

**FACULTY DATA SUMMARY SHEET  
CURRICULUM VITAE**

PATTERSON, ALICE ELIZABETH  
Associate Professor, Graduate Education  
Appointed 1998

Director, Doctor of Education in Leadership & Professional Practice  
Appointed 1993

**Academic Degrees**

Ed.D.	George Peabody College of Vanderbilt University	1992	Reading Education
M.Ed.	George Peabody College of Vanderbilt University	1985	Reading Education
B.S.	George Peabody College	1977	Elementary and Special Education
A.S.	Volunteer State Community College	1975	Elementary Education

**Teaching Certification**

Tennessee Professional Licensure:  
Elementary 1-9  
Reading K-12  
Special Education K-12  
English 7-12  
Administration K-12

**Professional Experience**

- 2012 – Present Director of the Doctor of Education in Leadership and Professional Practice program at Trevecca Nazarene University. Oversee the daily operations and logistics of faculty, curriculum and students. Currently, the doctoral program has 148 students.
- 2010 – 2012 Dissertation Stylist. Each dissertation is thoroughly reviewed to ensure it conforms to the *Dissertation Research Manual* and APA style and format.
- Fall 2007 Sabbatical Leave. The purpose is to work with ELL educators at all level of K-12 at both the classroom and administrative level.
- 2004-2007 Program Coordinator for master's in education degrees for instructional effectiveness, reading preK-12, ELL. Oversee the daily operations of these three master's degrees, schedule the programs, advise students, chair the advisory councils for each of these degrees.
- 2003-Present Dissertation Coordinator, Trevecca Nazarene University. Instruct the doctoral

students in writing the dissertation for Leadership and Professional Practices degree, chair the Doctoral Council, edit the *Doctoral Research Manual*, update the *Doctoral Adviser/Reader Manual*, conduct faculty training for dissertation teams, moderate the dissertation symposium.

- 1998-present Associate Professor
- 1993–present Coordinator of Graduate Education Recruitment, Trevecca Nazarene University. Oversee all marketing and recruiting procedures, supervise the marketing assistant, conduct information meetings, work directly with the program coordinators regarding marketing and recruiting for their particular programs. Research and
- 1989-1998 Adjunct Professor, Graduate Education, Trevecca Nazarene University
- 1977-1998 Teacher, Metro Nashville Public Schools, grades 5-8.

**Faculty and Administrative Load**

EDU Dissertation Project	3 semester hours
*TMA 6625 Reading & Writing in the Content Areas 7-12	3 semester hours
*EDU 551C Psychological Foundations of Learning	3 semester hours
*RDG 6000 Advanced Literacy/Reading Instruction	3 semester hours
EDU Dissertation Stylist	3 semester hours
*EDU 6730 Practicum for School Improve & Planning	1 semester hour
*TMA6635 Methods & Tools for Secondary Teachers	3 semester hours
*EDU 6720 Action Research for School Improvement	3 semester hours
*TMA 6615 7-12 Instructional Design	3 semester hours
*EDU 6700 Quality Curriculum Design	3 semester hours
*EDU 6705 Practicum Focusing on Staff Development	1 semester hour
Edd Director	__semester hours
PSY 4020 Tests & Measurements	2 semester hours
EDU 3510 Reading and Writing in the Content Areas	3 semester hours
EDU 3410 Tests and Measurement	2 semester hours
EDU 3510 Reading and Writing in the Content Areas	3 semester hours
Supervised 3 student teachers	
EDU 7008 Literature Review	3 semester hours

\*indicates master’s level courses w/ a 3:4 ratio

**Current Professional and Academic Association Memberships**

- Association of Supervision and Curriculum Development Tennessee
- Association of Supervision and Curriculum Development
- Professional Educators of Tennessee

**Current Professional Assignments (non-teaching)**

- Member of the Graduate Committee
- Member of the Graduate Teacher Education Committee
- Chair of the Doctoral Council
- Dissertation Adviser for 10 doctoral students & Dissertation Reader 5 doctoral students

### Institutional Effectiveness

- Maintain all data for assessment reporting for graduate education for the doctoral program
- Compile reports
- Attend assessment meetings

### Ed.D. Program

- Develop the Intensified Summer Learning Experience Schedule
- Make lodging assignments for Intensified Summer Learning Experience
- Troubleshoot any difficulties reported by students or faculty (i.e., technology, copying/printing needs, dorm needs, etc.)
- Chair the interview team for new cohort selection
- Update the *Doctoral Research Manual* for students
- Update the *Doctoral Adviser/Reader Manual*
- Conduct training sessions for doctoral advisers and readers
- Coordinate the EdD convocation and celebration for each cohort

### Commencement & Baccalaureate

Assist the Provost with orchestration of commencement in the following ways:

- Securing faculty marshals to assist students
- Designing commencement layout
- Working with student marshals on lineup and march
- Creating the graduate student lineup layout
- Lining up graduate students for the commencement march
- Serving as a graduate student faculty marshal

### **University Level Committees**

Chair of Doctoral Council

Member of the University Institutional Review Board

Member of the University Research Committee

### **Publications**

Patterson, A. & Crittenden, E. (2010). *Why Didn't I Learn This in College? Practical Help for New Teachers*. Tennessee Educational Leadership, 37(1), 6-11.

### **Presentations**

- Presentation at Trevecca Nazarene University's Faculty Symposium *Prospective School Administrators' Knowledge of School Law*, November 2010.
- Presentation for Tennessee Department of Education, 1<sup>st</sup> year teacher induction program *Planning Instruction Effectively (P.I.E)*, June 2011.
- Presentation at NICEL conference, *I'm a Content Teacher Too!*, June, 2011.
- Presentation at Scenic City Literacy Conference, *Taking the Fear out of Formative Assessment*, Chattanooga, TN, July 2011.
- In-service presentation to K-4 teachers, Manchester City Schools, Manchester, Tennessee, *Essential Tools for New Teachers*, February 2012

- Presentation at Save the Children Conference, September 2013

### **Conferences Attended**

TEAM training for new teacher evaluation, Nashville, TN, July 2011  
The Brain Summit, Nashville, TN, November 2011  
Advanc-Ed Team Leadership Workshop, July 2012  
Advanc-Ed Team Lead Evaluator Training, October 2014

### **Community Service**

- Quality Review Assurance, Meigs Magnet School, Nashville, TN (2011)
- Quality Review Assurance, Robert E. Lillard Design Center, Nashville, TN (2012)
- Quality Review Assurance, Tabernacle Christian School, Clarksville, TN (2012)
- Advanc-Ed External Review Team, Rosebank Elementary School, Nashville, TN (2013)
- Advanc-Ed External Review Team, Neely's Bend Elementary School, Madison, TN (2013)
- Advanc-Ed External Review Team, Coffee County Central High School, Manchester, TN (2014)
- Advanc-Ed External Review Team, Una Elementary School, Nashville, TN (2014)
- Advanc-Ed External Review Team, Gateway Academy, Brentwood, TN (2014)