

APPLICATION FOR EMPLOYMENT

We appreciate your interest in Top Gun Sales Performance. Top Gun Sales Performance is an equal employment opportunity employer. The Company's policy is not to discriminate against any applicant or employee based on race, color, sex, genetic information, sexual orientation, gender identity or expression, religion, national origin, age, disability, or any other basis protected by applicable federal, state, or local laws. Top Gun Sales Performance also prohibits harassment of applicants or employees based on any of these protected categories. It is also Top Gun Sales Performance's policy to comply with all applicable state and federal laws respecting consideration of unemployment status in making hiring decisions.

GENERAL INFORMATION

Please complete all requested information. Use ink and print.

Today's Date	Position Applying For	
Name (Last) (First) (Middle)	Minimum Salary Desired	Date Available for Work
Street Address	Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No	
City State Zip	Telephone (Home)	Telephone (Work)
Have you ever used any other name(s) which is (are) necessary for us to know in order for us to verify your employment or educational record? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you available to work overtime as needed?	
If yes, please provide the other name(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	If yes, are you available weekdays? <input type="checkbox"/> weekends? <input type="checkbox"/>	

PERMISSION TO WORK

Are you legally eligible to be employed in the United States? (Proof of identity and eligibility will be required upon employment)	Yes	No
Will you now or in the future require sponsorship for employment visa status (e.g. H-1B status)?	Yes	No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation?

___ Yes ___ No

WORK EXPERIENCE

Please specify your complete full-time and part-time employment history, including self-employment. You may include any verified work performed on a volunteer basis. Begin with your most recent employer. If you require additional space, please use the reverse side of this page and/or the following page.

	Company Name	Telephone
	Address	Employed (Month and Year) From To
1	Name, Title, and Phone Number of Supervisor	Monthly Wages Start Last
	Job Title, and Work Responsibilities	Reason for Leaving:

	Company Name	Telephone
	Address	Employed (Month and Year) From To
2	Name, Title, and Phone Number of Supervisor	Monthly Wages Start Last
	Job Title, and Work Responsibilities	Reason for Leaving:

	Company Name	Telephone
	Address	Employed (Month and Year) From To
3	Name, Title, and Phone Number of Supervisor	Monthly Wages Start Last
	Job Title, and Work Responsibilities	Reason for Leaving:

(Employment record continued on next page.)

All employers including your current employer may be contacted to verify the information you provide. May we contact your current employer prior to any offer of employment? Yes No

PROFESSIONAL REFERENCES

Individuals not related to you. Business references preferred.

Name	Occupation	Phone	Address	Years Known and Capacity

EDUCATION & TRAINING

Please include name, street, city, state and zip code for each school.

School	Name and Location of School	Number of Years Completed	Degree	Type of Course/Major
High School				
College				
Business/Trade/Technical				

CRIMINAL HISTORY INFORMATION

BEFORE answering the following question, please read the State Specific Instructions

Under Ohio law, employers cannot question an applicant about an expunged juvenile arrest record. Ohio Rev. Code Ann. §2151.358(I). Additionally, the Ohio Civil Rights Commission cautions that employers should avoid any inquiry that would reveal an arrest without a conviction.

In addition, employers may not question applicants about sealed convictions unless the question bears a direct and substantial relationship to the position for which the person is being considered. Ohio Rev. Code Ann. §§ 2953.32, 2953.33, 2953.55. Arrest or conviction for a minor misdemeanor violation in regards to marijuana does not constitute a criminal record and need not be reported by the person so arrested or convicted in response to any inquiries about the person's criminal record including any inquiries contained in an application for employment. Ohio Rev. Code Ann. §2925.04.

"Have you ever pled guilty, pled no contest, or been convicted of any felony that has not been expunged or sealed by the Court? If so, please state the date, the offense, and the city and state in which the offense occurred. (Answering "yes" to this question will not automatically bar you from further consideration.)"

Yes No

If you answered "Yes," please provide the following additional information:

Nature of offense: _____

If, subject to the State-Specific Instructions above, you have more than one conviction, please use additional paper to provide the information requested above.

This application is not complete until it is fully completed, signed, and all statements below have been read and initialed.

Initial: _____ I certify that all of the information furnished on this application and during the application process is true, complete and correct to the best of my knowledge. I understand that any misrepresentation or omission of facts called for may result in refusal to hire or, if hired, may result in my dismissal at any time regardless of when the false answer or omissions are discovered.

Initial: _____ I recognize that this employment application is not an offer of employment. I agree that if I am hired by the Company, **I will be an at-will employee**, meaning that either the Company or I may end the employment relationship at any time with or without cause or notice. I understand that only the CEO of Top Gun Sales Performance, and no manager, supervisor, or other representative of the Company, has authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the at-will employment relationship, and with respect to any agreement entered into by the [insert position listed above], any such agreements must be in writing and signed by the [insert position listed above] and by me or my authorized representative.

Initial: _____ I further understand and agree that, except for my at-will employment status, if hired, my wages, hours, working conditions, job assignment(s), and compensation rate(s) will be subject to change by Top Gun Sales Performance.

Initial: _____ I understand that if I am offered employment, I may be required to sign a non-solicitation and non-disclosure agreement, as a condition of the employment.

Initial: _____ I hereby authorize, to the extent allowed by applicable federal state and local laws, Top Gun Sales Performance to conduct its own investigation of my references, employment history and education and, further, authorize the references and prior employers I have listed to disclose to the Company information related to my employment history and qualifications for the position for which I am applying, without giving me prior notice of such disclosure.

Initial: _____ I understand that this employment application may be used by Top Gun Sales ("the Company"), as well as the various companies that are, or later become affiliated with the Company. For purposes of this application, these companies are collectively referred as "the Company."

Initial: _____ I understand that various federal, state and local laws prohibit discrimination based on race, color, sex, genetic information, sexual orientation, gender identity or expression, age, religion, national origin, disability, and certain other protected class status. The Company is an equal opportunity employer and my response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the position I am seeking.

Initial: _____ I understand that according to federal law all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and U.S. citizen status or, if aliens, their legal authorization to work in the U.S. As a consequence, I understand that any offer of employment would be contingent on my ability to produce the required documentation within the time period required by law.

APPLICANT'S STATEMENT & ACKNOWLEDGMENT (Continued)

My signature below certifies that I agree to be bound by the terms and conditions stated in this application, which contains all the understandings between the Company and me concerning the topics addressed herein, and supersedes any prior inconsistent understandings between the Company and me on such issues.

APPLICANT'S SIGNATURE

DATE

This application will only be considered for 30 days. If you have not been hired within 30 days of submitting this application and you wish to continue to be considered for employment, you must complete another application.