

# TRECA Digital Academy

## ANNUAL MEETING MINUTES

January 10, 2017 @ 9:00 a.m.  
Board Room, META Solutions Building

### Board of Directors present for the meeting:

Jim Craycraft  
Fran Voll  
Ray Funk  
Kate Fisher

### Board of Directors absent for the meeting:

N/A

### Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy  
Jessica Wake – Treasurer of TRECA Digital Academy  
Chuck Speelman – Sponsor Representative, Tri-Rivers Career Center  
Jeremy Dunn – Community Member

### Agenda & other items of concern

- A. ***“RESOLVED, that the Board of Directors approves the minutes from the December 13, 2017 regular meeting as submitted.”***

Kate Fisher moved to approve item 6A, Fran Voll seconded the motion

Ayes: Fran Voll, Jim Craycraft, Ray Funk, Kate Fisher  
Nays: None

Ray Funk declared the motion approved.

- B. **“WHEREAS, the Board of Directors recognizes the importance of stability in the evolution of its membership; and**

**WHEREAS, its Code of Regulations permits and provides for the staggering of director terms;**

**THEREFORE BE IT RESOLVED, that the Board of Directors sets the directors terms as follows:**

**Fran Voll – Term ending at the 2018 annual meeting  
Ray Funk & Jim Craycraft – Term ending at the 2019 annual meeting  
Kate Fisher – Term ending at the 2020 annual meeting”**

Fran Voll moved to approve item 6B, Kate Fisher seconded the motion

Ayes: Fran Voll, Jim Craycraft, Ray Funk, Kate Fisher

Nays: None

Ray Funk declared the motion approved.

- C. “RESOLVED, that the Board of Directors hereby reappoints Fran Voll as a member of the Board of Directors for a term ending at the Annual Meeting in 2021 or until the appointment and qualification of a respective successor.”**

Jim Craycraft moved to approve item 6C, Kate Fisher seconded the motion

Ayes: Jim Craycraft, Ray Funk, Kate Fisher

Nays: None

Ray Funk declared the motion approved.

- D. “RESOLVED, that the Board of Directors hereby appoints Jeremy Dunn as a member of the Board of Directors for a term commencing upon receipt of non-disqualifying background check results and conflict of interest statement and ending at the 2021 Annual Meeting or until the appointment and qualification of a respective successor.”**

Kate Fisher moved to approve item 6D, Fran Voll seconded the motion

Ayes: Fran Voll, Jim Craycraft, Ray Funk, Kate Fisher

Nays: None

Ray Funk declared the motion approved.

- E. “Nominations are in order for President of the Board of Directors”**

Board member Ray Funk nominated Jim Craycraft.

Fran Voll moved the nominations be closed.

**Put to Vote – “Board members in favor of Jim Craycraft as President, say Aye.”**

Vote: Ayes - Fran Voll, Ray Funk, Kate Fisher

Jim Craycraft abstained

Jim Craycraft is elected President of the TRECA Digital Academy Board.

- F. “Nominations are in order for Vice President of the Board of Directors”**

Board member Jim Craycraft nominated Fran Voll

Ray Funk moved the nominations be closed.

**Put to Vote – “Board members in favor of Fran Voll as Vice President, say Aye.”**

Vote: Ayes - Ray Funk, Kate Fisher & Scott Gray

Fran Voll abstained

Fran Voll is elected Vice President of the TRECA Digital Academy Board.

- G. **“RESOLVED, that Adam Clark is hereby appointed to serve in the position of Secretary by the Board of Directors**
- H. **“To approve that the regular meetings of the TRECA Digital Academy Board of Directors shall be held on the following dates and times. The meetings shall be held in the TRECA Board Room in the META Solutions Building, 100 Executive Drive Marion, Ohio.**

**Regular meetings shall be held on the 2<sup>nd</sup> Wednesday of each month at 9am.**

**The date and time of a regular meeting of any given month may be changed provided such change is made by resolution during some preceding regular meeting, or by the President should an emergency situation develop. The Executive Director shall notify all Board members of such changes and appropriate steps taken to notify the public.”**

Jim Craycraft moved to approve item H.

Ray Funk seconded motion.

Vote: Vote: Ayes - Fran Voll, Jim Craycraft, Ray Funk, Kate Fisher

Jim Craycraft declared the motion approved.

### **Executive Director’s Report & Recommendations**

- A. **RESOLVED, that the Board of Directors approves the submitted list of TDA students that have fulfilled all graduation requirements and await receipt of their diploma.”**

Fran Voll moved to approve item 7A. Ray Funk seconded the motion

Ayes: Fran Voll, Jim Craycraft, Ray Funk, Kate Fisher

Nays: None

Jim Craycraft declared the motion approved.

- B. **RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.**

- **Spectrum - \$8,925.00**

Fran Voll moved to approve item 7B. Kate Fisher seconded the motion

Ayes: Fran Voll, Jim Craycraft, Ray Funk, Kate Fisher

Nays: None

Jim Craycraft declared the motion approved.

### **Fiscal Officer Report**

- A. **“Approval of the Fiscal Officer report as submitted.”**

Fran Voll moved to approve item 8A. Ray Funk seconded the motion

Ayes: Fran Voll, Jim Craycraft, Ray Funk, Kate Fisher

Nays: None

Jim Craycraft declared the motion approved.

### **Sponsor Report & Feedback**

Chuck Speelman addressed the board to report that the sponsor had completed its initial site visit and records review for the 2017-2018 school year. This initial visit included interviews with several staff members, including teachers and administrators. In addition the reviewer met with a student and parent to discuss experiences at the school. An additional visit and formal review is expected to take place in February or March this Spring.

### **Executive Session (if needed)**

N/A

### **Adjourn**

Fran Voll moved to adjourn the regular meeting.  
Jim Craycraft seconded the motion.

Motion declared and meeting adjourned 10:17 a.m.

**The next meeting of the TRECA Digital Academy Board of Directors will be February 14th at 9:00 a.m. at the META Solutions building TRECA board room.**