

TRECA Digital Academy

REGULAR MEETING MINUTES

March 14, 2018 @ 9:00 a.m.
Board Room, META Solutions Building

Board of Directors present for the meeting:

Jim Craycraft
Fran Voll
Kate Fisher
Jeremy Dunn
Ray Funk

Board of Directors absent for the meeting:

N/A

Meeting Participants

Adam Clark – Executive Director of TRECA Digital Academy
Jessica Wake – Treasurer of TRECA Digital Academy
Chuck Speelman – Sponsor Representative, Tri-Rivers Career Center

Agenda & other items of concern

- A. **“RESOLVED, that the Board of Directors approves the minutes from the February 14, 2018 regular meeting as submitted.”**

Fran Voll moved to approve item 6A, Ray Funk seconded the motion

Ayes: Fran Voll, Jim Craycraft, Kate Fisher, Jeremy Dunn, Ray Funk
Nays: None

Jim Craycraft declared the motion approved.

Fiscal Officer Report

- A. **“RESOLVED, that the Board of Directors approve of the Fiscal Officer report as submitted.”**

Ray Funk moved to approve item 7A. Jeremy Dunn seconded the motion

Ayes: Fran Voll, Jim Craycraft, Jeremy Dunn, Kate Fisher, Ray Funk
Nays: None

Jim Craycraft declared the motion approved.

- B. **“RESOLVED, that the Board of Directors approves the revised Fiscal Internal Controls policy as submitted.”**

Fran Voll moved to approve item 7B. Jim Craycraft seconded the motion

Ayes: Fran Voll, Jim Craycraft, Jeremy Dunn, Kate Fisher, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

Executive Director's Report and Recommendations

- A. "RESOLVED, that the Board of Directors approves the submitted list of TDA students that have fulfilled all graduation requirements and await receipt of their diploma."**

Kate Fisher moved to approve item 8A, Jeremy Dunn seconded the motion

Ayes: Jim Craycraft, Fran Voll, Kate Fisher, Jeremy Dunn, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

- B. "RESOLVED, that at the recommendation of the Executive Director, the Board of Directors approve the following personnel action item(s).**

- **Hire of Amy McFarland to the position of Elementary Teacher, effective March 7, 2018.**
- **Hire of Greg Sink to the position of High School Math Teacher, effective February 22, 2018.**
- **Hire of Tara Roach to the position of Middle School Teacher, effective February 22, 2018.**
- **Hire of Angela Vickers to the position of Intervention Specialist, effective March 1, 2018.**
- **Hire of Christopher Blöse to the position of School Counselor, effective March 7, 2018.**
- **Stipend for Heidi Acuna to support English Language Learners, effective March 14, 2018.**
- **Transfer of Sara Riccio to the position of Special Needs Coordinator, effective March 5, 2018.**
- **Transfer of Amy Whitaker to the position of English Teacher, effective March 5, 2018.**
- **Transfer of Michelle Hopkins to the position of Registrar, effective February 26, 2018."**

Jim Craycraft moved to approve item 8B, Ray Funk seconded the motion

Ayes: Fran Voll, Jim Craycraft, Kate Fisher, Jeremy Dunn, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

- C. "RESOLVED, that the Board of Directors approves the purchases submitted at the recommendation of the Executive Director."**

- **BrainPop - \$6,945.00**
- **Ellingsen & Associates - \$25,000.00**
- **SVM - \$23,225.00**
- **CDW-G - \$58,678.93**
- **Odysseyware - \$11,250.00**
- **FocusCare (FEV Tutoring) - \$20,000.00**

Jim Craycraft moved to approve item 8C. Jeremy Dunn seconded the motion

Ayes: Fran Voll, Jim Craycraft, Kate Fisher, Jeremy Dunn, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

D. “Resolved, that the Board of Directors approves the school Testing Policy as submitted.”

Fran Voll moved to approve item 8D. Jim Craycraft seconded the motion

Ayes: Fran Voll, Jim Craycraft, Kate Fisher, Jeremy Dunn, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

E. “RESOLVED, that the Board of Directors approves the school Student in Foster Care Policy as submitted.”

Jeremy Dunn moved to approve item 8E. Fran Voll seconded the motion

Ayes: Fran Voll, Jim Craycraft, Kate Fisher, Jeremy Dunn, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

F. “RESOLVED, that the Board of Directors approves the school College Credit Plus Policy as submitted.”

Jim Craycraft moved to approve item 8F. Ray Funk seconded the motion

Ayes: Fran Voll, Jim Craycraft, Kate Fisher, Jeremy Dunn, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

G. “RESOLVED, that the Board of Directors approves the school Personal Information System Policy as submitted.”

Kate Fisher moved to approve item 8G. Jeremy Dunn seconded the motion

Ayes: Fran Voll, Jim Craycraft, Kate Fisher, Jeremy Dunn, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

H. “Resolved, that the Board of Directors approve the School Calendars for the 2018-2019 school year as submitted.”

Fran Voll moved to approve item 8H. Ray Funk seconded the motion

Ayes: Fran Voll, Jim Craycraft, Kate Fisher, Jeremy Dunn, Ray Funk

Nays: None

Jim Craycraft declared the motion approved.

I. Discussion Items

- **Executive Director, Adam Clark, updated the board of Directors on the current status of a new lease agreement with META Solutions for space in the 100 Executive Drive Marion, Ohio facility. Terms of the lease are still being discussed with META, as the building may soon come under new ownership through public auction.**
- **Executive Director, Adam Clark, shared with the board of Directors proposed Administrative Code changes by the Ohio Department of Education in regards to Dropout Prevention and Recovery Schools. The proposed changes are to take effect this year and next if carried out. Mr. Clark shared that the ODE have opened the changes to public comment. He plans to do so in the next week to voice TRECA’s perspective.**

Executive Session

Fran Voll moved to enter executive session for the purpose of:

- 1. In accordance with ORC 121.22G1 – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- 2. In accordance with ORC 121.22G2 – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- 3. In accordance with ORC 121.22G3 - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- 4. In accordance with ORC121.22G4– Preparing for, conducting,or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- 5. In accordance with ORC 121.22G5 – Matters required to be kept confidential by federal law or regulations or state statues.
- 6. In accordance with ORC 121.22G6 – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Jeremy Dunn seconded the motion

Ayes: Fran Voll, Jim Craycraft, Kate Fisher, Jeremy Dunn, Ray Funk

Nays: None

The Board entered into executive session at 10:02am
Jim Craycraft declared the meeting back in regular session at 11:05am

Sponsor Report & Feedback

Chuck Speelman addressed the board on behalf of the Sponsor, Tri-Rivers Career Center. He noted to the board that a second site visit by the Sponsor will be taking place in the coming week. The second visit will focus on policy and procedure compliance. In addition, Mr. Speelman, shared that a number of communications will be coming from the Sponsor in the next month regarding legal, contract and evaluation updates. Finally, Mr. Speelman outlined that a few policy changes are in the works by the Sponsor. Once these changes are adopted, the policy language will be made available on the Sponsor website.

Adjourn

Fran Voll moved to adjourn the regular meeting.
Ray Funk seconded the motion.

Motion declared and meeting adjourned 11:37 a.m.

The next meeting of the TRECA Digital Academy Board of Directors will be April 11th at 9:00 a.m. at the META Solutions building TRECA board room.