Nonprofit completes a TRLP Program Participant Application — TRLP Program Participant is Approval — Homeowner in need of repair reaches out to local Nonprofit for repair assistance

- TRLP Participant will take application, verify income, assets & ownership (title) and perform inspection to determine necessary repairs.
- Full TRLP Loan Submitted to THDA for UW Review
- After Loan Approval is issued, THDA will submit Closing documents to TRLP Participant.
- Loan Closing
  - Executed Closing Documents must be submitted to THDA for review, prior to recording or disbursement.

Disbursement for repair activities will begin — 1st Disbursement
- THDA will disburse ½ of the approved repair activity to TRLP Participant for payment to contractor.
- Final inspection report must be provided to THDA before 2nd half of disbursement.
- 2nd Disbursement
  - THDA will disburse 2nd 1/2 of approved repair activity to TRLP Participant for payment to contractor.

- Lien Waiver and Notice of Completion must be provided to THDA within 30 business days of 2nd half disbursement of funds.
- 3rd Disbursement
  - THDA will disburse the remaining balance of loan proceeds to TRLP Participant.

Recording Verification
- Copy of recorded Deed of Trust must be submitted to THDA within 30 days from Closing.