

TRECA Digital Academy

REGULAR MEETING MINUTES

December 16, 2020 @ 9:00 a.m.
Virtual Meeting

Board of Directors present for the meeting:

Kate Fisher (President)
Fran Voll
Ray Funk (Vice President)
Jim Craycraft
Vaughn Sizemore

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Board of Directors absent for the meeting:

N/A

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Sponsor Representative

Agenda & Other Items of concern

A. “RESOLVED, that the Board of Directors approves the minutes from the November 18, 2020 Regular meeting as submitted.”

Fran Voll moved to approve item 2020.12.6A, Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

B. “WHEREAS, HB 197 and HB 404 temporarily permit Ohio public bodies to hold meetings via teleconference, video conference, or any other similar electronic technology,

WHEREAS, the Board of Directors desires to conduct meetings via teleconference, video conference, or any other similar electronic technology while the law allows,

WHEREAS, the Board of Directors will comply with all other aspects of Ohio's Open Meetings Act,

THEREFORE BE IT RESOLVED, that the Board of Directors approves the temporary practice of holding its meetings via teleconference, video conference, or any other similar electronic technology from March 2020 through July 1, 2021 or such later date as allowed by subsequent law.”

Ray Funk moved to approve item 2020.12.6B, Kate Fisher seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

C. “Call for nominations for President Pro-Tem, to serve at the Organizational Meeting, to be held January 13, 2021 at 9am, until the Board of Directors elects its President.

Ray Funk placed the name of Jim Craycraft in nomination and moved nominations to be closed. Seconded by Fran Voll.

Ayes: Ray Funk, Fran Voll, Kate Fisher, Jim Craycraft, Vaughn Sizemore

Nays: None

Motion declared that Jim Craycraft will serve as President Pro-Tem at the January 13, 2021 Organizational Meeting.

Fiscal Officer Report and Recommendations

A. “RESOLVED, that the Board of Directors approve the attached Fiscal Officer report as submitted.”

Jim Craycraft moved to approve item 2020.12.7A, Fran Voll seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

Executive Director’s Report and Recommendations

A. “RESOLVED, that the Board of Directors approves the submitted list of seniors for graduation, subject to their meeting all school and state requirements.”

Fran Voll moved to approve item 2020.12.8A. Kate Fisher seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

B. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s).

- **Addition of Amanda Lafontaine to the substitute list, effective November 30, 2020.**
- **Addition of Melissa Dyrhund to the substitute list, effective January 5, 2021.”**

Kate Fisher moved to approve item 2020.12.8B. Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

C. “WHEREAS, the Board of Directors recognize the increasing difficulty in securing quality substitutes,

AND WHEREAS, the demand for substitutes has grown statewide during the COVID-19 pandemic,

THEREFORE BE IT RESOLVED, that the Board of Directors approve the increase of the substitute daily rate from \$80 to \$90 dollars, effective January 1, 2021.”

Vaughn Sizemore moved to approve item 2020.12.8C. Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

D. “RESOLVED, that the Board of Directors adopt the policy revisions as presented.

- **Paid Leave Policy**
- **Code of Regulations”**

Jim Craycraft moved to approve item 2020.12.8D. Kate Fisher seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

E. “RESOLVED, that the Board of Directors approves the purchases submitted, at the recommendation of the Executive Directors

- **CDW-G - \$318,500.00**
- **Vectratek - \$14,080.00**
- **CDW-G (*Then & Now*) - \$47,602.31**
- **Square Space (*Then & Now*) - \$144.00**
- **The Bradley Company - \$29,647.40”**

Kate Fisher moved to approve item 2020.12.8E. Jim Craycraft seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

F. “RESOLVED, that the Board of Directors of TRECA Digital Academy, in acknowledgment of the school's obligation to properly serve students, hereby sets March 1, 2021 as the date by which students must submit the enrollment application in order to be enrolled in the school for the 2020-2021 school year.”

Ray Funk moved to approve item 2020.12.8F. Vaughn Sizemore seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

G. “RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approves the attached instructional service agreements for the 2020-2021 school year between TRECA Digital Academy and the following

- **Mount Gilead Schools (iCredit)”**

Fran Voll moved to approve item 2020.12.8G. Ray Funk seconded the motion

Ayes: Kate Fisher, Fran Voll, Ray Funk, Jim Craycraft, Vaughn Sizemore

Nays: None

Kate Fisher declared the motion approved.

Discussion Items

Executive Director, Adam Clark, updated the board on the status of the student address verification process. Families are able to report any address changes by contacting the attendance officer at any time, or by submitting a change within the Evolve Parent Portal. Doing either, will then require that new proof of residency documentation be submitted to verify the address. In the last month seventeen changes had been submitted.

Mr. Clark also updated the board on the school's potential Dropout Prevention & Recovery status change. Current enrollment indicates just 48% of all students as meeting the required 16-21 age group for Dropout Prevention & Recovery status. This will likely result in TRECA not receiving the designation for the 2020-2021 school year. The school can reapply for this status for the next school year, with numbers likely returning to normal, as the pandemic comes to an end.

Sponsor Report & Feedback

Sponsor Representative, Chuck Speelman, did not have anything to report, except that the sponsor had completed 100% of its compliance submissions for the school this fall.

Adjourn

Jim Craycraft motioned to adjourn the meeting.

Fran Voll seconded the motion.

Motion declared and meeting adjourned 9:48 AM

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