

Credit Balance/Refund Policy

Trevecca has established the following protocols for recognizing and processing credit balances that are created on student accounts.

The university subscribes to the philosophy that all federal/state grants and private scholarships are credited first to the student's account to pay tuition costs. All other institutional/endowed scholarships are to be applied to cover any remaining tuition, room, meal plan and book expenses. Institutional/endowed scholarships will be reduced if a credit remains on a student's account after the above listed expenses have been met with grants and scholarships. Students living in non-campus housing will not be eligible to use a credit balance generated with institutional/endowed scholarships to cover living expenses.

It is the intent of the university to use institutional funds to cover direct expenses, so as to maximize the institution's scholarship funds and be able to assist as many students as possible.

A refund schedule is published each semester to let students know at what points in time there is a reduction in the amount of refund that will be provided, ranging from 100% refund in the first week of classes to 0% refund after the fourth week of classes.