

TRECA Digital Academy

REGULAR MEETING MINUTES

July 19, 2017 @ 9:00 a.m.

Board Room, META Solutions Building

Board of Directors present for the meeting:

Ray Funk
Kate Fisher
Scott Gray
Jim Craycraft
Fran Voll

Board of Directors absent for the meeting:

N/A

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Tri-Rivers Career Center (Lead Sponsor Representative)
Larry Hickman – Tri-Rivers Career Center (Sponsor Representative)

Agenda & other items of concern

- A. “RESOLVED, that the Board of Directors approves the minutes from the June 14, 2017 regular meeting as submitted.”**

Fran Voll moved to approve item 6A, Kate Fisher seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft
Nays: None

Ray Funk declared the motion approved.

- B. “RESOLVED, that the Board of Directors approves the minutes from the June 26, 2017 Special meeting as submitted.”**

Fran Voll moved to approve item 6B, Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft
Nays: None

Ray Funk declared the motion approved.

Executive Director’s Report and Recommendations

- A. “RESOLVED, that the Board of Directors approves the submitted list of TDA**

students that have fulfilled all graduation requirements and await receipt of their diploma.”

Jim Craycraft moved to approve item 7A, Kate Fisher seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.”

- **Facebook Promotions – \$6,000.00**
- **Lamar – Billboard advertising - \$5,500.00**
- **Measurement INC. – PEG Writing Licensing - \$5,070.00**
- **NoRedInk – Yearly Licensing - \$7,500.00**
- **Refurble – Student Computers - \$109,950.00**
- **Imagination Station – Yearly Licensing - \$14,053.33**

Fran Voll moved to approve item 7B. Ray Funk seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

C. “RESOVLED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s).”

- **Hire of Heather Vose to the position of Induction Specialist, effective date July 6, 2017.**
- **Addition of Amy Shroyer, Erin Willgohs, and Taale Monnin to the substitute list.**
- **Resignation of Aaron Hartzler as Social Studies Teacher, effective July 14, 2017.**
- **Resignation of Tonya May as Instructional Advisor, effective July 27, 2017.**
- **Resignation of Bronson Ebaugh as Spanish Teacher, effective June 30, 2017.**

Scott Gray moved to approve item 7C. Jim Craycraft seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

D. “RESOLVED, that the Board of Directors, at the recommendation of the Executive Director, approves the attached related service agreements for the 2017-2018 school year.

- **Access 2 Interpreters**
- **Amanda Markward**
- **CTS Language Link**
- **Elingsen**

- **Humanus**
- **K12 Therapy Services**
- **Kaleidoscope**
- **Support Brands**
- **Susan Seeley**
- **Upper Arlington Speech Therapy**
- **NCOESC**
- **Sean Voss”**

Ray Funk moved to approve item 7D. Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

- E. “RESOLVED, that the Board of Directors, at the recommendation of the Executive Director, approves the attached instructional service agreements for the 2017-2018 school year between TRECA Digital Academy and the following:**

- **Canal Winchester Local**
- **Columbia Local**
- **Danville Local**
- **Federal Hocking Local**
- **Findlay Digital Academy**
- **Jonathan Alder Local**
- **New Lebanon Local**
- **Patriot Prep Academy**
- **Wellington Exempted Village”**

Jim Craycraft moved to approve item 7E. Fran Voll seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

- F. “RESOLVED, that the Board of Directors approve the service agreement with Ron Stewart & Associates LLC for the 2018 fiscal year as submitted.”**

Ray Funk moved to approve item 7F. Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

- G. “RESOLVED, that the Board of Directors approve the agreement with eDriving LLC for the 2018 fiscal year as submitted.”**

Jim Craycraft moved to approve item 7G. Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

- H. “RESOLVED, that the Board of Directors approve the revised Student Handbook for the 2017-2018 school year as submitted.”**

Fran Voll moved to approve item 7H. Kate Fisher seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

- I. “RESOLVED, that the Board of Directors approve the revised Mileage Reimbursement and Worksite personnel policies as submitted.”**

Kate Fisher moved to approve item 7I. Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

- J. “RESOLVED, that the Board of Directors approve the Local Professional Development Committee (LPDC) Plan of Operations as submitted.”**

Jim Craycraft moved to approve item 7J. Ray Funk seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

- K. “RESOLVED, that the Board of Directors approve the master services agreement with META Solutions as presented.”**

Jim Craycraft moved to approve item 7K. Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

L. Discussion Items

- **Administrative Approval Process – Process and procedures for leave & reimbursement submissions by the Executive Director and Treasurer.**
- **2ns Reading of revised Tuition Reimbursement Personnel Policy**

Fiscal Officer Report

- A. “Approval of the Fiscal Officer report as submitted.”**

Fran Voll moved to approve item 8A. Scott Gray seconded the motion

Ayes: Ray Funk, Kate Fisher, Scott Gray, Fran Voll, Jim Craycraft

Nays: None

Ray Funk declared the motion approved.

Sponsor Report & Feedback

Chuck Speelman reported that Tri-Rivers met all May & June deadlines in regards to the submission of records for the annual sponsor evaluation process. With the assistance of TRECA Digital Academy staff, all requested documentation was collected and submitted in a timely manner. It was also shared that Tri-Rivers has received exemplary feedback in regards to its Corrective Action Plan from the FY16 Sponsor Evaluation. Such progress has resulted in the Department of Education granting an additional year of sponsorship authority to Tri-Rivers, through the 2018-2019 school year.

Executive Session (if needed)

N/A

Adjourn

Ray Funk moved to adjourn the regular meeting.

Fran Voll seconded the motion.

Motion declared and meeting adjourned 10:18 a.m.

The next meeting of the TRECA Digital Academy Board of Directors will be August 9th at 9:00 a.m. at the META Solutions building TRECA board room.