

Boone County Board of Commissioners Minutes
September 3, 2019
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Jeff Wolfe, Donnie Lawson, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Jeff Wolfe opened the meeting at 9:03 am with the pledge of allegiance.

Approval of Minutes for August 19, 2019 (Regular Meeting):

Commissioner Donnie Lawson made a motion to approve the minutes for the August 19, 2019 meeting. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following item:

1. Release of Performance Bonds for the following:
 - a) Westwood Landing Section 2
 - Storm Drains the amount of \$433,968.70
 - Erosion Control in the amount of \$113,630.79
 - b) Stonegate Section 12 B
 - Storm Sewer/Swales & finishing installation in the amount of \$10,000.00

Commissioner Donnie Lawson made a motion to approve the release of performance bonds submitted. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

2. Acceptance of Performance Bond for Park 130 Building 4
 - Erosion Control in the amount of \$51,103.25
 - Storm Sewer in the amount of \$1,252,895.60

Commissioner Donnie Lawson made a motion to approve the acceptance of performance bond submitted. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

3. JDAI contracts with Leon Golladay and Christopher Helmer for the Unity in Community Program. The contract was previously approved and being presented today for signature. There were no objections to Commissioner Jeff Wolfe signing the contract.

In the Matter of Security Pros, LLC Contract:

Sean Horan, IT Support, presented the Security Pros, LLC contract for the installation of two additional cameras and relocation of the keypad entry to the 4th floor at the Key Bank building for Juvenile Probation. The cost of this project is \$3,583.15 and will be paid for out of the Commissioners consult line. There was one minor correction to the contract of changing the client name listed from Sean Horan to Commissioners.

Commissioner Tom Santelli made a motion to approve the Security Pros, LLC contract with the correction of changing the client name from Sean Horan to the Commissioners. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Brett Peppin
- e. Highway Department – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in right of way permit (#201910031) for Lamb Farms/Ramsey Tile for 30ft of open road (gravel) cut to install tile at 300E, 200ft south of 200N. A road closure permit (#201930009) was also submitted for this project. They are requesting to temporarily close 300E between 100N and 200N on 09/03/19.

Commissioner Donnie Lawson made a motion to approve the construction in right of way permit (#201910031) and road closure permit (#201930009) for Lamb Farms/Ramsey Tile. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

2. Construction in right of way permit (#201910032) for Boone County Surveyor's Office for 20ft of open road (gravel) cut to install tile 50ft west of 6268W CR 150S. A road closure permit (#201930010) was also submitted for this project. They are requesting to temporarily close 150S between CR 600W and 700W on 09/04/19.

Commissioner Donnie Lawson made a motion to approve the construction in right of way permit (#201910032) and road closure permit (#201930010) for Boone County Surveyor's Office. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

3. Construction in right of way permit (#201910035) for Boone County Surveyor's Office for 100ft of open road (gravel) cut to replace legal drain tile at 4709 N 1100E. A road closure permit (#201930011) was also submitted for this project. They are requesting to temporarily close CR 100E between CR 400N and 500N 09/04/19.

Commissioner Donnie Lawson made a motion to approve the construction in right of way permit (#201910035) and road closure permit (#201930011) for Boone County Surveyor's Office. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

4. Construction in right of way permit (#201910033) for BSM Groups LLC for GSP Networks/Duke Energy. This project is 20,735ft of underground linear trenching/boring and five bores under the roadway on 400E between SR 32 and Albert S. Parkway. The Boone County Highway Department recommends approval of the permit, subject to the following conditions: (Memo Attached)
 - a) Applicant agrees to reimburse Boone County for contracted inspection services with Butler, Fairman & Seufert.
 - b) Applicant regularly coordinates construction activities with Boone County and our hired inspectors.
 - c) Applicant agrees to provide a three-year maintenance bond upon the completion of work and the release of the permit bond.

Commissioner Donnie Lawson made a motion to approve the construction in right of way permit for BSM Groups LLC with conditions as listed in attached memo. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

5. Construction in right of way permit (#201910034) for Boone REMC for almost 25,000ft of overhead pole replacement at various locations. There is a Blanket Bond on file. The Boone County Highway

Department recommends approval with the conditions that they must coordinate with their department, which Boone REMC has been doing a great job of doing so per Craig Parks.

Commissioner Tom Santelli made a motion to approve the construction in right of way permit for Boone REMC with the conditions to coordinate with the Boone County Highway Department. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

6. A construction agreement with Pavement Solutions Inc. in the amount of \$293,411.90 for Project 2019-02, Microsurfacing in various townships. They were the lowest responsible, responsive bidder. The Commissioners awarded the project to Pavement Solutions Inc. during their last meeting. Commissioner Tom Santelli made a motion to approve the construction agreement with Pavement Solutions Inc. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

7. The request to approve and authorize Craig Parks to sign on behalf of the Commissioners a quote from Indiana Sign and Barricade submitted in the amount of \$114,996.65 for the installation of pavement markings on the microsurfaced roads. Commissioner Donnie Lawson made a motion to approve the quote received from Indiana Sign and Barricade and authorized Craig Parks to sign on the behalf of the Commissioners. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

8. The recommendation of releasing the License & Permit Bond in the amount of \$5,000 for permitted work at 2765 Wolverine Way performed by Daystar Directional Drilling for service to Thorntown Plumbing. Commissioner Tom Santelli made a motion to release the License & Permit Bond. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

9. Change Orders #1-4 with E&B Paving, Inc. for Project 2018-05, 96th Street resurfacing and curve correction. These are all minor changes performed through field directive changes requested by the Boone County Highway Department. The contract price will increase by \$6,037.71 after the four change orders, resulting a new contract amount of \$320,636.71. There will be a 5th change order submitted at a later date, and it is expected to result in a reduction in the final contract amount. Commissioner Tom Santelli made a motion to approve Change Orders #1-4 with E&B Paving, Inc. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

10. LPA-Consulting Agreement with United Consulting for the preliminary engineering of Project 2019-04, Bridge #192 replacement. Boone County received federal aid for this project. Craig Parks has reviewed the scope and fee, negotiated with United Consulting, and had INDOT review both. Commissioner Donnie Lawson made a motion to approve the LPA-Consulting Agreement with United Consulting. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

11. Craig Parks provided an update on the special inspection he had requested on Bridge #41. Based on United Consulting's inspection, erosion around the footings has not progressed any further since the underwater inspection that was performed September 2018. They do not recommend reduction of the posted load limit or closure of the structure.

12. Last week, some departments met to discuss the processing of credit card transactions. Craig Parks met with the State Bank of Lizton, and the bank has requested some form of documentation/minutes that the Commissioners are in favor of the Boone County Highway Department opening a checking account to process payments. Commissioner Tom Santelli added that as long as the account is not fee based.

Commissioner Tom Santelli made a motion for the Boone County Highway Department to open a checking account with the State Bank of Lizton to process payments. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

13. Commissioner Tom Santelli requested Craig Parks to comment further on updates so far with Bridge #41 / CR 200E. During the last Commissioners meeting there was a lengthy discussion regarding the closure of one bridge and traffic on the other. There was some sense that Boone County was not being responsive when in fact we were. Craig Parks commented that the Boone County Highway Department has put workorders in for CR 200E. They had to wait for the conditions to be right, so the following Monday the department graded out 200E and cut back brush. There are lots of requests to add additional signs, but Craig reminded everyone that the Manual on Uniform Traffic Control Devices ("MUTCD") recommends not using a lot of signs as it has a reverse effect on safety. The Boone County Highway Department will continue to monitor CR 200E and grade it out as much as possible.

14. Memorandum of Agreement between Federal Highway Administration and the Indiana State Historic Preservation Office regarding the Extension of Ronald Reagan Parkway from County Road 600 North to State Road 267/Interstate-65 for the Boone County Commissioners approval and execution as an Invited Signatory. If / when Boone County constructs it or whomever constructs it utilizing this environmental document would then construct certain features to prevent issues with the Howard School and vegetative screening.

Commissioner Tom Santelli made a motion to approve the Memorandum of Agreement. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Other Elected Officials:

There was none at this time.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Document Signing:

1. A key request form for Tom Ryan with the Health Department – Environmental. Commissioner Donnie Lawson made a motion to approve the key request form. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Tom Santelli made a motion to approve claims as submitted.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Tom Santelli made a motion to adjourn at 9:43 am.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.