STEP INTO THE LIMELIGHT

USER MANUAL
Z8090193500MT

Tomorrow never waits
About This Manual
Thank you for choosing this ZTE mobile device. In order to keep your device in its best condition, please read this manual and keep it for future reference.

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Installing a microSDHC Card

The microSDHC card can be installed and removed while the phone is turned on. Unmount the microSDHC card before removing it.

1. Place your finger in the slot at the bottom of the back cover to lift and remove the cover.
2. Hold your microSDHC card with the metal contacts facing down and slide it into the microSDHC card slot.

**NOTE:** Some applications may require a microSDHC card to store certain data on it and to work properly. Therefore, it is recommended that you keep a microSDHC card installed and not remove or replace it unnecessarily.

3. Press the cover gently back into place until you hear a click.

Charging the Battery

Your phone's battery should have enough power for the phone to turn on, find a signal, and make a few calls. You should fully charge the battery as soon as possible.

If the battery is low, there will be a pop-up message on the screen. As you charge your phone, the lock screen will show you the exact battery level on the status bar each time you wake up your phone.

**NOTE:** To charge your ZMAX GRAND LTE®, you must use the USB Type-C™ cable and connector that is included with your phone. The ZMAX GRAND LTE cannot be charged with a standard Micro USB charger.

**WARNING!** Use only ZTE-approved chargers and cables. The use of unapproved accessories could damage your phone or cause the battery to explode.

1. Connect the adapter to the charging/USB Type-C port.
2. Connect the charger to a standard AC wall outlet. If the phone is on, you'll see a charging icon, such as or , appear in the Status Bar.
3. Disconnect the charger when the battery is fully charged.

**NOTE:** If the battery is extremely low, you may be unable to power on the phone even when it is being charged. In this case, try again after charging the phone for at least 20 minutes. Contact customer service if you still cannot power on the phone after prolonged charging.

### Extending the Battery Life

Active applications, screen brightness levels, **Bluetooth** and Wi-Fi usage, and GPS functionality can drain your battery. You can follow the helpful tips below to conserve your battery power:

- Reduce the screen backlight time.
- Lower the screen brightness.
- Turn auto-sync, Wi-Fi, and **Bluetooth** off when not in use.
- Disable the GPS function when not in use. Most applications using this function will periodically query the GPS satellites for your current location; each query drains your battery.

### Powering Your Phone On/Off

- Press and hold the **Power/Lock Key** to turn on your phone.
- To turn it off, press and hold the **Power/Lock Key** to open the options menu. Tap **Power off** > **OK**.

**NOTE:** If the phone freezes or takes too long to respond, press and hold the **Power/Lock Key** for about 10 seconds to power the phone off. Press and hold the **Power/Lock Key** to turn the phone on again.

### Setting Up Your Phone for the First Time

When you first power on your phone after you purchase it or reset it to factory settings (see **Settings – Personal – Backup and Reset**), you may need to set it up before using it.

1. Tap the **language field** to select the language you want, and tap OK.

2. Follow the prompts to set up your Wi-Fi connection, Google account, Google services, and other options.

#### Locking/Unlocking the Screen and Keys

Your phone allows you to quickly lock the screen and keys (put the phone into Sleep mode) when not in use and also to turn the screen back on and unlock it when you need it.

**To lock the screen and keys:**
To quickly turn the screen off and lock the keys, press the **Power/Lock Key**.

**NOTE:** To save battery power, the phone automatically turns off the screen after a certain period of time when you leave it idle. You will still be able to receive messages and calls while the phone screen is off.

**To unlock the screen and keys:**

1. Press the **Power/Lock Key** to turn the screen on.
2. Press and hold a blank area of the screen. You can also press and hold + at the bottom right to open the Camera app. Or, double tap a notification to open the related app.

**NOTE:** If you have set an unlock pattern, PIN, or password for your phone (see **Personalizing – Protecting Your Phone With Screen Locks**), you’ll need to swipe up on the screen and draw the pattern or enter the PIN/password to unlock your screen.

### Using the Touch Screen

Your phone's touch screen lets you control actions through a variety of touch gestures.

- **Tap** – When you want to type using the on-screen keyboard, select on-screen items (such as application and settings icons), or press on-screen buttons, simply tap them with your finger.
- **Press and Hold** – To open the available options for an item (for example, a message or link in a web page), press and hold the item.
Getting Started

- **Swipe or Slide** – To swipe or slide means to quickly drag your finger vertically or horizontally across the screen.
- **Drag** – To drag, press and hold your finger with some pressure before you start to move your finger. While dragging, do not release your finger until you have reached the target position.
- **Pinch** – In some apps (such as Maps, Browser, and Gallery), you can zoom in and out by placing two fingers on the screen at once and pinching them together (to zoom out) or spreading them apart (to zoom in).
- **Rotate the screen** – For most screens, you can automatically change the screen orientation from portrait to landscape by turning the phone sideways.

**NOTES:**
- The Auto-rotate screen check box needs to be selected for the screen orientation to automatically change. Press the Home Key > ➕ > Settings > Display > Auto-rotate screen.
- You can also access the screen rotation control by sliding down the Status Bar and tapping Auto Rotate.

---

Getting to Know Your Phone

![Phone diagram](image_url)

- **3.5mm Headset Jack**
- **Earpiece**
- **Front Camera**
- **Microphone**
- **Volume Up/Down Keys**
- **Power/Lock Key**
- **Flash**
- **Speaker**
- **Back Camera**
- **Charging/USB Type-C Port**
- **Microphone**

*You can switch the positions of the Back Key and Recent Apps Key. Press the Home Key > ➕ > Settings > Navigation key and select one option.
### Getting Started

#### Key Functions

<table>
<thead>
<tr>
<th>Key</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Power/Lock Key</strong></td>
<td>Press and hold to turn Airplane mode on or off, restart, or to power off.</td>
</tr>
<tr>
<td></td>
<td>Press to change your phone to Sleep mode.</td>
</tr>
<tr>
<td></td>
<td>Press to wake up your phone.</td>
</tr>
<tr>
<td><strong>Home Key</strong></td>
<td>Press to return to the home screen from any application or screen.</td>
</tr>
<tr>
<td></td>
<td>Press and hold to access Google Now™.</td>
</tr>
<tr>
<td><strong>Recent Apps Key</strong></td>
<td>Press to see recently used applications.</td>
</tr>
<tr>
<td><strong>Back Key</strong></td>
<td>Press to go to the previous screen.</td>
</tr>
<tr>
<td><strong>Volume Up/Down Keys</strong></td>
<td>Press or hold to turn the volume up or down.</td>
</tr>
</tbody>
</table>

### Getting Started

#### Key Functions

- **Power/Lock Key**: Press and hold to turn Airplane mode on or off, restart, or to power off. Press to change your phone to Sleep mode. Press to wake up your phone.
- **Home Key**: Press to return to the home screen from any application or screen. Press and hold to access Google Now™.
- **Recent Apps Key**: Press to see recently used applications.
- **Back Key**: Press to go to the previous screen.
- **Volume Up/Down Keys**: Press or hold to turn the volume up or down.

### Getting to Know the Home Screen

The home screen is the starting point for your phone’s applications, functions, and menus. You can customize your home screen by adding application icons, shortcuts, folders, widgets, and more.

![Home Screen Diagram](image)

#### Extended Home Screen Panels

Your home screen is extendable, providing more space for shortcuts, widgets, and more. Simply swipe left or right on the home screen to see the extended panels. You can add or remove home screen panels, or adjust their order.

- **Widget**: A compact view of one or more applications.
- **Wallpaper**: Background image.
- **Folder**: Group of applications.
- **Status & Notifications**: Information about the phone status and notifications.
Getting Started

To add a new home screen panel:
1. Press the Home Key > , or press and hold an empty area of the home screen and select Widgets.
2. Press and hold an application icon or a widget and drag it to the right edge of the screen to create a new home screen panel and put the icon or widget on it.

To delete a home screen panel:
1. Press and hold an empty area of the home screen and slide left or right to view the home screen thumbnails.
2. Tap on the top right corner of a thumbnail.
3. Tap OK. The items on the panel will also be removed.

NOTES:
• A home screen panel cannot be left empty. If the icon, widget, or folder is the only item on the current home screen panel, the panel will be deleted as you remove the item.
• When there are only three home screen panels, you cannot delete any of them.

To adjust the order of a home screen panel:
1. Press and hold an empty area of the home screen and slide left or right to view the home screen thumbnails.
2. Press and hold a thumbnail and drag it left or right to the place you need.

NOTE: Tap at the bottom of a home screen thumbnail to set it as the main home screen.

Personalizing

Changing the System Language
1. Press the Home Key > Settings > Language & input > Language.
2. Select the language you need.

Setting the Date and Time
1. Press the Home Key > Settings > Date & time.
2. Set the date, time, time zone, and date/time format.
   • To adjust the date and time automatically, check Automatic date & time.
   • To adjust the date and time manually, uncheck Automatic date & time and tap Set date / Set time to change the date and time.
   • To adjust the time zone automatically, check Automatic time zone.
   • To adjust the time zone manually, uncheck Automatic time zone and tap Select time zone to set the correct time zone.
   • To adjust the format of time and date, tap Use 24-hour format or Choose date format.

Changing the Ringtone and Notification Sound
You can customize the default ringtone for incoming calls and the default notification sound quickly.
1. Press the Home Key > Settings > Sound & notifications.
2. Tap Phone ringtone or Default notification ringtone.
3. Scroll through the list and select the ringtone you’d like to use.
4. Tap OK.

NOTE: See People – Editing Contacts – Setting a Ringtone for a Contact for how to assign a special ringtone to an individual contact.
Applying New Wallpapers
You can set the wallpaper for the home screen.
1. Press and hold an empty place on the home screen.
2. Tap Wallpapers.
3. Swipe left or right on the wallpaper panel to select a wallpaper, or tap GALLERY or LIVE WALLPAPER to choose the image or animation you want to use as the wallpaper.

NOTES:
• In addition, you can press the Home Key > Settings > Display > Wallpaper to pick an image from Gallery, Photos, Wallpapers, or an animation from Live Wallpapers.
• Some cropping may be needed for Gallery and Photos images.

Changing the Screen Brightness
1. Press the Home Key > Settings > Display > Brightness level.
2. Drag the slider to manually adjust the screen brightness.

NOTE: With the proximity and light sensor, your phone can automatically adjust the screen brightness for available light. Tap Adaptive brightness in the Display settings screen to turn the feature on or off.

Setting the Theme
1. Press and hold an empty place on the home screen.
2. In the window that appears at the bottom, tap Themes.
3. Tap a theme to select it.

Setting the Home Screen Transition Effect
1. Press and hold an empty place on the home screen.
2. In the window that appears at the bottom, tap Effects.
3. Tap an effect to select it.
Protecting Your Phone With Screen Locks
You can protect your phone by creating a screen lock. When enabled, you can press and hold a blank area on the home screen, and then draw a pattern or enter a numeric PIN or password to unlock the phone's screen and keys.

1. Press the Home Key > > Settings > Security.
2. Tap Screen lock.
3. Tap None, Long press, Pattern, PIN, or Password.
   • Tap None to disable screen lock protection.
   • Tap Long press to enable screen lock and allow unlocking with a “press and hold” gesture. You can unlock the screen by tapping and holding a blank area on the lock screen.
   • Tap Pattern to create a pattern that you must draw to unlock the screen.
   • Tap PIN or Password to set a numeric PIN or a password that you must enter to unlock the screen.
4. For Pattern, PIN, or Password, select how you would like notifications and their contents to show when the phone is locked, then tap DONE.

NOTES:
• Screen lock options are listed in the approximate order of the strength of their security, starting with None and Long press, which provide no security. A pattern provides minimal security, although it can be more convenient than the stronger options.
• Remember the pattern, PIN, or password you set. Otherwise, you will have to upgrade the phone software to use the phone (see Upgrading the Phone Software).

Protecting Your Phone With Encryption
You can encrypt all the data on your phone: Google accounts, application data, music and other media, downloaded information, and more. If you do, you must enter a numeric PIN or password each time you power on your phone.

WARNING! Encryption is irreversible. The only way to revert to an unencrypted phone is to perform a factory data reset, which erases all your data.
Encryption provides additional protection in case your phone is stolen, and may be required or recommended in some organizations. Consult your system administrator before turning it on. In many cases the PIN or password you set for encryption is controlled by the system administrator.

Before turning on encryption, prepare as follows:
• Set a lock screen PIN or password.
• Charge the battery.
• Keep the phone connected to the charger.
• Schedule an hour or more for the encryption process. You must not interrupt it or you will lose some or all of your data.

When you’re ready to turn on encryption:
1. Press the Home Key > > Settings > Security > Encrypt phone.
2. Read the information about encryption carefully.
   The ENCRYPT PHONE button is dimmed if your battery is not charged or your phone is not plugged in. If you change your mind about encrypting your phone, press the Back Key.
   WARNING! If you interrupt the encryption process, you will lose data.
3. Tap ENCRYPT PHONE.
4. Enter your lock screen PIN or password and tap NEXT.
5. Tap ENCRYPT PHONE again.

The encryption process starts and displays its progress. Encryption can take an hour or more, during which time your phone may restart several times. When encryption is complete, you'll be prompted to enter your PIN or password. Subsequently, you must enter your PIN or password each time you power on your phone to decrypt it.
Personalizing

Protecting Your Phone With Screen Pinning
You can use the screen pinning feature to keep an app in view, so others cannot switch to other apps or access your personal information.

Turning on Screen Pinning
1. Press the Home Key > Settings > Security > Screen pinning.
2. Tap the On/Off switch.
3. If you have set a screen lock, you can tap Ask for unlock pattern / PIN / password before unpinning. You will need to draw the pattern or enter the PIN/password to unpin the screen.

Pinning a Screen
1. Ensure that screen pinning is turned on.
2. Open the app you want to keep in view.
3. Press the Recent Apps Key.
4. If there are many app tabs, swipe up to find on the front-most tab.
5. Tap .

Unpinning the Screen
1. To unpin the screen and return to normal use, press and hold the Recent Apps Key.
2. If you have checked Ask for unlock pattern / PIN / password before unpinning when pinning the screen, swipe up on the lock screen and draw the pattern or enter the PIN/password.

Indicators and Icons

<table>
<thead>
<tr>
<th>Indicator</th>
<th>What it means</th>
</tr>
</thead>
<tbody>
<tr>
<td>![3G]</td>
<td>3G connected</td>
</tr>
<tr>
<td>![4G LTE]</td>
<td>4G LTE connected</td>
</tr>
<tr>
<td>![ quieter ]</td>
<td>Ringer off</td>
</tr>
<tr>
<td>![ Vibration mode ]</td>
<td>Vibration mode</td>
</tr>
<tr>
<td>![ Priority mode ]</td>
<td>Priority mode</td>
</tr>
<tr>
<td>![ Battery low ]</td>
<td>Battery low</td>
</tr>
<tr>
<td>![ Battery partially drained ]</td>
<td>Battery partially drained</td>
</tr>
<tr>
<td>![ Battery full ]</td>
<td>Battery full</td>
</tr>
<tr>
<td>![ Battery charging ]</td>
<td>Battery charging</td>
</tr>
<tr>
<td>![ Alarm set ]</td>
<td>Alarm set</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Indicator</th>
<th>What it means</th>
</tr>
</thead>
<tbody>
<tr>
<td>![ No signal ]</td>
<td>No signal</td>
</tr>
<tr>
<td>![ Signal strength ]</td>
<td>Signal strength</td>
</tr>
<tr>
<td>![ No nano-SIM card installed ]</td>
<td>No nano-SIM card installed</td>
</tr>
<tr>
<td>![ Airplane mode ]</td>
<td>Airplane mode</td>
</tr>
<tr>
<td>![ Bluetooth on ]</td>
<td>Bluetooth on</td>
</tr>
<tr>
<td>![ Connected to a Wi-Fi network ]</td>
<td>Connected to a Wi-Fi network</td>
</tr>
<tr>
<td>![ Wi-Fi in use ]</td>
<td>Wi-Fi in use</td>
</tr>
<tr>
<td>![ Speaker on ]</td>
<td>Speaker on</td>
</tr>
<tr>
<td>![ Phone microphone off ]</td>
<td>Phone microphone off</td>
</tr>
<tr>
<td>![ GPS on ]</td>
<td>GPS on</td>
</tr>
</tbody>
</table>

Knowing the Basics

Monitoring the Phone Status
The Status Bar at the top of the home screen provides phone and service status icons on the right side. Below are some of the icons you may see.
Managing Notifications
The Status Bar at the top of the home screen provides notification icons on the left side. Below are some of the icons you may see.

### Indicators and Icons

<table>
<thead>
<tr>
<th>Indicator</th>
<th>What it means</th>
</tr>
</thead>
<tbody>
<tr>
<td>🔄</td>
<td>New SMS</td>
</tr>
<tr>
<td>🔄</td>
<td>New MMS</td>
</tr>
<tr>
<td>🔄</td>
<td>New email</td>
</tr>
<tr>
<td>💬 / 💬</td>
<td>New Gmail message(s)</td>
</tr>
<tr>
<td>📲</td>
<td>Missed call</td>
</tr>
<tr>
<td>📞</td>
<td>Call in progress</td>
</tr>
<tr>
<td>🎵 / 🎧</td>
<td>Song playing</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Indicator</th>
<th>What it means</th>
</tr>
</thead>
<tbody>
<tr>
<td>📣</td>
<td>Upcoming event</td>
</tr>
<tr>
<td>🌐</td>
<td>New Wi-Fi network detected</td>
</tr>
<tr>
<td>📈</td>
<td>Downloading data</td>
</tr>
<tr>
<td>🔄</td>
<td>Sending data</td>
</tr>
<tr>
<td>🇺🇸</td>
<td>USB connected</td>
</tr>
<tr>
<td>🖼</td>
<td>Updates available</td>
</tr>
<tr>
<td>🎧</td>
<td>Wired headset connected</td>
</tr>
</tbody>
</table>

Opening/Closing the Notification Panel
Notifications report the arrival of new messages, calendar events, and alarms, as well as ongoing events. You can open the Notification Panel to view the details of notifications.

- To open the Notification Panel, swipe your finger down from the top of the screen.
- To close the Notification Panel, swipe your finger up from the bottom of the screen or press the Back Key.

Responding to or Removing a Notification
In the Notification Panel, you can respond to a notification or remove the notifications. The Notification Panel also supports expandable notifications that let you perform additional actions right from the notification itself.

- To respond to a notification, tap it.
- Slide down with one finger to expand certain notifications. You can also swipe two fingers vertically or pinch-zoom to expand or collapse certain notifications.
- To remove a notification, swipe it left or right.
- To remove all notifications, tap X.
- To manage notifications you have received, press and hold a notification to identify the application that created it. Depending on the notification, you can then tap Block to hide future notifications from this app, or tap Priority to show them in priority mode.
- Most apps that send notifications, such as Gmail, have notification settings that you can adjust.

NOTE: If you turn off notifications for an app, you may miss its important alerts and updates. The notifications of some apps cannot be turned off.

Use Quick Settings
The Quick Settings in the Notification Panel make it convenient to view or change the most common settings for your phone.
Knowing the Basics

Moving Shortcuts or Widgets
1. Press and hold a widget or shortcut on the home screen.
2. Drag it to the place you need.

Removing Shortcuts or Widgets
1. Press and hold a widget or shortcut on the home screen.
2. Drag it to \(\mathbf{x}\) to remove it.

Adjusting Widget Size
1. Press and hold a widget on the home screen and then release it.
2. An outline appears around the widget. Drag the outline to resize the widget.

NOTE: Not all widgets can be resized.

Organizing With Folders
You can create folders on the home screen and add several shortcuts to a folder. You can move or remove folders the same way as moving or removing shortcuts.
1. On the home screen, press and hold the shortcut you want to add into a folder.
2. Drag the shortcut to \(\mathbf{F}\). A new folder will be created, and the shortcut is added into the folder.
3. To add more shortcuts into the folder, press and hold each shortcut and drag it over the folder before releasing it.
4. To remove a shortcut from a folder, tap the folder to open it. Press and hold the shortcut and drag it to the home screen.

NOTES:
• Tap the folder and then tap the name field to rename the folder.
• Drag the folder to \(\mathbf{x}\) to delete the folder and replace its shortcuts on the last home screen.

Managing Shortcuts and Widgets

Adding Shortcuts and Widgets
1. Press the Home Key > \(\mathbf{A}\) to add apps.
   Or, to add widgets, press and hold an empty area of the home screen and select Widgets.
2. Slide left or right to browse the available applications or widgets.
3. Press and hold a widget or an application icon and drag it to a home screen panel.

NOTE: While holding the item, you can drag it to the right edge of the screen to create a new home screen panel and put the item on it.
Knowing the Basics

Uninstalling or Disabling an Application
1. Press the Home Key > Settings > Apps > DISABLED > OK. You can then tap an application and tap ENABLE to enable it. Not all applications can be uninstalled or disabled.

Rearranging the Primary Shortcuts
The home screen includes a customizable primary shortcuts area at the bottom of all home screens. You can keep up to four items in the primary shortcuts area. Drag shortcuts or folders in or out of the area to rearrange the area.

Opening and Switching Apps

Opening an App
1. Press the Home Key > .
2. Slide left or right on the screen and tap an app to open it.

Switching Between Recently Opened Apps
1. Press the Recent Apps Key. A list of the names and thumbnails of apps you’ve recently used opens. If you’ve been using more apps recently than can fit on the screen, you can scroll the list up and down.
2. Tap a thumbnail to open that app.

NOTE: You can swipe a thumbnail left or right or tap on the thumbnail to remove it from the list. Tap Clear all to remove all thumbnails.

Entering Text
You can enter text using the on-screen keyboard. Some apps open it automatically. In others, you open it by tapping where you want to type. You can press the Back Key to hide the on-screen keyboard. You can also enter text by speaking with the Google voice typing feature.

Enabling or Disabling Input Methods
1. Press the Home Key > Settings > Language & input.
2. Tap an item under Keyboard & input methods. You can set the current input method and choose the settings for input methods.

NOTE: Some default input methods may not be disabled.

TouchPal 2016 Keyboard
The TouchPal 2016 keyboard offers three layouts: FULL, PHONEPAD, and T+. You can tap to select a layout or an input language. You can also use Curve™ and Wave™ to speed up text input by replacing the key tapping operation with a tracing gesture where you move your finger from letter to letter without lifting the finger until you reach the end of the word.

NOTE: To find the disabled applications, press the Home Key > Settings > Apps > DISABLED > OK. You can then tap an application and tap ENABLE to enable it. Not all applications can be uninstalled or disabled.

Changing Input Methods
1. When you use the on-screen keyboard to enter text, the icon appears in the Status Bar.

NOTE: The icon appears only when more than one input methods is installed and enabled for use.

2. Open the Notification Panel and tap Change keyboard.
3. Select the input method you need.
Knowing the Basics

The FULL Layout
The FULL layout offers an input experience similar to a computer keyboard.

- **The alphabetic keys**: Tap the keys to enter letters. Tap a key and slide up to enter the number or symbol on the key. You can also press and hold a key and slide to choose more characters.
- **The capital key**: Tap to use uppercase. Double tap to lock uppercase. This key also changes to indicate the current case you are using: for lowercase, for uppercase, and when locked in uppercase.
- **Word prediction**: Press and hold and tap the Prediction switch to turn off or on prediction.
- **Pre-defined texts**: Tap to enter digits and symbols. You can tap to go back to the alphabetic keys. Tap to enter emoji or emoticons.
- **The delete key**: Tap to delete text before the cursor. You can also press and hold the key to quickly delete multiple characters.
- **Voice input**: Press and hold the space bar and speak into the microphone.
- **More options**: Tap to access the quick settings of TouchPal 2016 keyboard, use voice input, edit text, resize the keyboard, change keyboard themes, and more.

The PHONEPAD Layout
The PHONEPAD layout is similar to a phone pad.

Tap an alphabetic key repeatedly until the desired letter or number appears. Press and hold the key and slide left or right to choose the text you need.

If word prediction is enabled, just tap the keys once and choose the right word.

The T+ Layout
If word prediction is disabled, tap to enter the left letter on the key. Double tap to enter the right letter/symbol on the key. Press and hold a key and slide left or right to choose more letters and symbols.

If word prediction is enabled, just tap the keys and choose the right word.
Knowing the Basics

Curve - Word Gesture
Curve - Word gesture allows you to enter text by sliding your finger on the screen from letter to letter to enter each word.

To enable and use Curve - Word gesture:
2. Tap and tap inside a text field to open the keyboard, and then tap FULL to switch to the FULL layout.
3. Move your finger from letter to letter on the keyboard to trace a word without lifting the finger until you reach the end of the word.

NOTE: Curve - Word gesture is only available in the FULL layout.

NOTES:
• Tap to type when you want to. If you want to enter a single letter, simply tap the key once.
• Lift your finger at the end of the word. A space is added automatically when you begin to trace the next word.

Wave - Sentence Gesture
Wave - Sentence gesture allows you to enter words by dragging candidate words to the space key.

To enable and use Wave - Sentence gesture:
1. On the TouchPal 2016 keyboard screen, tap > Settings > Smart input and check Wave™ - Sentence gesture.
2. Tap and tap inside a text field to open the keyboard, and then tap FULL to switch to the FULL layout.
3. Tap or use Curve to enter the first word. As the first word appears on the text field, candidate words appear on the keyboard for you to choose from as the following word.
4. Drag the correct candidate word to the space key to add the word to the text field.

NOTES:
• If none of the suggested words are correct, type the word as you normally would.
• Wave - Sentence gesture is only available in the FULL layout.

Google Keyboard
The Google keyboard provides a layout similar to a desktop computer keyboard. Turn the phone sideways and the keyboard will change from portrait to landscape. The landscape keyboard is not supported in all applications.
Knowing the Basics

- Tap the alphabetic keys to enter letters. Press and hold some specific keys to enter associated accented letters or numbers. For example, to enter È, press and hold  and the available accented letters and number 3 appear. Then slide to choose È.
- Tap  to use uppercase. Double-tap  to lock uppercase. This key also changes color to indicate the current case you are using.
- Tap  to delete the text before the cursor.
- Tap  to select numbers and symbols. You can then tap  to find more.
- Tap  to enter miniature icons.
- Tap  to use Google’s networked voice input.
- Press and hold  >  to change the input language or set up the Google keyboard.

Gesture Typing
The Google keyboard supports the gesture typing feature. You use this feature to input a word by sliding through the letters.

To enable and use gesture typing:
   Or, tap Home Key >  > Settings > Language & input > Google Keyboard.
2. Tap Gesture Typing > Enable gesture typing if the feature is turned off.

Google Voice Typing
Google voice typing uses the Google voice recognition service to convert speech to text. You must have a data connection on a mobile or Wi-Fi network to use it.
1. Tap  to access the voice typing when you are using the Google keyboard.
2. When you see the microphone image, speak what you want to type.
3. You can continue entering text to keep it or to delete it.

NOTES:
- Tap when you want to. If you want to enter a single letter, go ahead and tap.
- Lift your finger at the end of the word. A space is added automatically when you begin to input the next word.

Move your finger from letter to letter on the keyboard to trace a word without lifting the finger until you reach the end of the word.
Connecting to Networks and Devices

Input Method Settings
Choose the input method settings by pressing the **Home Key > 📱 > Settings > Language & input**. In the Keyboard & input methods section, you can set the current input method and choose the settings for input methods.

Editing Text
- **Move the insertion point**: Tap where you want to type. The cursor blinks in the new position, and a tab appears below it. Drag the tab to move the cursor.
- **Select text**: Press and hold or double tap within the text. The nearest word highlights, with a tab at each end of the selection. Drag the tabs to change the selection. Tap to select all the text.
- **Cut or copy**: Select the text you want to manipulate. Then tap or to cut or copy the text to the clipboard.
- **Replace text with the clipboard text**: Select the text you want to replace. Then tap or PASTE.

Connecting to Mobile Networks

Controlling Mobile Data Use
**To enable or disable data access:**
1. Press the **Home Key > 📱 > Settings > Mobile networks > Mobile Data**.
2. Slide the **Standard Data** switch to enable or disable mobile data use.

**To get data services when roaming:**
1. Press the **Home Key > 📱 > Settings > Mobile networks > International Data Roaming**.
2. Slide the **International Data** switch to enable or disable roaming.

**NOTE**: Data roaming may incur significant roaming charges.

Setting Access Point Names
You can use the default Access Point Names (APNs) to connect to the Internet. To add a new APN, you may need to contact your service provider for the required information.
1. Press the **Home Key > 📱 > Settings > Mobile networks > Access Point Names**.
2. Tap.
3. Tap each item to enter the required information.
4. Tap > Save.

**NOTE**: To set the APN to default settings, tap > Reset to default > CONTINUE.

Connecting to Wi-Fi
Wi-Fi is a wireless networking technology that can provide Internet access at distances of up to 100 meters, depending on the Wi-Fi router and your surroundings.

**Turning Wi-Fi On and Connecting to a Wi-Fi Network**
1. Press the **Home Key > 📱 > Settings > Wi-Fi**.
2. Slide the **Wi-Fi** switch to the On position to turn on Wi-Fi.
Connecting to Networks and Devices

Forgetting a Wi-Fi Network
You can make your phone forget the details of a Wi-Fi network that you added—for example, if you don’t want the phone to connect to it automatically or if it is a network that you no longer use.

1. Press the Home Key > Settings > Wi-Fi.
2. Tap the Wi-Fi network name and then tap FORGET.

Connecting to a WPS Network
Wi-Fi Protected Setup (WPS) is a feature that makes it easy to add your phone to the access points which supply WPS.

You can use one of the following methods to connect your phone to a wireless network using WPS.

Method one: WPS button (Recommended)
1. Press the Home Key > Settings > Wi-Fi.
2. Slide the Wi-Fi switch to the On position.
3. Tap Advanced > WPS Push Button.
4. Press the WPS button on the wireless router and the access point will recognize your phone and add it to the network.

Method two: PIN
1. Press the Home Key > Settings > Wi-Fi.
2. Slide the Wi-Fi switch to the On position.
3. Tap Advanced > WPS Pin Entry.
4. Enter the WPS PIN on the wireless router and the access point will recognize your phone and add it to the network.

NOTE: Your phone automatically connects to previously used Wi-Fi networks when they are in range.

Getting Notified of Open Networks
1. Press the Home Key > Settings > Wi-Fi.
2. Slide the Wi-Fi switch to the On position.
3. Tap Advanced > Network notification switch to the On position.
4. When Wi-Fi is on, you receive notifications in the Status Bar when your phone detects an open Wi-Fi network. Slide the Network notification switch to the off position to turn off notifications.

Adding a Wi-Fi Network
You can add a Wi-Fi network if the network does not broadcast its name (SSID) or add a Wi-Fi network when you are out of range.

To connect to a secured network, you first need to get the security details from the network’s administrator.

1. Press the Home Key > Settings > Wi-Fi.
2. Slide the Wi-Fi switch to the On position.
3. Tap Add network.
4. Enter the network SSID (name). If necessary, enter security or other network configuration details.
5. Tap SAVE.
Connecting to Networks and Devices

NOTE: For detailed information about the WPS feature of the access point, please refer to its documentation.

Adjusting Advanced Wi-Fi Settings
1. Press the Home Key > 🎯 > Settings > Wi-Fi.
2. Tap ☰ > Advanced to adjust the following settings.
   • Network notification: Enable to be notified whenever a public network is available.
   • Scanning always available: Let Google’s location service and other apps scan for networks, even when Wi-Fi is off.
   • Keep Wi-Fi on during sleep: Choose whether or not to keep Wi-Fi on in Sleep mode.
   • Install certificates: Check the installed certificates.
   • WPS Push Button: Connect to a WPS network via the push button method.
   • WPS Pin Entry: Connect to a WPS network via the phone PIN method.
   • MAC address: Check the MAC address.
   • IP address: Check the phone’s IP address.

Connecting to Bluetooth Devices
Bluetooth is a short-range wireless communication technology. Phones or other devices with Bluetooth capabilities can exchange information wirelessly within a distance of about 30 feet (10 meters). The Bluetooth devices must be paired before the communication is performed.

Turning Bluetooth On/Off
1. Press the Home Key > 🎯 > Settings > Bluetooth.
2. Slide the Bluetooth switch to the On 📢 or Off 📬 position. When Bluetooth is on, the 📬 icon will appear in the Status Bar.

Changing the Device Name
1. Press the Home Key > 🎯 > Settings > Bluetooth.
2. Slide the Bluetooth switch to the On 📢 position if Bluetooth is off.
3. Tap ☰ > Rename this device.
4. Edit the name and tap RENAME.

Pairing With Another Bluetooth Device
1. Press the Home Key > 🎯 > Settings > Bluetooth.
2. Slide the Bluetooth switch to the On 📢 position if Bluetooth is off.
   Your phone automatically scans for and displays the IDs of all available Bluetooth devices in range. Tap ☰ > Refresh if you want to scan again.
3. Tap the device you want to pair with.
4. If necessary, confirm that the Bluetooth passkeys are the same between the two devices and tap PAIR. Alternately, enter a Bluetooth passkey and tap PAIR.
   Pairing is successfully completed when the other device accepts the connection or the same passkey is entered.

NOTE: The Bluetooth passkey may be fixed for certain devices, such as headsets and hands-free car kits. You can try entering 0000 or 1234 (the most common passkeys) or refer to the documents for that device.

Forgetting a Bluetooth Device
You can make your phone forget its pairing connection with another Bluetooth device. To connect to the device again, you need to search for it and enter or confirm a passkey again.
1. Press the Home Key > 🎯 > Settings > Bluetooth and ensure that Bluetooth is turned on.
2. In the list of paired devices, tap ☰ beside the Bluetooth device you want to forget.
3. Tap FORGET.
Connecting to Networks and Devices

Sending Data via Bluetooth
1. Open the appropriate application and select the file or item you want to share.
2. Select the option for sharing via Bluetooth. The method may vary by application and data type.
3. Tap a Bluetooth device the phone has paired with or wait for it to search for new devices and tap one of them.

Receiving Data via Bluetooth
1. Turn Bluetooth on before trying to receive data via Bluetooth.
2. Swipe down on the Status Bar and tap Bluetooth.
3. Tap ACCEPT to start receiving the data.

Connecting to Your Computer via USB
You can connect your phone to a computer with a USB cable and transfer music, pictures, and other files in both directions. Your phone stores these files in internal storage or on a removable microSDHC card.

Connecting Your Phone to a Computer via USB
1. Connect your phone to the PC with a USB cable.
2. Open the Notification Panel and tap (Connected as...).
3. Choose one of the following options:
   - Charge only: Charge your phone via USB.
   - Install driver: Select this option when features (Connect to PC software, Media device) are enabled for the first time, or when they’re unavailable.

Connecting with Windows Media Player
You can sync music, picture, and video files from the computer to your phone via Windows Media Player on the computer.
1. Connect the phone with your computer via USB and choose Media device (MTP).
2. Open Windows Media Player and synchronize music, picture, and video files.

Disconnecting Your Phone From the Computer
To disconnect the phone from the computer, simply unplug the USB cable when you’re finished.

Removing the microSDHC Card From Your Phone
If you need to remove the microSDHC card while the phone is on, you should unmount it first.
1. Press the Home Key > Settings > Storage.
2. Scroll down and tap Unmount SD card > OK.
3. The icon appears in the Status Bar and you can now safely remove the microSDHC card from the phone.

NOTE: If you unmount the microSDHC card, some apps that you are using will stop and may be unavailable until you remount the microSDHC card.
Erasing the microSDHC Card
1. Press the Home Key > Settings > Storage.
2. Scroll down the screen and tap Erase SD card > ERASE SD CARD > ERASE EVERYTHING.
CAUTION: The formatting procedure erases all the data on the microSDHC card, after which the files CANNOT be retrieved.

Connecting to Virtual Private Networks
Virtual private networks (VPNs) allow you to connect to the resources inside a secured local network. VPNs are commonly deployed by corporations, schools, and other institutions to let people access local network resources when not on campus, or when connected to a wireless network.
Depending on the type of VPN you are using, you may be required to enter your login credentials or install security certificates before you can connect to your VPN. You can get this information from your network administrator.
NOTE: You need to set a lock screen pattern, PIN, or password before you can use credential storage (VPN).

Adding a VPN
1. Press the Home Key > Settings > More > VPN.
2. Tap the Back Key and check the box beside Show advanced options.
3. Enter the server address and other information provided by your network administrator.
4. Tap SAVE.
The VPN is added to the list on the VPN screen.

Connecting to a VPN
1. Press the Home Key > Settings > More > VPN.
2. Tap the VPN that you want to connect to.
3. When prompted, enter any requested credentials and then tap CONNECT. When you are connected, the VPN connected icon appears in the Status Bar.

Modifying a VPN
1. Press the Home Key > Settings > More > VPN.
2. Press and hold the VPN that you want to modify.
3. Tap Edit profile.
4. Tap the Back Key and check the box beside Show advanced options.
5. Tap a field to edit the information.
6. Tap SAVE.
Phone Calls

You can place calls from the Phone app, the People app, or other apps or widgets that display contact information. Wherever you see a phone number, you can usually tap it to dial.

Placing and Ending Calls

Placing a Call by Dialing
1. Press the Home Key > .
2. Enter the phone number with the on-screen keypad. Tap \( \text{x} \) to delete incorrect digits.
   NOTE: As you enter digits, your phone searches for contacts that match. If you see the number you want to dial, tap it to place the call immediately without entering the rest of the number.
3. Tap \( \text{ } \) below the keypad to dial.
   You can also tap the search box at the top of the Phone app screen and enter the phone number or contact name you want to call. Tap the matching contact or Call [number] to place the call.
   NOTES:
   • To make an international call, press and hold the 0 Key to enter the plus (+) symbol. Next, enter the country code followed by the city/area code and then the phone number.
   • To redial the last call you made, press the Home Key > and tap again.

Ending a Call
During a call, tap \( \text{ } \) on the screen.

Answering or Rejecting Calls

When you receive a phone call, the Incoming Call screen opens, displaying the Caller ID or the information about the caller that you’ve entered in the People app. You can answer or reject the call, or reject it with a text message.

Answering a Call
When you receive a phone call, slide (Slide down to answer) down to answer the call.

NOTE: To silence the ringer before answering the call, press the Volume Up/Down Keys.

Rejecting a Call
When you receive a phone call, slide (Slide up to decline) up to reject the call.
You can also slide up to reject the call and send a preset text message to the caller.

NOTE: To edit the text response from within the Phone app, tap > Settings > General settings > Quick responses.

Working With the Call History

The call history is a list of all the calls you’ve placed, received, or missed. It provides a convenient way to redial a number, return a call, or add a number to your Contacts.
To open the call history, press the Home Key > > > Call History.

Placing a Call from the Call History
1. Open the call history.
2. Tap a number for more information about the call, or tap \( \text{ } \) beside it to call back.

NOTE: You can tap MISSED, OUTGOING, or INCOMING to filter the records by call type.

Adding a Call History Number as a Contact
1. Open the call history.
2. Tap the circle in front of a number.
3. Tap \( \text{ } \) on the contact information tab.
4. To add the number to an existing contact, tap a contact in the list. To add a new contact, tap \( \text{ } \) in the top right corner.
Using Options During a Call
During a call, you will see a number of on-screen options. Tap an option to select it.

- Tap \( \text{\textbullet} \) to view all call options.
- Tap \( \text{\textbullet} \) to switch to the keypad when you need to enter a code (for example, the PIN for your voicemail or bank account) during the call.
- Tap \( \text{\textbullet} \) to put the call on hold.
- Tap \( \text{\textbullet} \) to turn the speaker on or off.
- Tap \( \text{\textbullet} \) to mute or unmute the microphone.
- Tap \( \text{\textbullet} \) to make another call separately from the first call, which is put on hold.
- Tap \( \text{\textbullet} \) to go to your messaging inbox.
- Tap \( \text{\textbullet} \) to go to contacts.
- Tap \( \text{\textbullet} \) to merge the separate calls into a single conference call.
- Tap \( \text{\textbullet} \) to put the caller you are speaking to on hold, and switch to the other call that has been put on hold.
- Tap \( \text{\textbullet} \) to end the current call.

**WARNING!** Because of higher volume levels, do not place the phone near your ear during speakerphone use.

Managing Multiparty Calls
When the call waiting and three-way call features are available, you can switch between two calls or set up a conference call.

**NOTE:** The call waiting and three-way call features need network support and may result in additional charges. Please contact your service provider for more information.

Switching Between Current Calls
When you’re on a call, your phone screen informs you that another call is coming in and displays the caller ID.
Phone Calls

Setting Sound and Vibration
Set the sound and vibration for incoming calls as well as dial pad sounds.

1. Press the **Home Key > > Settings > General settings**.
2. In the **Sounds and vibrate** section, tap the option you want to configure.
   - Tap **Phone ringtone** to select the ringtone for incoming call notification.
   - Check **Dialpad tones** to play sounds when you tap the dial pad keys.
   - Check **Also vibrate for calls** to enable vibration for incoming call notification.

NOTE: You can set the vibration pattern for incoming call notifications. Press the **Home Key > > Settings > Call settings > Vibrate pattern** and select one.

Editing Quick Response to Rejected Callers

1. Press the **Home Key > > Settings > General settings > Quick responses**.
2. Tap a text message to edit it.
3. Tap **OK** to save the message.

Setting Voicemail

1. Press the **Home Key > > Settings > Call settings**.
2. Tap **Voicemail** to configure voicemail settings.
   - Tap **Service** to select the voicemail service provider. Your carrier is the default.
   - Tap **Setup** to view the voicemail number.
   - Tap **Sound** to select the notification sound for new voicemails.
   - Check **Vibrate** to enable vibration for notification.

Using Fixed Dialing Numbers

Fixed Dialing Numbers (FDN) allows you to restrict outgoing calls to a limited set of phone numbers.

1. Press the **Home Key > > Settings > Call settings**.

Phone Calls

To respond to an incoming call while you’re on a call:

- Tap (Hold current and answer) to answer the call. This puts the first caller on hold and answers the second call.
- Tap (End current and answer) to answer the second call and end the first one.
- Tap to reject the second call.
- Tap to reject the second call and select a preset text message or edit one to send to the caller.

To switch between two calls:

Tap ( ).

Setting Up a Conference Call

With this feature, you can talk to two people at the same time.

1. Place the first call.
2. Once you have established the connection, tap and dial the second number. This puts the first caller on hold.
3. When you’re connected to the second party, tap .

If one of the people you called hangs up during your call, you and the remaining caller stay connected. If you initiated the call and are the first to hang up, all callers are disconnected.

To end the conference call, tap ( ).

Adjusting Your Call Settings

Setting Contact Display Options

You can set the order of the contacts displayed in the CONTACTS tab of the Phone app.

1. Press the **Home Key > > Settings > General settings**.
2. Tap **Sort by** or **Name format** to set the order of the contacts and the format of the contact names.

To respond to an incoming call while you’re on a call:

- Tap (Hold current and answer) to answer the call. This puts the first caller on hold and answers the second call.
- Tap (End current and answer) to answer the second call and end the first one.
- Tap to reject the second call.
- Tap to reject the second call and select a preset text message or edit one to send to the caller.

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2. Tap **Sort by** or **Name format** to set the order of the contacts and the format of the contact names.
**Phone Calls**

2. Tap **Fixed Dialing Numbers** for the following options:
   - **Enable FDN**: Input the PIN2 code to enable the FDN feature.
   - **Change PIN2**: Change the PIN2 code for FDN access.
   - **FDN list**: Manage the FDN list.

**NOTE:** The PIN2 code is provided by your carrier. Entering an incorrect PIN2 code more times than allowed can get your nano-SIM card locked. Contact the service provider for assistance.

**Setting TTY Mode**

Your phone is a TTY compatible device. A TTY device can allow people who have hearing or speech disabilities to communicate by telephone. Simply connect the TTY device to the phone's headset jack.

Select a TTY mode for your phone to work with a TTY device, or turn TTY off.

1. Press the **Home Key > > Settings > Call settings > TTY mode**.
2. Select one of the following options. Consult your teletypewriter manufacturer's manual if necessary.
   - **TTY Off**: Users who can hear and talk can disable TTY support.
   - **TTY Full**: Users who cannot talk or hear may use this mode to send and receive text messages through TTY device.
   - **TTY HCO**: Users who can hear, but cannot talk, may use this mode to listen to conversation of the other party, and respond via text messages.
   - **TTY VCO**: Users who can talk, but cannot hear, may use this mode to talk through the phone and receive responses via text messages.

**Setting Hearing Aids**

Your phone supports HAC (Hearing Aid Compatibility) function. When you turn on the hearing aid compatibility and use a hearing aid with a Telecoil to answer the phone, it will help you hear more clearly during the phone call.

1. Press the **Home Key > > Settings > Call settings > Call ended operation tips**.
2. Check **Hearing aids** to turn on hearing aid compatibility.

**CAUTION:** Do not turn on the Hearing aids option unless you use a hearing aid with a telecoil. Using this setting without a hearing aid or with a hearing aid without a telecoil may be harmful to your hearing.

**Setting Speed Dials**

You can press and hold the 1-9 Keys from the dialer to call the corresponding speed dial number. The number 1 Key is reserved to speed dial your voicemail.

**To assign a speed dial key:**

1. Press the **Home Key > > Settings > Call settings > Speed dial**.
2. Tap a speed dial entry.
3. Enter a phone number or tap to select one from the contact list.
4. Tap OK.

**Setting DTMF Tones**

You can set the length of dual-tone multi-frequency (DTMF) signal tones.

1. Press the **Home Key > > Settings > Call settings > DTMF tones**.
2. Tap **Normal** or **Long**.

**Call Ended Operation Tips**

When this feature is enabled, the phone will prompt you to call back, send a message to the contact, or add the new number to your contacts after you finish a call.

1. Press the **Home Key > > Settings > Call settings**.
2. Check **Call ended operation tips** to enable this feature.
**Phone Calls**

**Barring Certain Calls**
The call barring feature allows you to forbid certain types of calls from your phone.
1. Press the **Home Key > > Settings > Call settings > Call Barring Settings.**
2. Set the restriction of specific types of calls from your phone.

**Forwarding Incoming Calls**
The call forwarding feature allows you to forward your incoming calls to another phone number.
1. Press the **Home Key > > Settings > Call settings > Call forwarding.**
2. Tap an available option (Always forward, When busy, When unanswered, or When unreachable) to enable it.

**Setting Wi-Fi Calling**
The Wi-Fi calling feature allows you to make and receive calls and send and receive messages over a wireless internet connection.
1. Press the **Home Key > > Settings > Call settings > Wifi Call Setting.**
2. Tap Register E911 address > Browser or Chrome > ENROLL.
3. Enter the information and tap SUBMIT.

**NOTES:**
- Your phone and SIM card must be Wi-Fi capable.
- Wi-Fi calling must be enabled on your phone.
- You must register an E911 address to the phone.

---

**Additional Settings**
1. Press the **Home Key > > Settings > Call settings > Additional settings.**
2. Tap **Caller ID** to choose whether your number is displayed when someone receives your outgoing call. Or check **Call waiting** to get notified of incoming calls during a call.

**NOTE:** Please contact your service provider to check whether the caller ID and call waiting features are available.
You can add contacts on your phone and synchronize them with the contacts in your Google account or other accounts that support contact syncing.

To see your contacts, press the **Home Key > Contacts**. From there, you can tap the tabs to quickly switch to your contact groups or favorite contacts.

### Checking Contact Details
1. Press the **Home Key > Contacts**.
2. Scroll through the list to view all your contacts.
3. Tap a contact to view its details.

**NOTE:** If you have a lot of contacts stored, you’ll see a slider on the right side of the screen. To go directly to a letter, press and hold the slider and drag it to a letter.

### Adding a New Contact
1. Press the **Home Key > Contacts**.
2. Tap **to add a new contact**.

**NOTE:** If you have no contacts added yet, tap **Create a new contact**.
3. Tap the account field to choose where to save the contact. If a sync account is selected, the contacts will be synced automatically with your account online.
4. Enter the contact name, phone numbers, email addresses, and other information.
5. Tap **to save the contact**.

### Setting Up Your Own Profile
You can create your own name card in your phone.
1. Press the **Home Key > Contacts**.
2. Tap **Set up my profile**. If a profile has been set up, tap the listing below **Me** and tap.
3. Edit your profile information. Tap **Add another field** to add more information if you want.
4. Tap **to save**.

### Importing, Exporting, and Sharing Contacts
You can import/export contacts to/from your nano-SIM card, the phone storage, a microSDHC card, or your online accounts. This is especially useful when you need to transfer contacts between different devices. You can also quickly share your contacts using **Bluetooth**, **Email**, **Messages**, **Google Drive**, or **Gmail**.

#### Importing Contacts From the nano-SIM Card
1. Press the **Home Key >**.
2. Tap **Import/Export > Manage SIM card contacts**.
3. If you have added contact accounts other than the phone, select an account in which to save the contacts.
4. Tap **Import SIM Contacts**.
5. Check the contacts you want to import and then tap.

#### Importing Contacts From the microSDHC Card or Phone Storage
1. Press the **Home Key >**.
2. Tap **Import/Export > Import from storage**.
3. If you have added contact accounts other than the phone, select an account in which to save the contacts.
4. Select the vCard file(s) in the microSDHC card or the phone storage.

#### Exporting Contacts to the nano-SIM Card
1. Press the **Home Key >**.
2. Tap **Import/Export > Export to SIM card**.
3. Tap the contacts you need and then tap.

**NOTE:** If the nano-SIM card is full, you cannot export contacts to the card.
Exporting Contacts to the microSDHC Card or Phone Storage
1. Press the Home Key >.
2. Tap > Import/Export > Export to storage.
3. The phone will prompt you with the name of the vCard file. Tap OK to create the file.
NOTE: If the microSDHC card is not installed in the phone, you can export vCard file(s) to the phone storage.

Sharing Contacts
1. Press the Home Key > GROUPS.
2. Tap to create a new group.
3. If you have added contact accounts other than the phone, tap to choose an account for the new group.
4. Tap Group’s name and enter a name.
5. Tap Add member and select the contacts you wish to be the group members.
6. Tap.
7. If necessary, tap Default below RingTone to set a special ringtone for incoming calls from the group members, and then tap OK.
8. Tap to save the group.

Deleting a Group
1. Press the Home Key > GROUPS.
2. Tap a group and then tap > Delete Group.
3. Tap OK.

Editing a Group
1. Press the Home Key > GROUPS.
2. Tap to create a new group.
3. If you have added contact accounts other than the phone, tap to choose an account for the new group.
4. Tap Group’s name and enter a name.
5. Tap Add member and select the contacts you wish to be the group members.
6. Tap.
7. If necessary, tap Default below RingTone to set a special ringtone for incoming calls from the group members, and then tap OK.
8. Tap to save the group.

Working With Favorite Contacts
You can add the contacts you use frequently to FAVORITES so that you can find them quickly.

Adding a Contact to Favorites
1. Press the Home Key > CONTACTS.
2. Tap a contact and then tap at the top of the screen.

Removing a Contact from Favorites
1. Press the Home Key > CONTACTS.
2. Tap a favorite contact and then tap .

Working With Groups

Viewing Your Contact Groups
1. Press the Home Key > GROUPS.
2. Scroll through the list to view the preset groups and any groups you have created.

3. Tap a group to view its members.
NOTE: To send a message or an email to the group members, tap a group > > Send Group message/Send Group email after you open the group.

Setting Up a New Group
1. Press the Home Key > CONTACTS.
2. Tap to create a new group.
3. If you have added contact accounts other than the phone, tap to choose an account for the new group.
4. Tap Group’s name and enter a name.
5. Tap Add member and select the contacts you wish to be the group members.
6. Tap.
7. If necessary, tap Default below RingTone to set a special ringtone for incoming calls from the group members, and then tap OK.
8. Tap to save the group.

Deleting a Group
1. Press the Home Key > GROUPS.
2. Tap a group and then tap > Delete Group.
3. Tap OK.

Editing a Group
1. Press the Home Key > GROUPS.
2. Tap a group > > Edit.
3. Tap the group name to edit it, or tap the field below MEMBER or RingTone to add more members or change the ringtone.
NOTE: To remove group members, tap a group and then tap > Multi-Select and select the members you would like to remove. Tap > OK.
Joining Contacts
As your phone synchronizes with multiple online accounts, you may see duplicate entries for the same contact. You can merge all the separate information of a contact into one entry in the Contacts list.
1. Press the Home Key > CONTACTS.
2. Tap a contact to display the contact’s details.
3. Tap > Join.
4. Tap the contact whose information you want to join with the first entry.

NOTES:
• The information from the second contact is added to the first, and the second contact is no longer displayed in the contacts list.
• You can repeat these steps to join another contact to the main contact.
5. Tap OK to save the joined contact.

Deleting a Contact
1. Press the Home Key > CONTACTS.
2. Tap a contact you want to delete and then tap > Delete.
3. Tap OK to confirm.

Deleting Several Contacts
1. Press the Home Key > CONTACTS.
2. Tap > Multi-Select.
3. Tap to select the contacts you want to remove and then tap .
4. Tap OK to confirm.
Accounts

Adding or Removing Accounts
You can add multiple Google accounts and Microsoft Exchange ActiveSync® accounts. You may also add other kinds of accounts, depending on the apps installed on your phone.

Adding an Account
1. Press the Home Key > Settings > Accounts > Add account.
2. Tap the type of account you want to add.
3. Follow the on-screen steps to enter the information about the account. Most accounts require a username and password, but the details may vary. You may also need to obtain some information from IT support or your system administrator.

Removing an Account
Removing an account will delete it and all information associated with it from your phone, such as emails and contacts.
1. Press the Home Key > Settings > Accounts.
2. Tap the account category and then tap the account you’d like to remove.
3. Tap Remove account > REMOVE ACCOUNT.

Configuring Account Sync

Syncing Manually
1. Press the Home Key > Settings > Accounts.
2. Tap the account category and then the account you want to sync.
3. Tap > Sync now.

Changing an Account’s Sync Settings
1. Press the Home Key > Settings > Accounts.
2. Tap the account category and then the account. The Sync settings screen appears, showing a list of information the account can sync.
3. Check or uncheck items as you need. Checked types of information on the phone and the web will be kept in sync when auto-sync is turned on. When auto-sync is disabled, tap a listing to sync that type of information between the phone and the web.

Configuring Auto Sync Setting
1. Press the Home Key > Settings > Accounts.
2. Tap and check or uncheck Auto-sync data to enable or disable automatic sync.
   - When automatic sync is turned on, changes you make to information on your phone or on the web are automatically synced with each other.
   - When automatic sync is turned off, you need to sync manually to collect emails, updates, or other recent information.
Press the Home Key > Email. Use it to read and send emails from Microsoft Exchange ActiveSync, Gmail, Hotmail, Yahoo®, and more.

**Setting Up the First Email Account**

1. Press the Home Key > Email.
2. Tap an email type, and then enter your email address and password.
3. Tap Next to let the phone retrieve the network parameters automatically.
   
   **NOTE:** You can also enter these details manually by tapping Manual setup or if automatic setup fails.
4. Follow the on-screen instructions to finish setup.

Your phone will show the inbox of the email account and start to download email messages.

**Checking Your Emails**

Your phone can automatically check for new emails at the interval you set when setting up the account.

You can also check new emails manually by swiping down on the message list. Tap Load more messages at the bottom of the email list to download earlier messages.

**Responding to an Email**

You can reply to or forward a message that you receive. You can also delete messages and manage them in other ways.

**Replying to or Forwarding an Email**

1. Open the email you want to reply to or forward from the Inbox.
2. Choose one of the following:
   - To reply to the sender, tap 📧.
   - To reply to the sender and all recipients of the original message, tap 📧.
   - To forward the message, tap 📧.

3. Edit your message and tap Send.

**Marking an Email as Unread**

You can return a read email to the unread state—for example, to remind yourself to read it again later. You can also mark a batch of emails as unread.

- While reading a message, tap 🗒 > Mark as unread.
- While in a message list (for instance, the inbox), tap the checkboxes before the messages and then tap 🗒.

**Deleting an Email**

You can delete an email from its folder. You can also delete a batch of emails.

- While reading a message, tap 🗒 > OK.
- While in a message list (for instance, the inbox), tap the checkboxes in front of the messages and then tap 🗒 > OK.

**Writing and Sending an Email**

1. Open your email Inbox and tap 📧.
   
   **NOTE:** If you have more than one email account added on the phone, tap the sender line to select the account you want to use for sending the message.
2. Enter a contact name or email address in the To field. Separate each recipient with a comma. You can also tap 📧 to select recipients from your contacts.
   
   **NOTE:** Tap 📧 > Add Cc/Bcc to send a carbon copy or blind carbon copy to other recipients.
3. Enter the email subject and compose the email text.
4. Tap 📧 > Attach file to add audio files, images, videos, and other types of files as attachments.
5. Tap Send at the top of the screen to send the message.
Adding a Signature to Your Emails
You can set a few lines of plain text as a signature for every outgoing email message from an account, such as your name and contact information.
1. Open the Email app.
2. Tap > Settings and select the account you want to add a signature to.
3. Tap Signature and enter the text.
4. Tap OK.

Adding and Editing Email Accounts

Adding an Email Account
After setting up your first email account (see Email – Setting Up the First Email Account), you can add more email accounts and manage them separately.
1. Open the Email app.
2. Tap > Settings and tap at the top right of the screen.
3. Set up the account as you did with the first one.

Editing an Email Account
You can change a number of settings for an account, including how often you check for email, how you're notified of new emails, and details about the servers the account uses to send and receive emails.
1. Open the Email app.
2. Tap > Settings and tap the account whose settings you want to change.
3. Make the changes you want and press the Back Key when you're finished.

Removing an Email Account
1. Open the Email app.
2. Tap > Settings and tap the account you want to remove.
3. Tap Remove account > OK.

Changing General Email Settings
General settings apply to all email accounts you add.
1. Open the Email app.
2. Tap > Settings > General.
3. Make the changes you want and press the Back Key when you're finished.
Messaging

You can use Messaging to exchange text messages (SMS) and multimedia messages (MMS).

Opening the Messaging Screen
Press the Home Key > 📩.
The Messaging screen opens where you can create a new message, search for messages, or open an ongoing message thread.
• Tap 📩 to write a new text or multimedia message.
• Tap 🔍 to search for a message using keywords.
• Tap an existing message thread to open the conversation.

Sending a Text Message
2. Add recipients in one of the following ways:
   • Tap the To field and manually enter the recipient’s number or the contact name. If the phone presents a few suggestions, tap the one you want to add.
   • Select recipients from your contacts by tapping 📞.
3. Tap the Type message field and enter the content of your text message.
4. If you want to send a multimedia message, tap 📩 to attach a file or a slideshow to the message.
5. Tap ✉️.

NOTES:
• You can also include email addresses as recipients for multimedia messages.
• Do not add any attachment if you want to send a text message. Otherwise you may be charged for a multimedia message.

Replying to a Message
Messages you receive are appended to existing threads of the same number. If the new message comes from a new number, a new thread is created.
1. On the Messaging screen, tap the thread that has the message you want to reply to.
2. Type your reply in the text box at the bottom. You can tap 📩 if you want to reply with an MMS.
3. Tap ✉️.

Forwarding a Message
1. On the Messaging screen, tap the thread that has the message you want to forward.
2. Tap the message.
3. Tap Forward in the menu that opens.
4. Enter a recipient for the message and edit the content if needed.
5. Tap ✉️.

Deleting Messages or Threads
Deleting Messages in a Thread
1. On the Messaging screen, tap a thread.
2. Tap 📩 > Multi-Select.
3. Tap the checkboxes beside the messages you want to delete.
4. Tap 📨 > OK.

Delete Message Threads
1. On the Messaging screen, press and hold one thread you want to delete.
2. If there are more threads you want to delete, tap them one by one.
3. Tap 📨 > OK.
Changing Message Settings

Tap > Settings in the Messaging screen to change Message settings.

- **SMS Enabled**: Tap to change your default SMS app.

**Storage**:
- **Delete old messages**: Delete old messages as limits are reached.
- **Retain messages for days**: Set the maximum days of text messages.

**Text (SMS) messages**:
- **Manage SIM card messages**: Manage the messages stored on your nano-SIM card.
- **Service Center**: View the service center phone number.

**Multimedia (MMS) messages**:
- **Auto-retrieve**: Automatically download multimedia messages.
- **Group messaging**: Set to use MMS to send a single message when there are multiple recipients.

**Display Settings**:
- **Bubble and background**: Select a dialog bubble and background.
- **Preview messages**: Select to preview messages on the lock screen and status bar.

**Notifications**:
- **Notifications**: Show message notifications in the Status Bar.
- **Select ringtone**: Choose a ringtone for your incoming messages.
- **Vibrate**: Make your phone vibrate when a new message arrives.

**Signature settings**:
- **Edit signature**: Edit your signature, which can be added automatically to outgoing messages.
- **Add signature**: Add the signature to all outgoing messages.

**WAP push switch**:
- **Enable wap push receiving**: Allow your phone to receive WAP push.

**Emergency alerts**:
- **Receive emergency alerts**: Choose the types of alerts you'd like to receive.
- **Notification for unread alerts**: Set a notification reminder for every 10 minutes.
- **Alerts notification preview**: Preview settings for alert tones and vibration cadence.
Calendar on the phone works with the web-based Google Calendar™ service for creating and managing events, meetings, and appointments. It also works with the Microsoft Exchange ActiveSync calendar once you sign into your Exchange account on the phone.

To open Calendar, press the Home Key > Settings > Calendar.

Viewing Your Calendars and Events

Selecting Visible Calendars
1. Open the Calendar app.
2. Tap > Calendars to display.
3. In the new screen, tap to check the calendars you want to see or uncheck the calendars you’d like to hide.

Events from hidden calendars are not shown in the Calendar app.

Changing Calendar Views
You can view your calendars in different forms. The app offers four views: Month, Week, Day, or Agenda.

To change calendar views, tap the current view at the top left and select the view you prefer. You can also change to Day view from Month view by tapping any day block in the monthly calendar.

• In Month view, swipe vertically to see earlier months and later months.
• In Week or Day view, swipe horizontally to see earlier weeks/days and later weeks/days.
• When you are viewing earlier or later days, weeks, or months, tap the calendar icon at the top of the screen to quickly switch to today.

Viewing Event Details
In Agenda, Day, or Week view, tap an event to view its details.
In Month view, tap a day to switch to Day view or Agenda view. Then tap an event to view its details.

Creating an Event
1. In any Calendar view, tap to open an event details screen for a new event.
2. Add details about the event.
3. Tap SAVE to save the new event.

NOTE: You can also create a new event by copying the details of an existing event. Just open the event details screen and tap > Copy. Then edit the new event information and tap SAVE.

Editing, Deleting, or Sharing an Event
1. Find the event you want to edit, delete, or share.
2. Open its details screen (see Calendar – Viewing Your Calendars and Events – Viewing Event Details).
3. Choose one of the following options:
   • To edit the event, tap . Tap SAVE to save your changes.
   • To delete the event, tap > OK.
   • To share the event, tap > Share and choose how to share.

Changing Calendar Settings
To change Calendar settings, open a Calendar view (Day, Week, Month, or Agenda) and then tap > Settings.

You can change General settings, which apply to all accounts, or other settings that only apply to specific accounts.
Calendar

- To create an email account, tap 📧 > Settings > ADD ACCOUNT to create a corporate or Google account.
- For General settings, choose options for Calendar view setting and Notifications & reminders settings. You can choose to show the week number, set the day of the week the calendar starts on, and use home time zone when you travelling. Also you can choose event reminder settings such as notification sound, vibrate, default reminder time, and more.

Searching an Event
Tap 📦 > Search event, and then type the event in the Search field or press and hold 📢 or 📺 > 🎤 to speak out the event you want to search.

Browser

Use Browser to view web pages and search for information.

Opening the Browser
Press the Home Key > 🕵️ to launch the web browser. The Browser also opens when you tap a web link—for example, in an email or a text message.
1. Open the Browser app.
2. Tap the address box at the top of the web page.
3. Enter the address (URL) of a web page, or enter terms you want to search for.
4. Tap a URL or search suggestion or tap 🤖 at the top of the screen to open the web page or search results.

NOTE: Tap 😶 next to the address box if you want to stop opening the page.

Setting the Home Page
Your home page opens when you open a new browser tab, and when you open Browser after restarting your phone.
1. Open the Browser app.
2. Tap 📦 > Settings > Set homepage.
3. Enter the URL and tap OK to set it as the homepage.

Using Multiple Browser Windows
You can open several web pages at the same time (one page in each window) and switch between them freely.

To open a new browser window:
Tap 📦 at the bottom of the screen, and then tap New window. A new browser window opens and the home page is loaded.
**Camera**

You can take photos and record videos. Photos and videos are stored to the phone’s memory card or to the phone’s internal storage. You can copy them to your computer or access them in the Gallery app.

**Capturing a Photo**

1. Press the Home Key > Camera.
2. Aim the camera at the subject and make any necessary adjustments. AUTO camera mode is used by default.
3. Tap the area on the screen where you want the camera to focus, or let the camera autofocus on the center of the image.
4. Lightly tap the Volume Keys can be used to zoom in and out in the Camera app.

<table>
<thead>
<tr>
<th>Number</th>
<th>Function</th>
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<tbody>
<tr>
<td>1</td>
<td>Change the camera settings.</td>
</tr>
<tr>
<td>2</td>
<td>Change the flash setting, only available for the back camera.</td>
</tr>
<tr>
<td>3</td>
<td>View photos and videos you have taken.</td>
</tr>
<tr>
<td>4</td>
<td>Capture a photo.</td>
</tr>
<tr>
<td>5</td>
<td>Capture a video.</td>
</tr>
<tr>
<td>6</td>
<td>Select a camera mode for the back camera.</td>
</tr>
<tr>
<td>7</td>
<td>Set a time delay before the camera automatically takes a picture after you tap the shutter icon.</td>
</tr>
<tr>
<td>8</td>
<td>Switch between the front and back cameras.</td>
</tr>
</tbody>
</table>

**Browser**

**To switch between browser windows:**
1. Tap the icon at the bottom of the screen. The number in the icon indicates the number of currently active browser windows.
2. Swipe vertically to scroll through the list of opened web pages.
3. Tap one you want to open.

**NOTE:** Swipe a web page horizontally or tap to close the browser window. Tap Close all to close all windows.

**Downloading Files**

1. Press and hold an image or a link to a file or to another web page.
2. In the menu that opens, tap Save image or Save link.

The downloaded files are saved to your phone. You can view or open them in the Downloads app.

**Changing Browser Settings**

You can configure a number of settings to customize the way you browse the web, including several that you can use to control your privacy.

To open the Browser settings screen, tap > Settings in the browser screen.
Camera

WARNING! Keep a safe distance when using the flash. Do not point the flash toward the eyes of people or animals.

NOTE: You can pinch or spread your fingers on the screen to zoom in or out before taking a picture.

Using Manual Camera Mode
You can use the Manual camera mode to adjust more camera options for your photo, such as ISO, white balance, exposure, etc.

1. Press the Home Key > Camera > MANUAL.
2. Aim the camera at the subject and you can make the following adjustments.
   - Drag to any area on the screen that you want to focus on.
   - Drag to any area on the screen where you want the camera to meter exposure so as to adjust the photo brightness.
   - Tap to show the grid or the golden spiral, or hide it.
   - Tap to enable or disable the gradienter.
   - Tap to adjust white balance.
   - Tap to adjust ISO.
   - Tap to adjust overall exposure when shutter speed is set to Auto.
3. Tap to adjust Picture size to set the image size for your photo.
4. Tap to take the photo.

Using Other Camera Modes
Besides capturing photos in the traditional way, your Camera app offers other powerful and interesting camera modes. Tap FUN in the viewfinder screen to find them all.

- PANORAMA: Capture panorama photos.
- HDR: Capture high-dynamic range photos, which combine three images taken at different exposures to create one image with greater contrast.
- SPECIAL EFFECT: Select a color effect or other special effects.
- MULTI EXPOSURE: Capture two photos for a collage.
- INTERVAL: Set a time delay before the camera automatically takes a picture after you tap the shutter icon.
- SMILE: Activate the shutter to take a photo when the subject smiles.

Recording a Video
1. Press the Home Key > Camera.
2. Aim the camera at the subject and make any necessary adjustments. You can tap any area on the screen that you want the camcorder to focus on before and during recording.
   - NOTE: You can pinch or spread your fingers on the screen to zoom in or zoom out before and during recording.
3. Tap to start recording. You can also tap to pause recording.
   - NOTE: While recording is in progress, you can tap to save the frame as a photo.
4. Tap to stop recording.

Customizing Camera and Video Settings
Before capturing a photo or video, you can tap to open the following camera setting options:

CAMERA
- Picture size: Available for the front camera. Set the image size for your photo.
- Full screen: Set the viewfinder screen as full screen when the back camera is in use.
- Mirror: Available for the front camera. You can enable this feature to take a mirror photo using the front camera.
- Point-and-shoot: Available for the front camera. When this feature is enabled, you can touch the viewfinder screen to take a photo using the front camera.
Camera

- **Shutter tone**: Turn the shutter tone on or off.
- **Geo-tagging**: Select whether to store the GPS location in your captured photos.
- **Review**: Set whether to review the picture after you shoot it. You can also select the review time.
- **Storage location**: Tap **Save location** to change the storage location for captured photos and videos.
- **Restore defaults**: Restore default camera and camcorder settings.

VIDEO

- **Video quality**: Set the quality for your video.
- **Time lapse**: Set the time interval between each frame when recording time-lapse videos using the back camera.
- **Focus lock when recording**: Select whether to lock the focus point on the center of the screen when recording videos using the back camera.
- **Geo-tagging**: Select whether to store the GPS location in your captured videos.
- **Storage location**: Tap **Save location** to change the storage location for captured videos.
- **Restore defaults**: Restore default camera and camcorder settings.

NOTE: Some camera and video options will change in different camera modes.

Gallery

Opening the Gallery
Press the **Home Key > Gallery** to view albums of your pictures and videos.

Working With Albums
When you open the Gallery, all pictures and videos on your phone are displayed in a number of albums. Swipe up and down to see them all.

Viewing Album Contents
Tap an album to view the pictures and videos it contains.

Sharing Albums, Pictures, or Videos
1. Press and hold an item in the Albums view to select an album or after you open an album to select a picture or a video.
2. Tap more items that you want to share.
3. Tap **and select how you want to share the items.**

Deleting Albums, Pictures, or Videos
1. Press and hold an item in the Albums view to select an album or after you open an album to select a picture or a video.
2. Tap more items that you want to delete.
3. Tap **OK**.

Hiding Albums
1. Press and hold an album to select it.
2. Tap more albums that you want to hide.
3. Tap **OK**.

NOTE: To show the hidden albums again, tap **Settings > Manage hidden albums.** Tap the albums you want to restore and then tap **Show.**
Working With Pictures

Tap a picture in an album to view the picture in full screen. Double-tap the picture, or pinch two fingers together or spread them apart to zoom out or in. Slide left or right to view other pictures in the album.

<table>
<thead>
<tr>
<th>Number</th>
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<tbody>
<tr>
<td>1</td>
<td>Tap to return to the album, where all its contents are displayed in a grid.</td>
</tr>
<tr>
<td>2</td>
<td>Add or manage tags.</td>
</tr>
<tr>
<td>3</td>
<td>Rotate the picture.</td>
</tr>
<tr>
<td>4</td>
<td>View more options, such as share, rename, and edit.</td>
</tr>
<tr>
<td>5</td>
<td>Delete the picture.</td>
</tr>
</tbody>
</table>

NOTES:
- Pinch a picture or video to make it smaller. You’ll then see a filmstrip-style view of all your pictures and videos in a row. Swipe left or right to scan through them all.
- You can delete a picture or video by swiping it up in the filmstrip view. If you accidentally delete one, tap UNDO to retrieve it.
- Not all options may be available for certain albums or pictures.

Retouching Your Pictures

You can edit any photos you took and some other pictures in Gallery. The changed picture is saved in the same album as the original one, while the original is never affected.

1. While viewing a picture in full screen, tap the screen and tap Edit > Photo Editor.

NOTE: You can also choose to edit the picture with Photos.

2. Tap the icons along the bottom of the screen to edit the picture.

NOTE: Slide left or right on the bottom of the screen to find all icons.

- Apply filters and old photo effects.
- Crop, straighten, rotate, or flip (mirror) the picture.
- Adjust exposure, saturation, hue, sharpness, and other color options.
- Apply a frame to the picture.
- Decorate people in the picture with comical moustaches, eyeglasses, hats, and more.
- Apply a blur effect to the picture.
- Select a color and draw anything on the picture.
- Add some text to the picture and adjust its effect.

3. To cancel or accept the changes you’ve made to the picture, tap X or √ at the top of the screen.

4. Tap ✖ to save the new picture.

NOTE: Tap 📌 in the Photo Editor screen to see the edits you have made and undo or redo them.

Making a GIF or a Collage

You can put together a few pictures in the same album to make an animated GIF or a collage of pictures.

1. Open the Gallery app and tap Gallery > Gif Maker or Collage Maker.
2. Tap an album.
Gallery

3. Tap the pictures you want.
   • To make a GIF, tap 2 to 50 pictures in the order (or reverse of the order) that you want them to appear in the GIF.
   • To make a collage, tap 2 to 9 pictures.
   The pictures you tapped are displayed along the bottom of the screen. Tap \( \times \) to remove the pictures you do not want.
4. Tap NEXT. The GIF or collage is displayed.
5. Tap the options along the bottom to adjust the final picture.
   • For GIF, you can adjust the speed, order, and size. Tap More to add more pictures to the GIF, change their order, or adjust each picture.
   • For collage, tap Template, Free, or Mosaic and then select a border, shading, and style.
6. When you are satisfied with the final picture, tap \( \) to save the GIF or tap \( \) to save the collage.
   Depending on your storage setting, the picture is saved to the zte_editor/save folder in your phone storage or your microSDHC card.

Playing Videos
1. Tap an album in Gallery and then tap the thumbnail of a video.
2. Tap \( \) at the center and select a player to start playing.
3. Tap the video to view the playback controls.
   In the Video Player, you can tap \( \) to play the video in a small floating window and continue with other tasks on the phone.

Music

Press the Home Key > \( \) > Music to play audio files stored on your phone. Music supports a wide variety of audio formats, so it can play music you purchase from online stores, music you copy from your CD collection, and more.

Copying Music Files to Your Phone
Before using Music, you need to copy audio files from your computer to your phone or memory card.

Copying From a Computer
1. Connect your phone and the computer with a USB cable.
2. Tap Media device (MTP) as the connection mode (see Connecting to Networks and Devices – Connecting to Your Computer via USB – Connecting Your Phone to a Computer via USB).
3. Copy the music file from the PC to the phone storage or microSDHC card.

Downloading From the Internet
You can download music files when browsing web pages (see Browser – Downloading Files).

Receiving via Bluetooth
You can receive music files from other devices via Bluetooth (see Connecting to Networks and Devices – Connecting to Bluetooth Devices – Receiving Data via Bluetooth).

Viewing Your Music Library
Press the Home Key > \( \) > Music and your music library is displayed. All your audio files are cataloged according to the information stored in the files. Your music is organized by All Songs, Playlists, Favorites, Artists, Albums, and Folders. You can also tap a song under RECENT PLAY to play it again.

NOTE: If an audio file is being played, its name and player controls are displayed at the bottom of the screen. Tap the area to open the playback screen.
Setting a Song as the Default Ringtone
The song will be used as the ringtone for all incoming calls, except those from contacts you have assigned special ringtones to (See People – Editing Contacts – Setting a Ringtone for a Contact).
1. Press the Home Key > Music to see the music library.
2. Tap next to a song in any list.
3. In the menu that opens, tap Set as ringtone.
4. Tap Phone Ringtone or Notification Ringtone.
NOTE: If the song is being played and you’re on the playback screen, tap Set as ringtone and select Phone Ringtone or Notification Ringtone.

Playing Music
Tap a song in the music library to listen to it. Tap the playback bar at the bottom of the screen to open the following playback screen.

<table>
<thead>
<tr>
<th>Number</th>
<th>Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Return to the music library.</td>
</tr>
<tr>
<td>2</td>
<td>Album artwork. Swipe left to see lyrics (if available) and right to see the current playlist.</td>
</tr>
<tr>
<td>3</td>
<td>Check the track information.</td>
</tr>
<tr>
<td>4</td>
<td>Enable Dolby Audio™.</td>
</tr>
<tr>
<td>5</td>
<td>Toggle repeat mode: no repeat, repeat the current track, or repeat the current playlist.</td>
</tr>
<tr>
<td>6</td>
<td>Playback control: Skip songs or pause and resume playback. Drag the progress bar to jump to any part of the track.</td>
</tr>
<tr>
<td>7</td>
<td>Turn shuffle on or off.</td>
</tr>
<tr>
<td>8</td>
<td>Add the track to the Favorites playlist.</td>
</tr>
<tr>
<td>9</td>
<td>Share the track.</td>
</tr>
<tr>
<td>10</td>
<td>Track name, artist, and album information.</td>
</tr>
<tr>
<td>11</td>
<td>Access additional options.</td>
</tr>
</tbody>
</table>

You can still control the music when you are not in the playback screen.
• In other apps, swipe down the Notification Panel. Tap the song title to restore the playback screen, or you can pause/resume playback or skip songs.
• When the screen is locked, the song information, album cover, and playback controls are displayed on the screen. Tap the song title to restore the playback screen, or you can pause/resume playback or skip songs.
Music

Managing Playlists
Create playlists to organize your music files into sets of songs, so that you can play the songs you like in the order you prefer.

• Tap > Add to next to a song to add it to a playlist or create a new playlist.
• Tap > Delete next to a playlist to delete the playlist.
• Tap > Rename next to a playlist to rename the playlist.
• Tap a playlist to view its content. To delete a song, press and hold the song. Tap additional songs to select multiple songs for removal. Tap to remove the songs from the playlist.

Video Player
Use the Video Player to manage your video library and to watch videos.

Opening the Video Library
Press the Home Key > VideoPlayer to view your video library. Swipe up or down to find the video you want. You can also tap > View by or Sort by to change the display mode or sort the list.

Playing and Controlling Videos
Tap a video in the video library to play it. Tap the screen to show the playback controls. You can control the video and audio or carry out other operations.

<table>
<thead>
<tr>
<th>Number</th>
<th>Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Return to video library list.</td>
</tr>
<tr>
<td>2</td>
<td>Rotate the video.</td>
</tr>
<tr>
<td>3</td>
<td>Change the video ratio (fit to screen).</td>
</tr>
<tr>
<td>4</td>
<td>Playback control: Skip videos or pause and resume playback. Drag the slider to jump to any part of the video.</td>
</tr>
<tr>
<td>5</td>
<td>Play the video in a small window and continue with other tasks on the phone.</td>
</tr>
<tr>
<td>6</td>
<td>Enable Dolby Audio.</td>
</tr>
<tr>
<td>7</td>
<td>Take a screenshot.</td>
</tr>
<tr>
<td>8</td>
<td>Hide video playback controls and lock the touch screen.</td>
</tr>
<tr>
<td>9</td>
<td>Share, trim, or delete the video, or configure player settings.</td>
</tr>
</tbody>
</table>
NOTES:
• Rotate the phone on its side to watch the video in landscape view.
• Slide horizontally on the video to rewind or fast forward.
• Slide vertically on the right or left part of the screen to adjust volume or brightness, respectively.

Managing Video Files

Deleting Videos
1. In the video library, tap > Multi-Select, or press and hold a video.
2. Tap the videos you want to delete.
3. Tap > OK.

Sharing Videos
1. In the video library, tap > Multi-Select, or press and hold a video.
2. Tap the videos you want to share.
3. Tap and select how you want to share them.

Trimming a Video
1. Tap a video to start playing it.
2. Tap > Trim.
3. Drag the two tabs on the progress bar to select the portion you want to keep. You can tap to preview the selected portion.
4. Tap . The trimmed video is saved as a new video file.

Renaming a Video
1. Tap next to the video you want to rename.
2. Tap Rename.
3. Type the new video name and tap OK.

Viewing Details of a Video
1. Tap next to a video you want to view the details of.
2. Tap Details.
3. Tap CLOSE to close the window.
Sound Recorder

Sound Recorder enables you to record voice memos and listen to them whenever you like.

Recording a Voice Memo
1. Press the Home Key > Sound Recorder.
2. Slide the HQ switch to turn on or off high-quality recording.
3. Tap + to start recording. Tap X > OK to cancel recording. Tap II to pause and II to continue recording.
4. Tap OK to stop recording. The memo is automatically saved. If you don't want to save the memo after recording it, tap II > OK to delete it.

Playing a Voice Memo
Playing a Memo You Just Recorded
Tap at the bottom of the screen.

Playing Any Saved Memo
1. Tap at the top right of the screen to see all recordings.
2. Tap the title of a memo to play it.

NOTE: You can also tap at the right of the memo to delete, share, rename, tag, trim it, check its file information, or set it as your phone ringtone.

More Apps

Calculator
Press the Home Key > Calculator to use the phone's convenient built-in calculator for some basic as well as advanced mathematical equations.

NOTES:
- To see more calculator options, swipe left while holding the phone in portrait view or turn the phone to landscape view.
- Tap to access the tip calculator.

Clock
Press the Home Key > Clock. The Clock app allows you to check local time in places around the world, set alarms, and use timers.

Setting a New Alarm
1. Open the Clock app and tap .
2. Tap a default alarm to configure it, or tap + at the bottom of the screen to create a new alarm.
3. Set up the alarm options, such as time, alarm days, snooze, and alarm ringtone.
4. Tap SAVE to save and exit.

NOTES:
- To enable or disable existing alarms directly, tap On or Off on the right side of each alarm.
- Tap to configure alarm settings, including ringtone volume, vibration, alarm duration, volume crescendo, and alarm in silent mode.

Using World Time
1. Open the Clock app and tap .
2. World time lets you check local times for cities around the world. Tap + to add a new city.
Using Stopwatch and Countdown

1. Open the Clock app and tap \( \text{ or } \text{ .} \)
2. Stopwatch allows you to record lap times while countdown allows you to set a time and count down to zero.

Downloads

The Downloads app keeps a record of the files you have downloaded using apps such as Chrome or Email.

Press the Home Key > Downloads.
- Tap a file to open it with the appropriate application.
- Press and hold a file to delete or share it.

File Manager

Quickly access all of your images, videos, audio clips, and other types of files on your phone and on the memory card.

1. Press the Home Key > File Manager. Tap \( \text{ or } \text{ or } \text{ to find the file you need by category, or tap } \text{ or } \text{ to browse folders and files on the phone storage or the microSDHC card.} \)
   - Tap folders and files to access stored items.
   - Press and hold an item to access option icons such as Copy, Move, Share, or Delete.
   - To copy or move an item, navigate to a new location and tap \( \text{ PASTE } \).
   - Tap \( \text{ to create a new folder in the current directory.} \)

Mi-Moment

Press the Home Key > Mi-Moment to create, view, and manage your notes. You can add audio, pictures, and other types of files to your notes, and store the notes in different folders.
- Tap \( \text{ to create a new note, enter text, and tap SAVE to save it.} \)

NOTE: Tap \( \text{ > Settings } \) to set up a lock password. You can lock your notes with the password to help protect your personal information.

Task Manager

Press the Home Key > Task Manager to view or stop applications.
- Tap a task in the TASKS tab to check the details of the application or force it to stop.
- Tap the APPS tab to manage all the apps on your phone.
- Tap the RESOURCES tab to view the real-time system resources information (CPU, RAM, and storage).

Voice Dialer

Voice Dialer is speech recognition software. You can use it to dial a phone number in your contacts, open menus, or launch phone functions.

1. Press the Home Key > Voice Dialer.
2. When you see “Listening”, follow the on-screen examples to speak “Call...”, “Dial...”, or “Open...” to make phone calls or open phone menus and applications.

Wi-Fi Utility

Wi-Fi Utility can manage your Wi-Fi settings to provide free and high-speed data by automatically connecting your phone to reputable Wi-Fi hotspots.

Press the Home Key > Wi-Fi Utility, and select a Wi-Fi settings option.
Google Apps

Open the Google apps to use Google services.

**NOTE:** Some contents or Google services may not be available in your region.

**Chrome**
Use the Chrome app to browse the Internet and get your bookmarks, browsing history, and more synced with your Google account.

**Drive**
Store files on Google servers for free after you sign in to your Google account. You can access them on your computers, your phones and other devices, share them, or collaborate with others.

**Gmail**
Send and receive emails via your Gmail account or other personal email accounts.

**Google**
Use Google search or get information when you need it with Google Now.

**Google+**
Socialize with friends on the Google+ online community.

**Hangouts**
Chat with Google+ friends or send text or multimedia messages.

**Maps**
Find your place and find your way in the world.

**Photos**
Manage photos on the phone and your Google account.

**Play Movies & TV**
Stream and download movies and TV shows.

**Play Music**
Play music on the phone and on your Google account.

**Play Store**
Purchase and download apps, games, and more from the Google Play store.

**Voice Search**
Search for information with your voice.

**Street View**
Explore the world in 360° with content from Google and others.

**YouTube**
Watch video clips from YouTube.com, or upload your own and share with the world.
Google Play Store

From the home screen, tap Play Store. You can buy or rent music, books, movies, apps, and download them to your phone.

NOTE: The content you can access in Google Play store depends on your region and your service provider.

Browsing and Searching for Apps
You can browse apps by category. Tap a top-level category, such as GAMES, and tap the app from any subcategory.
You can also search for apps using an app’s name or description or the developer’s name. Simply tap the search box at the top and enter the search terms.

Downloading and Installing Apps
When you find the app you are interested in through browsing or searching, tap it to open its details screen, where more information about the app is displayed.
1. Tap INSTALL (free apps) or the price (paid apps).

NOTE: To purchase apps, a payment method such as Google Wallet™ is required.

CAUTION: Once installed, some apps can access many functions or a significant amount of your personal data. The Play Store will show you what the app can access. Tap ACCEPT to proceed, or tap the Back Key to cancel.
2. Once installed, you will see a in the Status Bar. Open the app from the Notification Panel or by locating it by pressing the Home Key > .

Creating a Payment Method
You must have a payment method, such as Google Wallet, associated with your Google account to purchase items from the Play Store.
Do one of the following:
• On your computer, go to wallet.google.com to create a Google Wallet account.
• When prompted the first time you use your phone to buy an item from the Play Store, enter your billing information to set up a payment method.

WARNING! When you’ve used a payment method once to purchase items from the Play Store app, the phone remembers your password, so you don’t need to enter it the next time. For this reason, you should secure your phone to prevent others from using it without your permission.

Managing Your Downloads
After you’ve downloaded and installed an app, you can rate it, view it in a list with your other downloaded apps, configure it to update itself automatically, and more.

Viewing Your Downloaded Apps
1. In the Play Store screen, tap > My apps & games.
2. Your list of installed apps opens. Tap an app to rate it, uninstall it, request a refund, and more.

Uninstalling an App
1. In the Play Store screen, tap > My apps & games.
2. Tap an app to open its details screen.
3. Tap UNINSTALL > OK.
Press the Home Key > Settings. Settings contains most of the tools for customizing and configuring your device.

**General Settings**

**Airplane Mode**
Turn voice and data transmission on or off.

**Wi-Fi**
Turn Wi-Fi on or off and configure your Wi-Fi connections (see Connecting to Networks and Devices – Connecting to Wi-Fi).

**Bluetooth**
Turn Bluetooth on or off and configure your Bluetooth connections (see Connecting to Networks and Devices – Connecting to Bluetooth Devices).

**Mobile Networks**
Control mobile data use, data roaming, preferred network type, and access point names (see Connecting to Networks and Devices – Connecting to Mobile Networks).

**Sound and Notifications**
Adjust different types of volume (see Personalizing – Adjusting Volumes), set up ringtone and notification sound (see Personalizing – Changing Ringtone and Notification Sound), select system sounds (see Personalizing – Turning System Sounds On/Off), or control notification display.

**Display**
- **Brightness level**: Set the brightness of the display.
- **Adaptive brightness**: Automatically adjust screen brightness.
- **Wallpaper**: Select a background image or animation for the home screen and lock screen.
- **Sleep**: Set the length of time of inactivity before the screen turns off automatically.

- **Daydream**: Manage the Daydream function. When Daydream is enabled, photos or animations will be displayed as a screensaver.
- **Font size**: Set the font size of the text on the screen.
- **Auto-rotate screen**: Select whether the screen contents should rotate when the phone is rotated.
- **Pulse notification light**: The LED flashes to notify you of missed calls, new messages, and other events.
- **Navigation key light duration**: This feature lets you control the backlight of the touch keys (the Home Key, the Back Key, and the Recent Apps Key). Choose one of the following options to set the backlight duration.
  - **Always off**: Turn off the touch key backlight.
  - **Always on**: Keep the touch key backlight on while the screen is turned on.
  - **2 seconds / 5 seconds**: The touch keys light up for 2 or 5 seconds each time you tap the screen or tap keys while the screen is turned on.
  - **Auto**: Let your phone automatically turn on/off the touch key backlight.

**Date and Time**
Set date, time, time zone, and how date and time are displayed. You can also use network-provided data (see Personalizing – Setting the Date and Time).

**Language and Input**
- **Language**: Select a language for your system.
- **Spell checker**: Use Google Spell Checker to check for spelling errors when entering text and change its settings.
- **Personal dictionary**: Add new words to the phone’s dictionary or remove words from the dictionary. The words you add are used for spelling check and word suggestion.
- **Keyboard & input methods**: Configure text input settings (see Knowing the Basics – Entering Text – Input Method Settings).
- **Voice input**: Select and configure voice input services.
Settings

- **Text-to-speech output**
  - **Preferred engine**: Select the speech synthesis engine you want to use or change its settings.
  - **Speech rate**: Select how quickly you want the synthesizer to speak.
  - **Pitch**: Adjust the tone of spoken text.
  - **Listen to an example**: Play a brief sample of the speech synthesizer, using your current settings.
  - **Default language status**: Check whether the text-to-speech output feature supports the current system language.

- **Pointer speed**: Select how fast the pointer/mouse should scroll when you connect the phone to a trackpad or mouse accessory.

Wireless and Networks

**Data Usage**
Tap the **Mobile data** or **Set mobile data limit** switches to turn on or off mobile data or mobile data limit.

You can check how much data has been used during the time cycle you set, set a mobile data limit and warning, see what apps have been using mobile data, or restrict background data for individual apps.

**NOTE**: The data usage is measured by your phone, and your carrier’s data usage accounting may differ.

**VPN**
In the Settings app, tap **More** under WIRELESS & NETWORKS and select **VPN** to set up and connect to virtual private networks (see Connecting to Networks and Devices – Connecting to Virtual Private Networks).

Default SMS App
In the Settings app, tap **More** under WIRELESS & NETWORKS and select **Default SMS app** to choose the preferred application for sending and receiving SMS.

Wi-Fi Calling
In the Settings app, tap **More** under WIRELESS & NETWORKS and select **Wi-Fi Calling** to use Wi-Fi for calls. If Wi-Fi is unavailable, use the default cellular network.

Device

**Storage**
Check memory information for your external memory card and internal storage. You can choose the default location for new data, such as downloaded files and captured photos.

- **Save location**: Select **Phone** or **SD card** to store items in the phone storage or the installed microSDHC card.
- **Internal storage**: View available storage space and more. Tap **Used space** to see details on memory use, clear cached data, and delete certain files.
- **SD card**
  - **Unmount SD card**: Unmount the memory card from your phone so that you can safely remove the card while the phone is on.
  - **Erase SD card**: Erase all data on your memory card and prepare it for use with your phone.

Power Manager

- **BATTERY**: View the battery level and available time for different items such as voice call, music playing, or web browsing.
- **USAGE**: Check the battery status and what has been using the battery.

**NOTE**: You can tap an app or service to adjust its settings in order to save battery life. For example, tap **Screen > DISPLAY** to change screen brightness and display sleep time.
Settings

• **MODE:** Enable a power saving mode for your needs. Tap a mode to get detailed information.

Apps
See apps installed on your phone and manage them.
Tap an app in the **DOWNLOADED**, **RUNNING**, or **ALL** tab to see its information. You can stop the app, uninstall or disable the app, clear data and cache, or move the app between the internal storage and the memory card.

**NOTE:** Not all applications can be moved or uninstalled.

Connect to PC
Select the USB connection mode between your phone and PC (see Connecting to Networks and Devices – Connecting to Your Computer via USB – Connecting Your Phone to a Computer via USB).

Call Settings
Configure the call options (see Phone Calls – Adjusting Your Call Settings).

Personal

Navigation Key
You can switch the positions of the Back Key and Recent Apps Key. Press the **Home Key** > **Settings** > **Navigation key** and select one option.

Location
Activate location services to determine your location. To use location-related applications, such as finding your location on Google Maps, you must have location services turned on on your phone.
1. Press the **Home Key** > **Settings** > **Location**.
2. Slide the **Location** switch to the **On** position to turn on location access.

3. When location access is enabled, tap **Mode** to select location modes you want to use.
   - **High accuracy:** Get accurate location using both GPS and Wi-Fi as well as mobile networks.
   - **Battery saving:** Use only Wi-Fi and mobile networks to get your approximate location. This will drain less power from your battery than using GPS.
   - **Device only:** Use GPS to pinpoint your location.
   - **Accelerated location:** Slide the switch to turn on/off the Qualcomm® IZat™ hardware accelerated location feature.

Security

• **Screen lock:** Lock the screen with long press, pattern, PIN, or password (see Personalizing – Protecting Your Phone With Screen Locks).
• **Make pattern visible:** Show the pattern as you draw it. This option is available when unlock pattern is set.
• **Automatically lock:** Set the time needed for the lock protection to be activated after the screen turns off. This option is available when unlock pattern, PIN, or password is set.
• **Power button instantly locks:** Lock protection is activated immediately when you press the **Power/Lock Key**. This option is available when unlock pattern, PIN, or password is set.
• **Owner info:** Set the text that you may display on the lock screen.
• **Smart Lock:** Keep the phone unlocked when connected to trusted devices, in trusted places, when it recognizes your face or voice, or when your phone is being carried on the body.

**NOTE:** You need to sign in to your Google account on the phone to use the Smart Lock feature.

• **Encrypt phone:** Encrypt your data on the phone to protect your privacy (see Personalizing – Protecting Your Phone With Encryption).
Set up SIM card lock: Lock the SIM card and change the SIM PIN.
- Lock SIM card: Activate or deactivate the PIN lock to require PIN before accessing the nano-SIM card.
- Change SIM PIN: Change the PIN used to access the nano-SIM card.

**NOTE:** Put all your confidential passwords in a safe place for future use. If you enter the wrong SIM PIN more times than allowed, your nano-SIM card will be locked and you cannot access the mobile phone network. Contact your operator for a PIN Unlock Key (PUK) to restore the nano-SIM card.

Make passwords visible: Display passwords as you enter them.

Device administrators: View or deactivate apps you have authorized to be device administrators.

Unknown sources: Permit installation of apps from sources other than the Play Store.

Storage type: Check the credential storage type.

Trusted credentials: Display trusted CA certificates.

Install from SD card: Install certificates from the phone storage or the memory card.

Clear credentials: Delete all certificates.

Trust agents: View or deactivate trust agents.

Screen pinning: Turn the screen pinning feature on/off (see Personalizing – Protecting Your Phone With Screen Pinning).

Apps with usage access: Turn on or off some apps’ access to your phone usage information.

Backup and Reset
- Back up my data: Back up app data, Wi-Fi passwords, and other settings to Google servers after you sign in to your Google account.
- Backup account: Back up data to a Gmail address.
- Automatic restore: Restore previously backed up settings and data when you reinstall an app.

Factory data reset: Reset your phone to factory default settings. All your personal data from the phone’s internal storage will be erased. You can also erase the data on the memory card during the process.

Accounts
Manage your accounts and synchronization. Tap Add account to sign in to or create accounts on your phone.
Tap an account type to see that type of accounts you have added and adjust the accounts’ settings.

System
Accessibility
Configure the system accessibility options and accessibility plug-ins on your phone, such as using Color inversion, Large text, and TalkBack for low-vision users.

Printing
Configure Cloud printing service options, manage print jobs, and more.

Software Update
Check your current software version and update your software.

About Phone
View phone status, legal information, and other information.
Upgrading the Phone Software

There are several ways to upgrade your phone software:
1. Use the online upgrade tool for mobile terminal products.
2. Use the one-press upgrade package offered by your mobile service provider.
3. Use your PC to download an upgrade package to your microSDHC card and install it to your phone from the card.

**NOTE:** Visit the ZTE official handset service support website (http://www.ztedevice.com/support) and click your country or region to learn more about the above upgrade methods, as well as which phones and methods are supported.

**Troubleshooting**

If you encounter problems while using the phone, or if it performs abnormally, you can refer to the chart below. If your particular problem cannot be resolved using the information in the chart, contact the dealer where you purchased the phone.

<table>
<thead>
<tr>
<th>Problem</th>
<th>Possible Causes</th>
<th>Possible Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poor reception</td>
<td>The network signal is too weak at your current location, for example, in a basement or near a tall building, because wireless transmissions cannot effectively reach it.</td>
<td>Move to a location where the network signal can be properly received.</td>
</tr>
<tr>
<td></td>
<td>The network is busy at the current time (for example, during peak times, there may be too much network traffic to handle additional calls).</td>
<td>Avoid using the phone at such times, or try again after waiting a short time.</td>
</tr>
<tr>
<td></td>
<td>You are too far away from a base station for your service provider.</td>
<td>You can request a service area map from your service provider.</td>
</tr>
<tr>
<td>Echo or noise</td>
<td>Poor network link quality on the part of your service provider.</td>
<td>End the call and dial again. You may be switched to a better-quality network link or phone line.</td>
</tr>
<tr>
<td></td>
<td>Poor local telephone line quality.</td>
<td>End the call and dial again. You may be switched to a better-quality network link or phone line.</td>
</tr>
<tr>
<td>Unable to select certain features</td>
<td>Your service provider does not support these features, or you have not applied for services that provide these features.</td>
<td>Contact your service provider.</td>
</tr>
<tr>
<td>Problem</td>
<td>Possible Causes</td>
<td>Possible Solution</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------------------------------------</td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td>Battery not charging</td>
<td>The battery or battery charger is damaged.</td>
<td>Contact the dealer.</td>
</tr>
<tr>
<td></td>
<td>The phone's temperature is below 32°F (0°C) or higher than 113°F (45°C).</td>
<td>Adjust the battery charging environment to avoid extremes of temperature.</td>
</tr>
<tr>
<td></td>
<td>Poor contact between the battery and charger.</td>
<td>Check all connectors to make sure all connections have been properly made.</td>
</tr>
<tr>
<td>Shortened standby time</td>
<td>The standby time is related to your service provider system configuration. The same phone used with different service providers' systems will not provide exactly the same length of standby time.</td>
<td>If you are located in an area where signaling is weak, temporarily power off the phone.</td>
</tr>
<tr>
<td></td>
<td>The battery is depleted. In high-temperature environments, battery life will be shortened.</td>
<td>Use a new battery.</td>
</tr>
<tr>
<td></td>
<td>If you are not able to connect to the network, the phone will continue to send out signals as it attempts to locate a base station. Doing so consumes battery power and will consequently shorten standby time.</td>
<td>Change your location to one where the network is accessible, or temporarily turn off your phone.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Problem</th>
<th>Possible Causes</th>
<th>Possible Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cannot turn your phone on</td>
<td>Battery power has been depleted.</td>
<td>Recharge the phone's battery.</td>
</tr>
<tr>
<td>nano-SIM card error</td>
<td>The nano-SIM card has malfunctioned or is damaged.</td>
<td>Take the nano-SIM card to your service provider for testing.</td>
</tr>
<tr>
<td></td>
<td>The nano-SIM card is inserted improperly.</td>
<td>Insert the nano-SIM card properly.</td>
</tr>
<tr>
<td></td>
<td>Debris is on the nano-SIM card contacts.</td>
<td>Use a soft, dry cloth to clean the nano-SIM card contacts.</td>
</tr>
<tr>
<td>Unable to connect to the network</td>
<td>The nano-SIM card is invalid.</td>
<td>Contact your service provider.</td>
</tr>
<tr>
<td></td>
<td>You are not within the network's service area.</td>
<td>Check the service area with your service provider.</td>
</tr>
<tr>
<td></td>
<td>Poor signal.</td>
<td>Move to an open space, or if you are inside a building, move closer to a window.</td>
</tr>
<tr>
<td>You cannot answer incoming calls</td>
<td>You have activated the Call barring feature.</td>
<td>Disable this feature. See Phone Calls – Adjusting Your Call Settings – Barring Certain Calls.</td>
</tr>
<tr>
<td>You cannot make outgoing calls</td>
<td>You have activated the Call barring feature.</td>
<td>Disable this feature. See Phone Calls – Adjusting Your Call Settings – Barring Certain Calls.</td>
</tr>
<tr>
<td></td>
<td>You have activated the Fixed Dialing Numbers feature.</td>
<td>Disable this feature. See Phone Calls – Adjusting Your Call Settings – Using Fixed Dialing Numbers.</td>
</tr>
</tbody>
</table>
## Troubleshooting

<table>
<thead>
<tr>
<th>Problem</th>
<th>Possible Causes</th>
<th>Possible Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td>PIN Code blocked</td>
<td>You have entered an incorrect PIN code three consecutive times.</td>
<td>Contact your service provider.</td>
</tr>
</tbody>
</table>
| Phone crashes, reboots, freeze, or cannot be powered on | Some third-party software is not compatible with your phone. | Uninstall the software that may be causing the problem.  
Upgrade the phone software.  
Reset the phone to factory status. |

## For Your Safety

### General Safety

| Don’t make or receive handheld calls while driving. Never text while driving. |
| Keep your phone at least 10 mm away from your ear or body while making calls. |
| Small parts may cause choking. |
| Your phone can produce a loud sound. |
| Avoid contact with anything magnetic. |
| Keep away from pacemakers and other electronic medical devices. |
| Power off when asked to in hospitals and medical facilities. |
| Power off when told to in aircrafts and airports. |
| Power off when near explosive materials or liquids. |

| Don’t use at gas stations. |
| Your phone may produce a bright or flashing light. |
| Don’t dispose of your phone in fire. |
| To prevent possible hearing damage, do not listen at high volume levels for long periods. |
| Avoid extreme temperatures. |
| Avoid contact with liquids. Keep your phone dry. |
| Don’t take your phone apart. |
| Only use approved accessories. |
| Don’t rely on your phone for emergency communications. |
Radio Frequency (RF) Energy

This phone is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission of the United States.

During SAR testing, this device was set to transmit at its highest certified power level in all tested frequency bands, and placed in positions that simulate RF exposure in usage against the head with no separation, and near the body with the separation of 0.4 inches (10 mm). Although the SAR is determined at the highest certified power level, the actual SAR level of the device while operating can be well below the maximum value. This is because the phone is designed to operate at multiple power levels so as to use only the power required to reach the network. In general, the closer you are to a wireless base station antenna, the lower the power output.

The exposure standard for wireless devices employs a unit of measurement known as the Specific Absorption Rate, or SAR. The SAR limit set by the FCC is 1.6 W/kg.

Tests for SAR are conducted using standard operating positions accepted by the FCC with the device transmitting at its highest certified power level in all tested frequency bands.

The FCC has granted an Equipment Authorization for this model phone with all reported SAR levels evaluated as in compliance with the FCC RF exposure guidelines. SAR information on this model phone is on file with the FCC and can be found under the Display Grant section of www.fcc.gov/oet/ea/fccid after searching on FCC ID: SRQ-Z916BL.

SAR Values:
The highest reported SAR values for head, body-worn accessory, product specific (10 g) and simultaneous transmission use conditions are 0.42 W/kg, 0.49 W/kg, 2.26 W/kg, and 0.73 W/kg, respectively.

While there may be differences between the SAR levels of various phones and at various positions, they all meet the government requirements.

SAR compliance for body-worn operation is based on a separation distance of 0.4 inches (10 mm) between the unit and the human body. Carry this device at least 0.4 inches (10 mm) away from your body to ensure RF exposure level compliant or lower to the reported level. To support body-worn operation, choose the belt clips or holsters, which do not contain metallic components, to maintain a separation of 0.4 inches (10 mm) between this device and your body.

RF exposure compliance with any body-worn accessory, which contains metal, was not tested and certified, and use such body-worn accessory should be avoided.

FCC Regulations

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

• Reorient or relocate the receiving antenna.
• Increase the separation between the equipment and receiver.
• Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
• Consult the dealer or an experienced radio/TV technician for help.

CAUTION: Changes or modifications not expressly approved by the manufacturer could void the user’s authority to operate the equipment.
Hearing Aid Compatibility (HAC) Regulations for Mobile Phones

In 2003, the FCC adopted rules to make digital wireless telephones compatible with hearing aids and cochlear implants. Although analog wireless phones do not usually cause interference with hearing aids or cochlear implants, digital wireless phones sometimes do because of electromagnetic energy emitted by the phone's antenna, backlight, or other components. Your phone is compliant with FCC HAC regulations (ANSI C63.19-2011).

While some wireless phones are used near some hearing devices (hearing aids and cochlear implants), users may detect a buzzing, humming, or whining noise. Some hearing devices are more immune than others to this interference noise, and phones also vary in the amount of interference they generate. The wireless telephone industry has developed ratings for some of their mobile phones to assist hearing device users in finding phones that may be compatible with their hearing devices. Not all phones have been rated. Phones that have been rated have a label on the box. These ratings are not guaranteed. Results will vary, depending on the level of immunity of your hearing device and the degree of your hearing loss. If your hearing device happens to be vulnerable to interference, you may not be able to use a rated phone successfully. Trying out the phone with your hearing device is the best way to evaluate it for your personal needs.

This phone has been tested and rated for use with hearing aids for some of the wireless technologies that it uses. However, there may be some newer wireless technologies used in this phone that have not been tested yet for use with hearing aids. It is important to try the different features of this phone thoroughly and in different locations, using your hearing aid or cochlear implant, to determine if you hear any interfering noise. Consult your service provider or the manufacturer of this phone for information on hearing aid compatibility. If you have questions about return or exchange policies, consult your service provider or phone retailer.

M-Ratings: Phones rated M3 or M4 meet FCC requirements and are likely to generate less interference with hearing devices than phones that are not labeled. M4 is the better/higher of the two ratings.

T-Ratings: Phones rated T3 or T4 meet FCC requirements and are likely to be more usable with a hearing device's telecoil ("T Switch" or "Telephone Switch") than unrated phones. T4 is the better/higher of the two ratings. (Note that not all hearing devices contain telecoils.)

Your Z916BL has been tested for hearing aid device compatibility and has an M4/T3 rating. Hearing devices may also be measured for immunity to this type of interference. Your hearing device manufacturer or hearing health professional may help you find results for your hearing device.

For additional information about the FCC's actions with regard to hearing aid compatible wireless devices and other steps the FCC has taken to ensure that individuals with disabilities have access to telecommunications services, please go to www.fcc.gov/cgb/dro.

Distraction

Driving

Full attention must be given to driving at all times in order to reduce the risk of an accident. Using a phone while driving (even with a hands free kit) can cause distraction and lead to an accident. You must comply with local laws and regulations restricting the use of wireless devices while driving.

Operating Machinery

Full attention must be given to operating machinery in order to reduce the risk of an accident.

Product Handling

General Statement on Handling and Use

You alone are responsible for how you use your phone and any consequences of its use. You must always turn off your phone wherever the use of a phone is prohibited. Use of your phone is subject to safety measures designed to protect users and their environment.

For Your Safety
Always treat your phone and its accessories with care and keep it in a clean and dust-free place.

• Keep the screen and camera lens clean. Unclean screen or camera lens may slow down the phone’s reaction to your operations or lower image quality.

• Clean the device and its accessories with a soft material such as cleaning cloth for eyeglass lenses. Do not use alcohol or other corrosive substances for cleaning or allow them to get inside.

• Do not expose your phone or its accessories to open flames or lit tobacco products.

• Do not expose your phone or its accessories to liquid, moisture or high humidity.

• Do not drop, throw or try to bend your phone or its accessories.

• Do not use harsh chemicals, cleaning solvents, or aerosols to clean the device or its accessories.

• Do not paint your phone or its accessories.

• Do not attempt to disassemble your phone or its accessories. Only authorized personnel can do so.

• Do not expose or use your phone or its accessories in an environment with or that can reach extreme temperatures, minimum - [5] and maximum + [50] degrees Celsius.

• Do not place your phone inside or near heating equipment or high-pressure containers, such as water heaters, microwave ovens, or hot cooking utensils. Otherwise, your phone may be damaged.

• Please check local regulations for disposal of electronic products.

Small Children
Do not leave your phone and its accessories within the reach of small children or allow them to play with it. They could hurt themselves or others, or could accidentally damage the phone. Your phone contains small parts with sharp edges that may cause an injury or may become detached and create a choking hazard.

Demagnetization
To avoid the risk of demagnetization, do not allow electronic devices or magnetic media to be close to your phone for a long time.

Electrostatic Discharge (ESD)
Do not touch the nano-SIM/SD card’s metal connectors.

Antenna
Do not touch the antenna unnecessarily.

Normal Use Position
When placing or receiving a phone call, hold your phone to your ear, with the bottom towards your mouth.

Air Bags
Do not place a phone in the area over an air bag or in the air bag deployment area as an airbag inflates with great force and serious injury could result. Store the phone safely before driving your vehicle.

Seizures/Blackouts
The phone can produce a bright or flashing light. A small percentage of people may be susceptible to blackouts or seizures (even if they have never had one before) when exposed to flashing lights or light patterns such as when playing games or watching video. If you have experienced seizures or blackouts or have a family history of such occurrences, please consult a physician. To reduce the risk of blackouts or seizures, you can use your phone in a well-lit room and take frequent breaks.

Repetitive Strain Injuries
To minimize the risk of Repetitive Strain Injury (RSI) when texting or playing games with your phone:

- Do not grip the phone too tightly.
For Your Safety

• Press the buttons lightly.
• Use the special features that are designed to minimize the times of pressing buttons, such as Message Templates and Predictive Text.
• Take many breaks to stretch and relax.

Emergency Calls
This phone, like any wireless phone, operates using radio signals, which cannot guarantee connection in all conditions. Therefore, you must never rely solely on any wireless phone for emergency communications.

Loud Noise
This phone is capable of producing loud noises, which may damage your hearing. Turn down the volume before using headphones, Bluetooth stereo headsets or other audio devices.

Phone Heating
Your phone may become warm during charging and during normal use.

Electrical Safety

Accessories
Use only approved accessories. Do not connect with incompatible products or accessories. Take care not to touch or allow metal objects, such as coins or key rings, to contact or short-circuit the charging jack terminals. Never puncture the surface of the phone with sharp objects.

Connection to Vehicles
Seek professional advice when connecting a phone interface to the vehicle electrical system.

Faulty and Damaged Products
Do not attempt to disassemble the phone or its accessories. Only qualified personnel can service or repair the phone or its accessories. If your phone (or its accessories) has been submerged in water, punctured, or subjected to a severe fall, do not use it until you have taken it to be checked at an authorized service center.

CTIA Requirements
• Do not disassemble or open, crush, bend or deform, puncture, or shred the battery.
• Do not modify or remanufacture, attempt to insert foreign objects into the battery, immerse or expose to water or other liquids, expose to fire, explosion or other hazard.
• Only use the battery for the system for which it is specified.
• Only use the battery with a charging system that has been qualified with the system per CTIA Certification Requirements for Battery System Compliance to IEEE 1725. Use of an unqualified battery or charger may present a risk of fire, explosion, leakage, or other hazard.
• Do not short-circuit a battery or allow metallic conductive objects to contact battery terminals.
• Replace the battery only with another battery that has been qualified with the system per this standard, IEEEStd-1725. Use of an unqualified battery may present a risk of fire, explosion, leakage or other hazard.
• Promptly dispose of used batteries in accordance with local regulations.
• Battery usage by children should be supervised.
• Avoid dropping the phone or battery. If the phone or battery is dropped, especially on a hard surface, and the user suspects damage, take it to a service center for inspection.
• Improper battery use may result in a fire, explosion, or other hazard.
• The phone shall only be connected to CTIA certified adapters, products that bear the USB-IF logo or products that have completed the USB-IF compliance program.
Interference in Vehicles
Please note that because of possible interference with electronic equipment, some vehicle manufacturers forbid the use of mobile phones in their vehicles unless a hands-free kit with an external antenna is included in the installation.

Explosive Environments
Gas Stations and Explosive Atmospheres
In locations with potentially explosive atmospheres, obey all posted signs to turn off wireless devices such as your phone or other radio equipment. Areas with potentially explosive atmospheres include fueling areas, below decks on boats, fuel or chemical transfer or storage facilities, areas where the air contains chemicals or particles, such as grain, dust, or metal powders.

Blasting Caps and Areas
Power off your mobile phone or wireless device when in a blasting area or in areas posted power off “two-way radios” or “electronic devices” to avoid interfering with blasting operations.

Radio Frequency Interference
General Statement on Interference
Care must be taken when using the phone in close proximity to personal medical devices, such as pacemakers and hearing aids. Please consult your doctor and the device manufacturers to determine if the operation of your phone may interfere with the operation of your medical devices.

Pacemakers
Pacemaker manufacturers recommend that a minimum separation of 15 cm be maintained between a mobile phone and a pacemaker to avoid potential interference with the pacemaker. To achieve this, use the phone on the opposite ear to your pacemaker and do not carry it in a breast pocket.

Hearing Aids
People with hearing aids or other cochlear implants may experience interfering noises when using wireless devices or when one is nearby. The level of interference will depend on the type of hearing device and the distance from the interference source. Increasing the separation between them may reduce the interference. You may also consult your hearing aid manufacturer to discuss alternatives.

Medical Equipment
Turn off your wireless device when requested to do so in hospitals, clinics or healthcare facilities. These requests are designed to prevent possible interference with sensitive medical equipment.

Aircraft
Turn off your wireless device whenever you are instructed to do so by airport or airline staff. Consult the airline staff about the use of wireless devices onboard the aircraft. If your device offers airplane mode, this must be enabled prior to boarding an aircraft.

For Your Safety

For Your Safety
Handset specifications are shown in the following table.

<table>
<thead>
<tr>
<th>Specification</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating system</td>
<td>Android 5.1.1 (Lollipop)</td>
</tr>
<tr>
<td>Handset standards</td>
<td>LTE/UMTS/GSM</td>
</tr>
<tr>
<td>Dimensions (H × W × D)</td>
<td>6.07” (H) x 2.99” (W) x 0.37” (D)</td>
</tr>
<tr>
<td>Weight</td>
<td>6.16 oz. (with battery)</td>
</tr>
<tr>
<td>Display</td>
<td>5.5” HD 720 × 1280</td>
</tr>
<tr>
<td>Camera</td>
<td>Rear 8 MP AF; Front 2 MP FF</td>
</tr>
<tr>
<td>Internal memory</td>
<td>ROM: 8GB, RAM: 1.5 GB</td>
</tr>
<tr>
<td>Removable memory card</td>
<td>Supports microSDHC card up to 64GB</td>
</tr>
<tr>
<td>Battery</td>
<td>3,080 mAh (removable)</td>
</tr>
<tr>
<td>Continuous idle time</td>
<td>Up to 13 days</td>
</tr>
<tr>
<td>Continuous talk time</td>
<td>Up to 10 hours</td>
</tr>
<tr>
<td>WAP browser version</td>
<td>WAP 2.0</td>
</tr>
<tr>
<td>Bluetooth</td>
<td>BT 4.1</td>
</tr>
<tr>
<td>HAC</td>
<td>M4/T3</td>
</tr>
</tbody>
</table>

**NOTE:** The phone's talk time and idle time are based on ideal working environments. The use of extended backlighting, browser, and network conditions can reduce battery life and talk/idle time.