

DELRAN ATHLETIC ASSOCIATION

Commissioners Responsibilities and Duties

1. Monthly attendance at A.A. General Membership Meeting by Commissioner or committee member to report activity and answer questions related to their sport.
2. Must attend or have a representative from his or her committee present at his or her specific sport registration to answer any questions pertaining to their sport.
3. Establish committee to manage sport and submit list of members to the Executive Board before registration or one month after appointment.
4. To seek higher positions in the A.A. and cultivate replacements within their sport and committee.
5. Annual budgets and inventories must be submitted to the Executive Board by September of each year prior to your sport starting. This includes equipment needs for the TWP budget as well as operating budget for the A.A.
6. All equipment and uniforms must be collected and an inventory account given to the Athletic Directors within one month of when the season has ended (including post season play).
7. Selection of coaches for intramural program, travel teams, and tournament teams.
8. In the event additional registrations are needed and accepted by a Commissioner after late registration ends the completed cards and fees should be turned in to the secretary immediately. No child may participate in any way without a completed registration card.
9. Attempt to solve program specific problems within your program. If satisfactory resolution cannot be met, or if problem effects multiple programs elevate the problem to the appropriate level of the organization. Reference by-laws Section 2. Complaint procedures.
10. Accurate accounting of program expenses, including disposition of referee and umpire fees.
11. Uphold the by-laws of the Delran A.A., and support the Executive Board and Ways and Means activities during the year.
12. Conduct yourself and the business of your sport in a professional, ethical, and moral manner. Emphasize good sportsmanship and keep the interest of the children first.
13. New Commissioners are nominated by the Athletic Directors and approved by the Executive Board. The Executive Board will review the performance of each Commissioner on a yearly basis. If their performance is negative, an Executive Board vote will be taken to decide if he or she remains as Commissioner.