PROVIDING THE BEST ANSWERS LETTER ON THE LINE PROVIDED BELOW:

1/ What is the first step that **MUST** be followed before dust maintenance can be performed on the exhaust system? C

- (A) open the access door.
- (B) drain the water from the wet tank.
- (C) disconnect power and apply proper lock out/tag out.
- (D) none of the above.

2/ What tool (S) are required to open doors for filter/water access? D

- (A) adjustable wrench.
- (B) pliers.
- (C) pry-bar.
- (D) flat head screw driver.

3/ After removal and servicing of the collected dust, which of the follow is the proper procedure for re-installing the dust pan assembly? A

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- (B) push dust bin back in place, DIS-ENGAGE foot petal, verify seal has been made.
- (C) push dust bin back in place making sure it is loose and free move around un-sealed.
- (D) none of the above.

4/ What is the result of a dust bin that has been re-installed without verifying proper seal has been made? C

- (A) the exhaust unit will now run more efficiently.
- (B) the exhaust unit will need to be serviced LESS often.
- (C) the exhaust unit will leak dust around the bin into the bottom of the hopper causing a possible fire hazard.
- (D) ALL of the above.

5/ Which dust removal PPE devise (s) are missing from the following list: kevlar sleeves, safety glasses, hard hat, ear plugs, steel toed shoes? A, B

- (A) cut resistant gloves.
- (B) dust mask.
- (C) cover all.
- (D) back brace.

6/ How often should dust be removed from the exhaust unit? B

- (A) once per month.
- (B) once per week.
- (C) only when someone requests service.
- (D) only when you see dust on the floor.

7/ It is required that accumulated dust be removed from the inside side walls and doors? A

- (A) true.
- (B) false.

8/ What is the proper way to remove dust from bottom of the exhaust hopper under the dust bin ? C

- (A) use a broom and a dust pan.
- (B) use a air blow gun.
- (C) use a grounded vacuum with approved collection bag.
- (D) use a un-grounded vacuum with no collection bag.

9/ What is the proper symbol to put in the weekly check box upon completion of dust service ? A

- (A) an O.
- (B) an X.
- (C) just leave it blank.

10/ If additional maintenance or filter changes are performed, where are these task (s) to be recorded ? D

- (A) on a post-it note stuck to the unit.
- (B) there is no need to record the task.
- (C) on the bottom of the check-sheet.
- (D) on the ABNORMALITY SHEET printed on back-side of check-sheet.

11/ What is the **LAST** procedure to be performed upon completion of weekly dust service? B

- (A) mark the check-sheet.
- (B) remove lock out/tag out and power up machine.
- (C) engage the dust bin.
- (D) none of the above.

ANSWER EACH **WATER SERVICE** QUESTION BY PROVIDING THE BEST ANSWERS LETTER ON THE LINE PROVIDED BELOW:

12/ What is the first step that **MUST** be followed before water maintenance can be performed on the exhaust system ? E

- (A) be sure the unit is powered on and still running.
- (B) open the access door.
- (C) drain the water onto the floor.
- (D) scrape the build-up from the side walls.
- (E) none of the above.

13/ How often should the exhaust unit water be drained and the tank cleaned ? C

- (A) once per shift.
- (B) once per month.
- (C) every other week.
- (D) only when you think its dirty.

14/ Where is the most efficient spot to remove the water from the exhaust unit ? A

- (A) from the water access door opening.
- (B) from the drain assembly at the bottom of the unit.
- (C) from the filter bay with a long hose.
- (D) there is no need to drain the water.



15/ Where in the water bin can you expect to see the most build-up of sludge ? B

- (A) on the duct pipe.
- (B) directly UNDER the duct pipe and in the bin corners.
- (C) on the inside of the access door.
- (D) there is no sludge associated with our processes.

16/ How do you remove accumulated sludge from bottom of the tank when found ? C

- (A) with your hands
- (B) with paper towels and spray cleaner.
- (C) flushing with supply water while maintaining vac suction.
- (D) all of the above.

17/ It is necessary to clean the water sight tube when the water is being serviced ? A

- (A) true.
- (B) false.
- (C) there is no sight tube.

18/ How do you know when the water has been filled back to the proper level after servicing? D

- (A) by measuring how many gallons have been added.
- (B) by visually looking at the water level inside the unit.
- (C) there is no need to refill the water bin after service.
- (D) by verifying that the prox switch has been made (orange) at the sight tube.

19/ Why is it necessary to scrape/remove built up sludge on the side walls of the water bin ? A

- (A) do to the possibility of a spark bouncing and then entering the filter house.
- (B) because the training manual says so.
- (C) because it will affect filter life.
- (D) none of the above.
- (E) all othe above.

20/ What is the WORST possible scenerario that can result from lack of service or lack of PROPER service ? D

- (A) pre-mature filter failure.
- (B) abnormal wear on collector parts.
- (C) added down time for cleaning.
- (D) FILTER FIRE !

21/ What is the most important factor of exhaust unit service and repairs ? C

- (A) making sure the unit runs.
- (B) making sure I clean up my mess.
- (C) insuring my own, as well as my fellow team members work SAFELY .
- (D) getting done as fast as I can.

100%

## TEAMECO ENVIRONMENTAL LLC

859-588-669

TEAM MEMBER NAME:

Chris Lewis

DATE: 2/8/20

ANSWER EACH DUST SERVICE QUESTION BY PROVIDING THE BEST ANSWERS LETTER ON THE LINE PROVIDED BELOW:

1/ What is the first step that **MUST** be followed before dust maintenance can be performed on the exhaust system? C

- (A) open the access door.
- (B) drain the water from the wet tank.
- (C) disconnect power and apply proper lock out/tag out.
- (D) none of the above.

2/ What tool (S) are required to open doors for filter/water access? D

- (A) adjustable wrench.
- (B) pliers.
- (C) pry-bar.
- (D) flat head screw driver.

3/ After removal and servicing of the collected dust, which of the follow is the proper procedure for re-installing the dust pan assembly? A

- (A) push dust bin back in place, ENGAGE foot petal, verify seal has been made.
- (B) push dust bin back in place, DIS-ENGAGE foot petal, verify seal has been made.
- (C) push dust bin back in place making sure it is loose and free move around un-sealed.
- (D) none of the above.

4/ What is the result of a dust bin that has been re-installed without verifying proper seal has been made? C

- (A) the exhaust unit will now run more efficiently.
- (B) the exhaust unit will need to be serviced LESS often.
- (C) the exhaust unit will leak dust around the bin into the bottom of the hopper causing a possible fire hazard.
- (D) ALL of the above.

5/ Which dust removal PPE devise (s) are missing from the following list: kevlar sleeves, safety glasses, hard hat, ear plugs, steel toed shoes? A-B

- (A) cut resistant gloves.
- (B) dust mask.
- (C) cover all.
- (D) back brace.

6/ How often should dust be removed from the exhaust unit? B

- (A) once per month.
- (B) once per week.
- (C) only when someone requests service.
- (D) only when you see dust on the floor.

7/ It is required that accumulated dust be removed from the inside side walls and doors? A

- (A) true.
- (B) false.



8/ What is the proper way to remove dust from bottom of the exhaust hopper under the dust bin ? C

- (A) use a broom and a dust pan.
- (B) use a air blow gun.
- (C) use a grounded vacuum with approved collection bag.
- (D) use a un-grounded vacuum with no collection bag.

9/ What is the proper symbol to put in the weekly check box upon completion of dust service ? A

- (A) an O.
- (B) an X.
- (C) just leave it blank.

10/ If additional maintenance or filter changes are performed, where are these task (s) to be recorded ? D

- (A) on a post-it note stuck to the unit.
- (B) there is no need to record the task.
- (C) on the bottom of the check-sheet.
- (D) on the ABNORMALITY SHEET printed on back-side of check-sheet.

11/ What is the **LAST** procedure to be performed upon completion of weekly dust service? B

- (A) mark the check-sheet.
- (B) remove lock out/tag out and power up machine.
- (C) engage the dust bin.
- (D) none of the above.

ANSWER EACH WATER SERVICE QUESTION BY PROVIDING THE BEST ANSWERS LETTER ON THE LINE PROVIDED BELOW:

12/ What is the first step that **MUST** be followed before water maintenance can be performed on the exhaust system ? E

- (A) be sure the unit is powered on and still running.
- (B) open the access door.
- (C) drain the water onto the floor.
- (D) scrape the build-up from the side walls.
- (E) none of the above.

13/ How often should the exhaust unit water be drained and the tank cleaned ? C

- (A) once per shift.
- (B) once per month.
- (C) every other week.
- (D) only when you think its dirty.

14/ Where is the most efficient spot to remove the water from the exhaust unit ? A

- (A) from the water access door opening.
- (B) from the drain assembly at the bottom of the unit.
- (C) from the filter bay with a long hose.
- (D) there is no need to drain the water.

15/ Where in the water bin can you expect to see the most build-up of sludge ? B

- (A) on the duct pipe.
- (B) directly UNDER the duct pipe and in the bin corners.
- (C) on the inside of the access door.
- (D) there is no sludge associated with our processes.

16/ How do you remove accumulated sludge from bottom of the tank when found ? C

- (A) with your hands
- (B) with paper towels and spray cleaner.
- (C) flushing with supply water while maintaining vac suction.
- (D) all of the above.

17/ It is necessary to clean the water sight tube when the water is being serviced ? A

- (A) true.
- (B) false.
- (C) there is no sight tube.

18/ How do you know when the water has been filled back to the proper level after servicing? D

- (A) by measuring how many gallons have been added.
- (B) by visually looking at the water level inside the unit.
- (C) there is no need to refill the water bin after service.
- (D) by verifying that the prox switch has been made (orange) at the sight tube.

19/ Why is it necessary to scrape/remove built up sludge on the side walls of the water bin ? A

- (A) do to the possibility of a spark bouncing and then entering the filter house.
- (B) because the training manual says so.
- (C) because it will affect filter life.
- (D) none of the above.
- (E) all othe above.

20/ What is the WORST possible scenerario that can result from lack of service or lack of PROPER service ? D

- (A) pre-mature filter failure.
- (B) abnormal wear on collector parts.
- (C) added down time for cleaning.
- (D) FILTER FIRE !

21/ What is the most important factor of exhaust unit service and repairs ? C

- (A) making sure the unit runs.
- (B) making sure I clean up my mess.
- (C) insuring my own, as well as my fellow team members work SAFELY.
- (D) getting done as fast as I can.

100%

## TEAMECO ENVIRONMENTAL LLC

859-588-669

TEAM MEMBER NAME: James Merrill  
DATE:

ANSWER EACH **DUST SERVICE** QUESTION BY PROVIDING THE BEST ANSWERS LETTER ON THE LINE PROVIDED BELOW:

1/ What is the first step that **MUST** be followed before dust maintenance can be performed on the exhaust system? C

- (A) open the access door.
- (B) drain the water from the wet tank.
- (C) disconnect power and apply proper lock out/tag out.
- (D) none of the above.

2/ What tool (S) are required to open doors for filter/water access? D

- (A) adjustable wrench.
- (B) pliers.
- (C) pry-bar.
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3/ After removal and servicing of the collected dust, which of the follow is the proper procedure for re-installing the dust pan assembly? A

- (A) push dust bin back in place, ENGAGE foot petal, verify seal has been made.
- (B) push dust bin back in place, DIS-ENGAGE foot petal, verify seal has been made.
- (C) push dust bin back in place making sure it is loose and free move around un-sealed.
- (D) none of the above.

4/ What is the result of a dust bin that has been re-installed without verifying proper seal has been made? C

- (A) the exhaust unit will now run more efficiently.
- (B) the exhaust unit will need to be serviced LESS often.
- (C) the exhaust unit will leak dust around the bin into the bottom of the hopper causing a possible fire hazard.
- (D) ALL of the above.

5/ Which dust removal PPE devise (s) are missing from the following list: kevlar sleeves, safety glasses, hard hat, ear plugs, steel toed shoes? AB

- (A) cut resistant gloves.
- (B) dust mask.
- (C) cover all.
- (D) back brace.

6/ How often should dust be removed from the exhaust unit? B

- (A) once per month.
- (B) once per week.
- (C) only when someone requests service.
- (D) only when you see dust on the floor.

7/ It is required that accumulated dust be removed from the inside side walls and doors? A

- (A) true.
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8/ What is the proper way to remove dust from bottom of the exhaust hopper under the dust bin ? C

- (A) use a broom and a dust pan.
- (B) use a air blow gun.
- (C) use a grounded vacuum with approved collection bag.
- (D) use a un-grounded vacuum with no collection bag.

9/ What is the proper symbol to put in the weekly check box upon completion of dust service ? A

- (A) an O.
- (B) an X.
- (C) just leave it blank.

10/ If additional maintenance or filter changes are performed, where are these task (s) to be recorded ? D

- (A) on a post-it note stuck to the unit.
- (B) there is no need to record the task.
- (C) on the bottom of the check-sheet.
- (D) on the ABNORMALITY SHEET printed on back-side of check-sheet.

11/ What is the LAST procedure to be performed upon completion of weekly dust service? B

- (A) mark the check-sheet.
- (B) remove lock out/tag out and power up machine.
- (C) engage the dust bin.
- (D) none of the above.

ANSWER EACH **WATER SERVICE** QUESTION BY PROVIDING THE BEST ANSWERS LETTER ON THE LINE PROVIDED BELOW:

12/ What is the first step that **MUST** be followed before water maintenance can be performed on the exhaust system ? E

- (A) be sure the unit is powered on and still running.
- (B) open the access door.
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- (D) scrape the build-up from the side walls.
- (E) none of the above.

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19/ Why is it necessary to scrape/remove built up sludge on the side walls of the water bin ? D

- (A) do to the possibility of a spark bouncing and then entering the filter house.
- (B) because the training manual says so.
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20/ What is the WORST possible scenerario that can result from lack of service or lack of PROPER service ? D

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# TEAMECO ENVIRONMENTAL LLC

859-588-669

100%

TEAM MEMBER NAME: Michael Lewis  
DATE: 02/08/2020

ANSWER EACH DUST SERVICE QUESTION BY PROVIDING THE BEST ANSWERS LETTER ON THE LINE PROVIDED BELOW:

1/ What is the first step that **MUST** be followed before dust maintenance can be performed on the exhaust system? C

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- (B) the exhaust unit will need to be serviced LESS often.
- ☒ (C) the exhaust unit will leak dust around the bin into the bottom of the hopper causing a possible fire hazard.
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5/ Which dust removal PPE devise (s) are missing from the following list: kevlar sleeves, safety glasses, hard hat, ear plugs, steel toed shoes? A/B

- ☒ (A) cut resistant gloves.
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- (D) back brace.

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- ☒ (A) true.
- (B) false.



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- (A) use a broom and a dust pan.
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9/ What is the proper symbol to put in the weekly check box upon completion of dust service ? A

- (A) an O.
- (B) an X.
- (C) just leave it blank.

10/ If additional maintenance or filter changes are performed, where are these task (s) to be recorded ? D

- (A) on a post-it note stuck to the unit.
- (B) there is no need to record the task.
- (C) on the bottom of the check-sheet.
- (D) on the ABNORMALITY SHEET printed on back-side of check-sheet.

11/ What is the **LAST** procedure to be performed upon completion of weekly dust service? B

- (A) mark the check-sheet.
- (B) remove lock out/tag out and power up machine.
- (C) engage the dust bin.
- (D) none of the above.

ANSWER EACH **WATER SERVICE** QUESTION BY PROVIDING THE BEST ANSWERS LETTER ON THE LINE PROVIDED BELOW:

12/ What is the first step that **MUST** be followed before water maintenance can be performed on the exhaust system ? E

- (A) be sure the unit is powered on and still running.
- (B) open the access door.
- (C) drain the water onto the floor.
- (D) scrape the build-up from the side walls.
- (E) none of the above.

13/ How often should the exhaust unit water be drained and the tank cleaned ? C

- (A) once per shift.
- (B) once per month.
- (C) every other week.
- (D) only when you think its dirty.

14/ Where is the most efficient spot to remove the water from the exhaust unit ? A

- (A) from the water access door opening.
- (B) from the drain assembly at the bottom of the unit.
- (C) from the filter bay with a long hose.
- (D) there is no need to drain the water.

15/ Where in the water bin can you expect to see the most build-up of sludge ? B

- (A) on the duct pipe.
- (B) directly UNDER the duct pipe and in the bin corners.
- (C) on the inside of the access door.
- (D) there is no sludge associated with our processes.

16/ How do you remove accumulated sludge from bottom of the tank when found ? C

- (A) with your hands
- (B) with paper towels and spray cleaner.
- (C) flushing with supply water while maintaining vac suction.
- (D) all of the above.

17/ It is necessary to clean the water sight tube when the water is being serviced ? A

- (A) true.
- (B) false.
- (C) there is no sight tube.

18/ How do you know when the water has been filled back to the proper level after servicing? D

- (A) by measuring how many gallons have been added.
- (B) by visually looking at the water level inside the unit.
- (C) there is no need to refill the water bin after service.
- (D) by verifying that the prox switch has been made (orange) at the sight tube.

19/ Why is it necessary to scrape/remove built up sludge on the side walls of the water bin ? A

- (A) do to the possibility of a spark bouncing and then entering the filter house.
- (B) because the training manual says so.
- (C) because it will affect filter life.
- (D) none of the above.
- (E) all othe above.

20/ What is the WORST possible scenerario that can result from lack of service or lack of PROPER service ? D

- (A) pre-mature filter failure.
- (B) abnormal wear on collector parts.
- (C) added down time for cleaning.
- (D) FILTER FIRE !

21/ What is the most important factor of exhaust unit service and repairs ? C

- (A) making sure the unit runs.
- (B) making sure I clean up my mess.
- (C) insuring my own, as well as my fellow team members work SAFELY.
- (D) getting done as fast as I can.