



DSST Testing Packet

TESTING POLICIES:

1. Approval requests must be made **at least 5 working days** in advance of the date you plan to test, whether you will test at Tusculum or another institution.

All students should contact Nancy Thompson at NThompson@tusculum.edu. In the subject line of the email, write "Testing Approval" and include the test(s) that you wish to take in the body of the email.

2. Payment for the exam will be made at the time of testing, online, with a credit or debit card supplied by the student.

3. All new and returning students that enrolled after August 1, 2009 may receive a maximum of 18 hours of proficiency credit (DSST, CLEP, etc.). All other students may receive up to 30 hours.

4. Allow 2 hours per test for DSST. **You may only take one test per two hour testing slot.**

5. It can take up 7 to 10 weeks from the date of taking the exam to receive your official scores at the college. Passing results will be posted to the student's transcript when the score is received and will be available to view on WebAdvisor under **Test**

Summary.

6. If you are enrolled, or plan to enroll, for a course that could possibly duplicate an approved exam, please contact Nancy Thompson immediately for another file review.

7. Because of the multiple ways you have for earning additional core/elective hours, **approvals for exams are only valid for 60 days.**

8. A student must wait **30 days (one month)** before retaking a DSST exam that was not passed.

9. If testing at another school, be sure to give **8590** as the score recipient code.

3 STEPS TO TAKING AN EXAM:

STEP 1: GET APPROVAL

All Tusculum students should contact Nancy Thompson at NThompson@tusculum.edu. In the subject line of the email, write "Testing Approval" and include the test that you wish to take in the body of the email. **You must send your request from a TC email account.**

STEP 2: SCHEDULE YOUR EXAM

Contact the following people depending on where you would like to take the test:

Greeneville:	Keima Talley ktalley@tusculum.edu
Morristown:	Shannon Brown sbrown@tusculum.edu
Knoxville:	Shannon Brown sbrown@tusculum.edu

STEP 3: PAY FEE

Payment of \$85 for DSST (internet-based testing) must be made at time of testing by credit/debit card **ONLY (Visa, MC or AMEX)**. Your credit card will be verified by your address. You must supply the billing address where your credit card statements are received or the transaction may be declined.

ON THE DAY OF THE EXAM:

1. Arrive on time.
2. You **MUST** have your Tusculum College ID with you (current students) or unexpired ID/military ID for non-students or fully-funded military.
3. Do not bring hats, books, an alarm watch that beeps, a calculator that beeps, a cell phone, or any other electronic devices into the testing room.
4. No food is allowed during testing due to the distractions it causes other exam takers.
5. A pen and official scratch paper will be provided for you during testing.
6. Please limit the number of times you leave the testing center.

PREPARING FOR A DSST:

There are many ways to study for a DSST exam. **Please look around for the options that would work best for you.**

Tusculum College cannot advise you in any one way to prepare for the exam and we do not endorse any particular website that sells study guides. DSST will update the content of their exams as needed and third-party study-guide providers may not be aware of these changes.

Please note that these exams are difficult and are meant to cover a semester of a college course work.

Official DSST Test Preparation Guides are available at the Tusculum College Bookstore and offer sample exam questions and an overview of material, but these are designed to give you an understanding of the test material, not to fully prepare you for the exam.

The DSST exam provider also has fact sheets that outline the topics covered by each exam and include a list of sample questions and recommended book references. You can download and print fact sheets from www.getcollegedcredit.com by clicking on the **Test Takers** tab at the top and **choosing Exam Fact Sheets**.

DSST also provides Online Practice Tests for a fee that contain 20-25 sample questions. These are also available at www.getcollegedcredit.com and can be found by clicking on the **Test Takers** tab at the top and choosing **Test Preparation**. Military personnel and their families can use either the Petersons Practice Tests or the Prometric Practice Tests. All other students will use the Prometric Practice Tests.

Additional Testing Sites:

DSST / CLEP Testing:

Pellissippi State Technical Community College
Knoxville, TN
(865) 694-6454
<http://www.pstcc.edu/testing/other.php>

Strayer University
10118 Parkside Dr. Ste. 200
Knoxville, TN
(865) 288-6000
<http://www.strayer.edu/>

DSST Testing Only:

Johnson Bible University
2900 Johnson Drive
Knoxville, TN 37988
(865) 573-4517
<http://www.johnsonu.edu>

CLEP Testing Only:

Walters State Community College
Morristown, TN
(423) 585-6806
<http://www.ws.edu/calendar/testing/default.asp>

Northeast State
Blountville, TN
<http://www.northeaststate.edu/Campus-Resources/Testing-Services/College-Level-Examination-Program/>

East Tennessee State University
Johnson City, TN
(423) 439-6708
<http://www.etsu.edu/uged/cfaa/testing/test/standardized.aspx>

NOTE: Testing fees and procedures may be different at different locations. If you want your test scores to go to Tusculum College, you must enter the Tusculum score recipient code of 8590 when you take your exam.

DSST and CLEP EQUIVALENCIES

DSST EXAM	TUSCULUM EQUIVALENCY	PASSING SCORE	CREDITS
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Business

Business Mathematics	math elective	400	3
Introduction to Business	BUSN 101 Business and It's Environment	400	3
Computing and Information Technology (Formerly Introduction to Computing)	CISC 100 Computer as a Tool	400	3
Management Information Systems	BUSN 200/CISC 200 Management Information Systems **Accepted in AOS BSM and BSBA majors**	400	3
Money and Banking	business elective **Students who have taken MGMT 456 may not take this exam**	400	3
Personal Finance	business elective	400	3
Principles of Supervision	business elective	400	3
Business Ethics and Society	business elective **Not accepted in AOS BSM or BSBA majors**	400	3
Human Resource Management	BUSN 334 Human Resource Management **Not accepted in AOS BSM or BSBA majors**	400	3
Organizational Behavior	BUSN 312 Organizational Behavior **Not accepted in AOS BSM or BSBA majors**	400	3
Principles of Finance	BUSN 322 Principles of Finance **Not accepted in AOS BSM or BSBA majors**	400	3

Elective

Foundations of Education	EDUC 200 History, Philosophy and Principles of Education **Education majors may not take this exam**	400	3
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Health

Health & Human Development (Formerly Here's to Your Health)	health elective **Students who have taken PHED 101 or PHED 102 or PHED 201 may not take this exam**	400	3
Substance Abuse	CRJU 211 Drugs and Crime **Psychology majors may not take this exam**	400	3

Humanities

Art of the Western World	ART 208 Art of the Western World	400	3
Ethics in America	philosophy elective	400	3
Introduction to World Religions	RELG 201 World Religions	400	3
Principals of Advanced English Comp	English elective	400	3
Technical Writing	English elective	400	3

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Math

Fundamentals of College Algebra	MATH 135 College Algebra	400	3
Math for Liberal Arts	MATH 122 Quantitative Applications	400	3
Principles of Statistics	MATH 140 Elementary Statistics	400	3

Physical Science

Astronomy	science elective without lab **Does not satisfy general education when lab is required**	400	3
Environmental Science (Formerly Environment and Humanity)	EVSC 111 Environmental Science without lab **Does not satisfy general education when lab is required**	400	3
Principles of Physical Science I	NSCI 105 Physical Science without lab **Does not satisfy for Education majors or general education**	400	3

Social Sciences

A History of the Vietnam War	history elective	400	3
The Civil War and Reconstruction	history elective	400	3
Criminal Justice	CRJU 105 Introduction to Criminal Justice	400	3
Fundamentals of Counseling	psychology elective **Psychology majors may not take this exam**	400	3
General Anthropology	anthropology elective	400	3
Human/Cultural Geography	geography elective	400	3
Introduction to Law Enforcement	CRJU 200 Introduction to Law Enforcement	400	3
Lifespan Developmental Psychology	PSYC 206 Life Span Developmental **Education students entering the College prior to 2016FA may not take this exam**	400	3
History of the Soviet Union (Formerly the Rise and Fall of the Soviet Union)	history elective	400	3

Speech

Principles of Public Speaking	SPCH 101 **This test is not currently offered at Tusculum**	400	3
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Technology

Fundamentals of Cybersecurity	elective	400	3
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DSST and CLEP EQUIVALENCIES

CLEP EXAM	TUSCULUM EQUIVALENCY	PASSING SCORE	CREDITS
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Business

Financial Accounting	BUSN 211 **Does not satisfy BUSN 206 Survey of Accounting in the BSM or BSBA majors**	50	3
Information Systems	BUSN 200/CISC 200 Management Information Systems **Accepted in AOS BSM and BSBA majors**	50	3
Introductory Business Law	business elective **Not accepted in AOS BSM or BSBA majors**	50	3
Principles of Macroeconomics	BUSN 201 Principles of Economics I **Must take both Principles of Macroeconomics and Principles of Microeconomics to satisfy MGMT 208 Survey of Economics in the BSM and BSBA majors**	50	3
Principles of Microeconomics	BUSN 202 Principles of Economics II **Must take both Principles of Microeconomics and Principles of Macroeconomics to satisfy MGMT 208 Survey of Economics in the BSM and BSBA majors**	50	3
Principles of Management	BUSN 210 Principles of Management MGMT 204 Survey of Management **Accepted in AOS BSM and BSBA majors**	50	3
Principles of Marketing	BUSN 305 Principles of Marketing **Not accepted in AOS BSM or BSBA majors**	50	3

Foreign Language

French Language Level 1	Language elective	50	6
French Language Level 2	Language elective	59	9
German Language Level 1	Language elective	50	6
German Language Level 2	Language elective	60	9
Spanish Language Level 1	SPAN101, SPAN102 Elementary Spanish I and II	50	6
Spanish Language Level 2	Language elective	63	9

Humanities

American Literature	ENGL 224 American Literature	50	6
Analysis & Interpreting Literature	Literature elective	50	6
College Composition	ENGL 110, ENGL 111 Composition and Rhetoric I and II	50	6
College Composition Modular	ENGL 110 Composition and Rhetoric I	50	3
English Literature	ENGL 223 British Literature	50	6
Humanities	Humanities elective HUMA 222 Philosophy Through the Arts	50	6

DSST and CLEP EQUIVALENCIES

CLEP EXAM	TUSCULUM EQUIVALENCY	PASSING SCORE	CREDITS
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Science and Mathematics

Biology	BIOL 110, BIOL 120, General Biology I and II without labs **Does not satisfy general education**	50	6
Calculus	MATH 190 Calculus I	50	3
Chemistry	CHEM 101, CHEM 102 General Chemistry I and II without labs **Does not satisfy general education**	50	6
College Algebra	MATH 135 College Algebra	50	3
College Mathematics	Mathematics elective	50	6
Natural Sciences	NSCI 105 Physical Science without lab **Does not satisfy for Education majors or general education**	50	6
Precalculus	MATH 180 Precalculus	50	3

Social Science

American Government	POLS 110 American Government	50	3
History of the United States I	HIST 201 U.S. History Survey I	50	3
History of the United States II	HIST 202 U.S. History Survey II	50	3
Human Growth & Development	PSYC 206 Life Span Development **Education students entering the College prior to 2016FA may not take this exam**	50	3
Intro to Educational Psychology	PSYC 305 Educational Psychology **Education majors may not take this exam**	50	3
Introductory Psychology	PSYC 101 Essentials of Psychology	50	3
Introductory Sociology	SOCI 101 Principles and Social Institutions	50	3
Social Science and History	Social Science elective	50	6
Western Civilization I	HIST 101 The West and the World I	50	3
Western Civilization II	HIST 102 The West and the World II	50	3