

TRECA Digital Academy

REGULAR MEETING MINUTES

May 10, 2017 @ 9:00 a.m.

Board Room, META Solutions Building

Board of Directors present for the meeting:

Ray Funk
Kate Fisher
Jim Craycraft
Fran Voll

Board of Directors absent for the meeting:

Scott Gray

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Chuck Speelman – Tri-Rivers Career Center Lead Representative (Sponsor)
David Varda – Treasurer of TRECA Digital Academy (META Solutions)

Agenda & other items of concern

- A. “RESOLVED, that the Board of Directors approves the minutes from the April 26, 2017 special meeting as submitted.”**

Jim Craycraft moved to approve item 6A, Fran Voll seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll
Nays: None

Ray Funk declared the motion approved.

- B. Ethics & Sunshine Law Training**

Annual training of the Board of Directors and administration at TRECA Digital Academy on Ohio Ethics and Sunshine law requirements. Training provided by Amy Goodson Co. LLC.

Executive Director’s Report and Recommendations

- A. “RESOLVED, that the Board of Directors approves the submitted list of TDA students that have fulfilled all graduation requirements and await receipt of their diploma.”**

Fran Voll moved to approve item 7A, Kate Fisher seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll
Nays: None

Ray Funk declared the motion approved.

B. “RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director.”

- **Edmentum – Annual Licensing, \$414,996.00**
- **Charter Communications – Cedar Fair Promotions, \$12,750.00**
- **LearnZillion – Annual Licensing, \$42,500.00**
- **NEWSELA – Annual Licensing, \$20,000.00**
- **Houghton Mifflin Harcourt – Annual Licensing, \$17,118.95**
- **META Solutions – Conference Room Rentals, \$9,975.00**
- **Focus Care – Virtual Tutoring, \$30,000.00**
- **CDI – Computers, \$53,250.00**

Kate Fisher moved to approve item 7B. Jim Craycraft seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll

Nays: None

Ray Funk declared the motion approved.

C. “RESOVLED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s).”

- **Resignation of Elisha Wilson-Bryant from the position of Assistant Director of Special Education, effective May 12, 2017.**

Fran Voll moved to approve item 7C. Ray Funk seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll

Nays: None

Ray Funk declared the motion approved.

D. “RESOLVED, that the Board of Directors conditionally approves the lease agreement with META Solutions as submitted for the 100 Executive Drive, Marion office location, pending Sponsor authority approval and noted addendum items.”

Jim Craycraft moved to approve item 7D. Fran Voll seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll

Nays: None

Ray Funk declared the motion approved.

E. “RESOLVED, that the Board of Directors conditionally approves the lease agreement with META Solutions as submitted for the 2100 Citygate Drive, Columbus office location, pending Sponsor authority approval and noted addendum items.”

Jim Craycraft moved to approve item 7E. Fran Voll seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll

Nays: None

Ray Funk declared the motion approved.

F. Discussion Items

- **Fiscal Services for FY18**
- **1st Reading of revised Mileage & Worksite Policies**
- **FY17 Revision of School Safety Plan**

Fiscal Officer Report

A. "Approval of the Fiscal Officer report as submitted."

Fran Voll moved to approve item 8A. Kate Fisher seconded the motion

Ayes: Ray Funk, Kate Fisher, Jim Craycraft, Fran Voll

Nays: None

Ray Funk declared the motion approved.

Sponsor Report & Feedback

Sponsor lead representative, Chuck Speelman, used this portion of the meeting to update the Board of Directors on the status of the FY17 sponsor evaluation process. Tri-Rivers met the April 30th deadline to submit all compliance items related to TRECA Digital Academy. This included over one thousand pages of documentation. The next important deadline for submissions is June 30th.

Adjourn

Kate Fisher moved to adjourn the regular meeting.

Jim Craycraft seconded the motion.

Motion declared and meeting adjourned 11:14 a.m.

The next meeting of the TRECA Digital Academy Board of Directors will be June 14th at 9:00 a.m. at the META Solutions building TRECA board room.