



**APPLICATION TO INITIATE THE CONVERSION
PROCESS ON A COUNTY HIGHWAY**

Boone County Highway Department
1955 Indianapolis Ave
Lebanon, IN 46052

APPLICATION # _____

(Hwy Dept. Use Only)

Requested Road to be Converted: _____		
Between Roads: _____ and _____		
Applicant's Name		Date
Mailing Address		
City	State	Zip Code
Email	Phone #	

As the initiating applicant, I agree to the following responsibilities throughout the Conversion Application process:

- Serve as the point of contact between the Property Owners and the Boone County Highway Department.
- Maintain communication with all Property Owners during the Conversion Application process.
- Distribute and collect "Road Conversion Petition Forms" from all Property Owners in support of the Conversion of this road from gravel to hard surface.
- Submit application and petitions as a complete packet to the Boone County Highway Department by the cutoff deadline of June 1st for the following year's conversion.

If the road is selected for conversion, I agree to the following responsibilities:

- Serve as the point of contact between the Property Owners and the Boone County Highway Department.
- Distribute "Right of Way Dedication Documents" to Property Owners who previously agreed to dedicate Right of Way along the road frontage of their property for the project and collect executed documents.
- Distribute "Donation Agreements" to all Property Owners who agreed to make a financial donation to assist in defraying the costs of the project and collect executed documents.
- Return all "Right of Way Dedication Documents" and "Donation Agreements" as a packet to the Boone County Highway Department.

Submitting this application does not guarantee that the requested roadway will be converted from gravel to hard surface. The County Highway Department in conjunction with the Boone County Board of Commissioners will review all applications received in a given year and prioritize based on the scores and available funds.

(Signature of Applicant)

(Date)