



# Adobe® Acrobat® X

Connect, interact, and engage with next-generation Acrobat Dynamic PDF



Feature	Adobe Reader X	Acrobat X Standard	Acrobat X Pro
Read, print, and share PDF files			
View and print PDF files	•	•	•
More securely open PDF files in a sandboxed environment	•	•	•
Optimize your PDF viewing experience with Reading Mode	•	•	•
Store and share documents and forms using services at Acrobat.com <sup>1</sup>	•	•	•
Convert to PDF			
Create PDF files from any application that prints		•	•
Convert Microsoft Word, Excel, PowerPoint, Publisher, and Access files to PDF with one-button ease <sup>2</sup>		•	•
Scan paper documents into PDF and automatically recognize text with improved optical character recognition (OCR)		•	•
Capture web pages as interactive PDF files for review and archiving from Microsoft Internet Explorer and Firefox with one-button ease <sup>3</sup>		•	•
Archive emails or email folders from Microsoft Outlook or IBM® Lotus Notes with one-button ease <sup>2</sup>		•	•
Create PDF files from the clipboard, including text and images copied from external applications		•	•
Convert Autodesk® AutoCAD®, Microsoft Visio, and Microsoft Project files to PDF with one-button ease <sup>3</sup>			•
Export and edit PDF files			
Save PDF files as Microsoft Word documents and Excel spreadsheets, retaining the layout, fonts, formatting, and tables		•	•
Quickly and easily edit PDF files by making simple changes to text		•	•
Insert, extract, replace, delete, rotate, or reorder pages in a PDF file		•	•
Split large PDF files into multiple files based on maximum file size, maximum pages per file, or bookmarks		•	•
Add rich media to PDF files			
<b>Insert audio, Adobe Flash® Player compatible video, and interactive media for direct playback in Acrobat and Adobe Reader®</b>			•
Convert a wide variety of video formats for smooth playback in PDF with Adobe Media Encoder			
Edit and enhance photos to add to your PDF communications with Adobe Photoshop® CS5, the industry standard for image editing			
Quickly transform static PowerPoint slides into compelling, interactive PDF presentations with Adobe Presenter			
Rapidly combine audio, video, screen recordings, slides, and more into a rich media experience with Adobe Captivate®			



Feature	Adobe Reader X	Acrobat X Standard	Acrobat X Pro
Combine files from multiple applications			
Merge files from multiple applications into a single PDF document		•	•
Reduce PDF file size by optimizing compression and resolution with a single click		•	•
Attach native files to PDF documents		•	•
Add and precisely place backgrounds or watermarks, headers, and footers in PDF files		•	•
Save backgrounds, watermarks, headers, and footers for easy reuse in the future		•	•
Shrink page content so headers and footers do not run into document content		•	•
Easily apply Bates numbering to a set of documents			•
Assemble PDF Portfolios			
Easily assemble a wide range of content types into a polished, organized PDF Portfolio			•
Easily customize PDF Portfolios with included layouts, visual themes, and color palettes			•
Personalize PDF Portfolios by adding information and branding			•
Import custom PDF Portfolio layouts developed by third-party developers and designers			•
Increase productivity and process consistency			
Easily access the tools you use most with the customizable Quick Tools area	•	•	•
Integrate with Microsoft SharePoint to open, edit, and save PDF files <sup>2</sup>	•	•	•
Automate multistep tasks and share with others using the new Action Wizard			•
Compare and highlight the differences between two versions of a PDF document			•
Streamline document reviews			
Comment on PDF files with highlighter and sticky note tools	•	•	•
Sort and filter comments by author, date, page, or type and quickly identify unread comments	•	•	•
Use the Comments list summary to easily reconcile comments	•	•	•
Review documents with a complete set of commenting tools using a simple, unified tool pane	◦	•	•
Comment on video using commenting and markup tools to add feedback to a specific frame	◦	•	•
Enable real-time collaboration with synchronized document views and chat		•	•
Manage shared document reviews that allow review participants to see one another's comments <sup>3</sup>		•	•
Use the Tracker to view a list of reviewers and their status, send emails and email reminders, or invite additional reviewers		•	•
Add and change deadlines, end reviews, delete reviews, and start a new review with the same reviewers		•	•
Create a summary PDF file of document comments		•	•
Export comments into Microsoft Word as markups that can be accepted or rejected with the Track Changes tool <sup>2</sup>		•	•
Export comments to AutoCAD files <sup>2</sup>			•

Feature	Adobe Reader X	Acrobat X Standard	Acrobat X Pro
Collect data with fillable PDF forms			
Fill in and save PDF forms	○	●	●
Easily create fillable PDF forms from paper or existing files using the Form Wizard		●	●
Add, delete, or edit form fields in Form Edit Mode		●	●
Enable Adobe Reader users to fill in and save PDF forms		●	●
Distribute PDF forms to collect information and track their status		●	●
Use the Tracker to invite more participants, view status on replies, email recipients who haven't responded, or end data collection		●	●
Compile returned forms into a single document or view for easy filtering and analysis		●	●
Export form data to a spreadsheet for reporting and analysis		●	●
Enable Adobe Reader users to digitally sign forms			●
Create professional forms from templates or design them from scratch with included Adobe LiveCycle® Designer ES2			●
Import a PDF file to use as a background for new forms created using included LiveCycle Designer ES2			●
Create dynamic XML forms that adjust automatically to the content and volume of data received using included LiveCycle Designer ES2			●
Collect data using QuickBooks templates, and export information back to QuickBooks <sup>2,5</sup>			●
Protect PDF files and content			
Digitally sign PDF documents or add document timestamps	○	●	●
Protect PDF documents with 256-bit encryption		●	●
Create better passwords with the password strength meter		●	●
Apply restrictions on printing, copying, and altering PDF documents		●	●
Remove hidden information with one click, including metadata, annotations, attachments, form fields, layers, and bookmarks		●	●
Add security policies to help protect sensitive information outside your firewall through integration with Adobe LiveCycle Rights Management ES		●	●
Add certified digital signatures to attest to the validity of PDF documents		●	●
<b>Permanently delete sensitive information, including specific text or illustrations, with redaction tools</b>			●
Enable Adobe Reader users to digitally sign PDF documents and forms			●
Comply with PDF and accessibility standards			
Customize accessibility preferences with an easy-to-use wizard	●	●	●
Set high-contrast colors for better visibility	●	●	●
Enable large-type display by setting text to reflow through pages	●	●	●



Feature	Adobe Reader X	Acrobat X Standard	Acrobat X Pro
Create and validate documents for conformance to ISO standards, including PDF/A for archiving, PDF/E for engineering, and PDF/X for print production			•
Help comply with PDF digital signature standards, including ETSI PAdES Parts 2, 3, and 4	•	•	•
Make PDF documents more accessible by adding tags to control reading order and improve navigation		•	•
Validate accessible PDF documents and check for possible accessibility problems			•
Provide a reading order for pages or columns of text			•
Prepare files for high-quality printing			
Easily and reliably preview the interaction between overlapping elements in a PDF file using automatic, intelligent Overprint Preview	•	•	•
Easily make small edits and adjustments in PDF files—add or replace text and make changes to color, word spacing, character spacing, and text size		•	•
Preview, preflight, correct, and prepare PDF files for high-end print production and digital publishing			•
Get full information about any selected object in a PDF file using the Object Inspector			•
Easily and reliably convert colors applied to any object type with enhanced color conversion—including converting RGB and rich blacks to solid black			•
Convert RGB or CMYK colors to spot colors or map one Pantone spot color to another with built-in Pantone color libraries			•
Create and validate PDF files for conformance with ISO and industry standards, including PDF/X-1a, PDF/X-3, PDF/X-4, PDF/X-5, PDF/A, PDF/E, JDF, XMP metadata, and XML			•
Control and automate end-to-end PDF workflows using JDF			•
Search PDF files			
Search text for a word within an open PDF file or a folder of PDF files	•	•	•
Search PDF files or non-PDF files within a PDF Portfolio	•	•	•
Export and save search results to a PDF file or a spreadsheet for analysis		•	•
Embed indexes within a PDF file		•	•
<b>Catalog and build indexes of documents for searching across documents or collections of documents</b>			•

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