University Athletic Association

SOCCER
CODE OF CONDUCT

Strive Together

The word "compete" comes from the Latin "competere," which means to "strive together." Over time, the culture of sport has adulterated the word to mean "you against me," when really it means "you with me."

> "The most valued asset a competitor can have is not a great coach, a loyal teammate, a first-rate facility, an innovative training regime. It is a competitor who is willing to leave everything in the competitive arena; who is willing to give no quarter; who will push their opponent to do the same without reservation. Only through this partnership and the respect that comes with it can a competitor reach the full potential necessary to become a true champion."

Across the UAA, we push each other inside and outside the competitive arena to be our best as we strive together to shape a more just and equitable society for each other and for our communities.

With this guiding philosophy in mind, competition takes on a whole new meaning for the UAA, specifically in the realm of diversity, equity, and inclusion. We are here to STRIVE TOGETHER to create a more just society within the bounds of our conference and beyond. As national leaders both inside and outside the competitive arena, it is imperative that we see ourselves as training partners — the idea that "I will bring my best because I know you will bring yours," should be prevalent in all that we do.

The STRIVE TOGETHER philosophy serves as a reminder that though we are opponents today, we are united in the effort to create a better world, and our student-athletes, coaches, administrators, and institutions should feel as if they are on the forefront of that fight each day WITH one another.

In this regard, the STRIVE TOGETHER approach to competition seeks to do three things:

- Encourage and facilitate meaningful actions within and across institutions to incorporate this philosophy into the culture of UAA competition and the athletic programs of our member institutions;
- Identify and support initiatives that provide education and leadership in all aspects of diversity, equity, and inclusion as articulated in the UAA Diversity Statement; and
- Celebrate and make visible these efforts using the full array of communication resources available through the UAA Office and our member institutions.

Statement on Sportsmanship

Each University Athletic Association member institution shall ensure that:

- The conduct before, during, and after competition of all those representing participating institutions exemplifies the highest traditions of intercollegiate athletics.
- Competition is conducted in a non-discriminatory manner that encourages enthusiastic support within the confines of good sportsmanship and fosters a positive attitude among spectators and participants in support of their teams.
- Coaches and student-athletes are encouraged to abide by the letter and spirit of the playing rules and to be gracious in both victory and defeat.

Expectation of Professional, Sportsmanlike Behavior and Bench Decorum

The following is an aspirational statement of expectations for all UAA coaches. It is intended to encourage professional, sportsmanlike behavior toward game officials and fellow competitors by all coaches, and in turn provide an appropriate model of behavior and decorum to be emulated by student-athletes, all other game personnel, and spectators.

1. All coaches are expected to
    a. Promote fair play and high standards of play among the coaching staff and team, adhering to both the rules and spirit of the sport.
    b. Show respect to others involved in the contest including officials and opposing players and coaches.
2. The head coach, as well as his/her staff and players, shall not attempt to intimidate an official or influence calls. Examples include:
    a. Screaming at officials when a foul or violation is committed.
    b. Asking officials to penalize another player or coach.
    c. Arguing judgment calls.
3. Coaches may respectfully, ask for clarification about a call/ruling or talk cordially to officials before, during, or after the contest. Only head coaches shall speak with officials. Unless the head coach is not present, assistant coaches are not to speak with officials regarding calls or rulings during the contest.
4. Coaches should never engage in or tolerate offensive, insulting, or abusive language or behavior by themselves, their staff, or players.
5. Coaches are expected to enforce high standards of bench decorum including respect for officials and opposing players. Players are encouraged to focus on supporting their own teammates and to refrain from taunting, heckling, seeking to intimidate, or otherwise insulting opposing players.

SECTION 1. Administrative Authority

Administrative authority shall be the Soccer Sport Committee chaired by a primary athletic administrator rotating in alphabetical order by institution. In the event the primary athletic administrator is unable to serve as chair of the committee, one of the other UAA Delegates from the host institution shall serve as chair.

Appointment of Representatives The primary athletic administrator of each institution shall appoint individuals as appropriate to represent the interests of that institution at meetings of the sport committee. In the case of men's and women's sport committees that meet jointly, an institution may choose to appoint one individual to represent the interests of both its men's and women's programs. If an institution sends a single representative to a joint sport committee meeting, it shall be assumed that the individual representing the institution is authorized to cast votes on behalf of both the institution's men's and women's programs.

Replacement of Committee Chair In the event the institution designated to chair a sport committee chooses not to designate its primary athletic administrator as its representative to that sport committee, another representative from that institution, who must be a member of the Athletic Administrators Committee or Delegates Committee, shall chair the sport committee in place of the primary athletic administrator.

Voting Lines The disposition of all issues considered jointly by sport committees meeting together shall be by joint vote of the committees. Results of all joint votes shall be reported by listing the voting tallies of the respective men's and women's committees as well as the voting tally of the joint committee.

Proxy Voting There shall be no proxy voting. In the event a representative from an institution leaves a meeting of the sport committee prior to its conclusion, the vote of that individual shall not be transferred to another individual from that institution nor to any individual from another institution.

Meeting Agendas and Submission of Proposed Changes to Site Policies & Procedures and Codes of Conduct

The chair of the Sport Committee shall solicit any proposed action items or changes to the Site Policies or Codes of Conduct in advance of the committee meeting. All proposed action items shall be submitted in writing to the chair of the Sport Committee or the UAA Commissioner on a timeline established by the committee chair. All proposed action items shall be submitted in "code of conduct" format using the actual text of the site policy or code of conduct and striking out any text to be deleted and underlining any text to be added. The chair of the committee shall ensure that all proposed action items are distributed to the members of the committee in writing.

Rubric for the Evaluation of Changes to Site Policies & Procedures and Codes of Conduct

The following questions should be evaluated when considering changes to sport codes of conduct as well as policies and procedures that affect the conduct of athletic competition within the UAA. They should be evaluated as a whole. No priority consideration is implied by the following order.

- How will this option or format affect the ability of student-athletes to achieve academic and athletic success while maintaining an appropriate balance when those endeavors become competing priorities in their lives?
- How will this option strengthen the connection of student-athletes to the UAA and promote a closer association with the other institutions, teams, and individuals in the UAA?
- How will this option provide a competitive opportunity that is substantially comparable to those afforded student-athletes in other UAA sports, and does this option make sense for this sport?

- How will this format enhance the competitive experience of student-athletes, and will it provide a championship-quality experience?
- How does this option advance the UAA as a whole? How does it meet the needs of individual member institutions? How does it adversely affect any individual institutions?

SECTION 2. Determination of Association Champion

Association teams shall participate in round-robin play, receiving three (3) points for a win, one (1) point for a tie, and zero (0) points for a loss. The champion shall be the team with the highest point total at the completion of the round-robin. If tied, co-champions shall be declared.

In the event of a tie for the Association championship, the representative accepting an automatic bid to the NCAA championship on behalf of the UAA shall be determined according to the following criteria (in order):

1) Head-to-head competition between the co-champions
2) Total goal differential up to a maximum of three goals per individual match between the co-champions
3) Points (Win-3, Tie-1, Loss-0) earned in UAA road games (This step shall only be used if the co-champions have played the same number of UAA road games, otherwise this step shall be skipped.)
4) Points (Win-3, Tie-1, Loss-0) earned against succeeding teams in the UAA standings
5) Most wins
6) Fewest goals against
7) Most goals scored (counting up to 3 goals per game)
8) If this process fails to determine a representative, the representative to NCAA postseason competition shall be determined by a coin flip administered by the Commissioner.

Resolution of Multiple Ties: In case of ties among three or more teams, the above criteria shall be applied until a representative is determined directly or until one or more teams are eliminated. In the latter case, once one or more teams are eliminated, the process shall be repeated from the beginning with the criteria applied in order to the remaining tied teams until a representative is determined directly or an additional team(s) is eliminated. If the resolution of a tie between three or more teams proceeds to a coin flip, the coin flip shall be used to eliminate one team, and the process shall be repeated from the beginning with the criteria applied in order to the remaining teams.

If the entire round robin schedule cannot be completed and the designated tie-breaking criteria cannot be equitably applied, a committee of all head coaches shall be convened to determine the Association champion(s) and the automatic bid recipient. Any coach whose team may be directly affected by this decision shall be replaced by the athletic director of that institution who shall serve as a non-voting member of the committee.

SECTION 3. Game Management and Health & Safety

Refer to Site Policies and Procedures and applicable sections of Policies Regarding Sportsmanship and Event Management.

The host institution shall provide a means of direct, two-way communication (phone, radio, walkie-talkie, or equivalent device) from the scorer's table on the field to the location of the timekeeper.

Lightning and Health & Safety Emergency Policy – In conducting Association competition, the game management staff and game officials shall follow the NCAA Guideline on Lightning Safety as published in the NCAA Sports Medicine Handbook. All coaches, participants, and officials shall cooperate fully in this regard. Protocols and emergency plans shall be discussed with the coaches during the pre-competition meetings or conference calls as appropriate.

Game management staff and the head competition official shall monitor local weather conditions to the best of their ability. In the event of lightning, once a flash-to-bang count of 30 seconds (equivalent to six miles) is observed play shall be suspended and all personnel shall be directed to leave the field of play and take shelter in a safe structure. Play shall remain suspended until at least 30 minutes after the last flash of lightning or sound of thunder unless the head competition official can reasonably determine the threat of lightning has passed.

Each institution shall clearly designate the person or persons who shall have the ultimate authority and responsibility to stop or resume play in the event of lightning or other health and safety emergencies, and shall communicate this information to the competition officials and coaches prior to the contest. The game management responsibilities of the designated individual or individuals should be such that they are able to monitor such circumstances without distraction.

Concussion Management Plan — In preparation for each season, coaches, administrators, and athletic training staff are reminded that NCAA regulations require each institution to have in place a concussion management plan for its student-athletes. The plan shall include, but is not limited to, the following:

(a) An annual process that ensures student-athletes are educated about the signs and symptoms of concussions. Student-athletes must acknowledge that they have received information about the signs and symptoms of concussions and that they have a responsibility to report concussion related injuries and illnesses to a medical staff member;

(b) A process that ensures a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions;

(c) A policy that precludes a student-athlete diagnosed with a concussion from returning to athletic activity (e.g., competition, practice, conditioning sessions) for at least the remainder of that calendar day; and

(d) A policy that requires medical clearance for a student-athlete diagnosed with a concussion to return to athletics activity (e.g., competition, practice, conditioning sessions) as determined by a physician (e.g., team physician) or the physician's designee.

Coaches are encouraged to make appropriate use of instructional videos to educated their staff members and student-athletes in the teaching and use of proper techniques and equipment that can help avoid injuries.

Return to Play Decisions

When a team is traveling without its own certified athletic trainer or with only a student assistant trained in first aid, that team's coach and/or student assistant shall consult with the host institution's certified athletic trainer regarding all return to play decisions for student-athletes injured during Association competition.

It is the policy of the member institutions of the University Athletic Association that once a visiting-team student-athlete has entered the care of the athletic training staff or medical staff of the host institution, all decisions regarding continued participation by that student-athlete in further athletic competition shall be at the sole discretion of the host institution athletic training or medical staff. It is expected that coaches and all other athletic staff will cooperate fully in the enforcement of this policy.

Where time and the situation permits, it is recommended that the host certified athletic trainer attempt to communicate with the visiting team certified athletic trainer to consult regarding the student-athlete's condition and status to resume participation.

Interrupted Matches

If a match is interrupted because of events beyond the control of the responsible administrative authorities, it shall be continued from the point of interruption unless the teams agree otherwise. Such a determination shall be made at the site of the competition with the host institution game management staff consulting with the athletic directors of both institutions, the head coaches, game officials, and other individuals as necessary (e.g., facilities staff).

Every effort shall be made to complete the contest while the visiting team is on site. Continuation may occur the same day or the following day as circumstances permit.

In the event the match cannot be completed while the visiting team is on site, the winner shall be determined by the score at the point of interruption provided the match has reached the point of reasonable conclusion, which the NCAA Statistics Policies and Guidelines defines as having completed **70** minutes of play. If the point of reasonable conclusion has not been reached, the match shall be considered "no contest" and treated as such for purposes of UAA standings and statistical records.

In the event the match is determined to be "no contest," the two institutions may choose by mutual consent to replay the match from the beginning at a later date and mutually agreeable site, with that contest being counted as an official UAA contest for purposes of UAA standings and statistical records.

Match and Practice Amenities

See the UAA Site Policies and Procedures for the full listing.

***Medical Support Services to Be Provided** (Section 4.)*

4.1 Amenities

The host athletic training facility shall provide the following amenities: water jugs, cups, ice, and towels on the bench prior to the start of pre-game warm-ups and in the locker rooms when requested, to include ice and cups in sufficient numbers to accommodate the visitors. In addition, a taping table shall be provided on the sidelines for all football and soccer contests.

It is strongly recommended that visiting teams bring refillable water bottles or re-use water or electrolyte beverage bottles that are provided in the athletes' hospitality area rather than relying on the use of disposable cups.

These amenities shall also be made available for visiting team practice sessions upon timely, prior request by the visiting team.

***Towels and Lockers** (Section 7.)*

7.1 Towels

The host institutions will provide towels for both the bench areas and for the players following both practices and games. Soap will also be included for the showers. Visiting teams will be responsible for picking up and returning all towels.

7.2 Locks

Visiting teams will provide their own locks for lockers.

7.3 Locker Rooms

The host institutions will provide a private locker room that can be locked wherever possible. In the event that a locker room cannot be locked, the host institution will provide a locker room proctor to monitor the area as required for both practices and games. In the event that the locker room cannot be locked, the host shall make arrangements so that it will remain private (used only by the visiting team and not shared with recreational users, etc.). In the event that the only locker room space available is not suitable for a team meeting, the host institution shall provide a classroom-style space.

7.4 Miscellaneous

The host shall provide a dry erase board, marker, and eraser in the visiting team locker room or classroom space.

***Practice Time and Facilities** (Section 10.)*

Visiting teams shall be given the opportunity to practice on the game surface the day or evening before and the day of a scheduled contest. Time of practice must be requested by the visiting team by September 1. In the event that the facility is not available, an alternate site should be secured by the host institution. Every effort must be made to accommodate these requests.

Where feasible host institutions should accommodate requests for meeting rooms. Such requests must be made at least two weeks in advance.

SECTION 4. Conduct of Sport

4.1 Site

Facilities should be in accordance with NCAA regulations.

In the event that a playing facility secured by the host institution does not meet NCAA regulations with respect to field size or other criteria, the host institution shall notify the visiting team as part of the contractual arrangement between the institutions. Every effort shall be made by the host institution to adjust the game field to regulation size unless such a change would create an unsafe condition for play (e.g., moving a sideline too close to a permanent curbing or other obstruction). In the extraordinary circumstance that a regulation field cannot be secured and boundaries cannot be adjusted to regulation size, the contest shall still take place as scheduled.

4.2 Format

Refer to Section 2.

4.3 Squad Size

Competitive travel squads shall be limited to 22 players in uniform.

The size and composition of a member institution's travel party shall be determined by that respective institution.

There shall be no limit on competitive squad size for the host institution.

4.4 Officials

The three-person diagonal system shall be used.

The host institution shall arrange for the assignment of officials through an established officiating bureau. The host institution shall seek out the highest quality officials available. They should be paid at a rate comparable to that paid by other Division III schools in the same geographic area. An institution may, at its own discretion, obtain Division I or II officials and compensate them according to the scale for such officials in their area.

In the event an institution develops a serious problem with a particular official working its games, that institution's primary athletic administrator shall contact the primary athletic administrator of the host institution to discuss the situation. If necessary, the primary athletic administrator of the host institution shall then work with the local officiating bureau or assignor to resolve the problem.

4.5 Rules

NCAA playing rules for men and women.

No game protests shall be allowed.

Ejection — Notification Process and Follow Up In the event a player is ejected from a contest, all pertinent NCAA rules and sanctions shall apply, and the following notification protocol shall be used.

1) The player, coach, or other game personnel ejected from an athletic competition shall be escorted from the site of competition to a secure area. It is suggested that a staff member from one of the competing institutions remain with the individual until the individual rejoins the team at the end of the contest.

2) The ejection shall immediately be noted in the official scorebook as per NCAA rules. Ejections for fighting and post-participation ejections shall be noted as such.

3) Following completion of the contest, the ejecting official shall report the ejection via the appropriate NCAA reporting system.
4) The official scorer shall inform the site director or his/her designee if not available on site.
5) The ejection shall be noted on all box scores before they are distributed.
6) The site director, or his/her designee if not available on site, shall speak to the ejected player's coach at the conclusion of the match to confirm notification of the ejection and the specific nature of the violation resulting in the ejection (e.g., fighting).
7) The site director, or his/her designee if not available, shall forward notification of the ejection to the UAA Commissioner at the conclusion of the contest.
8) The UAA Commissioner shall inform the Primary Athletic Administrator of the person ejected within 24 hours and confirm any suspension(s) to be served.
9) It shall be the responsibility of the Primary Athletic Administrator to meet personally with any player, coach, or other game personnel ejected from an athletic competition to discuss the incident and any appropriate response. The Primary Athletic Administrator shall notify the UAA Commissioner following his or her meeting with the individual who was ejected.

4.6 Rules Interpretation Committee

Does not apply.

4.7 Equipment

According to NCAA rules and regulations for men and women.

4.8 Seeding

Does not apply.

4.9 Facilities

Refer to Section 4.1

4.10 Miscellaneous

The host institution shall provide two ball chasers, or more at its discretion, to ensure proper flow of the match.

The home team shall provide at least eight (8) soccer balls for use by the visiting team during pre-game and halftime warm ups and during practices as necessary.

The home team shall ensure that air horns are available at field level to facilitate the entry of substitutes into matches.

The pre-match clock schedule shall be standardized as follows:

1. The field clock shall be run to zero (0:00) at seven minutes prior to the designated start time of the match. For the second match of a doubleheader, there shall be a 30-minute on-field warm up.
2. When the field clock reaches zero, both teams shall clear the field. Teams with pre-game rituals or exercises must complete those activities prior to the zero mark.

3. Two minutes after the field clock reaches zero, an international walkout with the officials and the eleven starting players from each team shall begin, followed by announcements, team introductions, and the playing of the national anthem.

Actual Time	Field Clock Time	Activity
67:00 prior to match time	60:00	Begin count down of field clock*
*(37:00 prior to designated start	30:00	Second match of a doubleheader)
15:00	8:00	Game rosters exchanged
7:00	0:00	Captains and officials meet
		Teams clear field
5:00		International walkout, introductions, and national anthem
0:00		Match begins

SECTION 5. General Guidelines

5.1 Uniforms

According to NCAA rules and regulations. On two-game weekends, the visiting team shall wear "away" uniforms on Friday and "home" uniforms on Sunday.

5.2 Scheduling

Men's and women's teams should travel together whenever possible.

The Commissioner shall develop a multi-year schedule of regular-season play for consideration by the Athletic Administrators Committee. The Athletic Administrators Committee shall review, modify as necessary, and adopt such a multi-year schedule. Once a schedule has been adopted, all changes to the schedule must be approved by a unanimous vote of the Primary Athletic Administrators of all participating members. All requests for schedule changes must be initiated by Athletic Administrators and shall be coordinated through the Commissioner.

Order of Contests — The order of men's and women's contests shall alternate every two years. During the first two years of a quadrennial cycle, women's teams shall play the first contest and the men's teams shall play the second contest. During the third and fourth years of a quadrennial cycle, men's teams shall play the first contest and the women's teams shall play the second contest. Institutions may change the order of contests for appropriate reasons if such a change is mutually agreeable to both institutions. Changes shall be coordinated by the respective Athletic Administrators through the Commissioner.

Starting Times — Standard starting times for Sunday contests shall be 11:00 a.m. and 12:30 p.m. A waiver of this requirement may be provided by vote of the Athletic Administrators Committee. [Currently, New York University has been granted a waiver because of limitations imposed by the management of the off-campus facilities used for its home contests.] Such requests shall be initiated through the institutions' Athletic Administrators. If the requested changes are not mutually agreeable, the standard times shall be used.

On the last weekend of the season, it is recommended that all matches be played on Saturday using standard starting times of 12:00 p.m. EST (11:00 a.m. CST) for the first match and 2:30 p.m. EST (12:30 p.m. CST) for the second match.

5.3 Scouting

On site scouting of any kind will not be permitted except where teams are playing in a tournament at the same site or in the same city.

Exchange of Scouting Information Outside the UAA — Member institutions may obtain informal oral reports on other UAA teams from institutions outside the UAA. Films or video tapes may be obtained.

Member institutions shall not provide information of any kind on UAA teams to institutions outside the UAA.

Exchange of Match Videos and Scouting Information Within the UAA — Member institutions may obtain informal oral reports on other UAA teams from each other. Films or video tapes may be exchanged.

The following match video exchange protocol shall be used by all UAA men's and women's teams.

- All teams shall use Hudl for storing and exchanging videos.
- All association games shall be recorded and shared.
- Two non-UAA games completed prior to the UAA season shall be made available for exchange. Each coach may request any two non-UAA games completed prior to the UAA season from their first UAA opponent on the schedule.
- The home team shall upload Friday UAA matches immediately or as soon as practical following completion of the match, and all other UAA matches within 24 hours of completion.
- Non-UAA matches played before the Monday prior to the first UAA matches shall be uploaded no later than 9:00 a.m. local time the Monday prior to the first UAA matches. Videos from any matches played after that Monday shall be uploaded within 24 hours of their completion.
- Coaches shall inform all other coaches via email if there is a problem with uploading a match video.

Protocol for Filming Soccer Matches — The following protocol shall be used as a procedural guide in filming all UAA contests:

1) All filming shall be done using a digital format camera.
2) The camera shall be set on a tripod so it can pan the entire field as well as zoom in on both ends of the field. The camera should be attended throughout the game. The sound should be turned on, however, the operator shall refrain from making comments which may be picked up by the recorder.
4) Always keep the field of view wide enough to cover one-third of the length of the field.
5) In situations where the camera has been stopped, begin shooting as the official calls the teams to initiate play.
6) Shoot the scoreboard at the start of each period and following each goal.

7) Copies of Match Films — all copies of match films shall be made on digital storage media using industry standard DVD-R format and shall include the audio track as well as video.

Copy of Match Video Files for Visiting Team — The host institution shall make provisions for on-site duplication or dual recording of the contest and shall provide the recording equipment, cables, camera, and USB thumb drives required for this purpose. Preferably prior to departure and no later than the following Tuesday, one copy of the match video file shall be given to the head coach of the visiting team. In the event filming is curtailed due to inclement weather, the portion of the match that has been filmed shall be duplicated and provided to the visiting team. Thumb drives shall have enough capacity to record at least 110 minutes of play.

5.4 Statistics

Refer to Site Policies and Procedures.

5.5 Organizational Meetings

The UAA soccer coaches' meeting will be held at the United Soccer Coaches annual meeting. The meeting shall be held on Friday and begin at 11:30 a.m. with a brief breakout session for men's and women's coaches.

In years when the USC Convention and the NCAA Convention overlap or when there is a conflict with a major recruiting event, the meeting shall be held on Thursday at 12:00 p.m.

SECTION 6. Awards

The voting mechanisms and timelines for the selection of all award recipients shall be determined by the Association Office in consultation with members of the Sport Committee, unless otherwise specified in the code of conduct.

6.1 Team Champions

Refer to Section 2.

A team trophy shall be awarded to the champion or co-champions.

Individual certificates shall be awarded to the members of the championship team.

6.2 All-Association Team

At the end of the round-robin season, each head coach shall submit a maximum of six field players and one goalkeeper from his/her team listed in rank order. Coaches are encouraged to include information about where their goalkeeper ranks relative to their field player nominees.

A brief paragraph describing the respective players' performance in UAA competition shall accompany the nominations. **These descriptions shall be limited to play in UAA competition ONLY**. Descriptions not adhering to this direction shall be returned to the coach for revision.

The UAA Office shall send each coach a ballot of keepers and field players by position (defenders, midfield, forwards, keepers). In making selections, coaches shall consider only performances in UAA competition, however, coaches should consider performance in all UAA contests, not just their own games. Each coach shall vote for 3-defenders, 3-midfielders, 3-forwards, 1-keeper, and 2-at large positions for the first team and the same for the second team.

Coaches may NOT vote for their own players and shall vote only for players listed on the ballot. Write-in votes are not allowed. Players shall receive 10 points for each 1st-team vote and 5 points for each 2nd-team vote. Players shall also receive 1 to 6 additional points based on their rank order on their coaches' nomination forms.

The keeper receiving the most points and the ten field players receiving the most points shall comprise the All-Association First Team, and the keeper receiving the next highest total and the next ten field players shall comprise the All-Association Second Team. In addition, all players receiving votes from at least four coaches shall also be named to the All-Association Second Team. In the event of ties for the tenth field spot on either team, players at the affected point level will be named to that respective team. Honorable Mention recognition shall be given to all players receiving votes from at least two coaches who are not selected to the First or Second All-Association Teams.

In the event the distribution of votes results in an incomplete second team, the Commissioner shall consult with the Sport Committee chair to determine whether a supplemental ballot shall be distributed to facilitate selection of a full complement of players to the second team. A mechanism appropriate to the situation and consistent with established selection procedures shall be determined by the Commissioner in consultation with the Sport Committee chair.

Nominations from coaches shall be due in the Association Office by 8:30 a.m. local time the Wednesday prior to the last scheduled Association match of the year. Coaches shall have the opportunity to make changes to their nominees through the end of the day on the Monday following the last scheduled Association match. Final voting ballots shall be due in the Association Office the Wednesday immediately following the last match.

6.3 Offensive Player of the Year and Defensive Player of the Year

The Offensive Player of the Year shall be selected by ballot of the coaches. A ballot shall be distributed by the UAA Office. On the ballot, each coach shall vote for three players listed in rank order. In making selections, coaches shall consider only performances in UAA competition, however, coaches should consider performance in all UAA contests, not just their own games. Coaches may vote for members of their own teams in the balloting for the Offensive Player of the Year. The player with the highest total points from the rank order ballots shall be declared the Offensive Player of the Year.

The Defensive Player of the Year shall be selected by ballot of the coaches. Goalies shall be eligible for this award. A ballot shall be distributed by the UAA Office. On the ballot, each coach shall vote for three players listed in rank order. In making selections, coaches shall consider only performances in UAA competition, however, coaches should consider performance in all UAA contests, not just their own games. Coaches may vote for members of their own teams in the balloting for the Defensive Player of the Year. The player with the highest total points from the rank order ballots shall be declared the Defensive Player of the Year.

6.4 Rookie of the Year

The Rookie of the Year shall be selected by ballot of the coaches. Only traditional, first-year student-athletes shall be eligible. Nominations for Rookie of the Year shall be submitted with each coach's nominations for the All Association Team. A ballot of nominees for Rookie of the Year shall be distributed by the UAA Office. On the ballot, each coach shall vote for three players listed in rank order. Coaches may vote for members of their own teams in the balloting

for the Rookie of the Year. The player with the highest total points from the rank order ballots shall be declared the Rookie of the Year.

6.5 Coaching Staff of the Year

The Coaching Staff of the Year shall be determined by ballot of the head coaches. Awards shall be made to all members of the selected coaching staff.

SECTION 7. Miscellaneous

7.1 Travel Request Forms

Coaches or their designees shall communicate their travel itineraries and all facility, practice, athletic training, and service requests to the host institution via the UAA Travel Itinerary and Service Request Form available on the UAA Website. Such requests shall be directed to the host institution administrators listed on the request form at least two weeks in advance of the scheduled contest. The host institution administrator shall be responsible for acknowledging receipt of the form and distributing the information to the appropriate individuals on their respective campuses.

7.2 Compliance with Deadlines

Coaches and other responsible individuals shall comply with all deadlines for the exchange or submission of materials and information as specified in the Code of Conduct. In the event of a missed deadline, the designated recipient shall notify the Association Office immediately. The Commissioner shall then notify the primary athletic administrator of the institutions involved, and that primary athletic administrator shall take action to ensure compliance with the specifications of the deadline.

7.3 NCAA Regional Advisory Committee Representation

The NCAA permits the UAA to have one representative on one Regional Advisory Committee (RAC) in each team sport. Representatives serve a three-year term. The UAA is permitted to designate the specific RAC's on which its representatives will serve.

The UAA RAC representatives shall rotate alphabetically by institution across all regions, but not repeat within the same region for back-to-back terms. This is to avoid locking UAA representation into a single region for six years. If a coach is unwilling or unable to participate during his/her designated term, representation will pass to the next coach in line.