



JACK E SINGLEY ACADEMY  
ECHS Renewal Application  
2021-2022

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# Background

## District Affiliation

IRVING ISD

CD #: 057912

Region: 10

Mailing Address (Line 1): P O BOX 152637

Mailing Address (Line 2):

City, State, Zip: IRVING, TX 75015

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## School Affiliation

JACK E SINGLEY ACADEMY

**CDC #:** 057-912-006

**Region:**

**Mailing Address (Line 1):** 4601 N MACARTHUR BLVD

**Mailing Address (Line 2):**

**City, State, Zip:** IRVING, TX 75038

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## Academy Information

**What is the academy name?**

Jack E. Singley Collegiate Academy

**Which model does the district intend to implement at this time? Within these models, there are variations.**

School-Within-School (SWS) - A subset of students on the campus are enrolled in grades 9-12 are enrolled in the academy.

## Distinguished Recognition

## Grade Levels Served

**What grade level(s) will your academy plan to serve in the 2021-2022 school year?**

9

10

**Enter the number of students that you plan to serve in 9th grade.**

100

**Enter the number of students that you plan to serve in 10th grade.**

97

# Contacts

## Applicant

### Applicant 1

**Job Title**

Associate Principal

**Name Prefix**

Dr

**First Name**

Harleigh

**Last Name**

Jones

**Email**

hjones@irvingisd.net

**Phone**

9726006595

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## Principal

### Principal 1

**Name Prefix**

Mrs.

**First Name**

Melanie

**Last Name**

Kibodeaux

**Email**

mkibodeaux@irvingisd.net

**Phone**

9726005300

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## Superintendent

### Superintendent 1

**Name Prefix**

Ms.

**First Name**

Magda

**Last Name**

Hernandez

**Email**

mhernandez@irvingisd.net

**Phone**

9726005000

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# Narratives

Current Designations at IRVING ISD:

- JACK E SINGLEY ACADEMY - ECHS - 1920
- JACK E SINGLEY ACADEMY - T-STEM - 0910

Previous Planning Year Applications at IRVING ISD:

## Narratives

The majority of the following questions will be narrative response. Narrative responses are limited to a maximum of 250 words. We recommend writing your responses in a text-editing software such as Microsoft Word and then pasting your responses into the website when they are complete. Progress to the next section when you are ready.

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# Narratives: Degrees and Credentials: IHE Agreements, Degrees and Credentials, Recruitment and Enrollment

## Degrees and Credentials

Select the Career Cluster(s) that your academy plans to offer in 2021-2022.

NA

Which of the following credential(s) does the academy plan to offer students in 2021-2022 school year?

AD

What associate degree(s) does the academy plan to offer?

Item

Interdisciplinary Studies/General Studies

## Recruitment and Enrollment

**Describe any changes in established plans for recruitment and enrollment process that meet open enrollment requirements.**

The Singley Collegiate Academy incoming freshmen candidates must first complete a short, standardized application that contains requests for student and parent contact information and demographic data. Students are asked to complete short answer questions in order to explain why they want to attend the Singley Collegiate Academy. The Singley Collegiate Academy has an open enrollment admissions policy and adheres to the Irving Independent School District's Nondiscrimination Policy outlined in FB (Legal). The school also adheres to the Texas Education Agency's Early College High School blueprint, which requires that enrollment decisions not be based on state assessment scores, discipline history, teacher recommendation, parent or student essay, minimum grade point average (GPA), or other criteria that create barriers for student enrollment.

## Degrees and Credentials: IHE Agreements

Does the IHE partner currently have an articulation agreement with a four-year IHE detailing how a student's associate degree and accrued credits could lead to a baccalaureate degree?

No

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## Narratives: Strategic Partnerships

### Strategic Partnerships

#### IHE Partner 1

**Affiliation**

North Lake College- DCCCD

**Name Prefix**

Dr.

**First Name**

Shawnda

**Last Name**

Floyd

**Email**

shawndafloyd.dcccd.edu

**Phone**

9722733482

**Job Title**

Provost

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The Early College High School shall have a current, signed Memorandum of Understanding (MOU) for each school year that defines the partnership between the school district(s) and the institution(s) of higher education (IHE).

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Describe how the IHE articulation agreement addresses the following IHE Blueprint Requirement: Curriculum alignment and courses of study, which enables a student to

**combine high school courses and college-level courses to earn either an associate degree, postsecondary certificate provided by an IHE, or industry certification.**

In partnership with Dallas College-North Lake, the Jack E. Singley Collegiate Academy has developed a course of study/crosswalk that enables a student to combine high school courses required for graduation and college-level courses to earn an associate degree or up to sixty (60) semester credit hours toward a baccalaureate degree through the alignment and enrollment in rigorous coursework. All

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**Describe how the IHE articulation agreement addresses the following IHE Blueprint Requirements: Policies for: 1) advising students on the transferability of all college credit offered and earned, 2) ensuring the IHE transcripts college credit earned through dual credit in the same semester that credit is earned, 3) advising students as to the transferability and applicability to baccalaureate degree plans for all college credit offered and earned (college credits earned during high school should allow students to progress from an associate degree to a bachelor's degree and beyond in their chosen field), 4) students accessing the IHE facilities, services and resources**

Each student is advised by the Jack E. Singley Collegiate Academy and by Dallas College-North Lake staff members on a quarterly basis beginning the summer of the student's ninth grade year. This advising includes the following topics: transferability of all college credit offered and earned, transferability and applicability of college credit earned to baccalaureate degree plans and the resources available at Dallas College-North Lake. Additionally, students at Singley Collegiate participate in a Dual Credit Orientation, "Week of Welcome", at the beginning of each semester offered by Dallas College.

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**Describe how the IHE articulation agreement addresses the following IHE Blueprint Requirements: Transportation costs and fees including provisions for discontinuing operation while ensuring students previously enrolled will have opportunity to complete their course of study.**

The agreement between the Irving ISD and Dallas College includes provisions regarding transportation. Students are not be required to pay for transportation, tuition and any fees related to attending Dallas College- North Lake while enrolled at Jack E. Singley Collegiate Academy.

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**Describe how the IHE articulation agreement addresses the following IHE Blueprint Requirements: Data sharing agreement that includes provisions for teacher data such as qualifications and student level data such as credit hours taken and earned, GPA, formative data to assess if student is on track for college readiness**

Student data, including, but not limited to, grades, TSI-A results and grade point average are shared between Irving ISD and Dallas College as determined by both institutions in order to meet outcome-based measures outlined by the Texas Education Agency. Teacher and staffing data is shared between both institutions to ensure students have every opportunity possible to complete the course of study outlined in the crosswalk.

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# Narratives: Advanced Academics

## Advanced Academics

Select the type of advanced courses (dual credit/AP/IB) your campus plans to offer students in 2021-2022.

DC  
AP

What type of dual credit courses does your campus plan to offer?

AGCM

Describe any challenges in ensuring your academy has educators with qualification to teach dual credit. What steps did your academy take to address the need?

To date, the Jack E. Singley Collegiate Academy has not encountered any challenges in ensuring educators have the qualifications to teach dual credit. The campus currently has qualified teachers in the following subject areas: English, Mathematics, Social Studies, Art and teachers/staff members are currently pursuing advanced degrees to become credentialed staff at Dallas College in the areas of Health/Physical Education and Education.

Is the academy a TSIA testing site?

Yes

# Narratives: Curriculum and Support

## Curriculum and Support

Provide examples of how the campus plans to provide students with academic services. List activities and brief descriptions of the activities. Add a new row for each provided service.

Activity	Description
Master Schedule	Designed to allow teachers to meet and collobrated; designed with a daily advisory time (PACE) so teachers can meet with students; the AVID elective will be an additional academic support

Tutorials Activity	Teachers will have designated tutorial times both in the morning and in the afternoon to meet the needs of students schedules. Saturdays will be available for students to obtain academic support as needed.
Response to Intervention	This process will be implemented using data gathered from course grades, local and state assessments , and TSIA results.
Individual Education Plans	These plans will be developed an implemented for students receiving Special Education Services, Section 504 services, and as needed for student who need academic support.
Professional Learning Community (PLC)	The Singley Collegiate Academy's PLC is designed to provide teachers with the opportunity to work together to develop and implement protocols to support students both academically and social emotionally. During PLC meetings teachers analyze student performance data and group them. Students who are in need of the most support are assigned a mentor. Mentors check-in weekly with their assigned student(s) and report progress and any necessary information to the members of the PLC. The process allows both teachers and students to be successful on their journey to meet their academic goals.

**Provide examples of how the campus plans to provide students with wrap-around services. List activities and brief descriptions of the activities. Add a new row for each wrap-around service.**

Activity	Description
Positive Behavioral Interventions and Supports	This process will continue to be used to build positive relationships, reinforce desired, positive behaviors in and outside of the classroom. Each grading period an assembly is held to recongize the positive behaviors exhibited and seen on campus.
Social Emotional Support	The ECHS Counselor has developed and revised lessons that are presented to ECHS stduents during PACE, the AVID elective or during small group sessions to address concerns related to, but not limited to, transitioning to High School/College, time management and topics related to mental and physical wellness.
Parent University	A series of topics/or course of study has been developed/revised related to college/career/military readiness. Sessions are dedicated to helping parents/guardians support their children during their time at Singley Collegiate. Additionally, newsletters are sent to parents/guardians to keep them abreast of upcoming Singley Collegiate and Dallas College events. The newsletter also includes information for parents to guide them support thier Early Collge High School student as they transition from middle school to high school/college.
Community Services	The ECHS will assist/refer students/families to obtain mental health, family and individual counseling, food bank and medical assistance as needed. Additionally, recourses offered by Dallas College are shared with students and families.

**How does your academy use the access, achievement, and attainment data for program improvement?**

Jack E. Singley Collegiate Academy (ECHS) uses a continuous improvement model to strategically plan for improvement. Currently, our leadership and advisory committees have reviewed data for all access, achievement and attainment outcome-based measures and have selected descriptors within each category and labeled them as either Priority 1, Priority 2 or Priority 3 with Priority 1 being the measure that need the most attention at this time. Once these categories have been identified and prioritized, then an action plan with a timeline of completion has been developed to ensure we improve to meet the outcome-based measure to determine designation status. Goals are set for success in each of the OBM areas and data is pulled, reviewed and analyzed every six weeks. Interventions may happen for any of the OBMs at specific time periods throughout the year.

# Narratives: Leadership Team

## Leadership Team

**List the Leadership Team's three priorities for the next year and describe how the selected priority contributes to the academy's success. Each priority should be a benchmark from the ECHS/T-STEM/P-TECH Blueprint.**

Benchmark	Description
Benchmark 1	The recruitment of student populations representing the Irving ISDs demographic make-up is imperative. Reaching students who are the first to enter college, or do not think it is possible is important to the Leadership Team. Although "Access" is an outcome-based measure, it is the team's goal to provide students with many pathways to reach their goals.
Benchmark 4	Alignment of high school and college-level courses is necessary for students to complete an Associate Degree in four years. The Leadership Team as made intervention and the development of a support system one of its priorities for the 2021-2022 school year. This academic year has been challenging for all parties and moving forward the Leadership team sees student success as the
Benchmark 5	The Leadership Team will focus on the development of a Bridge Program that not only provides Singley Collegiate students with activities and experiences to prepare them for rigorous coursework and TSI-A preparation, but also an opportunity to feel connected to Singley Collegiate Academy. Additionally, the development of a hybrid option is being developed so remote students can connect with teachers, staff and Cohort members.

# Narratives: Benchmark 1 Products, Benchmark 2 Products, Benchmark 3 Products, Benchmark 4 Products, Benchmark 5 Products, Benchmark Products, Benchmark 6 Products

## Benchmark Products

### Benchmark 1 Products

**Provide a link to the academy's written admission policy and enrollment application.**

<https://www.irvingisd.net/Page/13933>

**Provide a link to the academy's written recruitment plan including a timeline of recruitment and enrollment events, and recruitment materials for distribution at feeder schools and other appropriate locations in the community.**

<https://www.irvingisd.net/Page/13933>

**Provide a link to the academy's brochures and marketing in Spanish, English, and/or other relevant languages.**

<https://www.irvingisd.net/Page/13933>

**Provide a link to the academy's written communication plan for targeting identified audiences, parents, community members, school board, higher educational personnel, etc.**

<https://www.irvingisd.net/Page/13933>

### Benchmark 2 Products

**Provide a link to the academy's final, signed, and executed MOU with their IHE.**

<https://www.irvingisd.net/Page/13933>

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## Benchmark 3 Products

**Provide a link to the academy's leadership meeting agendas and minutes.**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's school board and board of regents' presentations.**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's description of each member and role in committee.**

<https://www.irvingisd.net/Page/13933>

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## Benchmark 4 Products

**Provide a link to the academy's 60 college credit hours crosswalk**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's calendar of family outreach events.**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's professional learning community agenda and notes**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's advisory/study skills curriculum material**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's Master Schedules**

<https://www.irvingisd.net/Page/13933>

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## Benchmark 5 Products

**Provide a link to the academy's calendar of TSI test administration dates.**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's aggregate reports of TSI exam performance**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's tutoring and bridge program schedules**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's Bridge program curricula**

<https://www.irvingisd.net/Page/13933>

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## Benchmark 6 Products

**Provide a link to the academy's mentor/induction program plans.**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's annual training or professional development plan with ECHS and IHE faculty.**

<https://www.irvingisd.net/Page/13933>

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**Provide a link to the academy's ECHS leader/liaison meeting agendas and notes.**

<https://www.irvingisd.net/Page/13933>

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