



2018-2019 Course List

Abuse Prevention

Cyberbullying

Customer Service

A Welcoming Customer Culture

Handling Difficult Customers for Local Government

Driving

Defensive Driving Basics

Equipment Training

Dump Truck Safety

Excavation 102

Equipment Training: 1

Trenching and Excavation Safety

Excavation 101

Financial Management

An Introduction to Requests for Proposal

Finance 101 for Non-Financial Managers

Basic Math

Human Resources

Bullying in Schools - Changing Behaviors

Providing Effective Onboarding

Bullying in the Workplace

Recruiting Excellent Employees

Confidentiality and Professionalism for Schools

Retaining Talent

Cyberbullying

Running an Effective Board Meeting

Dealing With Angry Employees

Science of Employee Engagement

Discipline and Termination

Sexual Harassment Awareness for Managers

Diversity in the Workplace

Sexual Harassment in the Workplace

Employee Recognition

Shaping an Ethical Workplace Culture

Employee Retention

Supervisor Skills 101

Family and Medical Leave Act (FMLA)

Supervisor Skills 201

FMLA Training for Supervisors

The Aging Workforce: Leveraging the Talents of Mature Employees

Form I-9 and Employment Eligibility Verification

Understanding Child Neglect for Volunteers

Handling Angry Employees

Understanding Domestic Abuse for Volunteers

HR Recruitment and Selection Process

Understanding the Family and Medical Leave Act

Managing Risk in an Aging Workforce

Violence in the Workplace

Paraprofessional Roles & Responsibilities

Volunteers Working with Children and Adolescents

Parental Responsibility and Youth Sports

Workplace Bullying

Workplace Harassment

Information Technology

Cyber-security Threats to Public Entities

The Risks of Social Media in the Workplace

Leadership

Emotional Intelligence for Leaders

Leadership: 4

Ethical Behavior for Elected Officials

Leadership: 5

Leadership: 1

Leadership: 6

Leadership: 2

Leadership: 7

Leadership: 3

Leadership: 8

Leadership & Management

Ethical Behavior for Local Government

Legal	
Constitutional Policing	Legal: 2
Legal: 1	
Management	
Business Continuity	Meeting Management
Crisis Management	Parliamentary Procedure
Dealing with the Media	Performance Management
Developing Leadership	Press Conference and Briefing Basics
Disciplinary Action and Procedures	Training for Small Communities
Implicit Bias	Transition from Peer to Supervisor (Update)
Operations	
Crisis Management	
Productivity	
Developing Effective Communication Skills	Keeping Your Cool
Effective Presentation Basics	Leadership v. Management
Enhancing Work Relationships	Personal Professionalism
Generational Differences	
Responding to Emergencies	
Responding to Emergencies: 1	
Roadway & Highway	
Advanced Defensive Driving Techniques	Nighttime Work Zone Lighting
Defensive Driving Basics	Safe and Effective Work Zone Inspections
Guide to Temporary Traffic Control in Work Zones 101	Traffic Incident Management
Guide to Temporary Traffic Control in Work Zones 102	Work Zone Traffic Control 101
Inspection and Citation Guidance for Roadway and Highway Construction Work Zones	Work Zone Traffic Control 102
Safety & Environmental	
Absorbents and Spills	Hazmat First Responder Awareness Level 1
Back Injury Prevention	Ice Control for Managers and Decision Makers
Bloodborne Pathogens	Investigating Incidents for Local Government
Bloodborne Pathogens for First Responders	Kitchen Equipment Safety
Chainsaw Safety	Ladder Safety 101
Commercial Motor Vehicle Safety	Ladder Safety 201
Confined Spaces	Lawn Care Equipment Safety
Confined Spaces 101	Lockout/Tagout 101
Confined Spaces 102	Lockout/Tagout 102
Dealing with Cold Stress	Means of Egress
Dealing with Heat Stress	Personal Protective Equipment 101
Designing and Maintaining Safe Playgrounds	Personal Protective Equipment 102
Distracted Driving for Local Government	Power Tool Safety
Distracted Driving For Local Government (Low Stream)	Preventing Accidents in the Workplace
Electrical and Fire Safety	Preventing Slips, Trips & Falls
Emergency Preparation and Egress	Public Employee Safety in the Community
Equipment Safety	Respirators and Air Quality
Fall Protection	Respirators and Air Quality (Legacy)
Fall Protection (Update)	Snow and Ice Management
Fire Control - Structural Fires	The First 15 Minutes - Decision Making at Roadway Incidents
Fire Control - Wildfires and Non-Structural Fires	Understanding the MUTCD
Forklift Safety	Work Zone Safety for Local Governments
Global SDS and the Hazard Communication Standard - Local Government	
System Usage	
Creating Your Own Custom Courses	Using Your Online Training
Using the Admin System	

Terrorism

Terrorism: 1	Terrorism: 3
Terrorism: 2	

Transit Operations

Bus Operations: Operator Training	Transit Operations: Supervisor Training
Bus Safety: Distracted Driving	Work Zone Exposure Control Measures

Water & Wastewater

Decentralized Wastewater Systems	Stormwater Runoff Responsibilities 201
Drinking Water Distribution System Management	Wastewater Utility Operation & Maintenance
Drinking Water Standards	Water Agency Security
Sewer System Overview	Water Distribution Management
Storage Tank Management	Water Quality Standards
Stormwater Runoff Responsibilities 101	