

W.E.S.L

WEST END SOCCER LEAGUE

CONSTITUTION

(REVISED 2009)

CONSTITUTION

Article I – Name

This Organization shall be known as West End Soccer League, Inc.

Article II – Purpose

Section 1 – The purpose of the West End Soccer League, hereinafter called W.E.S.L. Shall be to develop and direct the ideals of good sportsmanship, honesty, teamwork, courage, and respect for authority.

Section 2 - To achieve this purpose, the W.E.S.L. will provide a supervised program under the FIFA (Federation International Football Association) Laws of the game of soccer. All officers and members shall bear in mind that the attainment of exceptional athletic skills or the winning of games is secondary, and the molding of future citizens is of prime importance.

Article III – Officers

a) President

The President shall preside at all W.E.S.L. board meetings. He or She has the right to appoint standing committees and all temporary committees. He or She shall have the right to execute all decisions of the soccer board and to determine a vote in case of a tie. He or She has no right to act on any important matter on his or her accord unless authorized by the soccer board. He or she shall co-sign applications for savings and checking accounts with the Treasurer and assume the duties of the Treasurer in the event of an emergency.

b) Vice –President of Recreation

The Vice-President shall perform all the duties of President in the absence of the same, and shall be entitled to all his or her prerogatives. The Vice President of Recreation will also organize and control all matters of sponsors for the recreation teams, and chair a committee for any recreation only soccer camps. He/she shall also interface with the coordinators or create, at their discretion, all schedules of divisions including playoffs for older divisions for board approval.

c) Vice President of Travel

The Vice president of travel shall preside or appoint a representative to all Lehigh Valley Youth Soccer meetings, and report monthly to WESL Board on any matters concerning W.E.S.L. travel. He or she shall have the right to execute all decisions of the soccer board, as it relates to travel soccer. He/she shall chair any committee regarding the hosting of a “skills” camp available to all of W.E.S.L. during the year. He/she shall coordinate field setup and maintenance of travel fields, tryouts, fundraisers, and any other W.E.S.L. travel events, tournaments, etc.

d) Secretary

The Secretary shall keep a correct record of all proceedings at the W.E.S.L. general and board meetings. He or She shall keep a correct and full roll of names, phone numbers, email, and physical addressees of all W.E.S.L. He/she shall also keep a file of all correspondence, including correspondence to the coaches and soccer Board. He or She shall turn over to his or her successor in office, all property of the W.E.S.L. in his or her custody.

e) Treasurer

The Treasurer shall receive and collect all monies due to the W.E.S.L., give official receipts thereof, and deposit all monies received in an interest-paying bank. He or She shall keep a careful and correct record of all monies received, deposited, invested, and expended. He or She shall report the financial condition of the league at each regularly scheduled meeting of the W.E.S.L. The Treasurer shall also at least once, preferably twice a week, go to the Post Office box and pick up the W.E.S.L. mail. He or She shall turn over to his or her successor in office, all property of the W.E.S.L. in his or her custody. The Treasurer’s books are to be audited yearly at the President’s discretion.

f) Board Members

The Board members along with the President, Vice-Presidents, Secretary, and Treasurer are the governing body of the soccer league. A person may not be on the board of W.E.S.L. if they are a coach, assistant coach, or have board affiliation with a competing club in a competing season, without board approval.

Powers and Duties

- 1) To have general control over all W.E.S.L. relations and W.E.S.L. athletic contests in which a member team participates.
- 2) To interpret within the provisions of the constitution and bylaws, the rules and regulations of the W.E.S.L.
- 3) All board members should actively pursue a higher level of knowledge

pertaining to the game of soccer. That knowledge will enable that board member to comfortably coach any age group or fill in for a referee that did not show or can no longer continue a match. An annual attendance at a coach clinic and the junior referee class would be a minimum. The annual attendance of the coach clinic would not be necessary with the attainment of a coaching license. The annual attendance of the junior referee class would not be necessary with the attainment of a grade 8 FIFA referee license.

4) To decide matters in dispute between member teams.

5) A majority of its members constitute a quorum for the transaction of the soccer board business.

6) Beside the President, Vice-President of Recreation, Vice-President of Travel, Secretary and Treasurer there are nine other Board Members consisting of Registrar and Division Representatives.

7) The following positions are necessary for the proper function of the league and should be held by a standing board member. An outside member may hold any of these positions upon approval by the board. Referee Assignor, Event Coordinator, Equipment Manager, Librarian.

g) Division Representative Duties

1) Registration of their age group / Team selection

2) Keep Standings for their age group

3) Shall seek the input of the V.P. of Recreation regarding the scheduling of games for their age group.

4) Rescheduling information for cancelled games.

5) Set up and maintenance of age groups' field.

h) Registrar

The Registrar shall provide registration material to the W.E.S.L., maintain records of intramural and travel teams and players. To oversee all roster changes that occurs in a soccer year, report monthly to W.E.S.L. Board. He/she will provide a copy of all rosters, by season and by change within a season to the V.P. of travel or recreation where applicable, and to the secretary. The registrar will forward relevant information and fees such as registration, insurance, etc. to appropriate Organizations Such as Lehigh Valley Youth Soccer League (LVYSL) and Eastern Pennsylvania Youth Soccer Association (EPYSA).

i) Equipment Manager

The Equipment manager shall provide the W.E.S.L. with any necessary equipment the W.E.S.L./teams need (balls, cone, nets, goals, etc.) and storage. Coordinate field

setup and take down, hand out of equipment to teams for start of soccer year and equipment pick up at end of soccer year.

j) Librarian

The Librarian shall provide the W.E.S.L. with educational material (books, videos, etc) to be available at all W.E.S.L. meetings to league members. And keep inventory of member usage and returns.

k) Event Coordinator

The Event Coordinator shall arrange any special events the W.E.S.L. will hold through the year such as picture day, tournaments, coaching clinics, etc.

l) Referee Assignor

The Referee Assignor shall receive game schedules from each division representative requiring referees for his or her age group. The Referee Assignor shall communicate with referees and try to ensure that every game is covered. Throughout the year, the Referee Assignor should receive feedback and ensure that older age groups and playoff games be covered by more experienced referees.

Article IV – Elections

The officers of the W.E.S.L. shall be President, Vice-President of Recreation, Vice-President of Travel, Secretary, Treasurer, and Board Members. These officers shall be elected at the November meeting of the current year. Terms of office are January to December.

Article V – Voting

Section 1 – Each team is entitled to one vote when voting on elections.

Section 2 – The President shall cast the deciding vote in case of a tie. Each board member is entitled to one vote on all other matters.

Section 3 – Discussion of W.E.S.L. matters, etc, can be aired by anyone attending the general meeting.

Section 4 – Only the Division Representatives, or board members can make a

motion or second, except for elections, which are open to all.

Section 5 – Nominations and Elections: The president shall appoint a nominating committee at the September meeting each year. At the October meeting the nominating committee shall submit a list of nominations for all offices. Elections will be held at the November meeting. You can run for one office per year.

Article VI – Rules of Order

Rules of order shall prevail at all meetings

- 1) President calls the meeting to order
- 2) Roll call of officers
- 3) Report of officers
- 4) Reading of important correspondence
- 5) Committee reports
- 6) Election of officers (when scheduled)
- 7) Unfinished business
- 8) New business
- 9) Open floor
- 10) Adjournment

Article VII – Meetings

Section 1 – There shall be eight monthly open meetings (April– November), all coaches shall be notified, and these meeting are open to all. These meetings will be followed by board meetings.

Section 2 – Additional meetings; There shall be three additional board meetings (January – March) to prepare for the coming season. The President may call additional official meetings, as required.

Section 3 – Elected board members are required to attend at least 80% of all meetings and W.E.S.L. scheduled events. Failure to do such may result in review by and possible termination from the board.

Article VIII – Amendments

Section 1 – Approval necessary; amendments to this constitution and bylaws must be approved by majority of the W.E.S.L. Board.

Section 2 – Amendments to be considered during the current year must be

presented on or before the April W.E.S.L. meeting.

Article IX – Reimbursement and Exemptions

The President, Vice-President of Recreation, Vice-President of Travel, Secretary, Treasurer, and Board Members shall be reimbursed for toll calls, and postage costs incurred during the year on soccer business. The Board on an individual basis will approve reimbursement for mileage, tolls, and other expenses related to league business. Also, they are exempt from paying the registration fee if they have children participating in the W.E.S.L.

Article X – Termination of Board Position

Section 1 – If a board member moves out of area, or quits in midyear; the board may appoint a new board member in their place to finish the term of office.

Section 2 – If a board member has not quit, but has missed 3 or more meetings, or has not been able to meet the needs of the league in their post, the board may vote to warn or replace a board member in midyear.