Volunteer Hours Log Sheet

Name of Teen Council Member _____ Year _____

- Members who complete their hours by the end of the year will be rewarded. However, you must turn in a completed volunteer log to collect your reward.
- If you would like a letter of recommendation or for the staff supervisor to verify your hours with another organization or school, you must turn in an hours log.
- 4 hours per month March-May and September-December for a total of 28 hours for the year.
- Please log meeting attendance on this sheet as well. Meetings count for 2 hours.

Please round to the nearest half hour. (Hours should read .5, 1, 1.5, 2, etc.)

Date/Time	Total Hours	Event or description of work completed
01/01/26 2-4:30pm	2.5 hours	Boo Bash -or- worked on art kits for January (example entry)