CANVAS STUDENT ANDROID GUIDE
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General Information
How do I download the Student app on my Android device?

Download the Canvas Student app on your Android device for easier accessibility to course content.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open App Store

Open your Android device and tap the Play Store icon.

Search for App

In the search field, type Canvas Student [1]. Tap the full name when it appears [2].
Install App

Tap the Install button.
Download App

The app will download and install.

Open App

When the app has downloaded and installed onto your device, you can access the app immediately by tapping the Open button.
View App on Android Home Screen

You can also open the app on your Android home screen by tapping the Canvas Student icon.
How do I log in to the Student app on my Android device?

Once you download the Canvas Student app from the Play Store, you can use the app to log in to your Canvas account. You must have an account to log in to Canvas.

The Canvas Student app will ask you for the name of your institution to find your Canvas account. If the app cannot find your institution, you can use your institution's Canvas URL to log in.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: If you do not want to locate your Canvas URL every time you log in to Canvas, you can switch to another user account.

Open Canvas Student app

Open your Android device and tap the Canvas Student icon.
Open Search Field

Tap the Find my school button.
Find Institution

Enter the name of your institution [1]. You can also enter the name of a school district. When the full name appears in the search list, tap the name [2].

Notes:

- If you are an admin and your school does not appear in the search list, please contact your CSM about mobile smart search.
- To log in to a Free For Teacher account, enter Free Canvas Accounts or canvas.instructure.com in the search field.
Locate Canvas URL

If the name of your institution does not appear in the search list, you may need to locate your Canvas account by entering a Canvas URL. If you don’t know your Canvas URL, tap the **Tap here for help** link at the end of the search results.

Enter Canvas URL

If you know your institution’s Canvas URL, enter the URL in the search field [1]. Then tap the **Next** button [2].
Enter Login Credentials

After you've located an account, you can view the Canvas URL at the top of the screen. Enter your email and password. Tap the Log In button.

If you don't know your password, tap the Forgot Password? link.

Notes:

- The Canvas email field credential varies according to institution. Some institutions may require a username or account number.
- If your Canvas mobile login page does not show the reset password option, contact your institution if you need to reset your password.
- If your institution requires you to log in to Canvas using their authentication system, you will be redirected to your institution's login page.
View Landing Page

View the landing page for your user account.
How do I use the Student app on my Android device?

The Canvas Student app helps you access your courses and groups when you are away from a computer browser. The app provides functionality to view and participate in a course or group, as well as view your course calendars, To-Do items, notifications, Conversations messages, and grades.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note:
- Not all Canvas features are supported on the app at this time.
- The Canvas Student app uses your device’s settings to set the time zone used within the app.

View Dashboard

After you log in to the Canvas Student app, you will see your Dashboard. The Dashboard displays your courses [1] and groups [2]. Learn how to view your courses and groups.
View Course Invitation

If you have been invited to join a course, you can view the course invitation on your Dashboard. To accept the invitation, tap the **Accept** button [1]. To decline the invitation, tap the **Decline** button [2].
If a global announcement has been sent to students at your institution, you can view the announcement on your Dashboard. To read the announcement tap the announcement [1]. To dismiss the announcement, tap the Close icon [2].
View Navigation Bar

To navigate to different areas of the Student app, use the Navigation Bar. The Navigation Bar allows you to quickly access the Dashboard, Calendar, To-Do List, Notifications, and Inbox.
The Calendar displays events and assignments for your courses and groups. Learn how to view the Calendar.
View To-Do List

The To-Do List gives a quick view of upcoming course activities that you have not completed. Learn how to view the To-Do List.
View Notifications

Notifications gives you an overview of all course notifications, such as changes to an assignment due date, newly created assignments, course announcements, or a reply to a subscribed discussion. You can also view specific notifications within each of your courses. Learn how to view Notifications.
View Inbox

The Inbox displays all Conversations messages in the Canvas Student app. Learn how to view the Inbox.
Open User Menu

To open the User Menu, tap the Menu icon. You can open the menu by swiping from the left side of the screen.
View User Menu

From the User Menu, you can:

- Manage your personal files [1]
- View your bookmarks [2]
- Show or hide grades on the Dashboard [3]
- Change users [4]
- Log out of the app [5]
- Open app settings [6]

To close the User Menu, swipe the menu to the left or tap outside the menu area.

Note: The User Menu may also include links to open Gauge or Arc. For more information on using these products, view the Gauge Guide or Arc Guide.
How do I log out of the Student app on my Android device?

You can easily log out of Canvas when you are finished using the app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

In the Dashboard, tap the User Menu icon.
Log Out

Tap the Log Out link.
Confirm Log Out

To confirm, tap the OK link.
How do I get help with the Student app on my Android device?

You can reference the Canvas Guides and get mobile help directly on your mobile device.

This lesson outlines the five default help links that may be included in the Help menu for your institution. However, your institution may customize the Help menu to hide default links and create custom links as resources.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

In the Dashboard, tap the User Menu icon.
Open Settings

Tap the Settings icon.
Open Help

Tap the Help link.
View Help Options

You can get help with the Canvas Student app in five areas:

- Ask your instructor a question [1]
- Search the Canvas Guides [2]
- Report a problem [3]
- Request a feature [4]
- Share your love of the app [5]
Ask Your Instructor a Question

If you have a question for your instructor, tap the Ask your Instructor a Question button. Consider this option as a shortcut to sending your instructor a message.
The app will populate the course name for where your message will be sent [1]. If you have more than one course, tap the gray arrow and select your course from the course menu.

Compose your message to your course instructor in the text field [2]. Then tap the **Send** link [3].
Search the Canvas Guides

Canvas provides an Android manual with how-to lessons designed to help you use the Canvas Student app. To view the lessons, tap the **Search the Canvas Guides** button and look for the Canvas Student app Android manual.
Report a Problem

If you have a problem in the Canvas Student app, the Canvas mobile team would love to know about it. Tap the Report a Problem button.
Send Message

In the **Subject** field [1], enter a subject for your message. In the **Description** field [2], write your message for the mobile team. Then tell the team how the problem is affecting you by selecting a relevant option in the drop-down menu [3]. Tap the **Send** link [4].
Request a Feature

If you have an idea about how to improve the Canvas Student app, the Canvas mobile team welcomes your feedback. Tap the Request a Feature button.
Send Message

The Canvas Student app will automatically create an email message to the Canvas mobile team that includes information to help them understand how you are using the mobile app, such as your Canvas URL and your user role.

Compose your message to the mobile team in the text field [1], then tap the Send link [2].

**Note:** If you are using an email client with multiple accounts, the app will use the default email set on your Android device.
Share Your Love of the App

If you want to rate the Canvas Student app and share a review, tap the Share Your Love of the App button.
Write a Review

Tap the **Write a Review** button.
Submit Review

Review by Emily Boone

1. Tap a star to rate the quality of the app [1].

2. Write your review in the Description field [2].

3. When you are finished, tap the Submit button [3].
How do I switch to another user account in the Student app on my Android device?

You can switch your profile to view another account on your app at any time.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

In the Dashboard, tap the User Menu icon.
Change User

To switch to another user account, tap the Change User link.
Select User

To select a new user account that you have previously used on the Canvas Student app, tap the name of the user [1].

To sign into a new user account, tap the **Find my school** button [2] and **log in to the account**.
App Settings
How do I change Student app settings on my Android device?

You can manage your personal settings in the Canvas Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: General settings for the app, such as clearing the cache, can be managed in the Application manager within your Android device settings menu.

Open User Menu

In the Dashboard, tap the User Menu icon.
Open Settings

Tap the Settings icon.
View App Settings

You can change the following settings in the app:

- Edit profile settings, including user name, photo, or avatar [1]
- Change account preferences, including language [2]
- Enable push notifications [3]
- View information about the app [4]
- View legal information about the app [5]
- [Get help with the app] [6]
How do I manage my profile settings in the Student app on my Android device?

The profile page shows your user information in the app and also stores your user files. If you have permission from your institution, you may be able to manage some of your profile information, such as user name and profile picture.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

In the Dashboard, tap the User Menu icon.
Open Settings

Tap the Settings icon.
Open Profile Settings

Tap the Profile Settings link.
Edit User Name

If your institution allows you to edit your user name, change your user name by tapping the **Edit user name** link. This is the name that users see in the app.

Type your user name in the **Edit user name** field [1]. Then tap the **OK** link [2].
Edit Photo or Avatar

If your institution allows profile pictures (avatars), your app will display the following additional options:

- **Edit your profile picture** by taking a new photo, choosing an existing photo from your photo gallery, or setting a default image [1].
- Create a [panda avatar](#) to use as a profile picture [3].
How do I set Notification Preferences in the Student app on my Android device?

You can set notification preferences in the Canvas Student app to receive updates about your Canvas courses. Selected updates are push notifications, meaning notifications are sent to you even if you have not opened the Canvas Student app. You can choose to set notifications for specific contact methods, or you can set notifications for all devices.

Contact methods in the Canvas Student app are the same methods added to your Profile and User Settings in the browser version of Canvas.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps. Note: Because mobile notifications are currently limited, mobile preferences override preferences in the browser version of Canvas. Additionally, daily and weekly notifications are not available in the app.

Open User Menu

In the Dashboard, tap the User Menu icon.
Open Settings

Tap the **Settings** icon.
Tap the **Push Notifications** link.
Set Notification Preference

To enable a notification, tap the toggle button for the notification [1]. Checkbox notifications are sent ASAP.

To disable a notification, tap the toggle button for the notification [2].
How do I choose a profile picture in the Student app on my Android device?

If your institution allows profile pictures, you can add a profile picture on the mobile app.
Changing your profile picture in the app will also change the profile picture in your browser version of Canvas.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.
Note: If you cannot add a profile picture, your institution has restricted this feature.

Open User Menu

In the Dashboard, tap the User Menu icon.
Open Settings

Tap the **Settings** icon.
Open Profile Settings

Tap the Profile Settings link.
Edit Photo

Tap the Edit Photo link.

Select Photo Option

To take a new photo, tap the Take photo option [1]. To select a photo from your gallery, tap the Choose photo from Gallery option [2].
Take Photo

To take a new photo, tap the Camera button.
Select Photo

To select a photo from your gallery, tap the image you want to use.
Adjust and Crop Photo

Pinch and drag to adjust the part of your image that will display in your profile picture [1]. To save your profile picture, tap the Checkmark icon [2].
How do I create a Panda avatar in the Student app on my Android device?

If your institution allows profile pictures, you can create a Panda avatar on the Canvas Student app. You can save the Panda avatar as your profile picture on the mobile app, or share it with others.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps. Note: Changing your profile picture in the app will also change the profile picture in the browser version of Canvas.

Open User Menu

In the Dashboard, tap the User Menu icon.
Open Profile

Tap the **Settings** icon.
Open Overflow Menu

Tap the **Profile Settings** link.
Create Panda Avatar

Profile Settings

- Edit user name
- Edit Photo
- Create panda avatar

Tap the Create panda avatar link.
Customize Panda Avatar

At the bottom of the window, tap the area of the panda you want to customize. You can customize the panda head [1], body [2], and feet [3].
Tap the design you want to use for your panda [1]. To return to the customize options, tap the Back link [2].
Manage Panda Avatar

When you are finished customizing your avatar, tap the **Options** icon.
To save your panda avatar, tap the **Save** link [1].

To set your panda as your profile picture in the app, tap the **Set as avatar** link [2].

To share your panda avatar, tap the **Share** link [3]. The app will open a new window with all the apps on your device and ask where you want to share your panda image.
How do I show or hide grades on the Dashboard in the Student app on my Android device?

In the Dashboard, users can view overall grades for each course. You can choose to show or hide Dashboard grades. By default, grades are shown in the Dashboard.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: Users who do not have a student role will always see grades with a percentage of zero.

Open User Menu

In the Dashboard, tap the User Menu icon.
Show Grades

To show grades, tap the Show Grades toggle button.
View Grades

Your grades will display on the course cards in the Dashboard.
Hide Grades

To hide grades, open the User Menu and tap the Show Grades toggle button again.
App Features
How do I view Bookmarks in the Student app on my Android device?

You can view all links that you’ve bookmarked in the Canvas Student app. Learn how to [bookmark app content](#).

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

You can also view bookmarks by [adding a Canvas widget to your Android device](#).

Open User Menu

In the Dashboard, tap the User Menu icon.
Open Bookmarks

Tap the Bookmarks link.
View Bookmarks

View your bookmarks in the app.

Manage Bookmarks

1. Course Discussions
2. Grades
   - Edit
   - Delete
To manage your bookmarks, tap the **Options** icon [1]. To edit the name of your bookmark, tap the **Edit** link [2]. To delete the bookmark, tap the **Delete** link [3].
How do I bookmark content in the Student app on my Android device?

You can bookmark any course page in the Canvas Student app for quick reference at any time. Learn how to view your bookmarks.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Options Menu

On any course content page, tap the Options icon.

Add Bookmark

Tap the Add Bookmark link.
How do I view the Calendar in the Student app on my Android device?

You can view up to 10 calendars from your courses and groups in the app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

**Note:** Students cannot sign up for Scheduler appointments in the Canvas Student app.

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**Open Calendar**

In the Navigation Bar, tap the Calendar icon.
Select Calendars

The first time you open the Calendar, the app will ask you to select up to 10 calendars you want to view. Tap the checkbox next to each calendar you want to view [1]. Then tap the Done link [2].
View Calendar

The calendar displays an overview of the current month [1], as well as a list of assignments and events for the current date, if any [2]. The current date is indicated by a shaded square [3].
View Month Overview

The calendar underlines any dates that contain an assignment or event [1]. Tap a date to view events for that date [2]. The date you are viewing is indicated by an outlined square.

For an overview of another month, swipe the calendar to the left or right. To return to the current day, tap the Calendar icon [3].

The day of the week defaults to Sunday. You can change the start date to Monday in your app personal Settings.
Change Calendars

To change calendars at any time, tap the **Options** icon [1] and tap the **Select Calendars** link [2].
View Calendar List

The calendar list displays a list of assignments and events that you are viewing in the monthly calendar view.

The list shows the assignment type and the name of the assignment or event [1].

To minimize the monthly calendar and show the list only, tap the arrow next to the name of the current month [2].

To minimize the items in the assignment list, tap the arrow next to the date [3].
By default the calendar list displays calendar assignments and events on the day you are viewing. To change the calendar view, tap the Options icon [1]. Then tap your preference to view the list by day, week, or month [2].
The calendar list will update with the assignments and events that relate to your preferred time range.
Add Calendar Event

To create a new calendar event, tap the Options icon [1]. Tap the Create New Event link [2].
How do I create a new calendar event in the Student app on my Android device?

You can create a new calendar event in the Canvas Student app. Calendar events are for your own personal use.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Calendar

In the Navigation Bar, tap the Calendar icon.
Create New Event

In the Calendar, tap the Options icon [1]. Tap the Create New Event link [2].
Enter Event Details

In the **Title** field [1], enter the title of your event.

Set the date and time by tapping the **Date** and **Time** fields [2].

In the **Location** field [3], enter the location of your event.

If you want to add a note about your event, enter the note in the **Add Note** field [4].
Save Event

New Event

Study Group
Friday, Jan 12, 2018
15:00 to 17:00
Library
Bring textbooks

To save your event, tap the Save link.
View Event

View your event in the Calendar.
How do I view the Conversations Inbox in the Student app on my Android device?

Canvas lets you access your conversations on your Android device so you can keep in touch with people in your course at any time.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:
- Unlike the web version of Canvas, you cannot view assignment comments from your instructor in Conversations. However, you can view comments in the assignment.
- The mobile version of Canvas supports the ability to star a conversation. However, it does not currently support a filter option to view starred messages. Any messages that you star in the app can be viewed in the starred filter in the web version.

Open Inbox

In the Navigation Bar, tap the Inbox icon.
View Inbox

The Conversations Inbox folder displays all messages you have received and is organized the same way as the browser version of Conversations. Messages are arranged in chronological order—newer messages appear at the top, and older messages appear near the bottom. Unread messages are indicated by a blue dot.

Swipe your device from top to bottom to quickly refresh your messages.
View Mailbox Filters

You can view different types of messages. To filter what displays in the inbox, tap the Arrow icon.
The default view is All Messages [1], which shows all types of messages. If you only want to view messages you haven't read yet, tap the Unread option [2]. To view messages you have starred, tap the Starred option [3]. To view all your sent messages, tap the Sent option [4]. To view messages you've archived, tap the Archive button [5].

**Note:** Some filters may not apply to any messages.

**Open Message**

To view a message, tap the message you want to open.
View Message

View the selected message thread.
Manage Message

To reply, reply all, mark as unread, forward, archive, or delete the entire message thread, tap the message Options icon [1].

To star the message, tap the Star icon [2].

To reply, forward, or delete an individual message in the thread, locate the message and tap the Options icon [3].

To reply to the message, tap the Reply link [4].
How do I send a message in the Student app on my Android device?

You can send conversation messages to people in your courses using your Android device.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Inbox

In the Navigation Bar, tap the Inbox icon.
Add Message

Tap the Add icon.
Select Course

Tap the Select a course menu [1]. Then select the course or group for your message [2].
Search by Name

To search by name, type the name of your recipient in the To field.

Choose Recipients

When the full name of the recipient appears, tap the name.
Search by Course Filter

To search by filter, tap the Add icon.

View User Roles

To search by course filter, select users by group.
To select users in a group, tap the recipient's user group [1]. You can select all members in a specific user group by tapping the checkbox next to the group [2].

Choose Recipients

![Select Recipients](image)

Tap the name(s) of the recipients [1]. A checkmark will display on the profile icon for each selected user. Then tap the Done link [2].
Remove Recipient

To remove a recipient, hold down the name of the recipient and tap the Remove icon.
Send Message

In the **Subject** field [1], enter a subject for your message.

If you want to send individual messages to each recipient, tap the **Send individual message to each recipient** toggle [2].

In the message field [3], type your message.

If you want to add an attachment to your message, tap the attachment icon [4].

When you are ready to send your message, tap the **Send** icon [5].

**Note:** New messages will not appear in the Inbox on the Canvas app until there is a reply to the message. However, if you have an existing Inbox message with a recipient, the message will appear as part of that message thread.
How do I add an attachment to a message in the Student app on my Android device?

You can send attachments in conversations messages using the Canvas Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Inbox

In the Navigation Bar, tap the Inbox icon.
Add Message

Tap the Add icon.
Open Attachments

Tap the Attachment icon.

Select Attachment Type

To attach a new photo from your camera, tap the Camera icon [1]. To attach an existing photo on your Android device, tap the Gallery icon [2]. To attach a file from your device, tap the Device icon [3].
Note: To learn more about attaching a file from your device, view the Canvas Media Comparison PDF.

Take Photo

Tap the Camera icon.
Use Photo

If you want to re-take the photo, tap the Retake icon [1]. Otherwise tap the Checkmark icon [2].
Choose from Gallery

To select an existing photo, locate and select a photo from a photo gallery on your device.
Choose from Device

![Open from menu](image)

To select a file saved on your device, locate and select a file from your device.
Add Attachment

To add the attachment to the message, tap the OK link.
View Attachment

Attachments display at the bottom of your message. If you want to delete an existing attachment, tap the Delete icon for that attachment.
Send Message

To add a message recipient, first select a course [1]. In the Subject field, enter the message topic [2]. In the Compose Message field [3], type your message. When you are ready to send your message, tap the Send icon [4].

Note: New messages will not appear in the Inbox on the Canvas Student app until there is a reply to the message, but you can view the message in your Sent folder. However, if you have an existing Inbox message with a recipient, the message will appear as part of the Inbox message thread.
How do I view recipients in an existing group message in the Student app on my Android device?

If you send or receive a group conversations message, you can easily view all the recipients in the message. The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Inbox

In the Navigation Bar, tap the Inbox icon.
Open Group Message

Group messages include more than one recipient, as displayed in the recipient list. To open a group message, tap the message.
Open Group Recipients

The complete list of recipients appears at the top of the message thread [1]. If the recipient list is too long to display all names, the list will show the additional number of recipients.

To view the list of recipients, tap the Options icon for the message [2]. Then tap the Reply option [3].
View Group Recipients

The message reply displays all recipients in your group message.
How do I reply to a message in the Student app on my Android device?

You can reply to Conversations messages in your Inbox on your device so you can keep in touch with your course at any time. After your reply is sent, it will display at the top of the message thread.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Inbox

In the Navigation Bar, tap the Inbox icon.
Open Message

To view a message, tap the message you want to open.
Create Reply

Tap the Reply link.

Type your message reply [1]. If you want to add an attachment to your message, tap the Attachment icon [2]. To add additional recipients to the message, tap the Add icon [3].

When you are ready to send your message, tap the Send icon [4].
View Reply

View your message reply in the message thread.
How do I view the To-Do List in the Student app on my Android device?

The To-Do List gives you a quick view of upcoming course activities that you have not yet completed.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

You can also view the To-Do List by adding a Canvas widget to your Android device.

Open To-Do List

In the Navigation Bar, tap the To-Do List icon.
The To-Do List gives you a quick view of upcoming course activities that you have not yet completed. Each item is color-coordinated according to course and displays an icon [1] for its activity type: discussion, quiz, or assignment.

To-do items are organized by due date. To collapse and expand to-do items for a specific date, tap the Arrow icon [2].
View To-Do List Item

To view a to-do item, tap the name of the item. The app will redirect to the item's corresponding page.
Mark Item as Done

To mark a to-do items as done, tap and hold the item [1]. Tap the **Mark as Done** button [2].
How do I view Notifications in the Student app on my Android device?

Canvas lets you view notification items in your Canvas courses. Notifications gives you an overview of all course notifications such as changes to an assignment due date, newly created assignment, course announcement, or a reply to a subscribed discussion. You can interact directly with any items that appear within notifications.

You can also set Notification Preferences in the app to receive push notifications for Canvas activity on your mobile phone.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps. You can also view notifications by adding a Canvas widget to your Android device.

Open Notifications

In the Navigation Bar, tap the Notifications icon.
View Notifications

Notifications gives you an overview of all course notifications such as changes to an assignment due date, newly created assignments, course announcements, conference invitations, or a reply to a subscribed discussion.

Each item is color-coordinated according to course or group and displays an icon for its activity type [1].

Items are organized by date. To collapse and expand to-do items for a specific date, tap the Arrow icon [2].
View Notification Item

To view a notification item, tap the name of the item. The app will redirect to the notification's corresponding page.
Delete Notification

To remove a notification, tap and hold the notification [1]. Tap the **Delete** button [2].
How do I use the Rich Content Editor in the Student app on my Android device?

You can use the Rich Content Editor to edit and format text in the Student app. The Rich Content Editor is available in Announcements and Discussions.

View Rich Content Editor

You can use the Rich Content Editor when editing posts and replies in Announcements and Discussions.

The Rich Content Editor allows you to format text [1], attach images [2], or add links [3]. You may have to swipe your screen to the left or right to view all Rich Content Editor icons.
Format Text

To undo your last action, tap the **Undo** icon [1]. To redo what was previously undone, tap the **Redo** icon [2].

To bold text, tap the **Bold** icon [3]. To italicize text, tap the **Italics** icon [4]. To underline text, tap the **Underline** icon [5].

To stop using bold, italics, or underline formatting, tap the Bold, Italics, or Underline icon again.

Change Text Color

To change the text color, tap the **Color** icon [1]. Then tap the color you want to use [2].

Create List

To format text as a bulleted list, tap the **Bulleted List** icon [1]. To format text as a numbered list, tap the **Numbered List** icon [2].
Insert Image

To insert an image, tap the Image icon.

Select Image Option

To take a photo from your camera, tap the Take photo link [1].

To select an image from your device, tap the Choose photo from Gallery link [2].

Add Link

To add a link, tap the Link icon.
Link to Website URL

Enter the link title in the **Text** field [1] and the link URL in the **Link** field [2]. Then tap the **Done** link [3].
How do I view my User Files in the Student app on my Android device?

You can view personal files that you've added to your account on the Canvas Student app. Learn how to manage your personal files.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

In the Dashboard, tap the User Menu icon.
Open Files

Tap the Files link.
View User Files

User Files displays file folders [1] and file items [2].

File folders show how many file items are within a folder [3]. Individual files show the size of the file [4].
View Files and Folders

To view files within a folder, tap the name of the folder [1].

To view a specific file, tap the name of the file [2]. If your device has an application installed that can display the file, you can view the file in the app.
Search Files

To open the search field, tap the Search icon.

Open File
To search for a file, type the file name in the search field [1]. To open the file, tap the name of the file [2].

Notes:

- You must type three or more characters for search results to display.
- Search results will not include file folders.
How do I manage my User Files in the Student app on my Android device?

You can manage all the personal files in your Canvas account in the Canvas Student app. If you want an uploaded file to appear in a specific folder, open the folder before uploading the file. File items that are uploaded in the Root User Folder will be placed in the unfiled folder.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu

In the Dashboard, tap the User Menu icon.
Open Files

Tap the Files link.
Manage My Files

To open a file, tap the name of the file [1]. To manage a file, tap the Options icon [2].

View File Options

To rename the file, tap the Rename option [1]. To delete the file, tap the Delete option [2].

Note: You cannot create new folders, move files from one folder to another, or download files in the Canvas Student app.
Add New Item

To upload a new file or folder, tap the Add button.

**Note:** If you want an uploaded file to appear in a specific folder, open the folder before uploading the file. File items that are uploaded in the Root User Folder will be placed in the unfiled folder.
Add Folder

To add a new folder, tap the Folder button.

Name Folder

Enter the name of your folder [1], then tap the OK link [2].
Add File

To add a new file, tap the Upload button.

Select File Location

Select the location of your file. You can take a new photo from your camera [1], find a file in your photo gallery [2], or search your device for a file [3].
Upload File

Once your file has been selected, it will display in the Attachments window [1]. To remove the file, tap the Remove icon [2]. To add another file, tap the destination for the file [3].

To upload your file, tap the Upload button [4].
How do I add a Canvas widget to my Android device?

The Canvas Student app comes with several widgets for quick access to grades, notifications, to-do items, and bookmarks. The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Depending on your Android device, the steps to install a widget may vary from what is pictured below. If you have questions, please refer to your device instructions about how to install a widget.
- Widgets are not available for the Canvas Teacher or Canvas Parent apps.

Tap and Hold Screen

Tap and hold the home screen.
Open Widgets

Tap the Widgets icon.
Find the Canvas Student widgets [1]. The following widgets are available:

- Grades [2]: displays the overall grade for a student's favorite courses.
- Notifications [3]: displays the notifications listed on the Notifications page.
- To Do List [4]: displays the items listed on the To Do list.
- Bookmarks [5]: creates a shortcut to any bookmarked item in the Student app.
Place Widget

Tap and hold the widget, then select a screen to place it on.
Choose Widget Style

If you want to hide the details in the widget, tap the **Hide details on widget** checkbox.

**Note:** The Hide details on widget option is not available for the bookmark widget.
Select Style

Tap your preferred widget style: light [1] or dark [2]. The light widget style will style the widget has dark text over a light background. The dark widget style will style the widget as light text over a dark background.

Note: Widget styles are not available for the bookmark widget.
Resize Widget

To move the widget, tap and hold on the widget [1]. To resize the widget, tap and drag the resize icons [2].
View the Widget

View your Canvas widget. To view a widget item directly in the app, tap the item [1].

To refresh the widget information, tap the Refresh icon [2].
Course Features
How do I view Courses and Groups in the Student app on my Android device?

You can view all your courses and groups in the Canvas Student app. You can change your course favorites and change the colors for your courses and groups.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: When you log in to the Canvas Student app, the landing page defaults to the Dashboard. Learn how to change your landing page.

View Courses and Groups

In the Dashboard, the Courses page displays all your favorite courses and groups. Favorite courses mirror the Courses & Groups customized drop-down menu in the web version of Canvas.
Manage Favorites

To set or remove a course as a favorite, tap the Edit icon.

Note: Changes to your favorite courses will apply to the browser version of Canvas.
To favorite a course, tap the Star icon next to the course. Stars indicate favorite courses. To remove a favorite, tap the Star icon again. Changes to the favorites page are applied automatically.

**Note:** The Courses list includes active and concluded courses.
View Grades

In the Dashboard, you can view overall grades for each course. You can choose to show or hide Dashboard grades. By default, grades are shown in the Dashboard. Learn how to show or hide grades.

To view details of a grade, tap the grade percentage.

Note: Users who do not have a student role will always see grades with a percentage of zero.
Courses can be customized to help distinguish them throughout other areas of the Canvas Student app. To customize a course, tap the **Options** icon [1].

To edit the course nickname, tap the **Edit nickname** option [2]. To edit the course color, tap the **Edit course color** option [3].
Create Nickname

Tap the **Course Nickname** field [1] and type the nickname.

Tap the **OK** link [2].
Select Color

Tap the new color for your course. The color will automatically apply to your course.
Open Course

To open a course, tap the course name.
Courses open to the Course Navigation Menu [1]. The menu includes course navigation links that are available in the browser version of Canvas. Therefore, if a course navigation link is hidden in the browser version, you will not be able to access it in the app.

To open the Course Home Page, tap the Home button [2].

Note: Not all course navigation links are supported in the Canvas Student app. However, all navigation links are supported in a mobile browser.
Open Group

To open a group, tap the group name.
View Group Navigation

Groups open to the Group Navigation Menu [1]. The menu includes navigation links that are available in the browser version of Canvas. Therefore, if a navigation link is hidden in the browser version, you will not be able to access it in the app.

To open the Group Home Page, tap the **Home** button [2]

**Note:** Not all group navigation links are supported in the Canvas Student app. However, all navigation links are supported in a mobile browser.
How do I reply to an announcement on the Student app on my Android device?

You can reply to announcements and announcement replies through your course. You can also reply to announcements through the Notifications tab.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps. 

Note: If you cannot reply to an announcement, this feature has been disabled.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Announcements

Tap the **Announcements** link.
Open Announcement

Tap the announcement where you want to reply.
Reply to Announcement

No Class Friday

Doug Roberts
Nov 9 at 12:18

Class is canceled on Friday due to a family emergency. Please read chapters 10 and 11 in preparation for Monday's class.

Tap the Reply link.
Create Reply

Enter your message in the text field [1]. Use the Rich Content Editor to format your reply [2]. To send the reply, tap the Send icon [3].
View Reply

No Class Friday

Doug Roberts
Nov 9 at 12:18

Class is canceled on Friday due to a family emergency. Please read chapters 10 and 11 in preparation for Monday's class.

Reply

Replies

Max Johnson
Jan 11, 2018 15:12

Is our homework still due that day?

Reply

View your reply [1]. To reply to an announcement reply, tap the Reply link for that reply [2].
How do I view Announcements in the Student app on my Android device?

Canvas lets you view Announcements in your Canvas courses. You can also view Announcements directly in the Notifications tab. If your instructor allows, you can reply to announcements.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps. Note: The Course Navigation menu matches the browser version of your Canvas course. If Announcements is not available in your Course Navigation, it will also be hidden from view in the app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Announcements

In the Course Navigation Menu, tap the **Announcements** link.

**Note:** You may need to swipe your screen to view Announcements in the menu.
View Announcements

The most recent announcement will always appear at the top. Unread announcements are indicated by a blue dot [1]. All announcements show the last post date [2].

Announcements that do not allow replies display the Lock icon [3].

Swipe your device from top to bottom to quickly refresh Announcements.
Open Announcement

To view an announcement, tap the announcement you want to read.
View Announcement

Due to a scheduling conflict, your Thursday lecture will take place in room 224 of the Orson Spencer Hall. Thank you for your understanding.

Sincerely,

Your Administration

View the course announcement.
How do I view Assignments in the Student app on my Android device?

The Canvas Student app helps you keep track of all course assignments. You can also view newly created assignments or changes to assignments in the Notifications tab.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps. Note: The Course Navigation menu matches the browser version of your Canvas course. If Assignments is not available in your Course Navigation, it will also be hidden from view in the app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may need to swipe your screen to view Assignments in the menu.
View Assignments

Assignments are organized into assignment groups.

To collapse and expand assignment groups, toggle the group arrow.
Open Assignment

To view an assignment, tap the name of the assignment.
View Assignment Details

The app opens to the **Details** tab [1], which includes the assignment description. The assignment also displays the assignment due date, if any [2].
View Assignment Submissions

![Essay Submission Screen]

To view assignment submission information, tap the **Submissions** tab.

You can submit assignments, view comments from your instructor, and make comments.
View Assignment Rubric and Grade

To view the total grade and assignment rubric, tap the Grade tab.

Note: Rubrics cannot be viewed in graded discussions.
View Late Penalty

If your assignment receives a late penalty, you can view the penalty [1] in the Grade tab. The Final Grade [2] will reflect the score given by your instructor minus the penalty.
How do I turn in assignments in the Student app on my Android device?

There are five types of assignments you can submit on your mobile device. Once you submit your assignment, you can verify your assignment submission. You can also resubmit assignments if your instructor allows.

Learn how to submit assignments with third-party apps such as Google Drive and Dropbox.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Your instructor may restrict certain assignment types, so not all types may be available for your assignment submission.
- If your assignment includes a link to a PDF file, you can add annotations as part of your submission.
- To learn more about File Upload and Media Upload submissions in the Canvas Student app, view the Canvas Media Comparison PDF.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may need to swipe your screen to view Assignments in the menu.
Open Assignment

To view an assignment, tap the name of the assignment.
View Assignment Submission

Tap the Submissions tab [1].

**Note:** If you want to view the assignment rubric before submitting the assignment, tap the Grade tab [2].

Turn In Assignment
Tap the **Turn in** button.

**Select Submission Type**

<table>
<thead>
<tr>
<th>Type</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Text Entry</td>
<td>1</td>
</tr>
<tr>
<td>Online URL</td>
<td>2</td>
</tr>
<tr>
<td>File Upload</td>
<td>3</td>
</tr>
<tr>
<td>Media Upload</td>
<td>4</td>
</tr>
<tr>
<td>Arc</td>
<td>5</td>
</tr>
</tbody>
</table>

Tap the submission type you would like to use for the assignment. There are five types of submissions:

1. Text Entry
2. Online URL
3. File Upload
4. Media Upload
5. Arc

**Note:** If a submission type does not appear in the list, your instructor has not included this option in available submission types.
Submit a Text Entry

To submit a text entry, tap the **Text Entry** button.

Create Text Entry

Type your text entry into the text field [1]. Tap the **Submit** button [2].
Submit an Online URL

To submit an online URL, tap the Online URL button.

Submit a URL

Type a URL in the URL field [1]. Then tap the Submit button [2].
Submit File Upload

To submit a file upload, tap the **File Upload** button.
Choose File Location

![Image of file selection options]

You can upload a file:

1. By taking a photo with your camera
2. From your Android photo gallery
3. From your device memory or third-party apps on your Device, such as Google Drive or Dropbox
Turn in Assignment

Once the Canvas Student app has located or created your file, the file will display in the attached files list [1].

If necessary, you can remove the imported file by tapping the Remove icon [2]. To upload additional files, tap the upload option you want to use [3].

When you have finished uploading files, tap the Turn In link [4].
Submit Media Upload

To submit a media upload, tap the Media Upload button.

Choose Media Type

1. Choose Media
2. Take Video

For media recordings, you can choose one of two options:

1. Choose Media
2. Take Video
Choose Media

![Choose Media]

To locate an existing media file, tap the Choose Media button.

Submit Media

![Submit Media]

Select the location of your media file and tap the name of the file.
Take Video

To take a video, tap the **Take Video** button.

Submit Video

Record your video. Depending on your device, submit the video by tapping a check icon or a Save button.
Submit Arc Video

<table>
<thead>
<tr>
<th>Text Entry</th>
<th>Online URL</th>
</tr>
</thead>
<tbody>
<tr>
<td>File Upload</td>
<td>Media Upload</td>
</tr>
<tr>
<td><strong>Arc</strong></td>
<td></td>
</tr>
</tbody>
</table>

To submit an Arc video, tap the **Arc** button.
Choose Video

To choose a video for submission, tap the video thumbnail [1]. To upload a video in Arc, tap the Add icon [2]. To search for videos in Arc, tap the Search icon [3].
Submit Video

Tap the Submit button.
How do I turn in an assignment from a third-party app to the Student app on my Android device?

Canvas makes it easy to submit assignments on your Android device by linking them from third-party apps, such as Google Drive and Dropbox.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

**Note:** Before uploading an assignment to the Canvas Student app:

- The assignment must already be uploaded to the third-party app.
- The third-party app must be installed on your Android device.
- To learn more about File Upload submissions in the Canvas Student app, view the [Canvas Media Comparison PDF](#).

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**Open Course**

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the **Assignments** link.

**Note:** You may need to swipe your screen to view Assignments in the menu.
Open Assignment

To view an assignment, tap the name of the assignment.
View Assignment Submission

Tap the Submissions tab [1]. If you want to view the assignment rubric before submitting the assignment, tap the Grade tab [2].

Turn In Assignment

Tap the Turn in button.
Submit File Upload

Text Entry

Online URL

File Upload

Media Upload

Tap the File Upload button.

Select Device
Tap the Device icon.

**Open Third-party App**

Open the third-party app [1]. Then locate your file [2].
Turn in Assignment

Once the Canvas Student app has located or created your file, the file will appear in the attached files list [1].

If necessary, you can remove the imported file by tapping the Remove icon [2]. To upload additional files, tap the upload option you want to use [3].

When you have finished uploading files, tap the Turn In link [4].
How do I submit a PDF assignment with annotations in the Student app on my Android device?

Canvas allows you to add annotations to PDF files for assignment submissions.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may need to swipe your screen to view Assignments in the menu.
Open Assignment

Tap the assignment you want to open.
History Reading Assignment

Due: May 25, 2018 23:59
Last Submission: None

After selecting and reading a book from the approved class list, complete the following worksheet.

[History Reading Assignment.pdf]

Tap the file link.
Edit PDF

Tap the **Edit** icon.
View Toolbar

On the toolbar you can manage your annotations.

To format text, tap and hold the **Text Formatting** icon [1].

To add a note, tap the **Note** icon [2].

To add drawings, tap and hold the **Drawing** icon [3].

To move the toolbar, tap and hold the drag handle [4], and move it to the new location. The toolbar can be relocated to either side of the screen.

To return to the previous screen, tap the **Close** icon [5].
Use Text Formatting Options


Use Note Options

The Note option allows you to add a note or comment [1]. The Free Text option allows you to type text [2].

Use Drawing Options
The Ink option allows you to draw on the document [1]. The Rectangle option allows you to add a rectangle to a section of the document [2].

Open Options

When you are finished adding annotations, tap the Options icon.

Upload to Canvas

Tap the Upload to Canvas link.
Select My Files

To submit the PDF, tap the **Submit Assignment** button [1]. Then select the course [2] and assignment [3] for your submission. To confirm your selections, tap the **Next** link [4].

Note: You can also upload the PDF to your personal files by tapping the My Files button [5].
Upload File

Verify the file [1]. Then tap the Turn In link [2].
How do I resubmit an assignment in the Student app on my Android device?

If your instructor allows you to resubmit assignments, you can resubmit an assignment.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may need to swipe your screen to view Assignments in the menu.
Open Assignment

To view an assignment, tap the name of the assignment.

Open Assignment Submission
Tap the Submissions tab.

Resubmit Assignment

![Image of Submissions tab with Revolution Review assignment]

Tap the Turn In button.
How do I verify my assignments were submitted in the Student app on my Android device?

You can view your assignment type submission to verify it was submitted correctly.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may need to swipe your screen to view Assignments in the menu.
Open Assignment

To view an assignment, tap the name of the assignment.
View Assignment Submission

Historical Video Assignment

Due: Feb 13, 2018 17:29
Last Submission: Jan 5, 2018 11:50

For this assignment, each student will work alone to research a historical topic and communicate the findings in a 4–7 minute video.

View the last submission date in the Details tab.
Open Assignment Submission

Historical Video Assignment

Due: Feb 13, 2018 17:29
Last Submission: Jan 5, 2018 11:50

For this assignment, each student will work alone to research a historical topic and communicate the findings in a 4–7 minute video.

To view the submission, tap the Submissions tab.
Verify Submission

View your submission file.
How do I make a comment about an assignment in the Student app on my Android device?

You can leave comments on an assignment to ask questions or provide feedback.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

Note: You may need to swipe your screen to view Assignments in the menu.
Open Assignment

To view an assignment, tap the name of the assignment.
Open Assignment Submission

Historical Video Assignment

Due: Feb 13, 2018 17:29
Last Submission: Jan 5, 2018 11:50

For this assignment, each student will work alone to research a historical topic and communicate the findings in a 4–7 minute video.

Tap the Submissions tab.
Add a Comment

Tap the Add a Comment button.
Create Comment

To leave a text comment, enter your comment in the text field [1]. To attach a media or video comment, tap the Paper Clip icon [2]. To send your comment, tap the Send icon [3].
View Comment

Add a comment...

Thank you!

Max Johnson
Jan 12, 2018 09:10

Hi, Max. Excellent work on this video submission.

Doug Roberts
Jan 12, 2018 09:01

Online Text Entry
Turned... Jan 5, 2018 11:50

View your comment.
How do I view assignment comments from my instructor in the Student app on my Android device?

You can view comments from your instructor as part of your submitted assignment. You can also make a comment on your assignment.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.

**Note:** You may need to swipe your screen to view Assignments in the menu.
Open Assignment

To view an assignment, tap the name of the assignment.
Open Assignment Submission

Tap the Submissions tab.
View Comments

Any comments from your instructor display in the window [1].

Your instructor may also leave media comments or attachments on your submission. To view media and attachments, tap the Show Extras link [2].
Open Media and Attachments

Media comments display the **Media** icon [1]. To open a media comment, tap the media link.

Feedback attachments display the **Attachment** icon [2]. To open an attachment, tap the attachment link.
Open Submission

If your instructor has left annotations in your document submission, you can view the annotations by tapping the name of the submission.
View Document Annotations

View the document annotations. Document annotations may include text comments [1], highlighted text [2], stricken text [3], area annotations [4], point annotations [5], and drawings [6].

Point annotations include comments. To view the comment, tap the point annotation.
View Rubric Comments

Your instructor may also choose to leave comments in your assignment rubric. To view rubric comments, tap the Grade tab [1].

Any assignment comments will display in the rubric [2].
How do I join a conference in the Student app on my Android device?

You can join a live conference as a participant in the Student app.

Open Conferences

In Course Navigation, tap the Conferences link.
Open Conference

Find the conference you want to join [1]. Then tap the Join button [2].

*Note:* If the Join button does not display for your conference, the conference has not been started by your instructor.
Join Audio

Before joining a conference, you will be asked how you want to join the conference audio. To use your microphone during the conference, tap the Microphone icon [1]. You will then need to follow the steps below to enable your microphone.

To quickly join the conference as a listener only, tap the Listen Only icon [2]. You will be taken directly to the conference.
Complete Echo Test

To test your microphone, you will need to complete an echo test. Speak a few words and listen for an echo. If you hear an echo, tap the Yes icon [1]. You will be taken directly to the conference.

If you do not hear an echo, tap the No icon [2]. Tapping the No icon will allow you to change your audio settings and retry the echo test.
Change Audio Settings

You can change various audio settings for your device. To change the microphone source, tap the **Microphone source** drop-down menu [1].

To change the speaker source, tap the **Speaker source** drop-down menu [2]. To test the speaker volume, tap the **Play Sound** link [3].

To retry the echo test, tap the **Retry** button [4].

View Confirmation Message

A confirmation message will display to confirm you have joined the conference.
View Conference

View the conference.

Learn how to use the Conferences interface.
How do I view Conferences in the Student app on my Android device?

Once you have joined a conference in the Student app, you can use the Conferences interface to participate in the conference. The Conferences interface uses the BigBlueButton web conferencing system.

View Conferences Interface

The Conferences interface includes four different areas that allow you to participate in the conference:

- Presentation Window [1]
- User/Chat Menu [2]
- Media Bar [3]
- Options Menu [4]
View Presentation Window

The Presentation window displays the conference presentation [1].

You may be able to use the multi-user whiteboard to interact directly in the presentation [2]. If the toolbar is not available in the window, the multi-user whiteboard has not been enabled by your presenter.

Open User/Chat Menu

To open the User/Chat menu, tap the Users icon.
View Users

All of the users in the conference will display in the Users list [1]. The presenters of the conference are designated by the Presenter icon [2].

To open the chat, tap the Public Chat link [3].

To exit the Users window, tap the Users icon [4].
View Chat

View the public chat [1].

To send a message, type your message in the Message Public Chat field [2] and tap the Send icon [3].

To exit the chat, tap the Back icon [4].
View Media Bar

The Media Bar includes tools to manage the audio and video elements of the conference.

To mute or unmute your microphone, tap the **Microphone** icon [1].

To leave or join the conference audio, tap the **Audio** icon [2].
Open Options Menu

To open the Options Menu, tap the Options icon.
View Options Menu

From the Options Menu, you can:

- Enter or exit fullscreen mode [1]
- Open the Settings menu [2]
- View information about the Conferences tool [3]
- View BigBlueButton tutorial videos [4]
- View Conferences hotkeys [5]
- Log out of the Conferences tool [6]

To close the Options menu, tap the Close link [7].
View Application Settings

From the Settings menu, you can manage additional settings for the Conferences application. By default, the Settings menu will open to the Applications tab [1].

To enable audio alerts, tap the Audio Alerts for Chat button [2]. To enable popup chat alerts, tap the Popup Alerts for Chat button [3].

To change your language, tap the Application Language menu and select your preferred language [4].

To adjust the font size, tap the Increase or Decrease icon [5].
View Closed Caption Settings

To manage closed captioning, tap the Closed Captions tab [1].

To enable or disable closed captions, tap the Closed Captions button [2].
View Data Savings Settings

To manage data savings, tap the Data Savings [1].

To enable or disable your webcam, tap the Enable Webcams [2]. To enable or disable desktop sharing, tap the Enable Desktop Sharing button [3].

Save Settings
To save your changes to the Settings menu, tap the Save button.
How do I create a discussion in the Student app on my Android device?

If an instructor allows, students may be able to create new discussions. However, student discussions are always published immediately to the course. If you cannot create a discussion, your instructor has restricted this feature.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Discussions

Tap the Discussions link.
Add Discussion

Tap the Add icon.
Create Discussion

Create a title for your discussion in the Title field [1]. Enter the details of your discussion in the Message field [2]. To format your description text, use the Rich Content Editor icons [3].

To allow your discussion to allow threaded replies, tap the Allow Threaded Replies button [4]. To require other students to post before seeing replies, tap the Students must post before seeing replies button [5].

When you are finished, tap the Send icon [6].
View New Discussion

View your new discussion.
How do I view Discussions in the Student app on my Android device?

The Canvas Student app helps you keep track of all course discussions. You can also view newly created discussions or changes to discussions in the Notifications tab.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Rubrics are not currently supported for graded discussions in the Canvas Student app.
- The Course Navigation menu matches the browser version of your Canvas course. If Discussions is not available in your Course Navigation, it will also be hidden from view in the app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Discussions

Tap the Discussions link.

Note: You may need to swipe your screen to view Discussions in the menu.
View Discussions

Pinned discussion will always display at the top of the page [1]. For each discussion, you can view the number of total replies [2] and the number of replies you have not read [3].

Discussions with unread posts are indicated by a blue dot [4].

Swipe your device from top to bottom to quickly refresh Discussions.

To view a discussion thread, tap the name of the thread.
View Discussion

For each discussion, you can view the title [1], point value [2], due date [3], availability dates [4], and description [5].
View Discussion Replies

Replies can be viewed below the discussion topic. Swipe down on your device to view all replies.

If any users have replied to each other, you can view the replies within replies.
How do I reply to a discussion in the Student app on my Android device?

You can reply to a discussion within the Canvas Student app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The process of responding to a focused discussion or a threaded discussion is the same, although the layout of the discussion may look different depending on the depth of the discussion thread.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Discussions

Tap the **Discussions** link.
Open Discussion

To view a discussion thread, tap the name of the thread.
Reply to Discussion

Welcome to US History! This week's discussion is simply to introduce yourself to class. Please answer the following questions:

1. What is your name? Do you have a nickname?
2. What is your favorite food?
3. What are your hobbies?

In addition to answering the above questions, reply to 1 of your classmates. Note you must post your answers before you can see anyone other replies.

Replies

Joe Rogers
Jan 5, 2018 12:17
1. My name is Joe. My nickname is Joey.
2. My favorite food is sushi.
3. My hobbies are video games, philosophy, and writing.

Max Johnson
Jan 5, 2018 12:19
Hi Joe! Who is your favorite philosopher and what do you like to write about?

To reply to the discussion, tap the Reply link for the discussion [1]. To reply to another discussion post, tap the Reply link for the post [2].
Create Reply

Add your reply in the **Reply** field [1]. To format your reply, use the **Rich Content Editor** icons [2].

If your course allows attachments in discussions, you can add an attachment by tapping the **Attachment** icon [3]. You can attach a file or upload video or audio.

To send your reply, tap the **Send** icon [4].
How do I view Course Files in the Student app on my Android device?

You can view course files with the Canvas Student app. You can also view your personal files.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Files is not available in your Course Navigation, it will also be hidden from view in the app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Files

Tap the Files link.

Note: You may need to swipe your screen to view Files in the Course Navigation menu.
View Files


File folders show how many file items are within a folder [3]. Individual files show the size of the file [4].
View File Items

To view file items within a folder, tap the name of the folder [1].

To view a specific file, tap the name of the file [2]. If your device has an application installed that can display the file, you can view the file in the app.
Search Files

To open the search field, tap the Search icon.

Open File

To search for a file, type the file name in the search field [1]. To open the file, tap the name of the file [2].

Notes:
• You must type three or more characters for search results to display.
• Search results will not include file folders.
How do I view Modules in the Student app on my Android device?

The Canvas Student app gives you access to Modules in your courses.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note:

- The Course Navigation menu matches the browser version of your Canvas course. If Modules is not available in Course Navigation, it will also be hidden from view in the app.
- All module prerequisites are supported in the Canvas Student app except for the Mark as Done feature, which shows the requirement in mobile modules as "must view.”

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Modules

Tap the Modules link.

Note: You may need to swipe your screen to view Modules in the Course Navigation menu.
View Modules

The app displays all the modules in your course.

To collapse and expand modules, toggle the module arrow.
View Module Status

Modules also shows the status of each module. Once a module has been completed, the module includes a checkmark next to the module [1].

If a module is locked [2], it displays a locked icon. Locked modules require completed prerequisites before they can be viewed.
Open Module Items

To view items within a module, tap the name of the module.

View Module Items

View the items in the module.
Open Module Item

To open a module item, tap the name of the item.
View Module Item

Tools and Measurements

These questions should look familiar as they are based off of the ones at the bottom of your Tools and Measurements lab! This quiz is 15 mins in length and you have one attempt.

Due at  Apr 3, 2018 23:59

GO TO QUIZ

View the module item.
How do I view grades in the Student app on my Android device?

You can view your grades in the Canvas Student app.

Grades can also be viewed as a Course Navigation link. However, the Course Navigation menu matches the browser version of your Canvas course. If Grades is not available in Course Navigation, it will also be hidden from view in the app.

If your course is using Multiple Grading Periods, you can filter grades by grading period. If your course is not using Multiple Grading Periods, the Grades page shows all assignments and grades for the entire course. If the Dashboard does not show a total grade, there are no active grading periods in your course.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

You can also view your grades by adding a Canvas widget to your Android device.

Open User Menu

Tap the Menu icon.
Show Grades

To view your course grades in the Dashboard, tap the **Show Grades** button.
View Course Grades

Your grades will display on each course card in your Dashboard.

Grades are shown according to the grading scheme for the course (percentage, letter grade, etc.).
Hide Course Grades

To hide course grades in the Dashboard, open the User Menu and tap the **Show Grades** button.
You can also view grades for each individual assignment in your course.

In the Dashboard, tap the name of the course you'd like to view.
Open Grades

Tap the Grades link.

**Note:** You may have to swipe your screen to view the Grades link.
View Course Grades

Your total score displays at the top of the page [1]. To base the score on graded assignments only, tap the Base on graded assignments checkbox [2]. To view What-if scores, tap the Show What-If Score checkbox [3].

To view grades for a different grading period, tap the Grading Period menu [4].

If a grade has been awarded for an assignment, the assignment displays the score you have earned [5].
View Assignment Details

To view the details of an assignment including any comments from your instructor, tap the assignment name.
How do I choose an assignment group in a module in the Student app on my Android device?

If your Modules page asks you to choose an assignment group, you need to choose which assignment(s) you want to select before you can progress to the next assignment.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Modules

In Course Navigation, click the Modules link.
Choose Assignment Group

Locate the current module and click the Choose Assignment Group link.
Select Assignment

View the assignment options by tapping the tabs [1]. Locate the assignment you want to select and tap the Select button. [2]

**Note:** Once you select an assignment, you cannot select a different assignment.
View Selected Assignment

View your selected assignment.

**Note:** If the link generates an error message, you can access the assignment by returning to the Modules link in Course Navigation.
How do I view Pages in the Student app on my Android device?

Canvas lets you access Pages from your mobile device. You can view pages in a course or group.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Pages is not available in your Course Navigation, it will also be hidden from view in the app.

Open Course

In the Dashboard, tap the name of the course [1] or group [2] that you'd like to view.
Open Pages

Tap the Pages link.

Note: You may need to swipe up on your screen to view Pages in the Course Navigation menu.
View Pages

View the pages in your course or group.
Open Page

To open a page, tap the page name [1]. To open the front page, tap the Front Page button [2].
View Page

Labs:

http://serendip.brynmawr.edu/sci_edu/waldron/

Biology Standards from States

- Utah: http://www.uen.org/core/core.do?courseNum=3520
- Massachusetts: http://www.doe.mass.edu/frameworks/current.html

Lesson Starters

Practical Biology: http://www.nuffieldfoundation.org/practical-biology

View the page [1].

To edit a page, tap the Edit icon [2].

**Note:** If the Edit icon does not display on a course page, this option has not been enabled in your course.
Edit Page

To edit page content, tap the area you want to change [1]. To format your text, insert an image, or add a link, use the Rich Content Editor icons [2].

To save your changes, tap the Save link [3].
How do I view People in the Student app on my Android device?

Canvas lets you access People from your mobile device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If People is not available in your Course Navigation, it will also be hidden from view in the app.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open People

Tap the People link.

Note: You may need to swipe your screen to view People in the Course Navigation menu.
View People

View the users enrolled in your course.
Open User Details

To view details about a user, tap the user's name.
View User Details

View details about the user, if any. You can send a message to the user by tapping the Message icon.
How do I take a quiz in the Student app on my Android device?

You can take a quiz on your mobile device.

This lesson shows native quiz viewing in the Canvas Student app. Quizzes can be viewed natively for an enhanced user experience, with the exception of quizzes that contain Fill-in-Multiple-Blanks or Formula questions. Additionally, the Canvas Student app does not support one-question-at-a-time quizzes, quizzes with passcode restrictions, or quizzes with IP address restrictions. Quizzes that contain question types not supported by the mobile app will be redirected to the web version of Canvas.

For instructors, all quizzes are displayed in the web version of Canvas.

You can easily skip to another question or flag a question in the app. For timed quizzes, the app allows you to turn the timer on and off.

When you are finished, you may be able to view your quiz results in the browser version of Canvas.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

**Note:** The Course Navigation menu matches the browser version of your Canvas course. If Quizzes is not available in your Course Navigation, it will also be hidden from view in the app.
Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Quizzes

Tap the Quizzes link.

Note: You may need to swipe your screen to view Quizzes in the Course Navigation menu.
Open Quiz

To open a quiz, tap the name of the quiz.
Take Quiz

Tap the **Start** link.

If you are returning to a quiz you started previously, tap the **Resume Quiz** link.

**Note:** If your quiz does not support native viewing in the app, you will be asked to log in to Canvas and be redirected to the browser view. Swipe your screen to the right to tap the Take the Quiz button.
Complete Quiz Questions

To complete the question, tap the answer choice [1], enter an answer in the text box, or upload a file (depending on the question type).

To flag a question, tap the flag icon for that question [2]. To unflag the question, tap the flag again.

To view or hide the timer for the quiz, tap the timer icon [3]. The timer shows the time elapsed or the time remaining (depending on the quiz setting).

To view all your flagged questions through the quiz, tap the flag icon [4].
A menu will appear showing all flagged and completed questions. Tap the name of a question to view the question.
Submit Quiz

When you are finished with your quiz, tap the **Submit** button.

Submit Quiz?
Are you sure you want to submit this quiz?

CANCEL  OK

To confirm your submission, tap the **OK** button.
Confirm Submission

View your quiz submission. If your instructor allows, you may be able to take the quiz again [1] or view your quiz results [2].
How do I view quiz results in the Student app on my Android device?

You can view quiz results on your mobile device.
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Quizzes

Tap the Quizzes link.

Note: You may need to swipe your screen to view Quizzes in the Course Navigation menu.
Open Quiz

Tap the name of the quiz.
View Results

Tap the View Results link.

**Note:** Canvas will redirect you to a full browser version of the quiz. Canvas may ask you to log in to your course.
View your quiz results.
How do I take a Quizzes.Next assessment in the Student app on my Android device?

You can take a Quizzes.Next assessment on your mobile device. Quizzes.Next assessments are accessed from the Assignments page. If you cannot find your assessment on the Assignments page, you may need to access a quiz from the Quizzes page.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: The Course Navigation menu matches the browser version of your Canvas course. If Quizzes is not available in Course Navigation, it will also be hidden from view in the app.

Open Course

On the Courses page, tap the name of the course you'd like to view.
Open Assignments

Tap the Assignments link.
Open Assessment

To open an assessment, tap the name of the assessment.
Open Submission Page

To open the submission page, tap the Submission tab.

Open External Tool

Tap the Go To External Tool button.
View Assessment Details

View the details for your assessment, including the description [1].

Depending on settings, your assessment may also include a time limit [2], due date [3], and number of attempts allowed [4].

If your assessment requires an access code, enter the code in the Access Code field [5] and tap the Submit button [6].
Take Quiz

To begin your assessment, tap the **Begin** button [1].

To open your assessment in your mobile browser, tap the **Browser** icon [2].
Complete Quiz Questions

Complete the assessment per your instructor's instructions.

Your instructor may ask you to complete several types of questions. Each question will display its point value [1].

To pin a question to review later, tap the Pin icon [2].

If your assessment is a timed, the time remaining will display on the assessment page [3]. To hide the timer, tap the Hide icon [4].
Complete One Question at a Time

If your assessment displays one question at a time, you can advance to the next question by tapping the Next button [1].

If your assessment allows backtracking, you can return to previous questions by tapping the Previous button [2].

Open Question Navigator
To open the Question Navigator, tap the **Menu** icon.

**View Question Navigator**

The Question Navigator allows you to easily view all questions included in an assessment. To jump to a specific question, tap the question [1].

All pinned questions will display in the **Pinned Questions** section [2]. To view a pinned question, tap the name of the question [3].

To close the Question Navigator, tap the **Close** icon [4].
Submit Quiz

US History Pre-Assessment

Complete this assessment to display your knowledge about US history before we begin this semester.

1 3 points
Who was the first president to live in the White House?

- Thomas Jefferson
- George Washington
- James Madison
- John Adams

To submit the assessment, tap the Submit button.
Confirm Submission

Upon submission you will not be able to change your answers. Are you ready to submit?

To confirm your submission, tap the Submit button.
View Results

View the results for your assessment.
How do I view the Syllabus in the Student app on my Android device?

Canvas lets you access the Syllabus and course assignment list from your mobile device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

**Note:** The Course Navigation menu matches the browser version of your Canvas course. If the Syllabus is not available in Course Navigation, it will be hidden from view in the app. You can always access Syllabus information in the **Notifications** link.

Open Course

In the Dashboard, tap the name of the course you'd like to view.
Open Syllabus

Tap the Syllabus link.

Note: You may need to swipe your screen to view Syllabus in the Course Navigation menu.
View Syllabus and Assignment List

The app lists all assignments for the course syllabus. Assignments are grouped by date: past due, next 7 days, future, and no date. Assignments are also associated with an icon type for quick reference.

To open the Syllabus description, tap the Syllabus link [1]. To open an assignment in the syllabus, tap the assignment name [2].
How do I check my What-if Grades in the Student app on my Android device?

You can view your grades based on What-If scores so that you know how grades will be affected by upcoming or resubmitted assignments.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note: What-if grading is only available when a course does not use weighted grading periods. Additionally, what-if scores are not saved in the Canvas Student app.

Open Course

Tap the name of the course you want to open.
Open Grades

Tap the Grades link.
Show What-If Score

Tap the Show What-If Score checkbox.
Edit Score

Locate the assignment grade you want to view as a hypothetical grade. Tap the Edit icon.

Enter What-If Score
Enter the What-If Score in the text area [1]. For instance, if your assignment is worth 25 points, and you want to see how your grade appears if you earn 20 points, enter 20 in the text area.

Tap the Done link [2].

View What-If Score

View your grade as it would appear based on your What-If Score.
Hide What-If Score

To hide the What-If Scores, tap the Show What-If Score checkbox again.

Note: What-If Scores are not saved in the Canvas Student app.
Admin Features
How do I act as a user in the Student app on my Android phone as an admin?

If you are an admin, you can act as instructors in the Student app and take any action in the app as if they were the student. Only account-level users with the Act as users account permission can act as other users. This permission does not apply to sub-account admins.

Note: When masquerading as a user, language preferences do not apply and will always be shown in the default language.

Open User Navigation Menu

On the dashboard, open the User Navigation Menu.
Act as User

Tap the Act as User link.

**Note:** If the Act as User link is not available in your User Menu, you do not have the permission to perform this action.
View the domain in the **Domain** field [1]. It will already be populated for you.

In the **User ID** field [2], enter the Canvas ID number for the user. Then tap the **Act as User** button [3].

**Note:** The user’s Canvas ID can be found as part of the user’s URL in the web version of Canvas. Make sure you have the user’s ID associated with the correct Canvas URL.
View App as User

View the Student app as the user. A magenta border will display on every page while you are acting as the user.

Stop Acting as User

To stop acting as user, tap the Close icon.
To confirm and return to your account, tap the **OK** button.