

CORYDON PLANNING and ZONING COMMISSION

113 NORTH OAK STREET
CORYDON, INDIANA 47112

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Executive Secretary
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VARIANCE PROCEDURE

Variations cases are heard by the Corydon Board of Zoning Appeals. The decision of the Board of Zoning Appeals (BZA) is final and does not need further approval.

- 1. Application deadline – 10th of the month preceding the date of the meeting. Meetings are normally held on the first Monday of the month at the Town Hall.**
- 2. Provide the following to the Executive Secretary**
 - a. Letter from the Petitioner requesting the variance to include the reason for request**
 - b. Copy of deed**
 - c. Aerial photo (Secretary will provide on behalf of the Petitioner)**
 - d. Signed Variance Petition (petition form provided)**
 - e. Site drawing for Variations affecting building ordinance requirements**
 - f. The application fee is \$85.00 and is non-refundable.**
- 3. Secretary will advertise in the paper at least ten (10) days prior to the hearing. Proof of publication is required.**
- 4. Applicant will place a VARIANCE sign on the property at least ten (10) days prior to hearing. (sign provided by the Secretary)**
- 5. Secretary will notify adjoining property owners by mail at least ten (10) days prior to the hearing.**
- 6. The Board of Zoning Appeals (BZA) will move to recommend or deny the request at the up-coming meeting normally held on the first Monday of each month.**



Founded 1808
Territorial Capitol 1813 - 1816
State Capitol 1816 - 1825