Agreement on Procedural Arrangements

Agreement has been reached by the representatives of the ten Nations on the following matters. Modifications may be made by agreement of the ten Nations.

1. **Nature of Meetings**

   All meetings will be private, except when agreed otherwise by the ten Nations.

2. **Time of Meetings**

   There will normally be one meeting per day at 10:30 a.m. Mondays through Fridays. If experience proves that this time creates difficulties for any Delegation the matter may be raised again for further discussion.

3. **Publicity and Communiqué**

   Publicity by or on behalf of the conference will be limited to the communiqué following each meeting. The draft communiqué will be prepared by the Chairman of the day and approved by the ten Nations. It will normally refer to the chairmanship of the meeting, any new documents tabled, agreements reached and the time of the next meeting. Delegations reserve the right to brief the press as regards their own positions.

4. **Languages and Records**

   The languages of the conference will be English, French and Russian and there will be simultaneous interpretation into each of these languages. The right is reserved for delegations to request consecutive interpretation, but wherever possible advance notice of the request should be given to the Secretariat. Verbatim records will be furnished in the three languages.

5. **Seating and Chairmanship**

   Delegations will be seated in accordance with the English alphabetical order and the chairmanship will rotate among the ten Delegations daily in accordance with the English alphabetical order.