



## INSTRUCTIONS

1. Under HEA 1344, all homeowners who receive the homestead standard deduction are required to submit this form in order to verify their eligibility and to continue to receive benefits.
2. Those receiving the benefit of the deduction must list the last 5 digits of their Social Security number. If there is no Social Security number, an individual may list the last 5 digits of their driver's license number. If the individual has neither, they may use the last five digits of any federally-recognized identification number, such as a United States Permanent Resident ("A") Number. Those receiving benefits must also list, if available, the driver's license or state identification number as a secondary key.
3. Names should be listed as they appear in the records of the Social Security Administration, or as the legal name used when signing documents.
4. Under the law, married couples must submit the name and Social Security number (or other identifying number) and Driver's License or State Identification number of both spouses in order to continue to receive the homestead standard deduction. Married couples, regardless of whether they maintain a residence together, are only eligible for one homestead deduction in the State of Indiana.
5. If you do not have either a Social Security number, driver's license number or state identification number, or U.S. Permanent Resident ("A") number, please provide an explanation in Part 4, "Additional Information". If you do **not have one of these documents, please contact your county auditor to ensure that you are able to keep your benefits if you are eligible.**

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