

Boone County Board of Commissioners Minutes
February 5, 2018
Connie Lamar Meeting Room- Boone County Government Building

Commissioners Present: Marc Applegate, Jeff Wolfe and Donnie Lawson

Commissioners Absent: None

Staff Attending: Bob Clutter (County Attorney) and Ashley Elliott (Administrative Assistant)

Board President Marc Applegate opened the meeting at 9:01 am with the pledge of allegiance.

Approval of Minutes for November 20, 2017:

Tabled until next meeting.

Approval of Minutes for January 16, 2018 (Regular Meeting):

Commissioner Jeff Wolfe made a motion to approve the minutes from January 16, 2018.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Approval of Minutes for January 16, 2018 (Executive Session Memorandum):

Commissioner Jeff Wolfe made a motion to approve the minutes from January 16, 2018.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues

1. Attorney Clutter presented the release of the Performance Bonds at the last Commissioner meeting. Project has been inspected and the Surveyor's Office recommends the release of Storm Sewer and Rear Yard Storm Sewer Drain Bond in the amount of \$116,485 and the release of the Erosion Control and Seeding in the amount of \$25,858.

Commissioner Jeff Wolfe made a motion to approve the release of the bonds. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Attorney Clutter received a proposed agreement with Plews, Shadley, Racher & Braun, a Law Firm in Indianapolis,, to represent Boone County in the Meijer appeal before the IBTR. Meijer has appealed their assessments for 2014-2017.

Commissioner Jeff Wolfe made a motion to approve the agreement. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

3. Attorney Clutter presented the agreement from Umbaugh to work with Probation and Community Corrections department to evaluate internal control procedures.
Commissioner Donnie Lawson made a motion to approve the agreement with Umbaugh.
Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of a Presentation of the 2017 Court Security - Sgt. Rabanus

Sgt. Rabanus gave a presentation on the Courthouse Security and since its implementation in July of 2017. Since screening individuals multiple weapons have been confiscated and individuals arrested with outstanding warrants.

In the Matter of the Barn Building Expansion - Sheriff Nielson

Sheriff Nielson and Detective Chris Litscher came forward to speak/present the Boone County Sheriff's Office Tactical Deployment Facility and the Boone County Sheriff's Office CID Phase 2-CSI Offices and Lab. Both projects are in line with the 5 Year Strategic Plan allowing best possible response time and bringing new capabilities in-house for forensic analysis while provision for future staffing office requirement.

Commissioner Donnie Lawson made a motion to approve the Expansion of Sheriff's Office Barn Building. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Recommendations for 2 Health Board Vacancies

Greg Inman came forward with the Health Department presented recommendations to fill 2 Health Board Vacancies for 2018. Michael Reynolds (School Administration) and Anne Patterson (Attorney with expertise with health matters) were highly recommended.

Commissioner Jeff Wolfe made a motion to approve Michael Reynolds and Anne Patterson for fill the 2 vacancies. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Greg Inman also requested out of state travel for Leslie Stewart (Preparedness Coordinator) to attend a meeting in Georgia. All money being spent for her to attend will be from a grant which she manages.

Commissioner Jeff Wolfe made a motion to approve the out of state travel for Leslie Stewart. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of the Annual Highway Department Report - Craig Parks

Craig Parks with the Boone County Highway Department came forward with the Boone County Highway Department Annual Report for 2017.

****Please see the end of minutes for the full presentation****

In the Matter of Funding Sources for Bridge 32 - Mr. Burgess

Mr. Sam Burgess with Indiana Landmarks came forward to discuss possible funding options for Boone County Bridge 32. Mr. Burgess stated that the Indiana Historic Preservation Fund grant (of up to \$50,000) is available for properties that are in the process of being listed in the National Register of Historic Places and have passed *both* Technical Review and Substantive Review.

In the Matter of Resolution 2018-01 (Exchange of Property with Reynolds)

Attorney Clutter presented Resolution 2018-01 pursuant to IC 36-1-9 regarding the disposal/exchange of property. Boone County is the owner of a certain parcel of real estate located on the west side of Indianapolis Avenue and north of CR 100 S. approximately 5.9 acres. RMAC, LLC is the owner of a certain parcel of real estate located on the east side of Indianapolis Avenue and north of CR 100 S. approximately 6.7 acres. Boone County agreed to transfer ownership of the County Parcel to RMAC, LLC in return for which, and contemporaneously therewith, RMAC has agreed ownership of the RMAC Parcel to Boone County.

Commissioner Donnie Lawson made a motion to approve Resolution 2018-01. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

Other Elected Officials

None at this time.

In the Matter of Old Business

None at this time.

In the Matter of Staff Reports

- a. Facility Maintenance - Mike Miller
- b. APC - Rachel Cardis
- c. IT Support - GUTS
- d. Health Department - Cindy Murphy/Greg Inman
- e. Highway Department - Craig Parks

****Mike Miller with Maintenance came forward to discuss the project schedule for ESG for the Commissioners to look/review.**

****Craig Parks with the Highway Department came forward on the below:**

Permit 2018-001 with Electrom which they submitted a \$10,000 bond and recommending approval.

Commissioner Donnie Lawson made a motion to approve Permit 2018-001 with Electrom. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

Road closure permit request, which is a follow up agreement with CEG. The closure would be February 14, 2018. No fees and during the day from 9am-5pm. Commissioner Jeff Wolfe made a motion to approve the road closure. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Request for a credit card account through the State Bank of Lizton for the Highway Department with the max of \$2,500 limit. There will be 2 cards: one for Craig Parks and the other for Lori Rapp. Commissioner Marc Applegate will be the person signing the application. Commissioner Jeff Wolfe made a motion to approve Commissioner Marc Applegate signing for the 2 credit cards. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Highway Department has already met their max for salt this year and received another quote from Cargo for more salt at \$73.50 a ton for this year. Commissioner Jeff Wolfe made a motion to approve the contract quote with Cargo. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Potential roads coming up with Road Conversions, where some roads proposing to convert gravel roads to pavement.

Commissioner Jeff Wolfe made a motion to approve the first 4 and number 8 for the Road Conversion. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Oscar Larson who is working on the Highway Department canopy is also rehabbing the key pad usage so the pumps can be monitored and the cost will be \$1,281 not to exceed. Commissioner Donnie Lawson made a motion to approve the monitoring of the gas pump usage. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

Public Comments

None at this time.

In the Matter of Document Signing, Claims

1. Key request made for Diondra Barnard (Assistant Court Reporter) for the Superior Court II Office and Courthouse Door.

Commissioner Jeff Wolfe made a motion to approve. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

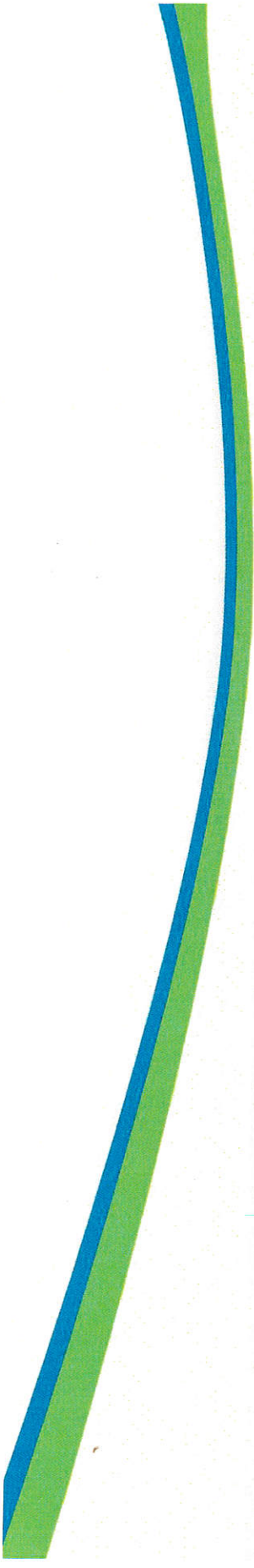
See **(Appendix #2)**

Commissioner Donnie Lawson made a motion to approve. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Donnie Lawson made a motion to adjourn at 11:07am. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.



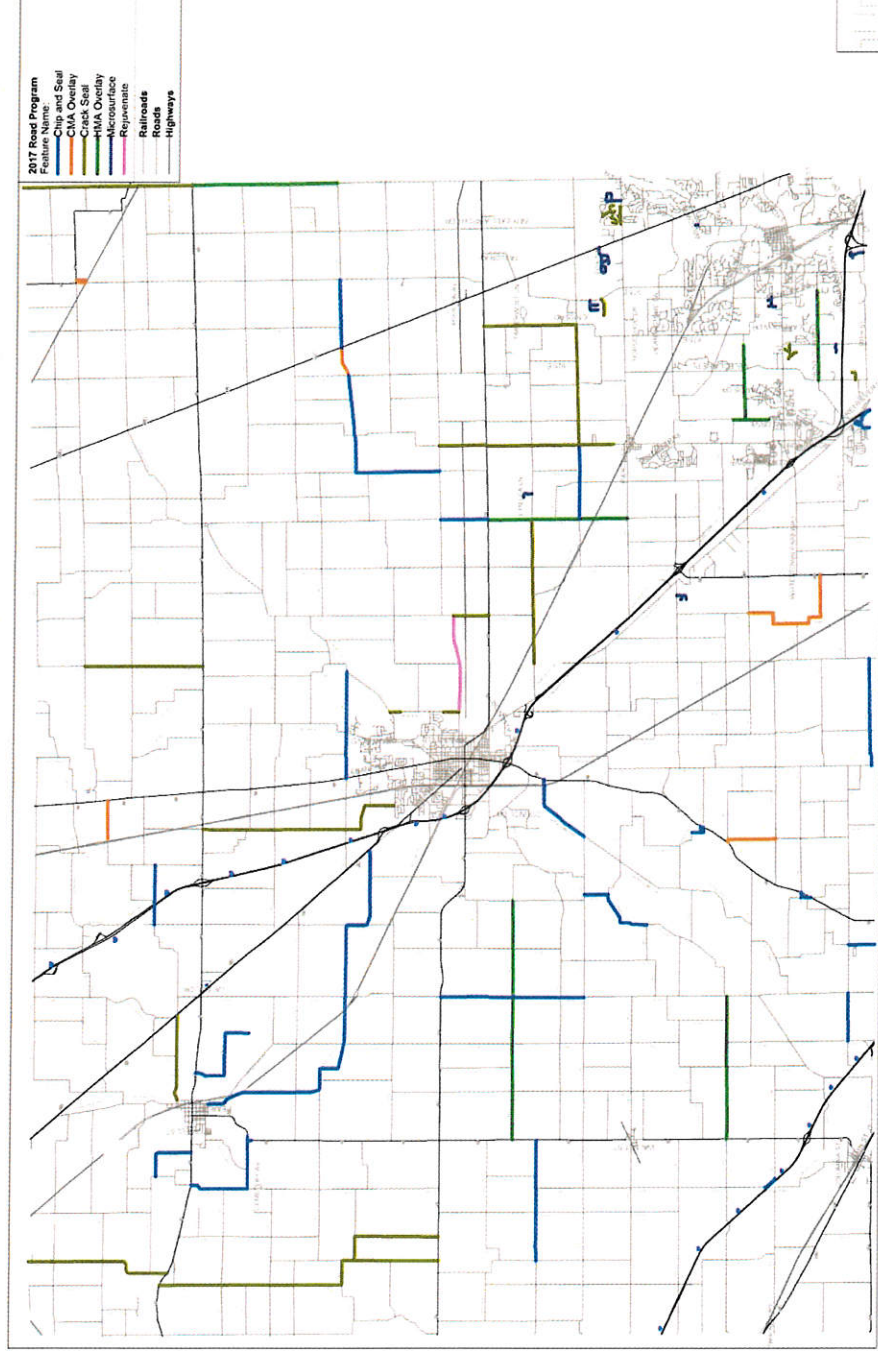
Boone County Highway Department Annual Report

February 2018

Craig M. Parks, PE

Boone County Engineer

2017 Road Maintenance Program



2017 Road Maintenance Program

Treatment	Miles Completed
HMA Resurfacing	18.0
Chip & Seal (single)	18.0
Chip & Seal (double)	28.0
Crack Fill	25.0
Microsurfacing	4.3
CMA Resurfacing	6.5
Total Treated =	99.8

- 426 Miles of Paved Roads
- Nearly 100 Miles Treated
- 23% of Paved Roads Received treatment in 2017

2017 Bridge Program

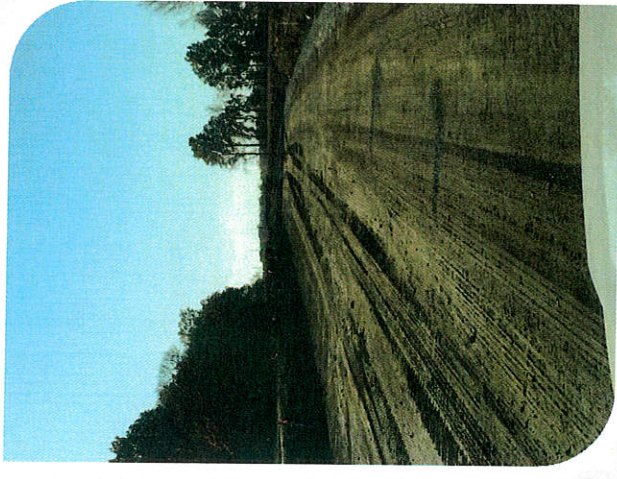
- Completed bridge #159 (CR 400S over Smith Ditch)
- Completed rehabilitation of bridges #11&12 (Sugar Creek Road)
- Bid removal of bridge #303 (Jameson Street)
- Bridge repair projects
 - Bridge 193 (CR 300S over Jackson Run)
 - Bridge 307 (Meridian over Prairie Creek) repair



Reconstruction of Bridge #159

2017 Major Capital Projects

- Began construction of Whitestown Connector
 - Included construction of new Bridge 190 (Connector over Jackson Run)
 - Construction estimated to be completed in Fall 2018
 - Project includes \$4,654,592 of federal funds
- Submitted funding request to MPO for corridor study of CR 300S
 - Joint project with Zionsville
 - Regionally significant corridor
 - Anticipate award later this year



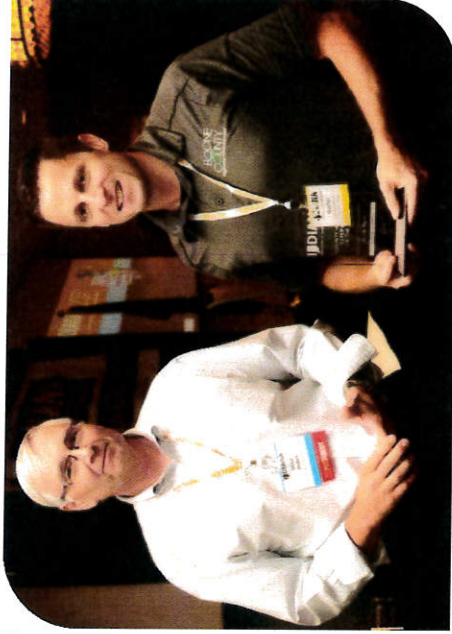
Whitestown Connector Project

2017 New Equipment

- New Gradall
- 2 Tandem Axle Dump Trucks outfitted with new salt beds
- 1 light duty dump truck
- 1 Skid Steer w/ Cold planer
- 2 new V-plows
- A new equipment trailer to haul our new equipment
- New light duty snow plow
- Various chainsaws and power hand equipment



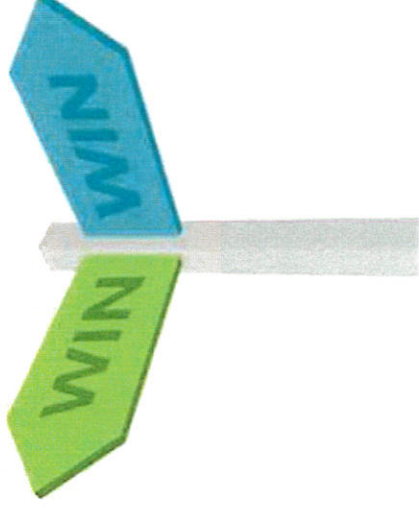
2016 Department Staff Wins



- Internal staff performance awards
 - Perfect Attendance – Lloyd Couchman, Max Mendenhall, Nick Parr, Craig Parks, Lori Rapp, Dave Smith, Jeff Tharp
 - Safety Award – Glenn Beasey
 - Mental Attitude Award – John Barrett
- Nick Parr named Highway Supervisor of the Year by IACC
- Bryan Hickman passed 2 INDOT Technician certification examinations
- Glenn Beasey passed pesticide application examination

2017 Department Wins

- HB 1002 Passed by State legislators - \$1.5M per year additional
- Awarded \$436,000 community crossings grant funds
- Completed thoroughfare plan update
- Department responsiveness
 - 1,253 Work Orders called in
 - 1,056 Completed (84%)
- New permit ordinance
 - Protects our infrastructure
 - Increases communication of lane restrictions
 - Fees Offset County's cost
- Improved Highway content on Website



Highway Department

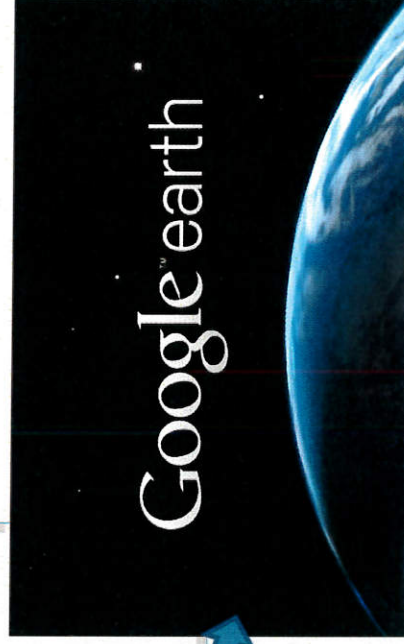
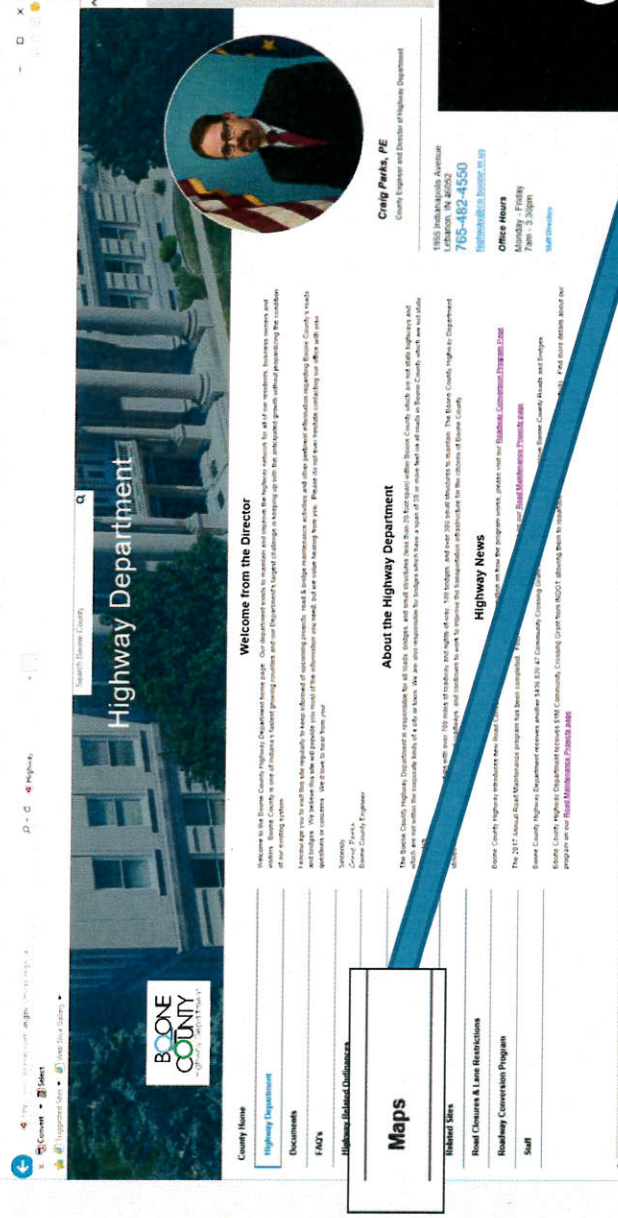
County Website

- Highway news
- Documents
 - Thoroughfare Plan
 - Asset Management Plans
- Highway related ordinances
- Permits
 - Interactive PDF applications
 - Submit Electronically
- Project Lists
- Road Closures & Lane Restrictions
- Roadway Conversion Program
- Maps



Highway Department

County Website Maps



2018 Road Program

Proposed Program

- Proposed budget \$5,150,000
- Estimated 79.3 miles to be treated
- Includes 7 miles of road conversions
- Less miles than 2017 but more intensive & expensive treatments

Treatment	Miles to be Completed
CMA Resurfacing	1.7
Road Conversions	7.5
Chip & Seal	23.4
Crack Fill	25.0
HMA Resurfacing	14.3
HMA Structural Overlay	7.4
Total to Be Treated =	79.3

2018 Road Maintenance Program

Other Preservation

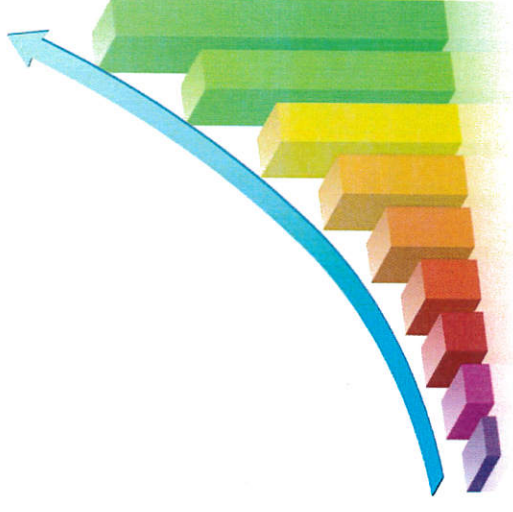
- Crack fill & microsurface roadways not yet selected
- Final selection to be based on 2018 PASER inspections
- Crack fill
 - Most cost effective preservation technique
 - Doesn't improve condition rating, but extends life
- Microsurfacing
 - Provides new wearing surface
 - Used for curb and gutter sections
 - Similar benefits as chip & seal
- Budgeted funds also set aside for gravel roads
- Allocations will be based on bid results of other treatments

2018 Road Conversions

- Total budget for 2018 is \$500,000
- Systematic scoring system developed a score based on the following criteria:
 - Conversion Cost
 - Termini
 - Connectivity
 - Public Support / Petitions
 - Work needed to prepare for conversion
 - Identified as BCHD priority
 - Traffic
 - Thoroughfare Plan Classification
 - Proximity to a State Road
 - Willingness to dedicate right-of-way
 - Regularity of Maintenance needed
 - Private Financial Participation
- First year recommendations based off of Highway priority list
- Future years will include applications received before June 1st

Road Conditions

- 2015 PASER rating = 4.53 (Fair)
- 2016 PASER rating = 4.76 (Fair)
- 2017 PASER rating = 5.38 (Fair)
 - Did not account for 2016 paving project which was completed in 2017
- 2018 PASER rating = ??



2017 Bridge Condition

United Annual Inspection Report

- Average Age
 - Boone County = 51 years
 - State Average = 43 years
- Load Rated Bridges
 - Boone County = 15.3%
 - State Average = 11.1%
- Sufficiency Rating < 50
 - Boone County = 8.9%
 - State Average = 8.2%
- Full report to be presented at February 20th meeting



Boone County Bridge 207

2018 Bridge Program

- Reconstruct bridge #72 (100N over Heath & Lane Ditch)
- Begin federal-aid design for reconstruction of bridge #41 (Scotland Road Bridge)
- Bid repairs to bridge #32 (Creek Road over Sugar Creek)
- Bid repairs to bridge #100 (450N over Prairie Creek)
- Begin rehabilitation plans for bridge #311 (Williams Street over Prairie Creek)
- Begin reconstruction plans for bridge #207 (Holliday Road Bridge)
- Begin reconstruction plans for bridge #161 (CR 600S over Grassy Branch)

Highway Department

2018 Goals

- Improve website content / functionality
 - Doing business with Boone County Highway Department (RFP's, Bids)
 - Up to date road closure information/notifications
- Develop a sign inventory and 5 year replacement plan
- Maximize Community Crossings Grant
- Obtain Federal funding for Bridge 154
- Finish & adopt construction standards revisions
- Electronic and Online Payments
- Additional staff development
- Implement brine pilot program
- Develop herbicide spraying program

