AMERICAN WELDING SOCIETY

MEMBERSHIP AND DUTIES STATEMENTS
OF STANDING COMMITTEES AND
COUNCILS OF DIRECTORS

February 2022
# TABLE OF CONTENTS

## STANDING COMMITTEES

<table>
<thead>
<tr>
<th>Committee</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit Committee (AC)</td>
<td>1</td>
</tr>
<tr>
<td>Awards Committee (AWC)</td>
<td>3</td>
</tr>
<tr>
<td>Brazing and Soldering Manufacturers Committee (BSMC)</td>
<td>5</td>
</tr>
<tr>
<td>Compensation Committee (COMPC)</td>
<td>7</td>
</tr>
<tr>
<td>Conference Committee (CONFC)</td>
<td>11</td>
</tr>
<tr>
<td>Constitution and Bylaws Committee (CBC)</td>
<td>13</td>
</tr>
<tr>
<td>Counselors Committee (COUNSC)</td>
<td>15</td>
</tr>
<tr>
<td>CWI Lifetime Achievement Award Committee (CWILAC)</td>
<td>16</td>
</tr>
<tr>
<td>Equity, Diversity and Inclusion Committee (EDIC)</td>
<td>18</td>
</tr>
<tr>
<td>Education and Training Committee (EC)</td>
<td>20</td>
</tr>
<tr>
<td>Fellows Committee (FEC)</td>
<td>23</td>
</tr>
<tr>
<td>Finance &amp; Business Development Committee (FC)</td>
<td>24</td>
</tr>
<tr>
<td>Governing Board of the Authorized National Body for Company Certification (GBANBCC)</td>
<td>27</td>
</tr>
<tr>
<td>Government Affairs Liaison Committee (GALC)</td>
<td>29</td>
</tr>
<tr>
<td>Honorary-Meritorious Awards Committee (HMAC)</td>
<td>32</td>
</tr>
<tr>
<td>International Standards Activities Committee (ISAC)</td>
<td>34</td>
</tr>
<tr>
<td>International Thermal Spray Association (ITSA)</td>
<td>36</td>
</tr>
<tr>
<td>Marketing Advisory Committee (MAC)</td>
<td>38</td>
</tr>
<tr>
<td>Membership Committee (MEM)</td>
<td>40</td>
</tr>
<tr>
<td>National Nominating Committee (NNC)</td>
<td>41</td>
</tr>
<tr>
<td>Past Presidents Committee (PPC)</td>
<td>43</td>
</tr>
<tr>
<td>Principles of Conduct Committee (POC)</td>
<td>45</td>
</tr>
<tr>
<td>Product Development Committee (PDC)</td>
<td>46</td>
</tr>
<tr>
<td>Professional Welders Competition Committee (PWCC)</td>
<td>47</td>
</tr>
<tr>
<td>Qualification and Certification Committee (QCC)</td>
<td>49</td>
</tr>
<tr>
<td>Resistance Welding Manufacturing Alliance Committee (RWMA)</td>
<td>53</td>
</tr>
<tr>
<td>Role and Missions Committee (RMC)</td>
<td>55</td>
</tr>
<tr>
<td>Safety and Health Committee (SHC)</td>
<td>57</td>
</tr>
<tr>
<td>WorldSkills USA Competition Committee (WSCC)</td>
<td>59</td>
</tr>
<tr>
<td>Technical Activities Committee (TAC)</td>
<td>61</td>
</tr>
<tr>
<td>Technical Papers Committee (TPC)</td>
<td>64</td>
</tr>
<tr>
<td>Welding Equipment Manufacturers Committee (WEMCO)</td>
<td>66</td>
</tr>
<tr>
<td>Welding Handbook Committee (WHC)</td>
<td>69</td>
</tr>
<tr>
<td>Welding Research and Development Committee (WR&amp;D)</td>
<td>71</td>
</tr>
</tbody>
</table>

## COMMITTEE AND COUNCILS

<table>
<thead>
<tr>
<th>Committee</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Committee (EXC)</td>
<td>73</td>
</tr>
<tr>
<td>Manufacturers &amp; Marketing Council (MMC)</td>
<td>75</td>
</tr>
<tr>
<td>Districts Council (DISTC)</td>
<td>77</td>
</tr>
<tr>
<td>Professional Development Council (PROFC)</td>
<td>79</td>
</tr>
<tr>
<td>Standards Council (STANC)</td>
<td>81</td>
</tr>
</tbody>
</table>
COMMITTEE NAME: AUDIT COMMITTEE

REPORTS TO: AWS Board of Directors

MEMBERSHIP

A. Officers: Chair and Vice Chair will be appointed and shall not be the current AWS Treasurer.
   Length of Term: Chair and Vice Chair will serve for three years. AWS Treasurer will serve for the term of office.
   Terms Permitted, without special Board approval: Two for the Chair, and two for the Vice Chair
   Qualifications: Business management or financial experience and must have knowledge of audit procedures.

B. Membership excluding ex officio: Seven Members including Chair and Vice Chair comprised of:
   • Treasurer of AWS Board of Directors
   • Three members appointed from Finance & Business Development Committee
   • Two members from the AWS Board of Directors nominated by the Chair of the Audit Committee
   • One member from a Financial Institution, “Financial Expert” or CPA firm not related to AWS. Such member may not be an employee of any firm doing business with the American Welding Society.
   All members have voting rights.
   Length of Term: Three years.
   Terms permitted, without special Board approval: Two
   Qualifications: Business management or financial experience and must have knowledge of audit procedures.

C. Ex officio Members:
   With voting rights:
   AWS President
   Without voting rights:
   Executive Director

D. Secretary: Without voting rights:
   Chief Financial Officer

DUTIES
◊ Selection and approval of the audit firm to perform annual audit of the American Welding Society and Foundation.

◊ Review the audited financial statements received from the audit firm at audit completion.

◊ Approve audited financial statements for presentation to Board of Directors.

◊ Review auditor’s billings and recommend payment.

◊ Approve non-audit services provided by employed auditors.

◊ Review tax return form 990’s.

◊ Review whistle blower policy.

◊ Review conflict of interest and code of ethics policies.

◊ These duties are applied to the AWS Foundation’s audited financial statements also.
COMMITTEE NAME: AWARDS COMMITTEE

REPORTS TO: Districts Council

MEMBERSHIP

A. Officers: Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications:

B. Other Members, excluding ex officios: Twelve
   Length of Term: Three years, with a minimum of three members completing a term each year
   Terms permitted, without special Board approval: Two
   Qualifications: Subcommittee Chairs for awards selected by other AWS Committees must be members of those Committees

C. Ex officio Members:
   With voting rights:
      AWS President

   Without voting rights:
      Executive Director
      Districts Council Chair
      Districts Council Vice Chair

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Supervise all of the awards programs of the Society, except awards assigned to other Committees.

◊ Nominate those to present honorary lectures at National meetings.

◊ Arrange for the presentation of such medals, certificates, or other awards as may be authorized by the Board of Directors.

R&M Approved on June 2, 2019
Delegate to the Subcommittee of its choosing, or as otherwise provided herein, specific duties falling within its scope, including Meritorious Certificate Awards Subcommittees at the District or Section levels and oversight of the AWS Distinguished Welder Award.

OTHER REQUIREMENTS

Subcommittees established for each respective award will propose to the Awards Committee those recommended to receive Society administered awards and those to present honorary lectures.

Subcommittee Chairs and Members will be ineligible for the award assigned to their Committees, except Members of the Welding Journal Papers Awards Subcommittee. (Procedures for the selection of Welding Journal paper awards are described in the Rules of Operation of the Committee.)

The District Awards Subcommittees shall consist of the District Directors as Chair, and all Section Chairs, or their appointed alternates, within the District.
COMMITTEE NAME: BRAZING AND SOLDERING MANUFACTURERS COMMITTEE

REPORTS TO: Manufacturers & Marketing Council

MEMBERSHIP

A. Officers: Chair, Vice Chair, and 2nd Vice Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications: Representative of Manufacturers of Brazing and Soldering Equipment and Supplies

B. Other Members, excluding ex officios: Unlimited
   Length of Term: One year
   Terms permitted, without special Board approval: A member and an alternate are assigned yearly by each manufacturer
   Qualifications: Representative of Manufacturers of Brazing and Soldering Equipment and Supplies.

C. Ex officio Members:
   With voting rights:
   AWS President

   Without voting rights:
   Executive Director
   Manufacturers & Marketing Council Chair
   Manufacturers & Marketing Vice Chair

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Promote the objectives of the Society among Manufacturers of Brazing and Soldering Equipment and Supplies.

◊ Advise the AWS Board of Directors on programs to serve the Brazing and Soldering Community, such as:
developing a Directory of Brazing Equipment Manufacturers, and developing membership in local AWS Brazing and Soldering Divisions.

◊ Advise other AWS Standing Committees on developing programs, within their respective areas of expertise, that will promote the interests of the brazing and soldering industries within AWS.

OTHER REQUIREMENTS
COMMITTEE NAME: COMPENSATION COMMITTEE

REPORTS TO: AWS Board of Directors

MEMBERSHIP

A. Officers: The current AWS Treasurer shall serve as Chair. A non-officer AWS Board Member, shall be appointed by the committee as the Vice Chair.

Length of Term: Chair will serve for Term of Office, and Vice Chair will serve for three years. Other officers will serve for elected terms.

Terms Permitted, without special Board approval: Two terms except for AWS officers who are limited to terms of office.

Qualifications: AWS Board Member - Business management or financial experience

B. Other Members, excluding ex officios: AWS President, up to three board members.

Length of Term: Three years or term of office.

Terms permitted, without special Board approval: Two

Qualifications: AWS Board Member - Business management or financial experience

C. Ex officio Members:

With voting rights:
Immediate Past President

Without voting rights:
Executive Director
AWS Most Senior Vice President

D. Secretary: Without voting rights:
Human Resource Director

DUTIES

◊ Establish Financial Goals of Executive Director and direct reports using the guidelines established by the Finance & Business Development Committee.

◊ The Compensation Committee shall determine the non-financial goals for the Executive Director.
a. The Executive Director will be part of the goals establishment process
b. The criteria for the establishment of the non-financial goals will be the immediate and long term needs and desires of the membership of the Society.
c. These goals will not be required to have an immediate or projected positive impact on the Societies financial position.

◊ Review Executive Director’s progress of financial and non-financial goals.

◊ Prepare final evaluation of Executive Director’s completion of these financial and personal goals within 90 days of the close of the Fiscal Year.

◊ Review salaries and mid-point positions annually for all executives and non-executive level employees with support from external compensation consultants.

◊ Compare executive and non-executive employee salaries with market salary surveys as major market changes occur. Employ compensation consultants, as required.

◊ Recommend adjustments for Executive Director’s contract including financial and non-financial goal weights.

◊ Establish annual salaries and salary adjustments for Executive Staff and senior leadership team, as recommended by Executive Director.

◊ Review and recommend Executive Staff (direct reports to Executive Director) financial goals presented by Executive Director and set by the finance & business development committee.

◊ Recommend all changes in Executive Director and direct report’s benefits with financial compensation impact.

◊ IN EXECUTIVE SESSION: PREPARE APPROVED RECOMMENDATIONS OF EXECUTIVE STAFF SALARY AND BENEFITS ADJUSTMENTS to be forwarded to Treasurer for implementation in the Proposed Budget.

◊ Review and approve bonus and gain sharing by March 15th of each year.
PROCEDURES AND TIMELINESS

1. October/November (Annual Meeting)

- The President-elect and Compensation Committee will solicit input from the Board of Directors for the upcoming year’s goals. The Executive Director will also provide the compensation committee with his input. This should be done four weeks prior to the submission of the potential goals to the compensation committee.
- The Executive Director will meet with the Compensation Committee at the show/board meeting to discuss the goals.
- Salary – reviews and approves the salary increase for the Executive Director and his senior direct reports.
- Committee is also updated on the status of the Executive Directors goals for the current year (Typically in his update to the Board).

2. November/December

- Committee reviews and establishes the final goals to be in place by January 1st.

3. February

- Committee reviews the completed goals for the previous year along with the Executive Director and his direct reports and approves the following:
  - Strategic goal – bonus percentage attained
  - Financial goal – bonus percentage attained
OTHER REQUIREMENTS

Meeting Schedule: The Committee shall meet at least twice per year. The Chairman may request additional meetings as may be necessary. Members may attend sessions via telephone.

Meeting Place: Headquarter Building in Miami or a location which may be more appropriate for a given purpose.

Approximately one-third of the appointed members shall complete their term each year.

Members who do not attend three meetings within their three year term will be discharged from the Committee.
COMMITTEE NAME: CONFERENCE COMMITTEE

REPORTS TO: Professional Development Council

MEMBERSHIP

A. Officers: Chair and Vice Chair
Length of Term: Three years
Terms Permitted, without special Board approval: Two
Qualifications:

B. Other Members, excluding ex officios: Fourteen
Length of Term: Three years
Terms permitted, without special Board approval: Two
Qualifications:

C. Ex officio Members:
   With voting rights:
   - AWS President
   - Chair of the Education and Training Committee
   - Chair of the Technical Activities Committee
   - Chair of the Technical Papers Committee
   - Chair of the Welding Research and Development Committee

   Without voting rights:
   - Executive Director
   - Chair of the Professional Development Council
   - Vice Chair of the Professional Development Council

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Help identify and encourage members of Conference Advisory Committees.

◊ Participate in the selection of topics for AWS Conferences.

◊ Help identify potential cosponsors for AWS Conferences.
◊ Review and make recommendations concerning conference promotion activities.

◊ Assist in other facets of conference planning, as appropriate.

OTHER REQUIREMENTS
COMMITTEE NAME: CONSTITUTION AND BYLAWS COMMITTEE

REPORTS TO: Executive Committee and AWS Board of Directors

MEMBERSHIP

A. Officers: Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications:

B. Other Members, excluding ex officios: Two
   Length of Term: Three years
   Terms permitted, without special Board approval: Two
   Qualifications:

C. Ex officio Members:
   With voting rights:
   AWS President

   Without voting rights:
   Executive Director

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Present and receive suggestions for revisions to the Constitution or Bylaws and to be responsible for the preliminary wording of such revisions.

◊ Provide suggested Bylaws for Sections and Student Chapters of the Society that do not conflict with any provision of the Constitution and Bylaws of the American Welding Society.

◊ Provide interpretation of provisions in the Constitution and Bylaws or Board of Directors Rules when requested.
Consider and report upon any petition for revision to the Constitution or the Bylaws and transmit such petition to the Executive Director and Secretary for further consideration as specified in Article VI of the Constitution and Article XIII of the Bylaws.

OTHER REQUIREMENTS
COMMITTEE NAME: COUNSELORS COMMITTEE

REPORTS TO: Districts Council

MEMBERSHIP

A. Officers: Chair and Vice Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications: The Chair shall be appointed by the President. The Chair and Vice Chair shall themselves be Counselors.

B. Other Members, excluding ex officios: Ten
   Length of Term: Up to three years
   Terms permitted, without special Board approval: Two
   Qualifications: The appointed members shall themselves be Counselors

C. Ex officio Members:
   With voting rights:
   AWS President

   Without voting rights:
   Executive Director
   Districts Council Chair
   Districts Council Vice Chair

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Recommend individual AWS members for election as Counselors of the Society based on the reputation, distinguished contributions, and outstanding accomplishments of each individual to the industry.

OTHER REQUIREMENTS
COMMITTEE NAME: CWI LIFETIME ACHIEVEMENT AWARD COMMITTEE

REPORTS TO: Districts Council

MEMBERSHIP

A. **Officers:** Chair and Vice Chair  
   **Length of Term:** Three years  
   **Terms Permitted, without special Board approval:** Two  
   **Qualifications:** The Chair shall be appointed by the President. The Chair and Vice-Chair shall themselves be previous CWI Lifetime Achievement Award Recipients. During the initial term of the committee, the Chair and Vice-Chair will be appointed by the President and must have held a CWI certification for at least 18 yrs.

B. **Other Members, excluding ex officios:** Four to ten  
   **Length of Term:** Up to three years  
   **Terms permitted, without special Board approval:** Two  
   **Qualifications:** Committee members shall themselves be CWI Lifetime Achievement Award Recipients. During the initial term of the committee, the committee members will be approved by the President and must have held a CWI certification for at least 9 yrs.

C. **Ex officio Members:**  
   **With voting rights:** AWS President  
   **Without voting rights:** Executive Director  
   Districts Council Chair  
   Districts Council Vice Chair

D. **Secretary:** Without voting rights, appointed by the Executive Director

---

February 2022  
American Welding Society  
Printouts of this document may be out of date and should be considered uncontrolled. Only the on-line document shall be considered the current version.
**DUTIES**

It is the duty of this Committee to:

◊ Recommend individual AWS Certified Welding Inspectors for election as a CWI Lifetime Achievement Award recipient based on a career of distinguished service, outstanding accomplishments, leadership and innovative contributions towards enhancing the image and technology of welding inspection.

**OTHER REQUIREMENTS**

**Meeting Schedule:** The Committee shall meet at least once per year at some point between August 1st and the Fall Board of Directors Meeting. The Chairman may request additional meetings as may be necessary. Members may attend meetings via telephone, or may be represented by proxy.

**Meeting Place:** FabTech Convention Center, or a location which may be more appropriate for a given purpose.
COMMITTEE NAME: EQUITY, DIVERSITY and INCLUSION COMMITTEE

REPORTS TO: Professional Development Council

MEMBERSHIP

A. Officers: Chair and Vice Chair
Length of Term: Three years
Terms Permitted, without special Board approval: Two
Qualifications:

B. Other Members, excluding ex officios: Nine
Length of Term: Three years
Terms permitted, without special Board approval: Two
Qualifications:

Future Leader Members (Early Career BOD Reps): Six
Length of Term: Up to three years
Terms permitted, without special Board approval: One
Qualifications: Selected through a competitive process by this committee

C. Ex officio Members:
With voting rights:
AWS President
Chair of Marketing Advisory Committee (MAC)
Chair of Conference Committee
Chair of Membership Committee
Chair of Product Development Committee

Without voting rights:
Executive Director
Chair of Professional Development Council
Vice Chair of Professional Development Council

D. Secretary: Without voting rights, appointed by the Executive Director
DUTIES

◊ Develop, recommend, and implement external relations and outreach to advance the Societies vision of inclusive excellence.
◊ Develop, recommend and implement a holistic approach for diversity and inclusion efforts throughout AWS.
◊ Develop and implement an action plan for establishing regular communication and connection with diverse stakeholders.
◊ Collaborate with other standing committees on developing strategies, ideas, short and long-term programming designed to increase diversity and advance inclusion efforts in the society membership and leadership.
◊ Take a proactive stance in outreach, relationship-building and collaboration with internal and external stakeholder groups. Collects and analyzes data and shares information on diversity and inclusion efforts with various stakeholders, including the Board of Directors.
◊ Increase engagement by establishing and leveraging relationships with underrepresented groups in the welding community and in AWS committees and membership such as; women, native Americans, African Americans, Hispanics, youth, etc. Develops a greater understanding of their needs and interests and how AWS can be of even greater collaborative assistance and support in areas of education, professional development, and society engagement.
◊ Keep abreast of best practices, trends, innovations and educates the broader AWS community on the tenets, principles and outcomes of inclusive excellence practices.
◊ Establish subcommittees as needed to focus on particular underrepresented groups.
◊ Administer the Future Leaders program for early career representatives to the Board of Directors. Develop and maintain eligibility criteria for the program. Select participants for the program.

OTHER REQUIREMENTS
COMMITTEE NAME: EDUCATION & TRAINING COMMITTEE

REPORTS TO: Professional Development Council

MEMBERSHIP

A. Officers: Chair, Vice Chair, and most recent Past Chair willing to serve.
   Selection: The Chair shall be appointed by the AWS President.
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications: Eligible candidates for Chair and Vice Chair shall include present and past voting and non-voting members of the Education and Training Committee, its constituent subcommittees, and task groups.

B. Other members, excluding ex-officios: The committee shall be comprised of at least seven (7) and no more than thirteen (13) voting members, excluding officers.
   Selection: Voting members shall be appointed by the Education and Training Committee Chair with the concurrence of the Vice Chair or the Past Chair
   Length of Term: Three years
   Terms permitted, without special Board approval: Two.
   Qualifications: Ideal candidates should have experience in one or more of the following areas pertaining to welding education or training: Secondary Education; Post-Secondary Education; Trade Skills Competitions; Ongoing Professional Development & Training; Higher Education; E-Learning; Test/Exam Preparation, or any other relevant educational experience as determined by the Chair of the Education and Training Committee.

C. Ex officio Members of the Education and Training Committee, without voting rights:
   • AWS President
   • Qualification & Certification Committee Chair
   • Safety and Health Committee Chair
   • Technical Activities Committee Chair
   • Professional Development Council Chair
   • Professional Development Council Vice Chair
   • AWS Executive Director & CEO
   • Advisors

D. Secretary of the Education and Training Committee: Without voting rights, appointed by the Executive Director & CEO
E. Advisors: Each year, the Chair of the Education and Training Committee may appoint up to five (5) non-voting advisors for a one-year term. Advisors may be reappointed annually without term limits. Advisors may be appointed to the committee in the same way as members. A change in status from member to advisor does not require approval. However, advisors should participate in committee activities, but shall not be counted in determining the balance of the committee or in making up a quorum.

F. Task Groups: Task Groups may be appointed by the Chair of the Education and Training Committee to address a specific issue or opportunity related to the duties of the committee. Examples include, but are not limited to:
- Secondary Education
- Post-Secondary Education
- Trade Skills Competitions
- Ongoing Professional Development & Training
- Higher Education
- E-Learning
- Test/Exam Preparation

Terms: Task Groups shall have a finite life and shall be disbanded when their assignment is completed.
Oversight: All Task Groups shall be chaired by a voting member of the Education and Training Committee.
Selection: Task Group members shall be appointed by the Chair of the Task Group with concurrence of the Chair of the Education and Training Committee.
Size: Including the Task Group Chair, Task Groups shall have at least three (3) and no more than seven (7) voting members.
Authority: All work and recommendations of any Task Group shall be presented to the Education and Training Committee only after support from a majority of the Task Group’s voting members has been obtained. All recommendations of a Task Group shall require approval of a simple majority vote of the Education and Training Committee in which quorum is reached.
Support: The Secretary of the Education and Training Committee shall appoint AWS staff support for Education and Training Committee Task Groups as needed.

DUTIES

◊ To accomplish its’ mission of supporting advancement of the science, technology and applications of materials joining through Training and Education, it is the duty of this Committee to:
  - Provide oversight of existing AWS Education and Training programs, products, and services.
• Provide oversight to the development and support of skill-based welding competitions.

• Provide oversight and support of appropriate business and development plans for new AWS Education and Training programs, products, and services.

• Provide oversight of welding-related curriculum and accreditation programs such as ABET, SENSE, etc.

◊ Appoint two (2) committee members to serve on the AWS Distinguished Welder Subcommittee for the purpose of selection and oversight of this award. The subcommittee would be under the direction of the main Awards Committee. The secretary of the main Awards Committee to serve as secretary of this subcommittee.

OTHER REQUIREMENTS

• The Education and Training Committee shall select the awardees for the Plummer Memorial Education Lecture Award, Howard E. Adkins Memorial Instructor Membership Award and Private Sector Instructor Membership Award from the pool of eligible candidates. This duty shall not be delegated to an ad-hoc committee.
COMMITTEE NAME: FELLOWS COMMITTEE

REPORTS TO: Districts Council

MEMBERSHIP

A. Officers: Chair and Vice Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications: The chair shall be appointed by the President

B. Other Members, excluding ex officios: Twelve
   Length of Term: Three years
   Terms permitted, without special Board approval: Two
   Qualifications: The Vice Chair and appointed members shall themselves be fellows.

C. Ex officio Members:
   With voting rights:
   AWS President

   Without voting rights:
   Executive Director
   Districts Council Chair
   Districts Council Vice Chair

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Recommend individual AWS members for election as Fellows of the Society based on the reputation, distinguished contributions, and outstanding accomplishments of each individual in the field of welding science and technology.

OTHER REQUIREMENTS
COMMITTEE NAME: FINANCE & BUSINESS DEVELOPMENT COMMITTEE

REPORTS TO: Executive Committee and AWS Board of Directors

MEMBERSHIP

A. Officers: The AWS Treasurer shall serve as Chair, and a Vice Chair will be appointed.
   
   **Length of Term:** Chair will serve for Term of Office, and Vice Chair will serve for three years.
   
   **Terms Permitted, without special Board approval:** Two for the Chair, and two for the Vice Chair
   
   **Qualifications:** Executive business management and/or financial experience

B. Other Members, excluding ex officios: Eleven Members from Industry
   
   **Length of Term:** Three years.
   
   **Terms permitted, without special Board approval:** Two
   
   **Qualifications:** Business management or financial experience.

C. Ex officio Members:
   
   With voting rights:
   
   AWS President
   
   Member Emeritus – may be appointed to the committee in the same way as a member, but must be a former AWS Treasurer.

   Without voting rights:
   
   Executive Director
   
   AWS Most Senior Vice President
   
   AWS VP Nominee

D. Secretary: Without voting rights:
   
   Chief Financial Officer

E. Representative of auditing firm shall attend.

F. Other members of AWS may be appointed as advisors as needed without voting rights.
DUTIES

◊ Recommend Financial Goals of Executive Director to the Compensation Committee using the guidelines established by the Employment Philosophy.

◊ Review and recommend all changes in employee benefits with financial compensation impact.

◊ Review and recommend the funds available for contributions to the 403(b) plan and recommend contribution amounts to the Board of Directors for approval.

◊ Implement recommendations in the Independent Auditors management report as directed by the Audit committee.

◊ IN EXECUTIVE SESSION: PREPARE APPROVED RECOMMENDATIONS OF SALARY AND BENEFITS ADJUSTMENTS to non-executive level employees to be forwarded to Assistant Treasurer for implementation in the Proposed Budget.

◊ Review investments and investment strategy and make all necessary changes.

◊ Review all programs with anticipated expenditures of $50,000 or more, and send recommendations to the Board of Directors.

◊ Prepare financial impact studies for the Society which may be either directed by the Board of Directors or Committee initiated.

◊ Recommend, review and prioritize business development pipeline, including organic and acquisition opportunities.

◊ Review terms and conditions for acquisition transactions, and recommend improvements.

◊ Assume all other financially related duties appropriate for this Committee.
OTHER REQUIREMENTS

Meeting Schedule: The Committee shall meet at least twice per year. The Chairman may request additional meetings as may be necessary.

Meeting Place: Headquarter Building in Miami or a location which may be more appropriate for a given purpose.

Approximately one-third of the appointed members shall complete their term each year.

Members who do not attend three consecutive meetings within their three year term will be discharged from the Committee.

Meetings shall be prior to Board of Directors meetings.

PHILOSOPHY OF THE FINANCE & BUSINESS DEVELOPMENT COMMITTEE

1) To be the oversight Committee on the FINANCIAL HEALTH of the American Welding Society.

2) To focus on the growth and profitability of the American Welding Society while fulfilling the mission of the Society.

3) To prioritize long-term business development opportunities of the Society consistent with the Strategic Plan.

4) To review the income and expenses for assurance of proper accounting of funds.

5) To assure expenditures are necessary-appropriate – and within the approved budget.

6) To advise the Board of Directors of changes needed to maintain and improve the financial condition of the Society.
COMMITTEE NAME: GOVERNING BOARD of the AUTHORIZED NATIONAL BODY for COMPANY CERTIFICATION

REPORTS TO: Executive Committee and AWS Board of Directors

MEMBERSHIP

A. Officers: Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications:

B. Other Members, excluding ex officios: At least six (6), with diversity among the various Qualifications listed below.
   Length of Term: Three years
   One member elected by the AWS Board of Directors – one year term.
   Terms permitted, without special Board approval: Two
   Qualifications: Four (4) members from industry, representing manufacturers, clients (i.e. user organizations), service organizations and other relevant interests.
   One member elected by the AWS Board of Directors.
   One member shall be the appointed USA delegate to the International Authorization Board (IAB) Groups A and B.

C. Ex officio Members:
   With voting rights:
   AWS President
   GB/ANBCC Immediate Past-Chair
   Without voting rights:
   Executive Director

D. Secretary: Without voting rights, appointed by the Executive Director
**DUTIES**

It is the duty of this Committee to:

◊ formulate policy in respect of the implementation by the ANBCC of the IIW Manufacturer Certification Scheme (MCS).

◊ supervise the operation of the ANBCC’s role in the IIW MCS, including the qualification of ANBCC Assessors and Lead Assessors, the assessment and monitoring of Participating Assessment Bodies, conduct of assessments, certification and recording of data of certified companies, preparation of the ANBCC’s Quality Manual and all allied documentation.

◊ review ANBCC governance and auditing practices for compliance with ISO standards (i.e. ISO 17021) and request corrective actions take place as needed to maintain ANBCC compliance with the IIW Manufacturer Certification Scheme.

◊ consider appeals by Manufacturers.

◊ consider complaints against Certified Manufacturers.

**OTHER REQUIREMENTS**

All members of the Governing Board of the Authorized National Body for Company Certification shall be required to sign the AWS Conflict of Interest Policy Statement, and shall assure that the ANBCC is administered independently in the best interest of the U.S. welding industry.

The GB/ANBCC shall function as a Standing Committee of AWS in accordance with the Bylaws, rules, and policies of the AWS Board of Directors.
COMMITTEE NAME: GOVERNMENT AFFAIRS LIAISON COMMITTEE

REPORTS TO: Executive Committee and AWS Board of Directors

MEMBERSHIP

A. Officers: Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications: Recognized leadership capabilities in public policy issues and AWS membership.

B. Other Members, excluding ex officios: Up to 10, with diversity among the various Qualifications listed below.
   Length of Term: Three years except those limited by term of office
   Terms permitted, without special Board approval: Two
   Qualifications: Former AWS Congressional Fellows, and/or AWS Directors with public policy and/or government affairs experience, and/or Members of other AWS Committees with significant expertise and interest in government affairs (WEMCO, ISAC...). Members from FMS, NACFAM and NAM.

C. Ex officio Members:
   With voting rights:
   AWS President
   AWS Senior Vice President
   Chair, AWS Education and Training Committee
   Chair, AWS Welding Research and Development Committee
   Chair, Role and Missions Committee

   Without voting rights:
   Executive Director
   AWS Legal Counsel
   Chair, AWS Foundation
   AWS Government Affairs consultants
   Counterparts from sister professional societies such as TMS, MRS, ASM International, and GAWDA

D. Secretary: Without voting rights, appointed by the Executive Director
DUTIES

It is the duty of this Committee to:

◊ Formulate AWS recommendations for public policy actions affecting the welding industry; maintain action plan. Advocate AWS recommendations to Federal and State governments such as increased Federal investment or action in education, research and development, tort reform, etc.

◊ Participate in coalitions that promote or leverage AWS public policy.

◊ Provide an information resource to AWS members on public policy and legislative issues; provide input and oversight to public policy web page.

◊ Promote individual AWS member advocacy on public policy issues.

◊ Provide oversight and input to government contacts database. Promote AWS as a credible information resource for these contacts.

◊ Collaborate with industry, universities, sister societies and associations, as appropriate, to promote federal funding for R&D programs that include welding.

◊ Collaborate with the Welding R&D Committee to identify gaps in welding* R&D programs that could be funded by the U.S. Government. Maintain liaison with appropriate agencies and offices to obtain desired results.

◊ Collaborate with the Education and Training Committee to identify gaps in welding* education that can be remedied by U.S. Government actions. Maintain liaison with appropriate agencies and offices to obtain desired results.

◊ Select, recruit and promote other Congressional and government contacts.

◊ Consider the cost to AWS versus the benefit to the welding* industry of maintaining the above activities.

◊ Develop policy recommendations to support the Welder Workforce Initiative of AWS. Support the recruitment, training and education of welding professionals at all levels.

* The term “welding” as used in this document includes welding, joining, brazing, soldering, cutting and thermal spray.

OTHER REQUIREMENTS
COMMITTEE NAME: HONORARY-MERITORIOUS AWARDS COMMITTEE

REPORTS TO: Districts Council

MEMBERSHIP

A. Officers: Chair
Length of Term:
Terms Permitted, without special Board approval:
Qualifications: The Chair shall be the immediate Past President

B. Other Members, excluding ex officios: AWS President, three Vice Presidents, Treasurer, the immediate Past Chair and the Chair of the Awards Committee
Length of Term:
Terms permitted, without special Board approval:
Qualifications:

C. Ex officio Members:
   With voting rights: None
   Without voting rights: None

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Present statements of qualifications and make recommendations regarding nominees presented for Honorary Membership Award, National Meritorious Certificate Award, International Meritorious Certificate Award, William Irrgang Memorial Award, and George E. Willis Award.

◊ Arrange for the presentation of the awards to those so honored.

It is the duty of the Secretary to:

◊ Compile submitted nomination packets to present to the Committee. In the case that an AWS Staff member is nominated for any award, the nomination packet shall first be provided to the Executive Director & CEO for consideration prior to presenting it to the Committee. It is at the discretion
of the Executive Director & CEO to determine whether the nomination packet of AWS Staff will move forward to the Committee for consideration.

OTHER REQUIREMENTS
COMMITTEE NAME: INTERNATIONAL STANDARDS ACTIVITIES COMMITTEE

REPORTS TO: Standards Council

MEMBERSHIP

A. Officers: Chair and Vice Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two terms in each office
   Qualifications: Shall have served at least three years as a member of ISAC

B. Other Members, excluding ex officios: TAC Chair, 1st Vice Chair of TAC, Immediate past Chairs of ISAC and TAC, Chairs of all US TAGs administered by AWS, US Chairs of ISO Technical Committees, Sub-Committees and Working Groups, and up to six Members-at-large
   Length of Term: Members-at-Large - three years; Officers from other committees - duration of term in office
   Terms permitted, without special Board approval: Members-at-large - two with 2 Members-at-large completing a term each year; Officers from other committees - duration of term in office.
   Qualifications: Members-at-large should either be TAG members or demonstrate substantial involvement in international standards activities.

C. Ex officio Members:
   With voting rights:
   AWS President
   Chair of Qualification & Certification Committee
   Chair WEMCO International Standards Committee
   Chair of RWMA Technical Committee

   Without voting rights:
   Executive Director
   Chair of the Standards Council
   Vice Chair of the Standards Council
D. Secretary: Without voting rights, appointed by the Executive Director

E. Other members of AWS may be appointed as advisors as needed without voting rights.

DUTIES

It is the duty of this Committee to:

◊ Organize and administer the activities of the U.S. Technical Advisory Groups (TAGs) administered by AWS in accordance with the Rules of Operation and Policies of the International Standards Activities Committee, which are in accordance with the ANSI Procedures for US Participation in the International Standards of ISO.

◊ Organize the Technical Advisory Groups (TAGs) to ensure that they are harmonized with the appropriate ISO Technical Committees and Subcommittees.

◊ Appoint Chairs to US TAGs and ISO Technical Committees, Sub-Committees and Working Groups as necessary (based on the recommendations of the US TAGs as appropriate).

◊ Assist in the recruiting of members of the TAGs, both inside and outside AWS, to ensure that the viewpoints of the entire U.S. are represented.

◊ Provide recommendations for US assumption of ISO secretariats (TC, SC, and WG) when available and to resign secretariats where appropriate.

◊ Promote participation in International Standards activities both domestically and internationally.

◊ Provide recommendations to TAC for the adoption of International Standards as American National Standards.

◊ Provide recommendations to Standards Council on American National Standards, or parts thereof, that are candidates as International Standards.

◊ Act as the US TAG for ISO/TC 44, Welding and allied processes.
Nominate and brief delegates and appoint a head-of-delegation of ISO/TC44 meetings.

OTHER REQUIREMENTS

The Executive Subcommittee of the International Standards Activities Committee shall be comprised of the Chair, First Vice Chair, Secretary, TAC Chair, TAC 1st Vice Chair. The Secretary shall be appointed by the Executive Director. It shall be the function of the Executive Subcommittee to act for the International Standards Activities Committee in the time between meetings of the full Committee and as may otherwise be required. All actions of the Executive Subcommittee shall be reported for information to the full membership of the International Standards Activities Committee. Major decisions may be submitted to the main committee for approval, either at their next meeting or by written ballot.
COMMITTEE NAME: International Thermal Spray Association (ITSA)

REPORTS TO: Manufacturers & Marketing Council

MEMBERSHIP

A. Officers: Chair, Vice Chair, most recent 4 past Chairs.
Length of Term: Two Years
Terms Permitted, without special Board approval: Two
Qualifications: Representative of Sustaining and Supporting members who are job shops, distributors, manufacturers or users of thermal spray equipment and supplies.

B. Other Members, excluding ex officios: Unlimited
Length of Term: One year
Terms permitted, without special Board approval: No limit to successive terms served.
Qualifications: Representative of Sustaining and Supporting members who are job shops, distributors, manufacturers or users of thermal spray equipment and supplies.

C. Ex officio Members:
With voting rights:
AWS President

Without voting rights:
Chair of Manufacturers & Marketing Committee
Vice Chair of Manufacturers & Marketing Committee
Executive Director

D. Corporate Secretary: Without voting rights, appointed by the Executive Director.

DUTIES

It is the duty of this Committee to:

◊ Promote the objectives of the Society to the thermal spray community.

◊ Advise the AWS Board of Directors on programs to serve the community of thermal spray equipment distributors, educators, manufacturers and users.
Advise other AWS Standing Committees on the development of programs, within their respective areas of responsibility that will promote the technical and economic advantages of the thermal spray process.

Promote the advancement and use of standards and practices relating to the design, testing, installation, operation, and maintenance of thermal spray equipment.

Promote the development and use of process and procedure standards relating to the proper uses of thermal spray equipment.

Provide policies on membership and classification.

Set policies for membership growth of ITSA.

Support the development and execution of thermal spray education.

Administer meetings of the ITSA committee.

**OTHER REQUIREMENTS**

The Executive Committee of the ITSA Committee shall consist of the Chair, Vice Chair most recent four past Chairs, and Secretary. The Executive Committee shall coordinate the work of ITSA.

ITSA will operate as defined within the ITSA Rules of Operation document.
COMMITTEE NAME: MARKETING ADVISORY COMMITTEE (MAC)

REPORTS TO: Manufacturers & Marketing Council

MEMBERSHIP

A. Officers: Chair and Vice Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications: Background in Marketing/Senior Level Position

B. Other Members, excluding ex officios: No more than fifteen
   Length of Term: Three years
   Terms permitted, without special Board approval: Two
   Qualifications: Background in Marketing/Senior Level Position

C. Ex officio Members:
   With voting rights:
   AWS President
   Welding Equipment Manufacturers Committee Chair
   Product Development Chair
   Education and Training Committee Chair
   AWS Treasurer
   Technical Papers Committee Chair

   Without voting rights:
   Executive Director
   Manufacturers & Marketing Council Chair
   Manufacturers & Marketing Vice Chair
   Membership Committee Chair
   Future Leader Member (Early Career BOD Rep)

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Recommend programs for communicating the role of welding to the public;
  e.g. industry related organizations, government, educators and general public.
◊ Recommend means of promoting the widest possible public knowledge of the objectives, products and services of AWS and its various Committees, utilize the infrastructure of AWS.

◊ General guidance on Strategic Planning and Marketing Initiatives. The Committee shall:

  o Review marketing initiatives, including the selection of market segments and tools in order to spread the society’s message, and provide feedback on such initiatives.
  o Review and provide guidance on marketing initiatives aligned with AWS’ Strategic Plan
  o Review periodically marketing initiatives metrics and suggest means to improve metrics

◊ Review marketing strategies for Society products and services.

**OTHER REQUIREMENTS**

Regular meeting attendance is a requirement for membership on MAC. Members that fail to attend three consecutive meetings will be dropped from the Committee Roster.
COMMITTEE NAME: MEMBERSHIP COMMITTEE

REPORTS TO: Districts Council

MEMBERSHIP

A. Officers: Chair and Vice Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications:

B. Other Members, excluding ex officios: Eleven
   Length of Term: Three years except for the two members appointed by Districts Council
   Terms permitted, without special Board approval: Two
   Qualifications: Two members shall be appointed by the Districts Council, each year, to one-year terms.

C. Ex officio Members:
   With voting rights:
   AWS President
   Chair of Marketing Advisory Committee (MAC)
   Chair of Equity, Diversity and Inclusion Committee
   Future Leader Member (Early Career BOD Rep)
   
   Without voting rights:
   Executive Director
   Districts Council Chair
   Districts Council Vice Chair

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:
- Review and make recommendations concerning all national programs prepared to promote membership in the Society
- Review and make recommendations concerning the agenda and the results of District Conferences.
- Review and make recommendations concerning all national programs prepared to support the activities of local Sections.

OTHER REQUIREMENTS
COMMITTEE NAME: NATIONAL NOMINATING COMMITTEE

REPORTS TO: AWS Board of Directors

MEMBERSHIP

A. Officers: Chair
   Length of Term: One year beginning each May 1
   Terms Permitted, without special Board approval: One
   Qualifications: The Chair is the President whose term of office expired at the end of the previous fiscal year, or, if this Chair is unable to serve, the President shall appoint another Past President as Chair.

B. Other Members, excluding ex officios: All Directors serving the third year of their current term on May 1, two added members, and a Past President.
   Length of Term: One year, beginning May 1.
   Terms permitted, without special Board approval: One
   Qualifications: The Past President shall be the President who served as the previous Chair, if available. The two added members shall be appointed by the President from among those who hold or have previously held a position on the Board of Directors or have served as Chair, Vice Chair, or Secretary of a Standing, Technical, or Special Committee. A Director shall appoint an alternate, if unable to serve, with the same qualifications as required for the two additional members of the Committee, and notify the Chair in writing. If the Past President is unable to serve, the next most recent Past President shall be appointed by the serving President as a replacement. If a member who serves on the Committee is a candidate for office, the person shall be automatically removed from the Committee.

C. Ex officio Members:
   With voting rights: None
   Without voting rights: None

D. Secretary: None
DUTIES

It is the duty of this Committee to:

◊ Nominate candidates for National Office.

◊ Hold an open meeting, preferable at the Annual Meeting, at which members may appear to present and discuss the eligibility of all candidates.

◊ Deliver to the Executive Director and Secretary, in writing, on or before the first day of May of each year, the names of its nominees for the various offices next falling vacant, with the written acceptance of each nominee. [Nominees for District Director shall be nominated by each District Nominating Committee. See Article III, Section 2 ©]. The nominees for other Directors shall be selected by its Committee with due consideration to geographical distribution.

◊ Prepare a brief biographical sketch of each nominee (except for the nominees for the District Directors) which shall be submitted to the Executive Director and Secretary for publication in the Welding Journal.

OTHER REQUIREMENTS
COMMITTEE NAME: PAST PRESIDENTS COMMITTEE

REPORTS TO: Executive Committee and AWS Board of Directors

MEMBERSHIP

A. Officers: Chair and Secretary
   Length of Term: Normally one year
   Terms Permitted, without special Board approval:
   Qualifications: The most immediate Society Past President shall serve as Chair

B. Other Members, excluding ex officios: All full-term Past Presidents
   Length of Term: Life
   Terms permitted, without special Board approval: Unlimited
   Qualifications:

C. Ex officio Members:
   With voting rights:
   AWS President

   Without voting rights:
   Executive Director

D. Secretary: The second most immediate Society Past President shall serve as Secretary.

DUTIES

The objective of the Past Presidents Committee (PPC) is to serve at the request of the President, the AWS Board, or Executive Committee in tasks which are best performed by individuals having hands-on prior experience in managing the Society. Examples of tasks, which could be assigned to the PPC, would be those involving plans for future direction, policy changes, financial consideration, organizational changes, etc. The Past Presidents Committee serves as a resource for the Society. Its advice is to be called upon, as needed by the President, Board, or Executive Committee.
The PPC shall provide oversight of the Past Presidents Scholarship (criteria, funding, selection of recipients, etc.).

The PPC shall annually evaluate the nominations for the Historical/extraordinary Welded Structures Awards, and select the winners on behalf of the Society.

**OTHER REQUIREMENTS**

The regular Annual Meeting of this Committee shall be held at and during the Annual Meeting of the Society. Additional meetings may be called by the Chair.

The Committee, through its Chair, shall report its actions, constructive recommendations, and advice to the Executive Committee and the Board of Directors, in writing, prior to the Annual Meeting.
COMMITTEE NAME: PRINCIPLES OF CONDUCT COMMITTEE

REPORTS TO: Executive Committee and AWS Board of Directors

MEMBERSHIP

A. Officers: Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications: Chair shall be a Past President

B. Other Members, excluding ex officios: Four other members.
   Length of Term: Three years
   Terms permitted, without special Board approval: Two
   Qualifications:

C. Ex officio Members:
   With voting rights:
      AWS President

   Without voting rights:
      None

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Formulate, administer and revise a Code of Principles of Conduct, when necessary.

◊ Advise inquirers regarding questions of proper conduct.

◊ Examine into and investigate the practice of any member of the Society which shall be regarded as detrimental to the welfare of the Society.

OTHER REQUIREMENTS
COMMITTEE NAME: PRODUCT DEVELOPMENT COMMITTEE

REPORTS TO: Manufacturers & Marketing Council

MEMBERSHIP

A. Officers: Chair and Vice Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: Two
   Qualifications:

B. Other Members, excluding ex officios: Twelve
   Length of Term: Three years
   Terms permitted, without special Board approval: Two
   Qualifications:

C. Ex officio Members:
   With voting rights:
   AWS President
   Chair of Publications, Exposition and Marketing Committee
   Chair of Technical Activities Committee

   Without voting rights:
   Executive Director
   Chair, Manufacturers & Marketing Council
   Vice Chair, Manufacturers & Marketing Council
   Managing Director of Publication Services
   Chair, Integrated Product Development Sub-Committee

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Advise and recommend new product idea generation processes.
◊ Evaluate the effectiveness of the new product idea generation processes.
◊ Evaluate new product ideas with the potential to generate new revenues and open up new markets for AWS.
◊ Develop new product ideas that will generate revenues, and open up new markets for AWS.
◊ Work with cognizant Standing Committees to coordinate the introduction of new products.
◊ Assist in advocacy for welding engineer education and accreditation

OTHER REQUIREMENTS
COMMITTEE NAME:     PROFESSIONAL WELDERS COMPETITION COMMITTEE

REPORTS TO:     Professional Development Council

MEMBERSHIP

A. Officers:     Chair and Vice Chair
    Length of Term:     Three years
    Terms Permitted, without special Board approval:     Two
    Qualifications:

B. Other Members, excluding ex officios:     Six
    Length of Term:     Three years
    Terms permitted, without special Board approval:     Two
    Qualifications:

C. Ex officio Members:
    With voting rights:
        AWS President

    Without voting rights:
        Executive Director
        Professional Development Council Chair
        Professional Development Council Vice Chair

D. Secretary:     Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Promote the image of welding through a series of skill competitions for professional welders.

◊ Organize and conduct biennial Professional Welders Competitions at AWS Welding Show.

◊ Organize sponsors and suppliers for the Weld Trials and Post-Trial activities.

◊ Develop contest projects for the competitions.

◊ Assist with publicity pieces generated by these Weld Trial events.
◊ Coordinate with other AWS Committees, Departments, and organizations the prizes and awards for Weld Trial Participants.

◊ Appoint 2 committee members to serve on the AWS Distinguished Welder Subcommittee for the purpose of selection and oversight of this award. The subcommittee would be under the direction of the main Awards Committee. The secretary of the main Awards Committee to serve as secretary of this subcommittee.

OTHER REQUIREMENTS
COMMITTEE NAME: QUALIFICATION & CERTIFICATION (Q&C) COMMITTEE

REPORTS TO: Standards Council

MEMBERSHIP

A. Officers: Chair, First Vice Chair, Second Vice Chair and Third Vice Chair

Length of Term: Three years

Terms Permitted, without special Board approval: One

Qualifications: To be an Officer on the Q&C, a person must have served at least one (1) year as a Chair of a committee reporting to the Q&C or member-at-large for one (1) year. This is necessary to gain the experience and knowledge to serve as an Officer of the Q&C.

B. Other Members, excluding ex officios: Immediate former Chair of the Q&C, Chair of each Subcommittee, plus six (6) Members at large

Length of Term: Three years

Terms permitted, without special Board approval: Two

Qualifications:

C. Ex officio Members:

1. With voting rights: (Except for ANSI documents)
   - AWS President
   - Chair of Standards Council
   - Chair of Education and Training Committee
   - Chair of Technical Activities Committee
   - Chair of International Standards Activities Committee

2. Without voting rights:
   - Executive Director
   - Organization Liaison Representatives, as needed
   - Secretary: (appointed by the Executive Director)
DUTIES

It is the duty of this Committee to:

◊ Develop and recommend to the Board policy for organization, and coordination of programs for the certification and registration of personnel and facilities and accreditation of programs. Act in an advisory capacity to the Standards Council in respect to personnel or facility qualification, accreditation, and certification.

◊ Organize and administer committees to prepare ANSI/AWS approved B5 qualification standards such as, welding inspectors, welding engineers, welding educators, welding technicians, welders, welding operators, other welding personnel as appropriate and other technical welding / welding inspection credentials.

◊ Organize and administer committees to prepare ANSI/AWS approved Facility Qualification programs and other technical credentials programs for welding, fabrication, testing, or other appropriate facilities.

◊ Organize and administer subcommittees to develop certification and accreditation programs and governing standards for the operations of these programs and define requirements including, but not limited to levels of certification functions of personnel, education, experience, examination, certification, ethics, renewals, recertification, and revocation.

◊ Organize and administer the ANSI publication activities of subordinate committees for B5 standards in compliance with the Rules of Operation of the Technical Activities Committee as they relate to the approval process of standards, said Rules to be of latest revision as approved by the Board of Directors.

◊ Define the requirements for personnel or facility qualification programs, including but not limited to: duties, functions, areas of responsibility, experience, education, training, physical requirements, maintenance of qualification, body of knowledge, recommended examination structure, and recommended subject weights.

◊ Organize and hold conferences such as symposiums and technical programs. Such conferences may serve as a medium for the dissemination of information prepared by Q&C, as well as a source for discussion, which may provide information for updating programs.
◊ Identify and develop “Endorsements” to certification programs. Endorsements may be developed and approved for use without supporting qualification and/or education products. If industry interest is evident, then qualification and/or education products are to be developed by those aforementioned committees, as needed.

◊ Request and assist AWS staff in conducting market surveys for future programs and generate requests to the appropriate committees for any programs deemed to be viable. Request permission from the AWS Standards Council to initiate certification programs.

◊ Prepare documents such that education programs based on the certification and qualification standards may be developed.

◊ Provide advisement to the Certification Department as needed for verification of experience, educational, physical, renewal, and recertification requirements for all certification programs.

◊ Provide advisement and assistance in the development and maintenance of the certification exam question banks.

◊ Provide advisement and review of the certification examinations, including scoring, examination performance, and validity.

◊ Provide guidance and assistance in the development of key documents used to administer certification programs.

◊ Adjudicate, under the authority of the Board of Directors, complaints or unauthorized practice and violations of applicable Rules concerning personnel, facilities and accredited programs.

◊ Promote programs and standards under the Committee’s cognizance and disseminate information concerning them.

◊ Cooperate and provide liaison with other AWS Committees.

◊ Recommend liaison with other societies and organizations relative to certification, accreditation, personnel and facility qualification, and registration.

◊ The Q&C Committee operates under the Q&C Committee Rules of Operation.

◊ Collaborate in the preparation and review of qualification regulatory requirements of governmental and other code-writing bodies, and cooperate
with these bodies in any other reasonable manner toward the elimination of unnecessarily restrictive requirements through the promotion of the Society’s qualification standards.

◊ Report on the status of its activities to Standards Council semiannually.

OTHER REQUIREMENTS
COMMITTEE NAME: RESISTANCE WELDING MANUFACTURING ALLIANCE COMMITTEE (RWMA)

REPORTS TO: Manufacturers & Marketing Council

MEMBERSHIP

A. Officers: Chair, Vice Chair, and Past Chair
   Length of Term: One year
   Terms Permitted, without special Board approval: Two
   Qualifications: Representative of Sustaining and Supporting Members who are manufacturers of resistance welding equipment and supplies.

B. Other Members, excluding ex officios: Unlimited
   Length of Term: One year
   Terms permitted, without special Board approval: A member and an alternate are assigned yearly by each Manufacturer.
   Qualifications: Representative of Sustaining and Supporting members who are distributors, manufacturers or users of resistance welding equipment and supplies.

C. Ex officio Members:
   With voting rights:
   AWS President

   Without voting rights:
   Executive Director
   Chair of Manufacturers & Marketing Council
   Vice Chair of Manufacturers & Marketing Council

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Promote the objectives of the Society to the resistance welding community.
◊ Advise the AWS Board of Directors on programs to serve the community of resistance welding equipment distributors, educators, manufacturers and users.

◊ Advise other AWS Standing Committees on the development of programs, within their respective areas of responsibility that will promote the technical and economic advantages of the resistance welding process.

◊ Promote the advancement and use of standards and practices relating to the design, testing, installation, operation, and maintenance of resistance welding equipment.

◊ Promote the development and use of process and procedure standards relating to the proper uses of resistance welding equipment.

◊ Support the development and execution of resistance welding education.

◊ Administer meetings of the RWMA committee.

OTHER REQUIREMENTS

The Governance Committee of the RWMA Committee shall consist of: the four most recent past Chairs; Chair; 1st Vice Chair; AWS President; Executive Director; Secretary; and, a single representative of each Division of the Committee. The Governance Committee shall manage the operations and business of the RWMA.

The Executive Committee of the RWMA Committee shall consists of the most recent past Chair, Chair; 1st Vice Chair; and Secretary. The Executive Committee shall coordinate the work of the Committee between Governance Committee meetings.

The RWMA will operate as defined within the RWMA Rules of Operation document.
COMMITTEE NAME: ROLE AND MISSIONS COMMITTEE

REPORTS TO: Executive Committee and AWS Board of Directors

MEMBERSHIP

A. Officers: Chair
   Length of Term: One year
   Terms Permitted, without special Board approval: One
   Qualifications: The immediate Past President

B. Other Members, excluding ex officios: All Council Chairs, the Treasurer, one Director-at-Large, and the Vice President nominee
   Length of Term: One year
   Terms permitted, without special Board approval:
   Qualifications: The Director-at-Large will be the Director-at-Large designated to serve on the Executive Committee

C. Ex officio Members:
   With voting rights: AWS President
   Without voting rights: Executive Director

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Conduct the short and long-range planning activity of the Society.

◊ Work with Committees in establishing, reviewing, and evaluating their objectives.

◊ Review and approve Membership and Duties Statements of Standing Committees.

◊ Review and evaluate Society objectives.
◊ Annually review projects for compliance with Society objectives, evaluate status vs. plans, and cost benefit ratio.

◊ Assure that when AWS participates in public policy type coalition activities, Standing Committees are assigned to monitor these activities, as appropriate.

OTHER REQUIREMENTS
COMMITTEE NAME: SAFETY AND HEALTH COMMITTEE

REPORTS TO: Standards Council

MEMBERSHIP

A. Officers: Chair, Vice Chair, Second Vice Chair
Length of Term: Three years
Terms Permitted, without special Board approval: Two
Qualifications:

B. Other Members, excluding ex officios: Chair of all Project Committees, the immediate former Chair, the Chair of ANSI Committee Z49, the Chair of ISAC TC44 SC9, and nine members-at-large
Length of Term: Members-at-Large – three years; Officers from other committees – duration of term in office.
Terms permitted, without special Board approval: Two with one member-at-large completing a term each year
Qualifications:

C. Ex officio Members:
Without voting rights:
AWS President
Chair of the Technical Activities Committee
First Vice Chair of the Technical Activities Committee
Chair of the Education and Training Committee
Executive Director
Chair of the Standards Council
Vice Chair of the Standards Council

D. Secretary: Without voting rights, appointed by the Executive Director

E. Other individuals may be appointed as advisors as needed without voting rights.

DUTIES

It is the duty of this Committee to:

◊ Promote knowledge concerning occupational environmental effects on the health and safety of personnel involved in welding, brazing, thermal cutting
and allied processes, including the storage and handling of welding and thermal cutting equipment and materials.

◊ Promote standardization of methods for sampling and analysis of substances and radiations emitted in welding and thermal cutting processes.

◊ Develop safe practices and standards for such processes to ensure a safe working environment for welders and associated personnel.

◊ Make recommendations concerning projects to be funded by the safety and Health Research Fund.

◊ Establish liaison with other AWS Committees and other organizations to ensure coordination for improved efficiency and to avoid duplication of effort.

◊ Nominate and administer the activities of official safety and health representatives of the Society on Committees of other societies in accordance with the “Rules for the Appointment and Functioning of Representatives of AWS on Technical Committees of Other Societies,” as approved by the Board of Directors.

OTHER REQUIREMENTS

Project Committees not limited in number shall be established and shall operate in accordance with the latest revision of “Rules of Operation for the Committee on Safety and Health,” as approved by the Board of Directors, under the jurisdiction of the Committee on Safety and Health.
COMMITTEE NAME: WORLD SKILLS USA COMPETITION COMMITTEE

REPORTS TO: Districts Council

MEMBERSHIP

A. **Officers:** Chair, Vice Chair  
   **Length of Term:** Three years  
   **Terms Permitted, without special Board approval:** Two  
   **Qualifications:**

B. **Other Members, excluding ex officios:** A total of ten, with two being welding educators.  
   **Length of Term:** Three years  
   **Terms permitted, without special Board approval:** Two  
   **Qualifications:** Interested parties as need arises

C. **Ex officio Members:**  
   With voting rights:  
   AWS President  
   Education and Training Committee Chair  
   A Representative from the SkillsUSA Welding Technical Committee  
   Past Weld Trial/World Skill Competition USA Representative Finalists  
   Past and Current US Welding Technical Experts  
   MAC Chair  
   WEMCO Chair

   Without voting rights:  
   Executive Director  
   A Representative from the SkillsUSA Business Industries Partnerships  
   Districts Council Chair  
   Districts Council Vice Chair  
   AWS Foundation Trustees Chair  
   Members of the Student Robot Competition Subcommittee who are not members of SCC

D. **Secretary:** Without voting rights, appointed by the Executive Director
**DUTIES**

It is the duty of this Committee to:

- Promote the image of welding through a series of skill competitions, culminating at the biennial World Skills Competition
- Promote involvement at each State SkillsUSA Championship, through the AWS Districts and local Sections
- Contact and promote involvement of qualifiers from the SkillsUSA Championship as participant in the Weld Pre-Trials
- Organize and conduct Weld Pre-Trial participant development, evaluation and selection as finalists for the Weld Trials
- Organize and conduct biennial Weld Trials at AWS Convention and Exposition
- Administer Post-Weld Trials US competitor preparations for the World Skills Competition
- Organize sponsors and suppliers for the Weld Trials and Post-Trial activities
- Develop contest projects for the trials
- Assist with publicity pieces generated by these Weld Trial events
- Coordinate with other AWS Committees, Departments, and organizations the prizes and awards for Weld Trial Participants.

**OTHER REQUIREMENTS**

The Student Robot Competition Subcommittee of the Skill Competition Committee shall be comprised of Chair, Vice Chair, Secretary, and six other members appointed by the Chair. The six members shall consist of two each from the Skill Competition Committee, Committee on Robotics and Automatic Welding, and members at large. The Secretary, without voting rights, shall be designated by the Executive Director. Term limits for all members shall be that of the Skills Competition Committee. It shall be the function of this Subcommittee to act for the Skill Competition Committee in the duties required for biennial student robot competition. All actions of the Subcommittee shall be reported for information to the full membership of the Skills Competition Committee.
COMMITTEE NAME:  
TECHNICAL ACTIVITIES COMMITTEE

REPORTS TO:  
Standards Council

MEMBERSHIP

A. Officers: Chair, Vice Chair, Second Vice Chair  
Length of Term: Three years  
Terms Permitted, without special Board approval: One term in each office  
Qualifications: To be an Officer on TAC, a person must have served at least three (3) years as a Chair of a Technical Committee reporting to TAC, or member-at-large for one full three (3) year term. This is necessary to gain the experience and knowledge to serve as an Officer of TAC

B. Other Members, excluding ex officios: Chair of all Committees reporting to Technical Activities Committee (Technical Committee Chair), and immediate former Chair, and up to six members-at-large  
Length of Term: Three years  
Terms permitted, without special Board approval: Two with two member-at-large completing a term each year  
Qualifications:

C. Ex officio Members:  
Without voting rights:  
AWS President  
Chair of International Standards Activities Committee  
Chair of Qualification & Certification Committee  
Chair of Safety and Health Committee  
Chair of Welding Handbook Committee  
Chair of Technical Papers Committee  
Chair of Welding Research and Development Committee  
Chair of Z49 Committee  
Executive Director  
Chair of Standards Council  
Vice Chair of Standards Council

D. Secretary: Without voting rights, appointed by the Executive Director
DUTIES

It is the duty of this Committee to:

◊ Organize and administer the activities of the Technical Committees of the Society in accordance with the Rules of Operation of the Technical Activities Committee, said Rules to be of latest revision as approved by the Board of Directors.

◊ Nominate and administer the activities of official technical representatives of the Society on Technical Committees of other societies in accordance with the “Rules for the Appointment and Functioning of Representatives of AWS on Technical Committees of other Societies,” as approved by the Board of Directors.

◊ Promote the standards of the Society through the AWS Technical Committees and AWS representatives on Technical Committees of other societies.

◊ Act in an advisory capacity to the Standards Council in respect to technical matters.

◊ Collaborate in the preparation and review of technical regulatory requirements of governmental and other code-writing bodies, and to cooperate with these bodies in any other reasonable manner toward the elimination of unnecessarily restrictive welding requirements through the promotion of the Society’s standards.

◊ By direct action jointly with the Marketing Committee or by recommendation to the Standards Council, participate in public relations matters of a technical nature affecting the interest of the members of the American Welding Society.

◊ Promote the technical advancement of welding through any other means as may appear proper to the Standards Council to ensure the best interest of the art and science of materials joining.

◊ Promote the advancement of the application of welding and allied joining and cutting processes worldwide through the development of technical standards, specifications, and recommended practices which could be used, harmonized or used for guidelines worldwide.

OTHER REQUIREMENTS
Technical Committees not limited in number shall be established and shall operate in accordance with the latest revision of “Rules of Operation of the Technical Activities Committee,” as approved by the Board of Directors, under the jurisdiction of the Technical Activities Committee.

The Executive Subcommittee of the Technical Activities Committee shall be comprised of the Chair, First Vice Chair, Second Vice Chair, Secretary, and up to six other members of the Technical Activities Committee appointed annually by the Chair. The Secretary, without voting rights, shall be designated by the Executive Director. It shall be the function of this Executive Subcommittee to act for the Technical Activities Committee in the time between meetings of the full Committee and as otherwise requested by the Chair. All actions of the Executive Subcommittee shall be reported for information to the full membership of the Technical Activities Committee. Major decisions may be submitted for ballot to the full Committee at the decision of the Chair.
COMMITTEE NAME: TECHNICAL PAPERS COMMITTEE

REPORTS TO: Professional Development Council

MEMBERSHIP

A. Officers: Chair, First Vice Chair, and Second Vice Chair
Length of Term: Three years
Terms Permitted, without special Board approval: Two
Qualifications:

B. Other Members, excluding ex officios: No more than 21 members
Length of Term: Three years
Terms permitted, without special Board approval: Three, with generally at least six members of the Committee completing terms each year
Qualifications: Members shall reflect the current interests of the Welding Community.

C. Ex officio Members:
With voting rights:
AWS President
Chair of Awards Committee
Chair of Education and Training Committee
Chair of Technical Activities Committee
District Director of the host city in which the AWS International Welding and Fabricating Exposition and Annual Convention will be held
Representative of the Welding Research Council

Without voting rights:
Executive Director
Chair of the Professional Development Council
Vice Chair of the Professional Development Council

D. Secretary: Without voting rights, appointed by the Executive Director
DUTIES

It is the duty of this Committee to:

- Solicit and select technical papers for the Annual Convention of the Society and for any other meeting of a National character in which the Society may participate.

- Solicit and select commercial papers for the Annual Convention of the Society, and for any other meeting of a National character in which the Society may participate.

- Solicit and select research posters for the Annual Convention of the Society, and for any other meeting of a National character in which the Society may participate.

- Solicit and select candidate papers from the United States for the IIW Henri Granjon Award Competition.

- Group selected papers into Sessions.

- Appoint Chair and Cochair of Sessions as necessary.

- Organize and maintain a Peer Review System for the publication of the Research Supplement of the Welding Journal.

OTHER REQUIREMENTS

The Executive Subcommittee of the Technical Papers Committee shall consist of the Chair, Vice Chair, Secretary, and up to four other members appointed by the Chair. The Secretary, without voting rights, shall be designated by the Executive Director.

All Technical Papers Committee members, excluding ex officio members and the secretary, shall serve as Principal Reviewers; not all Principal Reviewers must be members of Technical papers Committee.
COMMITTEE NAME: WELDING EQUIPMENT MANUFACTURERS COMMITTEE (WEMCO)

REPORTS TO: Manufacturers & Marketing Council

MEMBERSHIP of the WEMCO EXECUTIVE COMMITTEE:

A. Officers: Chair, Vice Chair, and Immediate Past Chair
   Length of Term: Two Calendar years for each officer with 6 year term rotation beginning in January.
   Terms Permitted, without special Board approval: One
   Qualifications: The Chair, Vice Chairs and Past Chair shall be recommended by the Committee, appointed by the President, and approved by the AWS Board of Directors. Chair and Vice Chair Nominees shall be a representative of Sustaining Member Companies who are manufacturers of welding equipment/products. They shall hold senior executive positions with welding equipment and/or welding products manufacturing companies.

B. WEMCO Executive: Up to sixteen members.
   Length of Term: 3-year term beginning in January
   Terms permitted, without special Board approval: One
   Qualifications: Shall be representatives of AWS Sustaining Member Companies who are manufacturers of welding equipment/products. Shall hold senior executive positions with welding equipment/products manufacturing companies. Chair of all WEMCO sub-committees.

C. Other Members, excluding ex officios: Unlimited
   Length of Term: One Year
   Terms permitted, without special Board approval: Memberships are renewed annually.
   Qualifications: Representatives of AWS Sustaining Member Companies who are manufacturers of welding equipment/products.
C. **Ex officio Members:**
   With voting rights:
   - AWS President

   Without voting rights:
   - Executive Director
   - Chair of Manufacturers & Marketing Council
   - Vice Chair of Manufacturers & Marketing Council

D. **Emeritus Members:**
   Without voting rights:

   Selectively awarded by the Executive Committee in recognition of distinguished service to WEMCO.

   No membership fees are required (AWS Sustaining or WEMCO)
   Required: registration fees for Annual Meetings (member’s rate)

   Emeritus members shall be approved by the Executive Committee with a term limit not to exceed three years, and with an option to renew membership for additional terms at the discretion of the Executive Committee.

E. **Secretary:** Without voting rights, appointed by the Executive Director

**DUTIES**

It is the duty of this Committee to:

- Promote the objectives of the Society to the manufacturers of welding equipment and welding products.
- Administer the Annual Meeting for Welding Equipment Manufacturers Committee members.
- Provide oversight for AWS’s Excellence in Welding Awards activities.
- Make recommendations to the Executive Committee and the AWS Board of Directors concerning programs of interest to the welding equipment manufacturing community.

**OTHER REQUIREMENTS**

The Executive Board of the Welding Equipment Manufacturers Committee shall consist of the Chair, Vice Chair, Past Chair and Staff Secretary as appointed by the
Executive Director, and up to sixteen other members. The Executive Subcommittee shall coordinate the work of the Committee between Annual Meetings. Members who do not attend three (3) consecutive meetings within their three-year term will be discharged from the Committee.
COMMITTEE NAME: WELDING HANDBOOK COMMITTEE

REPORTS TO: Standards Council

MEMBERSHIP

A. Officers: Chair, Vice Chair and Second Vice Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: One term in each office
   Qualifications:

B. Other Members, excluding ex officios: A total of up to ten (10) other members, including Volume Committee Chairs reporting to the Welding Handbook Committee, immediate former Chair, members-at-large, and up to two Advisors
   Length of Term: Three years
   Terms permitted, without special Board approval: Four
   Qualifications:

C. Ex officio Members:
   With voting rights:
   AWS President
   Chair of Safety and Health Committee
   Chair of Technical Activities Committee

   Without voting rights:
   Executive Director
   Standards Council Chair
   Standards Council Vice Chair

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

It is the duty of this Committee to:

◊ Plan the overall organization and content of each edition of the Welding Handbook, and establish policies for Handbook Volume Committees and Handbook Chapter Committees to ensure that the goal of publishing a volume every two years can be met.
◊ Oversee and administer the activities of Handbook Volume Committees in accordance with the Rules of Operation of the Welding Handbook Committee, said Rules to be the latest revision as approved by the Board of Directors. Provide general oversight to the Handbook Volume Committees’ administration of activities of Handbook Chapter Committees.

◊ Recommend administrative policies concerning the Welding Handbook, to ensure the widest distribution of the most up-to-date, authoritative information possible about welding science and technology, in keeping with the objectives of the American Welding Society.

◊ Assist the Handbook Volume Committees and Chapter Committees in coordination and collaboration with other AWS Committees (e.g., TAC, SHC) to ensure that information published in the Welding Handbook is accurate, reliable, and in harmony with other technical information published by the American Welding Society.

◊ Offer expertise and knowledge in areas covered by the Welding Handbook in coordination and collaboration with other AWS committees to help the American Welding Society

OTHER REQUIREMENTS

The Executive Subcommittee of the Welding Handbook Committee shall be comprised of the Chair, First Vice Chair, Second Vice Chair, Secretary and up to two other members from the Welding Handbook Committee appointed by the Chair. The Executive Subcommittee of the Welding Handbook Committee shall develop long-range plans, nominate officers and candidates for the Welding Handbook Committee, and resolve Committee personnel issues.

Handbook Volume Committees (5) shall be established and shall operate in accordance with the latest version of “Rules of Operation of the Welding Handbook Committee,” as approved by the Board of Directors. Volume Committees shall be subject to the approval of the Welding Handbook Committee. However, the Welding Handbook Committee may elect to limit its approval to the procedures followed in producing a volume, leaving content approval of the chapters to the Handbook Volume Committees.

Handbook Chapter Committees, not limited in number, shall be established and shall operate in accordance with the latest version of the “Rules of Operation of the Welding Handbook Committee,” as approved by the Board of Directors. Chapter drafts produced by the Handbook Chapter Committees shall be subject to the approval of the Handbook Volume Committees. Approval by the Welding Handbook Committee normally should be construed as verifying that correct procedures were followed in producing a volume. While the Welding Handbook Committee still is the final arbiter of unresolved content issues, it rarely should be involved in approving specific content.
COMMITTEE NAME: WELDING RESEARCH AND DEVELOPMENT COMMITTEE

REPORTS TO: Professional Development Council

MEMBERSHIP

A. Officers: Chair and Vice Chair
   Length of Term: Three years
   Terms Permitted, without special Board approval: One term in each office
   Qualifications: Demonstrated experience in welding related research and development activities.

B. Other Members, excluding ex officios: Immediate Past Chair, and twelve members.
   Length of Term: Three years
   Terms permitted, without special Board approval: Two
   Qualifications: Demonstrated experience in welding related research and development activities. A balance of members shall be sought to maintain equal representation between government, industrial, and educational institutes.

C. Ex officio Members:
   With voting rights:
   AWS President
   Technical Papers Committee Chair
   QCC Subcommittee for CWEng Chair

   Without voting rights:
   Executive Director
   Professional Development Council Chair
   Professional Development Council Vice Chair

D. Secretary: Without voting rights, appointed by the Executive Director
DUTIES

It is the duty of this Committee to:

◊ Identify areas requiring welding research and development and make recommendations specifying how these needs can be satisfied and who should address the needs.

◊ Encourage and promote welding research and development activities and assist in establishing group sponsored projects.

◊ Ensure that information derived from all sponsored projects is transmitted to users through the *Welding Journal*, conferences, or technical papers presentations depending on the nature of the project.

◊ Serve as independent reviewers to provide oversight to other AWS Committees as they develop curriculum, teaching modules, practice problems, etc. for AWS welding engineering certification (CWEng).

◊ Serve as independent reviewers to provide technical assistance to other AWS Committees to periodically review both the curriculum and learning process of CWEng to ensure the program maintains and enhances its standards.

OTHER REQUIREMENTS
COMMITTEE NAME: EXECUTIVE COMMITTEE

REPORTS TO: AWS Board of Directors

MEMBERSHIP

A. Officers: Chair
Length of Term: One year
Terms Permitted, without special Board approval: One year
Qualifications: AWS President

B. Other Members, excluding ex officios: Eight or more other members of the Board of Directors
Length of Term: One year
Terms permitted, without special Board approval: Unlimited
Qualifications: Unless otherwise constituted, the Executive Committee shall include the President, the two Directors who are Past Presidents, the three Vice Presidents, the Treasurer, two District Directors elected by the Districts Council and one Director-at-Large, appointed by the President. Districts Council shall also elect one alternate, to serve in case an elected District Director representative cannot serve.

C. Ex officio Members:
   With voting rights: None
   Without voting rights: VP Nominee

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

The responsibility of the Executive Committee includes, but is not limited to:

◊ Carry on the management of the Society between meetings of the Board of Directors, and it has and may exercise all the authority and duties of the Board (Bylaws Article V, Section 2) except as limited by law and the Bylaws of the Society [Article VI, Section 1(a) through (d)].
Serve in an advisory capacity to the Board of Directors in all matters for which the Board of Directors is responsible.

Oversee the activities of the Councils and Committees reporting to it, review and make recommendations to the Board of Directors relative to actions recommended by these Committees.

Oversee International Activities.

OTHER REQUIREMENTS
COMMITTEE NAME: MANUFACTURERS & MARKETING COUNCIL

REPORTS TO: AWS Board of Directors

MEMBERSHIP

A. **Officers:** Chair and Vice Chair
   **Length of Term:** Chair, one year. Vice Chair, length of Board term.
   **Terms Permitted, without special Board approval:** Unlimited
   **Qualifications:** Vice President or Past President and active Director, and one Director-at-Large to serve as Vice Chair appointed by the President.

B. **Other Members, excluding ex officios:** Six or more other members consisting of five or more District Directors, and one or more Directors-at-Large
   **Length of Term:** One year
   **Terms permitted, without special Board approval:** Unlimited
   **Qualifications:**

C. **Ex officio Members:**
   With voting rights:
   - AWS President

   Without voting rights:
   - Executive Director

D. **Secretary:** Without voting rights, appointed by the Executive Director

DUTIES

The responsibility of the Manufacturers & Marketing Council includes, but is not limited to:

◊ The Council shall oversee the activities of the Standing Committees assigned to it.

OTHER REQUIREMENTS

Committees reporting to the Council shall include: Marketing Advisory Committee, and Brazing and Soldering Manufacturers Committee, International Thermal Spray Association, Product Development Committee, Resistance Welding
Manufacturing Alliance Committee, and Welding Equipment Manufacturers
Committee and others that may be designated by the Board of Directors.
COMMITTEE NAME: DISTRICTS COUNCIL

REPORTS TO: AWS Board of Directors

MEMBERSHIP

A. **Officers:** Chair and Vice Chair
   **Length of Term:** Chair, one year. Vice Chair, length of Board term.
   **Terms Permitted, without special Board approval:** Unlimited
   **Qualifications:** AWS Vice President, and one Director-at-Large to serve as Vice Chair appointed by the President.

B. **Other Members, excluding ex officios:** Twenty-two other members made up of twenty-two District Directors
   **Length of Term:** One year
   **Terms permitted, without special Board approval:** Unlimited
   **Qualifications:** Active Board Member

C. **Ex officio Members:**
   With voting rights:
   AWS President

   Without voting rights:
   Executive Director

D. **Secretary:** Without voting rights, appointed by the Executive Director

DUTIES

The responsibility of the Districts Council includes, but is not limited to:

- Overseeing District and Section activities, including establishing boundaries of Sections within Districts.
- Recommending boundaries of Districts.
- Recommending authorization of new Sections, Divisions and Student Chapters.
- Recommending action to declare Sections, Divisions, and Student Chapters inactive, disbanded or delisted.
◊ Overseeing the activities in membership promotion, benefits and retention through the Membership Committee reporting to it and recommending changes relative to these activities.

◊ Electing two members and an alternate yearly to serve on the Executive Committee.

◊ Electing two members to serve on the Membership Committee.

◊ Electing two members of the Education Scholarship Committee.

◊ Approving Membership marketing campaigns developed by the Membership Committee.

◊ Approving Awards on behalf of the Board of Directors.

OTHER REQUIREMENTS

The Council shall oversee the activities of the Standing Committees assigned to it.

Committees reporting to the Council shall include: Membership Committee, Honorary-Meritorious Awards Committee, Awards Committee, Counselors Committee, Fellows Committee, Skills Competition Committee, and others that may be designated by the Board of Directors.
COMMITTEE NAME: PROFESSIONAL DEVELOPMENT COUNCIL

REPORTS TO: AWS Board of Directors

MEMBERSHIP

A. Officers: Chair and Vice Chair
   Length of Term: Chair, one year. Vice Chair, length of Board term.
   Terms Permitted, without special Board approval: Unlimited
   Qualifications: Vice President or Past President and active Director, and one Director-at-Large to serve as Vice Chair appointed by the President.

B. Other Members, excluding ex officios: Six or more other members made up of five or more District Directors and one or more Directors-at-Large
   Length of Term: One year
   Terms permitted, without special Board approval: Unlimited
   Qualifications: Active Board Member

C. Ex officio Members:
   With voting rights: AWS President
   Without voting rights: Executive Director

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

The responsibility of the Professional Development Council includes, but is not limited to:

◊ Overseeing policies, direction and programs for the following Standing Committees: Conference, Education, Professional Welders Competition, Technical Papers, and Welding Research and Development.

◊ Overseeing and approving all AWS documents, courses, and others for publication, as presented by the Conference, Education, Professional Welders Competition, Technical Papers, Equity, Diversity & Inclusion, and Welding Research and Development Committees.
Overseeing the preparation of all documents for ANSI approval developed by Committees reporting to the Professional Development Council. Documents intended for publication as ANSI Standards shall be approved by Technical Activities Committee and Standards Council, before final approval, for the Board, by the Professional Development Council.

**OTHER REQUIREMENTS**

The Council shall oversee the activities of the Standing Committees assigned to it.

Committees reporting to this Council shall include: Conference Committee, Education and Training Committee, Professional Welders Competition Committee, Technical Papers Committee, Welding Research and Development Committee, and others that may be designated by the Board of Directors.
COMMITTEE NAME: STANDARDS COUNCIL

REPORTS TO: AWS Board of Directors

MEMBERSHIP

A. Officers: Chair and Vice Chair
   Length of Term: Chair, one year. Vice Chair, length of Board term.
   Terms Permitted, without special Board approval: Unlimited
   Qualifications: Vice President or Past President and active Director, and one Director-at-Large to serve as Vice Chair appointed by the President.

B. Other Members, excluding ex officios: Six or more other members consisting of five or more District Directors and one or more Directors-at-Large
   Length of Term: One year
   Terms permitted, without special Board approval: Unlimited
   Qualifications: Active Board Member

C. Ex officio Members:
   With voting rights:
   AWS President
   Without voting rights:
   Executive Director

D. Secretary: Without voting rights, appointed by the Executive Director

DUTIES

The responsibility of the Standards Council includes, but is not limited to:


◊ Approve AWS documents for publication prepared by the Qualification & Certification Committee, International Standards Activities Committee, Personnel and Facilities Qualification Committee, Safety and Health Committee, and Technical Activities Committee, and act for the Board of Directors in this capacity.
◊ Review the technical content of any AWS documents when requested by the Executive Director with approval of the President.

◊ Oversee the preparation of all documents of ANSI approval developed by Committees reporting to Standards Council.

OTHER REQUIREMENTS

The Council shall oversee the activities of the Standing Committees assigned to it.

Committees reporting to this Council shall include: Qualification & Certification, International Standards Activities, Safety and Health, Technical Activities, and others that may be designated by the Board of Directors.