2020 Emergency Solutions Grants
CARES Act
Application Instructional Guide

Community Programs Division

August 2020
ESG Funding Allocation

- FY 2020 Cares Federal Funds
  - Part I of the ESG CARES Act allocation is in the amount of $11,148,024.
  - Part II of the ESG CARES Act allocation is in the amount of $22,438,703.
2020 ESG Allocation

- Local Government – can request up to $375,000 Chattanooga, Clarksville, Johnson City, and Murfreesboro.

- Only organizations that were 2019 & 2020 Competitive Grantees are eligible and can request up to $276,000

- CoC Lead HMIS Agencies are also eligible for up to $30,000
2020 ESG Allocation

- Total administrative cost available to Grantees-$549,000
- 10% of the Program Award will be allocated to Local Government Set-Aside Grantees
- 3.97% of the Program Award will be allocated to 2019& 2020 Grantees
Application Highlights

✓ Applications will only be accepted electronically through THDA’s Grants Management System (GMS).

✓ To gain access to the 2020 ESG Cares Grant agencies must go through PIMS threshold and approval. This link will take you the PIMS log in screen: https://resources.thda.org/pims
Application Highlights

✓ A Certificate of Existence must be dated on or after July 17, 2020 and **will not be uploaded PIMS**. The Certificate of Existence must be submitted as an attachment in GMS.

✓ All local governments **must** submit most recent Financial Audit through PIMS unless the local government has already submitted their recent Financial Audit.
Application Submission Deadlines

- ESG 2020 Cares Application will be open starting Monday, August 17, 2020.

- Application will close on, Wednesday, September 30, 2020.

- Prior to submission, make sure:
  - The application is signed by the applicable authorized official.
Program Highlights

- ESG is a reimbursement grant. No funds will be paid prior to expenditures.

- Maximum Grant for Set asides- up to $375,000
- Maximum Grant for Non-profit Grantees-Up to $276,000

- Street Outreach & Shelter cap of 60% of the state-wide allocation has been waived for 2020 ESG Cares Act funding.
Program Highlights:

✓ We are still waiting on information from HUD regarding reporting. Please be advised that reporting frequency may change. You will be notified of reporting requirements for Cares funding.

✓ Reporting requirements will reflect use of Sage reporting tool to provide information directly from the HMIS.

- Organizations must work with their CoC HMIS Lead to ensure compliance of their HMIS.

- Agencies serving victims of domestic violence agencies must work with their software provider to meet Sage reporting requirements and must submit their information through Sage.
Match Requirements

✓ Match has been waived for the ESG 2020-CARES funding.
Eligible Non-Profit Agencies and Set-Aside Cities

✓ 2019 & 2020 Funded Grantees are eligible for Part I of ESG 2020 Cares Funding.

✓ ESG set-aside cities City of Clarksville, City of Johnson City, City of Murfreesboro, City of Chattanooga
Eligible Non-Profit Agencies

✓ Must be organized under Tennessee Law as demonstrated by a Certificate of Existence dated within 30 days of application due date

OR

Organized in another state as demonstrated by a Certificate of Existence from the state of organization and a Certificate of Authorization from TN, both dated within 30 days of application due date
Eligible Non-Profit Agencies

✓ Must have written standards of financial accountability. If you submitted this information already as 2020 applicant you don’t need to submitted it again if your standards haven’t changed.

✓ Must serve all eligible participants without a regard to religion and without a required participation in religious activities.
All Applicants must:

✓ Be an active participant in their local Continuum of Care (CoC)

✓ Use the Coordinated Entry process established by the local CoC.
  • Applicants serving multiple CoCs MUST use the Coordinated Entry process specific to that county established by each CoC.
All Applicants must:

✓ Participate in reporting through HMIS data system used by the local CoC as a condition of receipt of ESG funds

• Only exception: Victim Service Providers

• However, a Victim Service Provider must operate a comparable database that collects client-level data over time (i.e. longitudinal data) and generates unduplicated aggregate reports based on the data.
Non-Profit Required Documents

• Certificate of Existence dated on or after July 20, 2020
• Board Resolution Authorizing the Submission of this Application
• *ESG Cares Program Budget Form-* *Required*
  This form is located [https://thda.org/business-partners/esg](https://thda.org/business-partners/esg)
Non-Profit Required Documents cont..

- Explanation of Any Programs Operated by the Organization *Optional*
- Certification of Local Government/Shelter Standards *Required if you are asking for shelter funding*
- ESG Written Standards *If we have your 2020 written Standards and nothing has changed for the Cares funding this is not required*
Local Government Required Documents

Certification of Local Governments/Shelter Standards

ESG Written Standards

*ESG Cares Program Budget Form-* Required*
This form is located [https://thda.org/business-partners/esg](https://thda.org/business-partners/esg)
• All applicants serving a local HUD Consolidated Plan jurisdiction must obtain a “Certificate of Consistency” with the local HUD Consolidated Plan. These jurisdictions include:

  ✓ City of Bristol
  ✓ City of Chattanooga
  ✓ City of Clarksville
  ✓ City of Cleveland
  ✓ City of Franklin
  ✓ City of Jackson
  ✓ City of Johnson City
  ✓ City of Kingsport
  ✓ City of Morristown
  ✓ City of Murfreesboro
  ✓ City of Oak Ridge
  ✓ County of Knox
• THDA will provide a certification of consistency with the State’s Consolidated Plan after the application end date for all applications submitted outside of the local Consolidated Plan jurisdictions
  
  o In such instances, no Certification is required to be submitted at time of application.
Application Open Date:

• Monday, August 17, 2020

Application Closing Date:

• Wednesday, September 30, 2020
Things to know:

- The funds may be used to reimburse allowable costs incurred, July 1, 2020

- The Application and Evaluation Requirements of the 2020 ESG Program Description shall not apply.

- The grant term will minimally be 15 months and will conclude on or before September 30, 2022

- The streamlined application for ESG CARES Act funding will be available August 17, 2020 through September 30, 2020.
THDA Online:
www.thda.org
Business Partners
ESG Program

HUD ESG:
https://www.hudexchange.info/programs/esg/
Contact Us:

Cynthia Peraza, Director, Community Programs Division: cperaza@thda.org or 615-815-2112

Shay Grier, Lead Coordinator of Homelessness Programs: sgrier@thda.org or 615-815-2114

Jim Conner, Homeless Programs Coordinator: jconner@thda.org or 615-815-2159