



Eden Collegiate High School
ECHS Renewal Application
2019-2020

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Background

District Affiliation

EDEN CISD

CD #: 048901

Region: 15

Mailing Address (Line 1): P O BOX 988

Mailing Address (Line 2):

City, State, Zip: EDEN, TX 76837

School Affiliation

EDEN CISD

CDC #: 048-901-001

Region:

Mailing Address (Line 1): P O BOX 988

Mailing Address (Line 2):

City, State, Zip: EDEN, TX 76837

Academy Information

ECHS Academy Name:

Eden Collegiate High School

Are you currently in the 2018-2019 planning year or are a 2018-2019 planning grantee?

Yes

What grade level range will your academy serve in the 2019-2020 school year?

9

Grade Level	Number of Students
9	10

Contacts

Superintendent

Job Title: Superintendent

Full Name: Mrs. Misty Gandy

Email: misty.gandy@edencisd.net

Phone Number: 325-869-4121

Applicant

Job Title: Athletic Director/Dean of Students

Full Name: Mr. Matt Odom

Email: matt.odom@edencisd.net

Phone Number: 325-869-4121

IHE Liaison

Affiliation: Howard College

Job Title: Vice President of Academic and Student Affairs

Full Name: Dr. Amy Burchett

Email: aburchett@howardcollege.edu

Phone Number: 432-264-5063

Narratives

ECHS Model

Which ECHS model does the district intend to implement at this time? Within these models, there are variations. For this purpose campus is defined as a CDC number not a physical location.

School-Within-School (SWS) - A subset of students on the campus are enrolled in grades 9-12 are enrolled in the ECHS academy.

Evaluation

Would your campus would like to be considered for distinguished recognition? All ECHS seeking distinguished recognition will be measured against the highest OMBs.

No

Products

Please provide links to the following products' locations on the ECHS's website.

Provide a link to the academy's written admission policy and enrollment application.

https://www.edencisd.net/33088_1

Provide a link to the academy's written recruitment plan including a timeline of recruitment and enrollment events, and recruitment materials for distribution at feeder schools and other appropriate locations in the community

https://www.edencisd.net/33088_1

Provide a link to the academy's brochures and marketing in Spanish, English, and/or other relevant language(s) .

https://www.edencisd.net/33088_1

Provide a link to the academy's written communication plan for targeting identified audiences, parents, community members, school board, higher education personnel, etc.

https://www.edencisd.net/33088_1

Provide a link to the final, signed, and executed MOU.

https://www.edencisd.net/33088_1

Provide a link to the academy's leadership meeting agendas and minutes.

https://www.edencisd.net/33088_1

Provide a link to the academy's school board and board of regents' presentations.

https://www.edencisd.net/33088_1

Provide a link to the academy's description of each member and role in committee.

https://www.edencisd.net/33088_1

Provide a link to the academy's 60 college credit hours crosswalk.

https://www.edencisd.net/33088_1

Provide a link to the academy's calendar of family outreach events.

https://www.edencisd.net/33088_1

Provide a link to the academy's professional learning community agendas and notes.

https://www.edencisd.net/33088_1

Provide a link to the academy's advisory/study skills curriculum material.

https://www.edencisd.net/33088_1

Provide a link to the academy's master schedules.

https://www.edencisd.net/33088_1

Provide a link to the academy's calendar of TSI test administration dates.

https://www.edencisd.net/33088_1

Provide a link to the academy's aggregate reports of TSI exam performance.

https://www.edencisd.net/33088_1

Provide a link to the academy's tutoring and bridge program schedules.

https://www.edencisd.net/33088_1

Provide a link to the academy's Bridge Program curricula.

https://www.edencisd.net/33088_1

Provide a link to the academy's mentor/induction program plans.

https://www.edencisd.net/33088_1

Provide a link to the academy's annual training or professional development plan with the academy and IHE faculty.

https://www.edencisd.net/33088_1

Provide a link to the academy's leader/liaison meeting agendas and notes.

https://www.edencisd.net/33088_1

Provide a link to the academy's leadership team member bios.

https://www.edencisd.net/33088_1

Free-Response

If the ECHS has identified and implemented sustainability structures to address and minimize the challenges of staff turnover, please describe those structures here.

In anticipation of Early College High School designation, the district has developed and begun the implementation of a comprehensive recruitment and retention plan for early college high school teaching staff. The plan outlines recruitment methods, specific interview and selection criteria, and retention strategies. We believe that this three-tiered approach will most certainly provide sustainability structures necessary to minimize the challenges of staff turnover.

The first step in recruitment plan will be to establish a Recruitment and Selection Team (R&S Team) for our district. This team will be comprised of a variety of staff and administrators that will focus on recruiting activities, screening application, conducting interviews, and making hiring recommendations. The R&S Team will develop/update clear and cohesive recruiting materials available for distribution (job postings, brochures, district profile, recruitment messages) to potential early college high school applicants through a variety of sources and strategies (district website, social media, IHE partnerships, incentives).

Recruitment materials will be redesigned and ready for distribution by September 2019. This will be accomplished by the R&S team. Additionally, the R&S team is scheduled to visit local colleges throughout the year (2019-20) to build positive relationships in our recruiting efforts. Campus principals are currently working (on-going) with district technology coordinator to develop and maintain social networking media to appeal to potential applicants. Finally, we will provide current employees with a list of current openings and encourage them to share this information to expand recruitment to employee referrals.

The R&S Team will conduct interviews of all selected applicants. Team members will have specific roles during the interview process. Interview questions have been developed with the intention of identifying the most qualified candidate for teaching at the early college high school campus. Once an applicant has been hired, he/she will go through a "New Employee Orientation". The orientation will include an overview of the early college high school initiative, an introduction to the ECHS Blueprint and the OBM's that our district must meet to maintain designation. In addition, new employees will be required to take the TSIA in order to develop a better understanding of the requirements our students need to meet to become college ready.

Currently, Eden CISD pays teachers \$2,000 above the state pay scale, \$313.000 a month towards employee health insurance, and a \$10,000 life insurance policy.

Upon designation, the district will pay a \$3,000 stipend to teachers who have their master's degree and are adjunct teaching faculty for Howard College. Additionally, Eden CISD will pay up to \$6,000 towards a master's degree for teachers who pursue a master's in their degree field for the purpose of becoming an adjunct faculty with Howard College (IHE partner).

Through the development and implementation of a comprehensive recruitment and retention plan, Eden Early College High School has taken steps to address the sustainability structures necessary to minimize the challenges school districts face with staff turnover.

Describe the processes that the dual credit provider and the ECHS campuses monitor student progress, and determine when interventions are needed. How is this ECHS going to share data and monitor student progress and ensure student success?

Currently, we employ the use of an EHS facilitator to monitor student activity and proctor course assessments. The counselor contacts each instructor individually to receive a grade update during the fifth week of the six weeks grading cycle. The instructors communicate grade averages, which are communicated to the students' parents via an attachment to the school report card. The counselor conducts periodic "check-ins" to ensure students are progressing within their courses and maintaining a passing grade. These interactions occur between the counselor and students. If the students are struggling, then additional assistance is sought out. Open communication between the counselor and IHE instructors is sustained through email correspondence, phone calls, and in-person meetings. The instructors provide updates for students consistently failing assignments and/or missing submission deadlines. Serious concerns (i.e., grades falling in the "C" or below range, behavior violating IHE policy, etc.) are addressed by the counselor and campus principal in a meeting with the student. If needed, parent conferences are conducted. Furthermore, students taking dual credit courses were given a daily planner in order to track assignment due dates.

Upon designation, HC will allow the Eden ECHS Director access to student grades on an as-needed basis. This will allow for early interventions with any student that might be struggling, as weekly checks of student grades and progress will be conducted. Three-week grade reports and assignment reviews will be made by staff members. Grade-reports and assignment reviews will be sent home with the student to be given to the parent/guardian. Additional parent communication will be conducted via phone calls and home visits for students that are having difficulty with classwork.

All students taking online classes will have a school-employed facilitator to guide them to meet deadlines and help them stay on task during the school day. Students who fail to meet the deadlines set in by their professors must turn in work according to an ECHS imposed deadline that falls before the deadlines from the course syllabus. Saturday School, evening school, and zero hours are available for students who are behind (not maintaining a "C" average), not meeting deadlines, or need a quiet place to work. ECHS students will have access to online tutoring through HC to help with assignments as needed.

Vertical alignment with core courses will begin at the middle school level so the transition with the rigor of college level coursework is more seamless. More defined grading policies at early grade levels will allow for better parent and student understanding of college level coursework.

A summer bridge program will be mandatory for all new ECHS students, as well as returning ECHS students who have not yet met TSI expectations. The goal for all ECHS students is to be TSI complete by the conclusion of the on-campus bridge program. The students will also learn research-based study skills, note-taking skills, organizational skills, and social emotional skills that are necessary to be successful in handling the increased rigor college-level classes.

Endorsements

Identify the current endorsements that are offered:

- Business and Industry
- Public Services
- Arts and Humanities
- Multi-disciplinary Studies

Certificates

For a description of level (one or two) certificates, please see:

<http://www.theccb.state.tx.us/reports/PDF/10494.PDF?CFID=75314517&CFTOKEN=13839274>

Identify all associate degrees offered to students.

Degree	Description
Associates of Science in General Studies	Students will become core-complete for University transfer and then earn the 18 hours above core complete in order to receive the Associates Degree

Identify all level one certificates offered to students.

Certification	Description
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Identify all level two certificates offered to students.

Certification	Description
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TSIA + IHE

Is this ECHS a TSIA testing site?

Yes

What ID number do students use when taking the TSIA exam?

Unique State Assigned ID

Is the IHE liaison working with other ECHS campuses?

No
