

Jr. High Youth Associate

PRIMARY OBJECTIVES

The Jr. Youth Ministry Associate reports to the Director of Family Ministry. This position requires a person that not only wants to work with and love junior high school kids, but is also theologically sound, possesses strong strategy and planning skills and is a highly creative and effective leader. This person must be able to coordinate a large number of people, train other leaders, communicate and execute the vision, compile and assimilate data, strategize, solve problems, plan events, and manage operations within the areas of ministry assigned to them.

QUALIFICATIONS

- Fulfill the duties required of Village Church members as outlined in the membership commitments.
- Fulfill the character qualification of a deacon as taught by the Scriptures.
- Philosophical alignment with Village Church leadership.
- Passion and skill with regard to casting vision and developing leaders.

Knowledge And Skills

- Ability to cast vision and develop leaders
- Ability to mobilize students to spread the gospel
- Ability to develop relationships with parents
- Proven ability to lead
- Strong attention to detail while managing multiple projects and people
- Good communicator
- Organized and can prioritize tasks in a fast paced environment
- Dependable, flexible, humble and coachable

RESPONSIBILITIES

- Oversee and organize Jr. Youth on Sunday mornings
- Implement and control quality of curriculum
- Implement policies
- Establish and maintain location/facility for week night gathering
- On board and train Jr. Youth leaders (classroom management, policy, small groups, vision, DNA, etc.)
- Lead and care for the week night Jr. Youth team and Sunday team
- Organize events such as Jr. Youth Retreat and Jr. Youth Camp
- Meet with students throughout the week

Jr. High Youth Associate

- Keep parents up to date with what is happening at Jr. Youth
- Partner with parents by creating opportunities to build community within the Youth families and equip them with more ways to disciple their kids
- Work with Village School of Ministry (VSOM) students who are assigned to the Youth Ministry track
- Execute the Jr. Lead program
- Contribute to creating an annual calendar/ministry strategy and budget
- Fulfill responsibilities at Site Wide events as requested by Lead Pastor
- Invite new people to serve on a regular basis
- Thank at least one volunteer a week
- Intentional in pursuing relationships with non-Christians

KEY RESULTS

- Excellence in Sunday morning Jr. Youth
- High level of organization and excellence of Jr. Youth weeknights and events, maintaining Village standards and the established event process
- Growth in Jr. Youth, Thursdays and Sundays, both in number and impact (new students sticking, retreat and camp engagement beyond week day numbers)
- Students are cared for and connected to a consistent small group leader
- Increase in volunteer team and higher level of volunteer care
- VSOM student is performing per the goals set out at the start of the program
- Parents know the Youth Associate and have trust in his/her abilities and the program

WORK WEEK

- 24 hrs/week including Sundays and one week night