



2017 Leader Handbook



## Contents

2017 Calendar .....	3
BGCT Discipleship Office Contacts.....	3
Bible Translations and Purchasing.....	4
High School Verses (Green Cycle).....	4
Eligibility Guidelines .....	5
Bible Drill Frequently Asked Questions.....	6
Special Needs.....	12
Beginning Bible Drill in My Church .....	12
Conducting Your Church Bible Drill.....	14
Appendix A – High School Bible Drill Job Descriptions, Score & Tally Sheets.....	19

## 2017 Calendar

March 11 or 12 – Suggested Church Drill Date

March 18 or 19 – Suggested Associational Drill Date

### **March 30 – Deadline for State/Regional Registrations**

April 7-8 – State (CH)/Regional (YT/HS) BGCT Drills/Speakers' Tournament

(**ALLEN** – FBC Allen, **HOUSTON** - Tallowood Baptist Church)

April 16 - Easter

April 21-22 – State (CH)/Regional (YT/HS) BGCT Drills/Speakers' Tournament

**GRAND PRAIRIE** – (FBC Grand Prairie), **LUBBOCK** – (Calvary Baptist Church), **TYLER** – (Colonial Hills Baptist Church)

April 29 – State Youth/High School Drills/Speakers' Tournament (Dallas - TBA)

Please conduct your associational drills in advance of the March 30 registration deadline for state/regional events. Accurate information by this date helps state staff schedule balanced drills and communicate schedules to you in a timely way for your travel planning.

### **GENERAL SCHEDULE - State (CH)/Regional (YT/HS) BGCT Drills /Speakers' Tournament**

#### **Friday**

5:00 pm – Registration opens

6:00 pm – Competition begins

9:00 pm – Friday evening awards session

#### **Saturday**

8:00 am – Registration opens

8:30 am – Competition begins

11:30 am – Saturday awards session

## **BGCT Discipleship Office Contacts**

Sheryl Page, Ministry Assistant

[sheryl.page@texasbaptists.org](mailto:sheryl.page@texasbaptists.org)

214-828-5286

Keith Lowry, Adult Discipleship Specialist

[keith.lowry@texasbaptists.org](mailto:keith.lowry@texasbaptists.org)

214-828-5206

Offices located at:

7557 Rambler Road, Suite 1200

Dallas, Texas 75231-2388

## Bible Translations and Purchasing

The same version must be used for all sections of the drill. (e.g., driller may not use KJV for quotation drill and NIV for other sections) The following translations and item numbers will be used:

### To order the New International Version (NIV)

BiblicaDirect is a HarperCollins Christian Publishing site that now sells the NIV Bible used for Bible Drill. You may order online at <http://bilibicadirect.com/niv-worship-bible-2> or call ChurchSource at 800-727-3480 for assistance.

**NIV Worship Bible** translation – request ISBN # 9-781-56320-430-2, Burgundy hard cover

### To order the Holman Christian Standard Bible (HCSB) or King James Version (KJV)

**HCSB** translation – request ISBN # 9-781-4336-0364-8, Burgundy hard cover

**KJV** translation - request ISBN # 9-781-5864-0945-6, Blue hard cover

Beginning with 2016 Bible Drill, the Biblica black KJV bible was not to be used in BGCT Bible Drill.

Your local LifeWay Store may stock carton quantities, but if not then store managers can place special orders for churches for the carton quantities at a discounted price. Smaller quantities may be ordered at the regular price in stores or online.

## High School Verses (Green Cycle)

High School Bible Drill verse cards are available on the BGCT website at [www.texasbaptists.org/bibledrill](http://www.texasbaptists.org/bibledrill). Look for the High School Bible Drill logo and click to go to the high school page.

### *Steps to Salvation*

Isaiah 59:2

John 3:16

I Peter 3:18

Acts 3:19

1 John 1:9

Matthew 7:21

### *What We Believe*

What does the Bible say about family commitment? – Ruth 1:16-17

What does the Bible say about obedience? – I Samuel 15:22

What does the Bible say about a godly woman? – Proverbs 31:30

What does the Bible say about facing fear? – Psalm 34:4

What does the Bible say about renewal? – Psalm 51:10

What does the Bible say about loving God and others? – Matthew 22:37-39

What does the Bible say about handling stress? – Philippians 4:6-7

What does the Bible say about our thoughts? – Philippians 4:8-9

What does the Bible say about being content? – Philippians 4:11-13

What does the Bible say about heaven? – Revelation 21:4

### ***Key Biblical Passages***

Salt and Light: Matthew 5:13-16

The Meaning Of the Parable Of the Sower: Luke 8:11-15

Fellowship Of Believers: Acts 2:42-47

The Love Chapter: I Corinthians 13

Faith: Hebrews 11:1-6

The Tongue: James 3:7-10

## **Eligibility Guidelines**

In an effort to encourage as many children and youth as possible to be involved in the Bible Drill/Youth Speakers' Tournament program, there are four options for participation:

1. Children's Bible Drillers, Youth and High School Bible Drillers and Youth Speakers' Tournament participants who are members of BGCT churches ***are eligible*** to participate in all BGCT competitions and receive appropriate recognition. The Youth Bible Drill Winner, High School Bible Drill Winner, and Youth Speaker Winner ***will be eligible*** to represent the BGCT at the National Invitational Tournament. Eligibility for Bible Drill/Speakers' Tournament scholarships from participating Texas Baptist universities is subject to the guidelines of each university.
2. Participants who are members of Baptist churches that are dually aligned with the BGCT and another convention may participate in all BGCT competitions and ***will be eligible*** to receive appropriate recognition. If a regional youth participant earns the right to advance to the state finals, they ***will be eligible*** to represent the BGCT at the National Invitational Tournament. Eligibility for Bible Drill/Speakers' Tournament scholarships from participating Texas Baptist universities is subject to the guidelines of each university.
3. Participants who are members of churches not aligned with the BGCT may choose to participate in BGCT competitions ***under the sponsorship*** of a cooperative giving BGCT church. However, if a regional youth participant earns the right to advance to the state finals, they ***will not be eligible*** to represent the BGCT at the National Invitational Tournament. Eligibility for Bible Drill/Speakers' Tournament scholarships from participating Texas Baptist universities is subject to the guidelines of each university.
4. A school (private or Christian) or Home School Association is welcome to participate in BGCT Bible Drill/Speakers' Tournament program. There are two different ways for their students to participate:
  - a. The school or association may participate under the sponsorship of a cooperative giving BGCT church. Their children may participate at all levels of competition and will be eligible for appropriate recognition. The youth, however, may participate in all levels of competition, but ***will not be eligible*** to represent the BGCT at the National Invitational Tournament. Eligibility for Bible Drill/Speakers' Tournament scholarships from participating Texas Baptist universities is subject to the guidelines of each university.

- b. The school or association may participate on their own, but will be required to pay a \$500 participation fee. Their children may participate at all levels of competition and ***will be eligible*** for appropriate recognition. The youth, however, may participate in all levels of competition, but ***will not be eligible*** to represent the BGCT at the National Invitational Tournament. Eligibility for Bible Drill/Speakers' Tournament scholarships from participating Texas Baptist universities is subject to the guidelines of each university.

## Bible Drill Frequently Asked Questions

*Q: What is the purpose of Bible Drill and Speakers' Tournament?*

**A:** The purpose of Children's, Youth, and High School Bible Drill (Grades 4-12) is to increase knowledge of the Bible, develop skills in effectively handling God's Word, learn how to apply the Bible to life, and develop memory skill by memorizing the books of the Bible and key passages.

The purpose of Speakers' Tournament (Grades 10-12) is to develop essential skills in selecting and researching a specific topic, write and develop a speech on that topic, and deliver the speech effectively to a group.

*Q: What are the age guidelines for Bible Drill and Speakers' Tournament?*

**A:** Grades of participants are as follows:

- Children's Bible Drill – Grades 4-6
- Youth Bible Drill – Grades 7-9
- High School Bible Drill – Grades 10-12
- Youth Speakers' Tournament – Grades 10-12

*Q: How do participants qualify for an **associational** Bible Drill/Speakers' Tournament?*

**A:** Your association may add additional qualifications, but here are the basics:

- Children's Bible Drill – Score of 36 or more in church drill (total from all 3 judges)
- Youth and High School Bible Drill – Score of 180 or more in church drill (total from all 4 judges)
- Youth Speakers' Tournament – Score of 65 or more in church tournament (average of 3 judges)

*Q: How do participants qualify for a **BGCT** Bible Drill/Speakers' Tournament event?*

**A:** Two requirements qualify a participant for one of the BGCT regional/state events:

1. Achieve a score at the association competition as indicated below
  - a. Children's Bible Drill - Score of 48 or more at associational drill
  - b. Youth and High School Bible Drill - Score of 200 or more at associational drill
  - c. Youth Speakers' Tournament - Score of 70 or more at associational tournament
2. Register with the BGCT no later than **March 30, 2017**.

*Q: What if there is no associational drill?*

**A:** A qualifying score is still required to participate in one of the BGCT regional/state events. If there is no associational drill, the participant's church drill score must meet the BGCT event criteria above in order to register. **If there is an associational drill, participants must compete and qualify at the associational level to qualify for a BGCT State/Regional event.**

*Q: How do I register for BGCT Bible Drill/Speakers' Tournament events?*

**A:** After the associational drill, and no later than the regional registration deadline, the church leader should go online to register those who qualified for the BGCT event. A link will be provided at <http://texasbaptists.org/bibledrill>. Please call the BGCT Discipleship Office immediately if you have questions or problems with online registration (214-828-5286).

*Q: What is the difference between a state and regional drill?*

**A:** The first five drills/tournaments listed in the Calendar section above are state finals for children. However, they serve as regional semifinals for all 7-12th grade competitions.

*Q: How do participants qualify for the Youth/High School state event in Dallas?*

**A:** The top six in each region for Youth Bible Drill, High School Bible Drill, and Youth Speakers Tournament (w/score of 75 or higher) will qualify for their state finals on April 29, 2017 in Dallas. If a qualifier is a previous state first place winner, a seventh participant will also qualify from that region.

*Q: Who is eligible to receive the Ellen Battles Lighthouse Award?*

**A:** The Ellen Battles Lighthouse Award is given to a student who has participated for 9 consecutive years at the regional level in BGCT Bible Drill/Speaker's Tournament events. These awards will be distributed during our regional/state events based on qualifying students who have registered and who are present to receive them. To register online to receive your Ellen Battles Lighthouse Award in the year you qualify, go to [www.texasbaptists.org/bibledrill](http://www.texasbaptists.org/bibledrill) and mark the 9 consecutive years blank on the regional registration form. Registration deadlines are provided on the registration form, and must be adhered to in order to provide time for the awards to be ordered and produced before recognition.

*Q: What recognition is given at BGCT regional/state events?*

**A:** All participants are given certificates and seals of achievement as follows:

**Children's Bible Drill Scores**

- 71-72 – State Winner Perfect and the Bible with which they drilled
- 66-70 – State Winner Superior
- 60-65 – State Winner Excellent
- 48-59 – State Winner Good
- 47 or less – State Winner Honorable Mention

**Youth & High School Bible Drill Semi-Finals (regional)**

- 300 or above – Outstanding and the Bible with which they drilled
- 289-299 – Superior
- 250-288 – Excellent

- 200-249 – Good
- Below 200 – Honorable Mention

#### **Youth & High School Bible Drill State Finals**

- Each participant receives a trophy
- First and second place trophies are awarded
- 300 or above – State Perfect Certificate

#### **Youth Speakers Tournament Scores**

- 90-100 – Outstanding
- 85-89 – Superior
- 80-84 – Excellent
- 70-79 – Good
- 70 or below – Honorable Mention

*Q: What is the NIT?*

**A:** The NIT is the National Invitational Tournament. The Youth Bible Drill, High School Bible Drill, and Youth Speakers' Tournament winners at the state level become eligible to compete at the national level. The BGCT will provide a stipend to help with travel expenses.

*Q: Can a participant who previously won state compete again in the same age group event?*

**A:** Yes, however they will not be eligible for bonus points at the state drill if they advance to that level again in the same age group event. (They may receive bonus points at other levels.) Once a participant moves from Youth to High School Bible Drill, they are once again eligible for bonus points (unless/until they win state at that level). No participant may compete more than once in the same age group event at the National Invitational Tournament.

*Q: What Bibles are used for BGCT Drill?*

**A:** The King James Version (KJV), New International Version, (NIV), and the Holman Christian Standard (HCSB) Bibles may be used in BGCT drills. See the **Bible Translations and Purchasing** section of this handbook for details to make sure you order the correct item number from BiblicaDirect (NIV) or LifeWay (HCSB or KJV).

*Q: What materials are used in High School Bible Drill?*

**A:** The following materials will help you lead Bible Drill:

- **Bible Drill Verse Cards** (free downloads on the BGCT Bible Drill web pages. LifeWay also sells professionally designed children's verse cards for KJV and HCSB versions, but not NIV.)
- **Leader Handbooks** and forms downloadable from BGCT Bible Drill web pages.



**Q:** *What are the color cycles?*

**A:** Bible Drill consists of 3 cycles. The cycles rotate over a three-year period. The current cycle should be used. For the next three years the cycles to be used are as follows:

- 2017 – Green Cycle
- 2018 – Red Cycle
- 2019 – Blue Cycle

**Q:** *What are the five kinds of **high school** drills in a competition?*

**A:** A High School Bible Drill consists of a number of calls in each of five types of drills. The Bible is used in each of these drills. You will notice that three drills have five calls, one drill has six calls and one drill has three calls. You will also notice the point values are different in three of the drills. There is an 8 second time limit to locate the verse/passage and step out.

**Book Drill** – Five calls, two points per call

The caller will name a book of the Bible. On the command “Start,” participants will look for the book called. After locating the book called, the participant must place his index finger on any verse before stepping forward. When called upon, the participant will name (1) the book that immediately precedes the book called, (2) the book called and (3) the book that immediately follows the book called.

**Scripture Searching Drill** – Five calls, four points per call

Scripture Searching Drills are taken from any part of the Bible. The caller will announce a Scripture reference to be found. On the command “Start,” participants must locate the Scripture reference and place their index finger on the verse before stepping forward. When called upon, the driller reads the verse and states the Scripture reference.

**Steps to Salvation Drill** - Six calls, four points per call

The purpose of this drill is to help youth recall verses in order to share the plan of salvation with someone. All six verses will be called in the order listed. The caller will state the Scripture reference. On the command “Start,” participants must locate the verse and place their index finger on the verse before stepping forward. When time is called, the caller will instruct everyone to close Bibles. When called upon, the driller will recite the verse and state the Scripture reference.

**What We Believe Drill** - Five calls, five points per call

The caller will ask a question taken from the list. On the command “Start,” participants must locate the verse that answers the question and place their index finger on the verse before stepping forward. When time is called, the caller will instruct everyone to close Bibles. When called upon, the driller will quote the question asked, recite the correct verse or verses and state the Scripture reference

**Key Biblical Passage Drill** - Three calls, seven points per call

The purpose of this drill is for youth to hide longer Key Passages of Scripture in their hearts. The caller will call a title of a Key Biblical Passage. On the command “Start,” participants will locate the

verses listed for the passage called and place their index finger on any verse listed before stepping forward. When time is called, the caller will ask participants to close Bibles. When called upon, a participant must be able to state the title of the Key Biblical Passage and Scripture reference. After stating the title and reference, the caller will ask the same participant to recite the entire passage.

**Q:** *What are the High School Bible Drill Commands?*

**A:** During a High School Bible Drill, the caller will use the following commands.

**“Attention”**

Stand straight; feet together; minimal movement; eyes focused on the leader until the command “Start”; Bible held at side (in either hand), with Bible spine down.

**“Present Bible”**

Bring Bible to waistline. A driller who searches with his right hand should hold the Bible on his left hand with Genesis down and his right hand resting flat on top of the Bible. A driller who searches with his left hand should hold the Bible on his right hand, Genesis up, with left hand resting flat on the front cover of the Bible. The driller’s thumb and fingers should not extend around the sides of the Bible. Following “Present Bible,” the leader announces the call. The call is stated only once, unless a driller requests that it be repeated.

**“Start”**

This command is the signal for participants to begin searching. In the Book Drill, the index finger must be placed upon any verse in that book. In other drills, the driller finds the verse, places his index finger on the verse and steps forward. PLEASE NOTE: The index finger must be in the proper place on the page BEFORE stepping out.

**“Time”**

A timekeeper calls out the word “Time” at the end of eight seconds. All drillers stop searching. (when time is called in the Bible Answers Drill, the leader will instruct the drillers to close their Bibles.) The leader will call upon one driller to respond. Any drillers moving forward when time is called will not be penalized.

**“Close Bibles”**

(Bible Answers Drill Only). Drillers close Bibles and stand in place at attention.

**“Attention”**

The leader gives the command “Attention.” The drillers return to their original positions; stand straight; feet together; minimal movement; eyes focused on the leader until the command “Start”; Bible held at side (in either hand), with Bible spine down.

**Q:** *How is High School Bible Drill judged?*

**A:** There are four judges plus a timekeeper in a High School Bible Drill. Three judges will score regular points, and one judge will score bonus points (points earned for stepping out first). In judging, the judges should try to give participants the benefit of any doubt.

### **Scoring regular points**

Judges will score each participant as an individual. Judges scoring regular points will mark only mistakes. When a participant makes a mistake, write a number based on mistake made (1-5) in the corresponding box on the score sheet. If two mistakes in one call are made, points for only one mistake will be deducted.

### **Scoring bonus points**

On each call, the participant who steps out first scores one bonus point. The bonus judge will place a slash mark in the box under the participant's number on the score sheet for the call in which a bonus point has been earned. If two or more step out at the same time, the bonus judge scores a bonus point for each one. The bonus judge will watch for mistakes on the ones earning bonus points. If a mistake is made on a call where a bonus point is earned, the bonus judge will nullify the point by making an X out of the slash. The number of the mistake made should be placed in the box.

### **Computing a final score**

To determine regular points, on each score sheet deduct the participant's total points missed from 100. In the first drill the point value is 2, in the second and third drill the point value is 4, in the fourth drill the point value is 5 and in the fifth drill the point value is 7. Total the regular points from each score sheet for each participant, adding any bonus points to obtain a final score. Each judge could potentially score 100 points per participant; therefore, a participant with a perfect score could have 300 points plus a possible 25 bonus points (325).

### **Mistakes**

A participant receives no points (regular or bonus) if:

1. Participant fails to step out within 8 seconds. (May only step forward once per call.)
  2. Participant gives incorrect response. This includes any participant who raises his hand indicating an incorrect reference.
  3. Participant fails to stand straight and still or keep his eyes on the drill leader until start command is given.
  4. Participant steps forward before the index finger is on the correct response.
  5. Participant fails to handle the Bible according to instructions or obviously misuses the Bible.
- The Bible should be handled with respect.

**Q:** *How do I prepare and write a Church Drill?*

**A:** Each drill should be written out completely for or by the caller/leader. Every word to be spoken by the drill caller/leader and all the correct answers should be written, including some reminders for the caller. A sample drill may be downloaded from the BGCT Bible Drill web pages at [www.texasbaptists.org/bibledrill](http://www.texasbaptists.org/bibledrill). Also see Conducting Your Church Drill in this handbook.

## **Special Needs**

Accommodations can be made for special needs participants in Bible Drill. Please contact your associational Bible Drill leader and the BGCT Discipleship Office well before associational and state drills to discuss the best way to help your drillers.

## **Beginning Bible Drill in My Church**

These suggestions will help you get started. Please feel free to contact your BGCT Discipleship Office, your associational Director of Missions, and a nearby church who has already been involved in Bible Drill. We would love to help you!

1. Enlist someone to lead the Bible Drill program who will organize and lead this strategic ministry and is passionate about discipling children and youth.
2. Enlist your pastor's support and ask him to encourage participation from the pulpit.
3. Create a team effort with all leaders of children/youth in your church to involve members and prospects in their Sunday School classes, music, and missions programs. Include these leaders and the pastor in the orientation meeting.
4. Work through the existing outreach ministry of your church to involve unchurched children/youth in Bible Drill.
5. Make note of the dates for BGCT State competition and registration deadline in the Calendar section of this handbook.
6. Contact your associational office for the associational competition date and registration procedures.
7. Set the date for the church drill. (The church drill should be held 1-2 weeks before the associational drill.)
8. Set a schedule for your Bible Drill training. Many churches begin at about the time schools begin for the fall semester. Others begin in January.

9. Decide when and where you will meet for training. Meet with church staff and reserve these times and places on the church calendar. Be sure to set a time that will allow for the most children to participate. This could be Sunday afternoon, Wednesday evening, Saturday morning, or any day of the week.
10. Advertise when Bible Drill will begin.
11. Promote Bible Drill in your church's newsletter, Sunday worship guide, Sunday School/small groups, and website.
12. Send letters to parents of fourth, fifth, and sixth graders, explaining Bible Drill and inviting them to participate.
13. Visit with your pastor and children/youth ministry leadership to determine the version your Bible Drill participants will use (KJV, NIV, or HCSB). Order a Bible for each participant, plus a few extras for newcomers. See the Bible Translations and Purchasing section of this handbook for details to make sure you order the correct item number from Biblica (NIV) or LifeWay (KJV and HCSB).
14. Schedule and conduct an orientation meeting with interested children/youth and their parents.
  - Invite your pastor, staff and other children's ministry leaders to attend.
  - Provide refreshments.
  - Explain the purpose of Bible Drill.
  - Give attendees a copy of the appropriate Scripture Memorization Card for the cycle and translation you will be using. (Scripture Memorization Cards are available for download on the Bible Drill pages of the BGCT website. HCSB and KJV cards may also be purchased from LifeWay.)
  - Explain the different types of drills in a Bible Drill for the age category(ies) you are starting, and the activity-oriented format of your training meetings. Give parents ideas for working with their driller at home. The keys to success are parent involvement and regular work at home.
  - Discuss any anticipated costs with parents. These may include purchasing Bibles, T-shirts, and travel expenses for associational and state events.
  - Provide a handout including your training date/time/place, church/associational/ state competition dates and locations.
15. Hold a special kick-off for Bible Drill.
16. Meet weekly for at least an hour to help Bible Drill participants learn required material and practice drilling.
17. Hold the church competition.
18. Attend the associational competition.
19. Attend the state/regional competition.

20. Recognize all who participated in Bible Drill in your church newsletter, your church service, and hometown newspaper.

## Conducting Your Church Bible Drill

Each church is responsible for planning and implementing their church drill. The following suggestions will help the Bible Drill Coordinator plan for the church drill. The coordinator should also be familiar with information available for download from [www.texasbaptists.org/bibledrill](http://www.texasbaptists.org/bibledrill).

### *Preparation for All Drills*

- Drills and verses are different for Children (grades 4-6), Youth (grades 7-9) and High School (10-12), so these age groupings may not drill together.
- The recommended maximum number of participants in a drill is twelve. If you have more than twelve drillers in any one age group, you will need to conduct multiple drills for that group. Equal numbers in drills will balance the number of responses required from each participant.
- As you enlist judges and callers for your drill, consider lay leaders and church staff who work with children or youth. This will help create and maintain interest within those ministries.
- Enlist all volunteer callers and judges at least one week prior to your drill, and provide them a copy of the job description for the job they will perform. Detailed **job descriptions** are included in this handbook, and may be downloaded separately from [www.texasbaptists.org/bibledrill](http://www.texasbaptists.org/bibledrill) for:
  - Registration Secretary
  - Ready Room Assistant
  - Caller
  - Three Judges (four for Youth and High School drills)
  - Timekeeper
  - Two Tally Room Assistants

### *Materials Needed*

- Score sheets (download from [www.texasbaptists.org/bibledrill](http://www.texasbaptists.org/bibledrill))
- Tally sheets (download from [www.texasbaptists.org/bibledrill](http://www.texasbaptists.org/bibledrill))
- Drill to be used with each age group (A sample church drill may be downloaded from [www.texasbaptists.org/bibledrill](http://www.texasbaptists.org/bibledrill).)
- Bible Drill Bible for each participant (Some churches allow participants to use their personal Bible for competition.)
- 3x3 inch numbered squares of paper, one for each participant, with spaces on the back for Name, Church, City and Grade (These are to be worn on the clothing of the participants, who should be referred to by number and not name during the drill.)
- Pins or tape to attach numbers
- Pencils for Judges and Tally Room Assistants
- Stop watch for Timekeeper
- Masking tape for line on floor

***Training Session for All Volunteers (Led by Church Coordinator)***

- Schedule approximately 1 hour for the training session prior to your drill.
- Joint session with all volunteers (5-10 minutes):
  - Prayer
  - Personal introductions
  - Review schedule
  - Dismiss to age group sessions (if multiple sets of judges are used)

***Training Session for Age Group Volunteers (Led by Caller)***

- Emphasize these important purposes of Bible Drill:
  - Develop skills in Bible usage
  - Locate books of the Bible
  - Locate Scripture references
  - Identify Scriptures
  - Memorize Scriptures regarding ethical decisions
  - Document Baptist beliefs
  - Provide biblical knowledge, enabling children and youth to see the Bible in today's world
  - Develop poise and confidence
- Explain and demonstrate the following commands to be given during the drill. Prior to this time, ask one of the judges to be a demonstrator.

**ATTENTION** - Ask the demonstrator to stand at attention. Point out to the other judges that when this call is given a participant should stand straight with minimal movement and one foot not extended in front of the other. Eyes should be focused on the Caller until the command “Start” is given. The Bible should be held at the side in either hand with Bible spine down.

**PRESENT BIBLES** - As you give the command “Present Bibles,” your demonstrator should bring the Bible to the waistline. It is suggested that a driller who searches with his right hand should hold the Bible in his left hand with Genesis down and the right hand resting flat on top of the Bible. A driller who searches with his left hand should hold the Bible in his right hand, Genesis up, with left hand resting flat on the front cover of the Bible. The driller's thumb and fingers should not extend around the sides of the Bible.

**START** - Explain that the command “Start” is the signal for drillers to begin searching. In the Book Drill, the index finger may be placed upon any verse in that book. In other drills the driller finds the verse, places his index finger on the verse, and steps forward across the line, ready to respond when called upon. In the Children's Quotation Drill and Completion Drill, Bibles are not used, but at the command “Start” the participant should step forward if he can quote the verse called.

**TIME** - Instruct the group that “Time” is called by the timekeeper at the end of **ten seconds** for Children’s drills and **eight seconds** for Youth and High School drills. The caller will call upon one driller to respond. Note that the participant called on does not necessarily have to be the one who stepped out first. The caller should call on different drillers so that all will have a chance to recite. The bonus judge (Youth & High School drills only) will watch for the first one to step out, awarding them the bonus point for that call.

**ATTENTION** - Explain that the command “Attention” is given for the drillers to return to attention behind the taped line in preparation for the next call. After the explanations have been made, go through one or more calls using your demonstrator. Perhaps a Scripture searching drill would be best for this purpose.

- Explain each of the different types of drills. In the Youth and High School Bible Drill training be sure to point out the differing point values for Youth and High School drills.
- Assign responsibilities to judges and give them another copy of their job description. Detailed **job descriptions** are included in this handbook, and may be downloaded separately from [www.texasbaptists.org/bibledrill](http://www.texasbaptists.org/bibledrill).
  - **Ready Room Assistant** will prepare drillers for each drill by getting required information, pinning on numbers, and answering any questions drillers may have.
  - **Judges** will watch for mistakes. No mark should be made on a regular judge’s score sheet unless a mistake is made. The mistake should be indicated in the appropriate square by the writing number corresponding to the type of mistake as shown on the score sheet.
  - **Bonus Judge** (Youth and High School drills only) will watch for the first person to step out on each call and mark a slash in the appropriate square. In case of a tie, both drillers will receive a bonus point for that call. The bonus judge will also watch for mistakes by drillers earning bonus points. If a mistake is made on a call a bonus point is earned, the bonus judge will nullify the point by making an X out of the slash. The mistake should be indicated in the appropriate square by the writing number corresponding to the type of mistake as shown on the score sheet.
  - **Timekeeper** will start the stop watch when the command “Start” is given and call “Time” at the time limit (10 seconds for Children, 8 seconds for Youth and High School).
  - **Tally Room Assistants** will receive score sheets from the drill room and tally scores for each participant. These judges determine what level of recognition each participant achieved, and provides this information to whoever will recognize drillers publicly.



- Interpret mistakes for judges:  
A participant receives no points (regular or bonus) if:
  1. Participant fails to step out within the time limit (**10** seconds for Children; **8** seconds for Youth and High School)
  2. Participant gives incorrect response. This includes any participant who raises his hand indicating an incorrect reference.
  3. Participant fails to stand erect or keep his eyes on the drill leader until start command is given.
  4. Participant steps forward before the index finger is on the correct response.
  5. Participant fails to handle the Bible according to instructions or obviously misuses the Bible. The Bible should be handled with respect.

## Drill Procedure

- **In the Ready Room**
  - Ask participants to take one of the 3x3 numbered squares and fill in the requested information on the back: (name and grade) Pin or tape the number to each driller's left shoulder. Refer to driller by number only.
  - Invite questions. Have prayer. Allow drillers to warm up on their own until the Caller arrives to take them into the drill room.
  - Caller may give a practice call in the ready room to help drillers have a feel for voice and rhythm of the calls, as well as to relax them before leading the drillers to the Drill Room.
- **In the Drill Room**
  - Prior to the arrival of drillers and caller from the Ready Room, one of the judges may share expectations for spectators to help drillers do their best (quiet during drill, no timekeeping other than designated timekeeper, no entry or exit during the drill, no photos or video during drill, etc.).
  - Caller and drillers enter, line up, and conduct drill.
  - After drill, judges collect number tags from each driller and deliver them to the Tally Room Assistants along with all score sheets.
  - Caller may allow parents to take photos of drillers prior to dismissing them for the next drill, if multiple drills are conducted.
- **In the Tally Room**
  - Tally Room Assistants tabulate scores for each driller on score sheets by adding the number of **blank** squares (Children), or multiplying the number of **blank** squares by the point value of each drill (Youth and High School).
  - (Youth and High School only) To tally the Bonus Judge score sheet, add all slashes for each participant and list the total at the bottom of the score sheet.
  - Add together all totals from all judges for each participant to obtain the total score. Enter this score in the appropriate box on the tally sheet.
  - Post or announce names of participants advancing to the next level of competition.

**After the Church Drill**

- The church coordinator or sponsor with drillers advancing to an associational drill must contact their Associational Office to register for the Associational Drill.
- After the Associational Drill, drillers advancing from the Associational level for the state drill (Children) or regional semi-final drill (Youth and High School) must be registered with the BGCT Discipleship Office. Registration will be online at [www.texasbaptists.org/bibledrill](http://www.texasbaptists.org/bibledrill).
- **Registration deadline for all BGCT State/Regional drills is Thursday, March 30, 2017.**

# APPENDIX A

## HIGH SCHOOL BIBLE DRILL JOB DESCRIPTIONS

# Youth and High School Bible Drill

## Job Descriptions

---

PLEASE NOTE: Although job descriptions are the same for both youth (grades 7-9) and high school (grades 10-12) events, youth and high school participants do not drill in the same drill. **Different scripture passages and different score sheets** are used in youth and high school drills.

**These job descriptions are written for the BGCT State/Regional events. Churches/Associations may adapt as needed for their event.**

### Caller Responsibilities

#### Set up the drill room (prior to the judges' training session)

- Place masking tape on floor to accommodate at least 12 participants at the front of the drill room.
- Arrange 4 judges' tables and chairs at the front of the drill room. These should be placed so judges can see the participants clearly. Place score sheets and pencils on tables. The timekeeper judge can sit in a chair with no table. He only needs to have a stop watch.
- Place podium at the center of the masking tape and at least 3 feet in front of the participants. Arrange chairs in the room to accommodate parents, sponsors and spectators.
- If windows are in the door, use paper to block the view of outside spectators.

#### Lead Judges' Training Session (prior to arrival of participants)

- Open with prayer
- Introduce judges
- Review the schedule for the event:
  - **Friday**
    - 5:00 – 5:45 pm – Judges' training session (at the church)
    - 5:00 pm – Registration opens
    - 6:00 pm – Competition begins
    - 9:00 pm – Friday evening awards session
  - **Saturday**
    - 8:00 am – Registration
    - 8:30 am – Competition begins
    - 11:30 am – Saturday awards session
- Hand out expense forms and personnel information cards.
 

Remind personnel to put last 4 digits of their Social Security number and their home address on the expense form and information card. Remind them to sign the expense form. Give these forms to the coordinator during the competition.
- Explain the purposes of Bible Drill
  - Develop skills in Bible usage
  - Locate books of the Bible

- Locate Scripture references
- Identify Scriptures
- Memorize Scripture regarding ethical decision
- Document Baptist beliefs
- Provide Biblical knowledge enabling youth to see the Bible in today's world
- Develop poise and confidence
- Explain the five types of drills
  - **Youth Bible Drill (grades 7-9)**
    - Locating Books of the Bible (5 calls)
    - Scripture Searching (5 calls)
    - Identifying Verses (5 calls)
    - Doctrinal Drill (5 calls)
    - Bible Answers Drill (5 calls)
  - **High School Bible Drill (grades 10-12)**
    - Locating Book Drill (5 calls)
    - Scripture Searching Drill (5 calls)
    - Steps to Salvation Drill (6 calls)
    - What We Believe Drill (5 calls)
    - Key Biblical Passage Drill (3 calls)
- Explain the commands to be given
  - Attention
  - Present Bible
  - Start
  - Time (emphasize the need to have this called consistently and “on the mark”)
  - Attention
- Make assignments to appropriate judges
  - Hand out a copy of the score sheet the judges will be using during the competition. There will be 3 regular judges, 1 bonus judge, and 1 timekeeper.
  - Regular judges will watch for any mistake and will indicate in the appropriate box on the score sheet the number of the mistake made as indicated at the top of the score sheet. If no mistake is made, no mark should be placed in the box.
  - The bonus judge will watch for the first participant to step out on each call and mark a slash (/) in the appropriate box. If two or more participants step out first together, a bonus point should be given to each participant. The bonus judge will watch for mistakes on the participants earning bonus points. If a mistake is made on a call that a bonus point is earned, the bonus judge will nullify the point by making an X out of the slash. The number corresponding to the mistake made should be written in the box.
  - The timekeeper should start the stop watch at the command “Start” and call time in 8 seconds.
  - Assign judges to collect Bibles, score sheets and numbers at the end of each drill and take these items to the tally room.

- Interpret mistakes
  1. Fails to step forward within 8 seconds.
  2. Gives incorrect response. This includes any participant who raises his hand, indicating an error.
  3. Fails to stand straight or keep eyes on the drill caller until the command “Start” is given.
  4. Steps forward before the index finger is on the correct response.
  5. Fails to handle the Bible according to instructions or abuses the Bible.

### **Prior to each drill**

- Assign one judge to prepare the audience in the Drill Room while you are in the Ready Room with the next group of participants. (See *Judge Responsibilities*.)
- Prior to the time for the drill to begin, go to the Ready Room. Spend a few minutes putting the participants at ease. You may want to give one or two demonstration calls to help the participants get used to your voice and cadence.
- Lead a prayer with the participants before taking them to the Drill Room.

### **In the Drill Room**

- Make brief opening comment, and be sure one of the judges has prepared the audience for the drill. If not, remind the audience that:
  - No one may leave or enter the Drill Room while the drill is in progress.
  - Cell phones should be off or set to silent mode.
  - No pictures and/or videos are taken during the drill. Pictures can be taken at the end of each drill.
- Call the drill. Be consistent in time allowed for responses from call to call and drill to drill.

### **After Drill Procedure**

- Have each participant state his or her name, grade, and church (and all will clap for them again).
- Invite parents/spectators to take pictures. As they do, Caller will slip out to the Ready Room for the next group.
- Assign a judge to monitor the picture taking and encourage a quick process.
- Assign judges to help with collecting items from participants before they break from the line:
  - One judge--Collect their numbers (and pins) in the zip lock bag
  - One judge--Place their card in the front of the Bible (so tally room knows which Bible they drilled with).
  - Two judges--Take Bibles in ordered stacks, zip lock bag with numbers, and score sheets to the tally room.
- As soon as participant materials are collected, one judge should be assigned to thank everyone for their participation and gently, but firmly, guide them as quickly as possible out of the drill room and out of the hall so the next group may enter for the next drill.

## Judge Responsibilities

There are a total of five judges for Youth and High School Bible Drill:

- 3 regular judges, 1 bonus judge, 1 timekeeper

The **regular judges** will watch for mistakes. No mark should be made on a regular judge's score sheet unless a mistake is made. The mistake should be indicated in the appropriate square by listing the number of the mistake as listed at the bottom of the score sheet. For example, if the participant steps forward before the index finger is on the correct response, mark "4" in the square for that call.

The **bonus judge** will watch for the first participant to step out on each call and mark a slash (/) in the appropriate box. If two or more participants step out first together, a bonus point should be given to each participant. The bonus judge will watch for mistakes on the one earning bonus points. If a mistake is made on a call where a bonus point is earned, the bonus judge will nullify the point by making an X out of the slash. The appropriate number should be placed in the box from the listing at the bottom of the score sheet, indicating which mistake was made.

The **timekeeper** should start the stop watch when the command "Start" is given and call "Time" at 8 seconds.

### Mistakes are:

1. Participant fails to step out within 8 seconds.
2. Participant gives incorrect response. This includes any participant who raises his hand indicating an error.
3. Participant fails to stand straight or keep eyes on the drill caller until the command "Start" is given.
4. Participant steps forward before the index finger is on the correct response.
5. Participant fails to handle the Bible according to instructions or obviously misuses the Bible.

### Prior to Each Drill (as assigned by caller, one judge may prepare the audience):

- Welcome and thank them for their leadership and encouragement in Bible Drill.
- Ask audience to silence all electronic devices, and double-check at this time.
- Small children must be still and quiet.
- Any driller who will participate in this same drill at a later time cannot be an observer. AFTER they have drilled they are allowed to observe other drills.
- There is to be NO movement in or out of the drill room during the drill. \*\*\*Ask for a volunteer(s) to close and monitor door(s) when the drillers have entered the room.
- No pictures/videos should be taken *during* the drill, but time for pictures is given when the drill is completed and AFTER the participants have been introduced.
- Remind all that there are well-trained judges and time-keepers who have the official duty of judging and timing.
- Lead a prayer for drillers and audience.

At the **conclusion** of each drill, judges will take participant materials to the Tally Room and assist with moving people in and out of the drill room as assigned by their caller in the Judges Training Session prior to the event.

## ***Ready Room Assistant Responsibilities***

Your role is important in helping participants be as prepared, relaxed and confident as possible just before their event begins. Thank you for your attention to the necessary drill details, as well as setting a calm and positive tone for each group of participants.

### **Before the Event**

- Attend the judges' training session prior to the event.
- Before participants begin to arrive in the Ready Room, become familiar with your supply box and the folder containing assigned drill lists.
  - Drill sheets should be numbered and in order (1, 2, 3, or A1, A2, etc.). Notice the number of participants in each drill, and especially note any drills where multiple Bible versions may be used. (Most drills should use one version only.)
  - Begin with drill 1 and set Bibles (NIV, KJV, or HCSB) in stacks according to the number of participants indicated on the drill list.
  - Place a set of participant numbers (1-12) on each stack of Bibles. Also place with the numbers 12 slips of paper for participants to write their name, drill, and number.
  - Set out pencils and straight pins.
  - Arrange 12 chairs for participants to sit in prior to their time to drill. (there should be no more than 13 chairs in the ready room)
  - Place the Ready Room sign on the door. Place the numbers indicating the drill in progress and the ready drill on the sign.

### **As participants arrive in the Ready Room**

- Introduce yourself.
- Give each participant a number (1-12) and slip of paper (with blanks for their name, drill and participant number) and instruct participants to fill out all of the requested information on both handouts.
- PLEASE GIVE # TO PARTICIPANT THAT CORRESPONDS TO THEIR NAME/NUMBER AS LISTED ON YOUR DRILL SHEET. IF THERE ARE MULTIPLE TRANSLATIONS IN A DRILL (NIV, KJV and/or HCSB), THIS SHOULD INCLUDE PARTICIPANTS NUMBERED CONSECUTIVELY PER VERSION. (For example, if six participants are using KJV and four using NIV in the same drill, then #s 1-6 should be given to KJV participants and #s 7-10 to NIV.)
- Assist the participants in pinning the number on the left side of their clothing.
- Give each participant a Bible. Remind participants to not be rough in handling the Bibles.
- Allow a brief time for questions and allow participants to practice in their chairs or just sit still until the Caller for their drill arrives to give further instructions.

**In the event you should need additional Bibles or supplies, speak to your coordinator or go to the Tally Room for more.**



## ***Tally Room Assistant Responsibilities***

- Before materials from a drill are brought into the tally room, be sure each tally room person is aware of what they will be doing. **ALL MATERIALS NEEDED TO TALLY EACH DRILL OR SPEECH SHEET SHOULD BE PROVIDED IN THE TALLY ROOM MATERIALS BOX.** (Tally Sheets for children and youth Bible drill and youth speakers, pencils, Category Sheets to be used at the Closing Session, pencils, paper clips, labels for award Bibles, etc.)
- Upon completion of a drill (children and/or youth) judges will bring into the tally room the Bibles, score sheets, numbers, and 3 x 5 slips of paper for participants from each drill. Youth speakers will only have 3 score sheets and the number for each speaker.
- Check to be sure the drill number (Bible Drill) or the speaker number (Speakers' Tournament) is listed on each of the judges' score sheets (3 sheets).
- Each tally room assistant will tally each score sheet for each judge. **Upon completing a score sheet, be sure another assistant double checks your work.**
- One person should call out the total score from each score sheet for the other person to record on the tally sheet. Add total scores from each sheet to get the final score for each participant. **Once again, double check each other's work.**

## **Additional Instructions Below Are For BGCT State/Regional Events**

- Names of participants are recorded on the Closing Session sheets by recognition categories. There is one sheet for each recognition category: State Winner Perfect (Children), Outstanding (Youth and High School), Superior, Excellent, Good and Honorable Mention. It is best to work together with one category at a time. **Once again, double check the Closing Session Category Sheets.**
- For Bibles used by State Winner Perfect (Children) and Outstanding (Youth and High School) participants, separate from each drill and prepare/attach an award label so Bibles may be awarded in the Closing Session.
- Bibles to be awarded in the Closing Session should be arranged in the same order as participant names on the State Winner Perfect (Children) and Outstanding (Youth) Closing Session Category Sheets. This is easily done by stacking them upside down with the first Bible to be given on the bottom. As additional award Bibles arrive from subsequent drills, they can be added to the stack. After all drills are completed, stacks may be turned back over to correspond to the order of the Category Sheets.
- Tally Sheets, Score Sheets and participant numbers from each drill should be paper clipped together to be brought back to the BGCT office.

- Bibles not awarded should be returned to boxes to be brought back to the BGCT office.

### ***Regional/State Registration Secretary Responsibilities***

Your role is important in setting a positive and happy tone for the event as you greet new arrivals, assist group leaders, and answer questions for them during the event. Thank you for serving others in this way.

- Arrive at least 15 minutes before the stated beginning time for registration. Become familiar with:
  - Master list of all drill grouping sheets with participant names
  - Participation certificates for each age group
  - Layout of the church so you can give directions to drill and speech rooms, restrooms, Closing Session location, and areas where sponsors should keep their groups when not participating in events.
  - Cell phone number of BGCT event coordinator and host church contact who may be needed during the event.
- Be available at the registration desk until the Closing Session on Friday evening and until the Closing Session on Saturday morning.
- As participants arrive, check off their names on the master list and drill grouping lists, indicating they are present.
- Direct attention to the Closing Session times for Friday evening and Saturday morning.
- Instruct sponsors to pick up certificates for their participants.



# HIGH SCHOOL SCORE SHEET – GRADES 10-11-12 DRILL NUMBER \_\_\_\_\_

JUDGE \_\_\_\_\_ BONUS \_\_\_\_\_ REGULAR \_\_\_\_\_  
(PLEASE PRINT NAME)

		1	2	3	4	5	6	7	8	9	10	11	12
Locating Books Drill Five Calls 2 Points for Each Call	1												
	2												
	3												
	4												
	5												
<b>TOTAL</b>													
Scripture Searching Drill Five Calls 4 Points for Each Call	6												
	7												
	8												
	9												
	10												
<b>TOTAL</b>													
Steps to Salvation Drill Six Calls 4 Points for Each Call	11												
	12												
	13												
	14												
	15												
<b>TOTAL</b>													
What We Believe Drill Five Calls 5 Points for Each Call	17												
	18												
	19												
	20												
	21												
<b>TOTAL</b>													
Key Biblical Passage Drill 3 Calls 7 Points for Each Call	22												
	23												
	24												
<b>TOTAL</b>													
Total Regular Points													
Total Bonus Points													
Grand Total Points													

**MISTAKES:** Participant receives no points (regular or bonus) if he or she....

1. Fails to **STEP FORWARD** within eight seconds.
2. Gives an **INCORRECT RESPONSE** (includes any driller who raises a hand indicating an error)
3. Fails to **STAND STRAIGHT** or keep his **EYES ON THE DRILL LEADER** until the command "start" is given.
4. Steps forward before the **INDEX FINGER** is on the correct response.
5. Fails to handle Bible according to instructions or **ABUSES THE BIBLE**.

## REGULAR JUDGE:

When a participant makes a mistake, write the number (1-5) in the corresponding box on the score sheet.

## BONUS JUDGE:

The bonus judge will place a slash mark in the box under the participants' identifying number on the score sheet for the call in which a bonus point has been earned. On each call, one bonus point is scored by the participant who steps out first. If two or more step out at the same time, each receives a bonus point. The bonus judge will watch for mistakes on the ones earning bonus points. If a mistake is made on a call where a bonus point is earned, the bonus judge will nullify the point by making an X out of the slash. The number of the mistake made should be placed in the box.

HIGH SCHOOL BIBLE DRILL – (grades 10-11-12)  
BAPTIST GENERAL CONVENTION OF TEXAS GUIDELINES

There are five different calls:

BOOK DRILL  
SCRIPTURE SEARCHING DRILL  
STEPS TO SALVATION DRILL  
WHAT WE BELIEVE DRILL  
KEY BIBLICAL PASSAGE DRILL

TIME LIMIT PER CALL – 8 SECONDS

BOOK DRILL (5 calls, 2 points per call)

The caller will name a book of the Bible. On the command “Start,” participants will look for the book called. After locating the book called, the participant must place his index finger on any verse before stepping forward. When called upon, the participant will name (1) the book that immediately precedes the book called, (2) the book called and (3) the book that immediately follows the book called.

SCRIPTURE SEARCHING DRILL (5 calls, 4 points per call)

Scripture Searching Drills are taken from any part of the Bible. The caller will announce a Scripture reference to be found. On the command “Start,” participants must locate the Scripture reference and place their index finger on the verse before stepping forward. When called upon, the driller reads the verse and states the Scripture reference.

STEPS TO SALVATION DRILL (6 calls, 4 points per call)

The purpose of this drill is to help youth recall verses in order to share the plan of salvation with someone. All six verses will be called in the order listed. The caller will state the Scripture reference. On the command “Start,” participants must locate the verse and place their index finger on the verse before stepping forward. When time is called, the caller will instruct everyone to close Bibles. When called upon, the driller will recite the verse and state the Scripture reference.

WHAT WE BELIEVE DRILL (5 calls, 5 points per call)

The caller will ask a question taken from the list. On the command “Start,” participants must locate the verse that answers the question and place their index finger on the verse before stepping forward. When time is called, the caller will instruct everyone to close Bibles. When called upon, the driller will quote the question asked, recite the correct verses or verses and state the Scripture reference

KEY BIBLICAL PASSAGE DRILL (3 calls, 7 points per call)

The purpose of this drill is for youth to hide longer Key Passages of Scripture in their hearts. The caller will call a title of a Key Biblical Passage. On the command “Start,” participants will locate the verses listed for the passage called and place their index finger on any verse listed before stepping forward. When time is called, the caller will ask participants to close Bibles. When called upon, a participant must be able to state the title of the Key Biblical Passage and Scripture reference. After stating the title and reference, the caller will ask the same participant to recite the entire passage.



DRILL NUMBER: \_\_\_\_\_

### HIGH SCHOOL (GRADES 10-11-12) TALLY SHEET

PARTICIPANT NUMBER	1	2	3	4	5	6	7	8	9	10	11	12
1. JUDGE 1 Regular Scoring												
2. JUDGE 2 Regular Scoring												
3. JUDGE 3 Regular Scoring												
4. BONUS JUDGE												
TOTAL ADD LINES 1,2,3,&4												
"AWARD"												

"AWARD" =	OUT (OUTSTANDING)	A SCORE OF 300 PLUS
	SUP (SUPERIOR)	A SCORE OF 285-299
	EX (EXCELLENT)	A SCORE OF 250-284
	G (GOOD)	A SCORE OF 200-249
	HM (HONORABLE MENTION)	A SCORE BELOW 200

