



North Dakota Real Estate Commission
1120 College Dr Ste 204 Bismarck ND 58501
701.328.9737 www.realestatend.org

Email CE Certificate -- 2024

To: Alan Nguyen alan@internachi.org
From: Candie Robinson canrobinson@nd.gov
Date: September 28, 2022
Re: Course approval – 24-076, 24-077, 24-078

This email memo serves as the certificate/s of accreditation granted for the course/s listed below, including the presenter/s. No other certificate/s of accreditation will be issued for the course/s or course presenter/s.
All approved courses will be listed at <https://realestatend.org/licensees/education-2/approved-courses/>

	Name/s of course/s	Credits	Course #
1	Home Energy Score for Real Estate Professionals	2	24-076
2	Saving Home Energy for Real Estate Professionals	3	24-077
3	Home Energy Efficiency for Real Estate Professionals	4	24-078
4	Introduction to Home Inspectors for Real Estate Professionals	9	24-107

The course/s listed above is/are approved through November 15, 2024, providing the course/s continue to comply with North Dakota Administrative Rules 70-02-04-23 and comply with all other North Dakota real estate laws and rules.

For the CE cycle November 16, 2021 through November 15, 2022, active resident licensees must complete 9 hours of commission-approved continuing education to qualify for an active 2023 North Dakota real estate license. There are 2 mandatory topics and courses and both topics must be taken. The mandatory hours and topics are: **3 hours of respect, ethics, and professionalism** (with focus on agent-to-agent and agent-to-client); **3 hours of fair housing**; and the other 3 hours are elective. Please inform me if you believe any of your course/s address these topic/s and if you plan to offer those course/s during the next CE cycle as mandatory topic course/s.

For the CE cycle November 16, 2022 through November 15, 2023, active resident licensees must complete 12 hours of commission-approved continuing education to qualify for an active 2023 North Dakota real estate license. Mandatory topics have not been established at this time.

The CE rules as described here are accurate as of the date of this memo and until further notice. CE rules can change only after a formal rule change process which includes a comment period and a hearing. You will be notified in advance of any rules change.

Please issue certificates with the course number to licensees completing the course and submit to me a list of licensees receiving certificates for class completions and aggregate evaluation data. To receive a certificate and real estate continuing education credit, licensees must meet the attendance requirement in NDAC 70-02-04-21(1):

Continuing Education Certificate of Attendance

All schools, seminars, and workshops shall provide an individual certificate of attendance to each licensee upon completion of the educational program or training session under the following conditions:

1. No certificate of attendance shall be issued to a licensee who is absent for more than ten per cent of the classroom hours.

If you have any questions or comments, please contact me at 701.328.9749 or at ndrec@nd.gov. Thank you for offering this continuing education.