Texas Education Agency

MEMORIAL EARLY COLLEGE H S WITH ST PHILIP'S

ECHS Renewal Application

2020-2021

Contents

Background

District Affiliation

COMAL ISD

CD #: 046902
Region: 20
Mailing Address (Line 1): 1404 IH 35 N
Mailing Address (Line 2):
City, State, Zip: NEW BRAUNFELS, TX 78130

School Affiliation

MEMORIAL EARLY COLLEGE H S WITH ST PHILIP'S

CDC #: 046-902-007
Region:
Mailing Address (Line 1): 1419 N BUSINESS 35
Mailing Address (Line 2):
City, State, Zip: NEW BRAUNFELS, TX 78130

Academy Information

What is the academy name?

Memorial Early College High School with St. Philip's College - Alamo Colleges District

Which model does the district intend to implement at this time? Within these models, there are variations.

Stand Alone Academy - All students on the campus are enrolled in the academy.

Distinguished Recognition

Would your campus like to be considered for distinguished recognition? All ECHS seeking distinguished recognition will be measured against the highest OBMs.

No

Grade Levels Served

What grade level(s) will your academy plan to serve in the 2020-2021 school year?

9
10
11
12

Enter the number of students that you plan to serve in 9th grade.

110

Enter the number of students that you plan to serve in 10th grade.

110

Enter the number of students that you plan to serve in 11th grade.

95

Enter the number of students that you plan to serve in 12th grade.

90

Contacts

Applicant

Applicant 1

Job Title

Principal

Name Prefix

Mrs.

First Name

Meredith

Last Name

Pappas

Email

meredith.pappas@comalisd.org

Phone

8302212909

Principal

Principal 1

Name Prefix

Mrs.

First Name

Meredith

Last Name

Pappas

Email

meredith.pappas@comalisd.org

Phone

8302212909

Superintendent

Superintendent 1

Name Prefix

Mr.

First Name

Andrew

Last Name

Kim

Email

andrew.kim@comalisd.org

Phone

8302212000

Narratives

Current Designations at COMAL ISD:

- MEMORIAL EARLY COLLEGE H S WITH ST PHILIP'S - ECHS - 1011

Previous Planning Year Applications at COMAL ISD:

Narratives

The majority of the following questions will be narrative response. Narrative responses are limited to a maximum of 250 words. We recommend writing your responses in a text-editing software such as Microsoft Word and then pasting your responses into the website when they are complete. Progress to the next section when you are ready.

Narratives: Degrees and Credentials: IHE Agreements, Degrees and Credentials

Degrees and Credentials

Select the Career Cluster(s) that your academy plans to offer in 2021-2022.

Arts AV Tech & Communication
Information Technology
STEM

Select the Program(s) of Study your academy plans to offer in 2021-2022.

Digital Communications
Graphic Design and Multimedia Arts

Select the Career Cluster(s) that your academy plans to offer in 2021-2022.

Cybersecurity

Select the Program(s) of Study your academy plans to offer in 2021-2022.

Cybersecurity
Information Technology Support and Services

Which of the following credential(s) does the academy plan to offer students in 2021-2022 school year?

AD

What associate degree(s) does the academy plan to offer?

Item

Liberal Arts

Degrees and Credentials: IHE Agreements

Does the IHE partner currently have an articulation agreement with a four-year IHE detailing

how a student's associate degree and accrued credits could lead to a baccalaureate degree?

No

Narratives: Strategic Partnerships

Strategic Partnerships

IHE Partner 1

Affiliation

St. Philip's College

Name Prefix

Dr.

First Name

Adena

Last Name

Loston

Email

aloston@alamo.edu

Phone

2104862000

Job Title

President

The Early College High School shall have a current, signed Memorandum of Understanding (MOU) for each school year that defines the partnership between the school district(s) and the institution(s) of higher education (IHE).

Describe how the IHE articulation agreement addresses the following IHE Blueprint Requirement: Curriculum alignment and courses of study, which enables a student to combine high school courses and college-level courses to earn either an associate degree, postsecondary certificate provided by an IHE, or industry certification.

Students at MECHS earn a distinguished high school diploma with endorsements as well as an Associate of Arts. Linked is a 4-year plan, list of required courses, and elective options. MECHS 4-Year Plan HS & AA: https://docs.google.com/presentation/d/1HM-afFdoBJII2X5MpES5jucvg-

PbwbSeiK2OTJo9JOY/edit#slide=id.p

Describe how the IHE articulation agreement addresses the following IHE Blueprint Requirements: Policies for: 1) advising students on the transferability of all college credit offered and earned, 2) ensuring the IHE transcripts college credit earned through dual credit in the same semester that credit is earned, 3) advising students as to the transferability and applicability to baccalaureate degree plans for all college credit offered and earned (college credits earned during high school should allow students to progress from an associate degree to a bachelor's degree and beyond in their chosen field), 4) students accessing the IHE facilities, services and resources

Advising begins during recruitment, parent university, orientation, and immediately into the 9th grade year when students learn what a high school and a college transcript is. 1 & 3) Transferability of college credit is discussed as early as recruitment and parent university information session and then explicitly again senior year in advisory class and through advising conversations when students begin to apply and make decisions on their next steps at a 4-year university or other program. 2) Our counselor and college liaison work closely and consistently to ensure both high school and dual credit transcripts are accurate. 4) Grade-levels visit St. Philip's College at least once per year to receive IDs and use the library or other study facilities, and our dual credit teachers create learning opportunities that utilize the resources at St. Philip's College.

Describe how the IHE articulation agreement addresses the following IHE Blueprint Requirements: Transportation costs and fees including provisions for discontinuing operation while ensuring students previously enrolled will have opportunity to complete their course of study.

Comal ISD provides transportation to St. Philip's for grade-level visits. All of our courses occur on our Comal ISD campus through face-to-face dual credit courses or online courses with St. Philip's instructors.

Describe how the IHE articulation agreement addresses the following IHE Blueprint Requirements: Data sharing agreement that includes provisions for teacher data such as qualifications and student level data such as credit hours taken and earned, GPA, formative data to assess if student is on track for college readiness

The campus counselor and college liaison work closely together to ensure data is available to both institutions and to review student performance and credits regularly for the high school timeline requirements, as well as college timeline requirements.

Narratives: Advanced Academics

Advanced Academics

Select the type of advanced courses (dual credit/AP/IB) your campus plans to offer students in 2021-2022.

DC
AP

What type of dual credit courses does your campus plan to offer?

AGCM

Describe any challenges in ensuring your academy has educators with qualification to teach dual credit. What steps did your academy take to address the need?

We seek out applicants who have masters degrees in the fields required. When we have a possible candidate, we work with our St. Philip's liaison and the relevant department chair to review their transcripts to ensure the candidates meet the criteria to teach both high school and dual credit.

Is the academy a TSIA testing site?

Yes

Narratives: Student Support

Student Support

Provide examples of how the campus plans to provide students with academic services. List activities and brief descriptions of the activities. Add a new row for each provided service.

Activity	Description
Review incoming 9th grade cohort data	Once we know who has chosen MECHS for the incoming cohort, we gather a spread of data in the areas of academic performance, attendance, discipline, and special programs in order to determine individualized plans that might be needed in the transition into MECHS.
Student Success Protocol	Teachers identify and work with students who are struggling in the areas of academics, behavior, attendance, and mental and physical health. Urgent needs are communicated to the appropriate support staff member; however, teachers also input students' names into a form where they explain any interventions that have worked and not worked, including parent contact. The campus meets in grade-level teams to review students who have been submitted in order to work together as a team to intervene for the student. Admin, counselor, attendance clerk, and nurse meet to review student progress

Activity	Description
	and address urgent interventions. Parent meetings are called, if appropriate, and adult and peer mentors are assigned as needed.
Flexible Daily Schedule with Focus Time	Our "bell schedule" is designed to provide opportunities for tutorial and study hall focus time within the school day in addition to morning tutorials provided by teachers before school begins.
Advisory Class Period	Students meet in advisory class four times a week: Day 1 is focused on a circle meeting discussing an important culture or character topic. Day 2 and 3 are for study time, tutorials, and grade-check, Day 4 is focused on a grade-level need such as post-secondary planning or organizational needs.
Senior Mentor Program	This is a newly developing program where seniors are mentoring freshmen students in order to support them in their transitions. Through this program, seniors are creating a specific tutoring opportunity for their mentees while improving their own leadership and communication skills.

Provide examples of how the campus plans to provide students with wrap-around services. List activities and brief descriptions of the activities. Add a new row for each wrap-around service.

Activity	Description
Eagle Day	Six days out of the school year are district designated early release days where we create a conference-style experience providing academic opportunities for intervention and extension, life skill opportunities such as changing a tire, certifications such as CPR, internship opportunities, "leave 2 learn" opportunities, and career explorations through community partner presentations.
Counseling Services	The campus counselor provides low-level counseling check-ins and urgent immediate counseling conversations. The campus works with the district referral process to connect students to counseling services for long-term needs
Parent Information Sessions	Parents are invited in for informational presentations and work sessions including, "MECHS 101," Freshman Parent University, FAFSA Night, Rising Senior Night, and"Positive Relationships"
Because I Said I Would Organization	In a collaborative district effort, this club organization develops activities and positive campus culture experiences in order to promote a sense of well-being on the campus.
Monthly Campus Tours (Coffee w/ the Principals)	Parents are invited in monthly for an informal campus tour to see their students and learning in action and to better understand the MECHS experience.

How does your academy use the access, achievement, and attainment data for program improvement?

We use performance data in these areas to determine instructional needs (TSI and EOC) and to identify how to strengthen and improve recruitment efforts, such as in the areas of at risk and economically disadvantaged. We review our college pathway of high school and associates degree courses in relation to the success of our students to determine if course changes need to occur. For example, students historically have been struggling with the online sociology course, so this semester we found a humanities course that meets the requirement for the associates degree and is a more appropriate course for the 10th grade level in an online format.

Narratives: Leadership Team

Leadership Team

List the Leadership Team's three priorities for the next year and describe how the selected priority contributes to the academy's success. Each priority should be a benchmark from the ECHS/T-STEM/P-TECH Blueprint.

Benchmark	Description
Recruitment Timeline Refinement	Begin visiting middle schools in the Fall 2020 in AVID and GT classes to help inform students and families in the district about our option. We re-evaluate our recruitment efforts each year as well in order to refine our message and recruit a diverse population.
Parent & Student Handbook	Develop a document that provides explanations of campus processes and student requirements to be available for families and to assist in conversations on the campus with individual students.
Community & Career Connections	Increase community and career connections within the curriculum through projects connected to standards and requirements of high school and college level courses.

Narratives: Benchmark 1 Products, Benchmark 2 Products, Benchmark 3 Products, Benchmark 4 Products, Benchmark 5 Products, Benchmark

Products, Benchmark 6 Products

Benchmark Products

Benchmark 1 Products

Provide a link to the academy's written admission policy and enrollment application.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's written recruitment plan including a timeline of recruitment and enrollment events, and recruitment materials for distribution at feeder schools and other appropriate locations in the community.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's brochures and marketing in Spanish, English, and/or other relevant languages.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's written communication plan for targeting identified audiences, parents, community members, school board, higher educational personnel, etc.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Benchmark 2 Products

Provide a link to the academy's final, signed, and executed MOU with their IHE.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Benchmark 3 Products

Provide a link to the academy's leadership meeting agendas and minutes.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's school board and board of regents' presentations.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's description of each member and role in committee.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Benchmark 4 Products

Provide a link to the academy's 60 college credit hours crosswalk

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's calendar of family outreach events.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's professional learning community agenda and notes

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's advisory/study skills curriculum material

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's Master Schedules

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Benchmark 5 Products

Provide a link to the academy's calendar of TSI test administration dates.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's aggregate reports of TSI exam performance

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's tutoring and bridge program schedules

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's Bridge program curricula

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Benchmark 6 Products

Provide a link to the academy's mentor/induction program plans.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's annual training or professional development plan with ECHS and IHE faculty.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223

Provide a link to the academy's ECHS leader/liaison meeting agendas and notes.

https://comalisd-mechs.edlioschool.com/apps/pages/index.jsp?
uREC_ID=1205173&type=d&pREC_ID=1644223