



**2016-2017**

**Application for ECHS Designation**

ECHS Applicant: PSJA North ECHS

Application ID: 881216502

The following benchmarks are the minimum required components that must be demonstrated through this application in order to be designated as an Early College High School. Please check the box by each requirement to indicate that the ECHS understands and will comply with the requirement. Application information that contradicts these assurances, or evaluation information that indicates that the required provisions are not being met, could result in a campus being denied designation.

### I. Target Population:

The Early College High School shall serve, or include plans to scale up to serve, students in grades 9 through 12 and shall target and enroll students who are at risk of dropping out of school as defined by the Public Education Information Management System (PEIMS) and who might not otherwise go to college.

1. The ECHS recruitment and enrollment processes and requirements shall not exclude or discourage the enrollment of any of the subpopulations of at-risk students (as defined by PEIMS), including, but not limited to, students who are of limited English proficiency or who have failed a state administered assessment. Enrollment decisions shall not be based on state assessment scores, discipline history, teacher recommendations, or minimum grade point average (GPA).
2. The ECHS shall identify, recruit, and enroll subpopulations (in addition to those who are at risk as defined by PEIMS) that are historically underrepresented in college courses (e.g., first generation college goers, students of low socioeconomic status, African American, Hispanic.)
3. The ECHS shall clearly document recruitment and enrollment policies and practices, refining and improving them annually based on data reviews.
  - a. The ECHS shall make available to TEA their annual recruitment and enrollment policies and data.
  - b. Recruitment and enrollment processes (including marketing and recruitment plans, materials, and timelines) shall include input from key stakeholders; target appropriate student populations; and include regular activities to educate students, counselors, principals, parents, and school board and community members.

### II. Partnership Agreement:

The ECHS must have a current, signed MOU that:

1. defines the partnership between the school district(s) and the IHE(s) and addresses topics including, but not limited to, the ECHS location; the allocation of costs for tuition, fees, textbooks; and student transportation,
2. states that the school district or charter in which the student is enrolled shall pay for tuition (for all dual credit courses, including retakes), fees (including TSI administration fees), and required textbooks to the extent those charges are not waived by the partner IHE;
3. defines an active partnership between the school district or charter and the IHE, which shall include joint decision-making procedures that allow for the planning and implementation of a coherent program across institutions; and
4. includes provisions and processes for collecting, sharing, and reviewing program and student data to assess the progress of the ECHS.

### III. P-16 Leadership Initiatives:

The school district and institute of higher education (IHE) partners shall develop and maintain a leadership team that meets regularly to address issues of design and sustainability. Membership should include the Early College High School principal/director and individuals with decision-making authority from the district(s) and IHE(s).

1. The ECHS shall establish a leadership team that includes high-level personnel with decision-making authority who meet regularly and report to each organization. Regularly scheduled meetings must address the following topics:
  - Identifying the members and the role each member will play in the design, governance, operations, accountability, curriculum development, professional development, outreach, sustainability, and continuous monitoring and improvement of the ECHS
  - Reviewing the MOU for necessary revisions
  - Sharing responsibility (between the school district and the IHE) for developing annual reports to district and IHE boards that provide data, highlight successes, and outline plan for improvement
2. Meeting minutes and agendas shall be publically available.

### IV. Curriculum and Support:

The Early College High School (ECHS) shall provide a rigorous course of study that enables a participating student to receive a high school diploma and an associates degree or at least 60 credit hours toward a baccalaureate degree during grades 9-12. The ECHS shall provide students with academic, social, and emotional support in their course of study.

1. The ECHS shall provide a course of study that enables participating students to complete high school graduation requirements and either an associates degree or at least 60 semester credit hours toward a baccalaureate degree. An academic plan must be in place showing how students will progress toward this goal. The academic plan must provide pathways to a baccalaureate degree (core curriculum) and must follow the courses and fields of study listed in the THECB Lower Division Academic Course Guide Manual. The ECHS is required to support students in their course of study.
2. The ECHS shall monitor student progress and report the number of hours completed per student, disaggregated by student groups.
3. The ECHS shall provide students with academic, social, and emotional support in their course of study.

### V. Academic Rigor and Readiness:

The Early College High School shall administer a Texas Success Initiative (TSI) college placement exam (as defined by TAC Â§4.53) to all accepted students to assess college readiness, design individual instructional plans, and enable students to begin college courses based on their performance.

1. The ECHS shall provide a course of study that enables participating students to complete high school graduation requirements and either an associates degree or at least 60 semester credit hours toward a baccalaureate degree. An academic plan must be in place showing how students will progress toward this goal. The academic plan must provide pathways to a baccalaureate degree (core curriculum) and must follow the courses and fields of study listed in the THECB Lower Division Academic Course Guide Manual. The ECHS is required to support students in their course of study.
  - a. The ECHS shall implement a plan for TSI success, including academic preparation classes for accepted students, academic interventions for students who do not pass TSI, and assessments fee waivers for all administrations of the TSI test.
  - b. The ECHS shall report to TEA the dates the TSI is administered.
  - c. The ECH shall report to TEA the number of students who have currently passed each section of the TSI assessment, including a breakdown of TSI testing data for subpopulations of targeted students.

### VI. School Design:

The ECHS must provide a full-day program (i.e., full day as defined in PEIMS) at an autonomous high school (i.e., a high school with a principal or program coordinator assigned 100 percent to ECHS responsibilities who has scheduling, hiring, and budget authority), an IHE liaison with decision-making authority, and a highly qualified staff with support and training.

1. The ECHS location shall be:
  - on a college or university campus, or

- in a stand-alone high school campus or in a smaller learning community within a larger high school.
  - ECHS campuses not located on a college or university campus must provide students with regular use (at least six times per school year) of college academic facilities.
  - ECHS campuses located in a smaller learning community within a larger high school must disaggregate required ECHS student data.
- 2. ECHS required staffing include:
  - a principal, or program director who has scheduling, hiring, and budget autonomy;
  - an IHE liaison with decision-making authority who interacts directly and frequently with ECHS staff and administrators; and
  - highly qualified ECHS teachers who within four years will be reporting only to the ECHS principal/director and teaching only ECHS students in all core courses.
- 3. The ECHS students shall be enrolled in ECHS-only sections for core classes.
- 4. ECHS shall implement an annual professional development plan based on needs assessment of student data.

## 1.1 ECHS Applying for Designation

ECHS Campus Name	PSJA North ECHS	County District Campus Number	108909003
County District Campus Number 2		County District Campus Number 3	
CDC Number Use	<input checked="" type="radio"/> Shared With a Comprehensive Campus <input type="radio"/> Belongs only to the ECHS		
Years Designated	5		
Application Status	Renewal: applying to renew designation on behalf of a fully designated ECHS.		
Mailing Address - Line 1	500 East Nolana Loop	Mailing Address - Line 2	
Mailing City	Pharr	Mailing Zip Code	78577

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## 1.2 School District

District Name	Pharr-San Juan-Alamo ISD		
Mailing Address - Line 1	601 E. Kelly	Mailing Address - Line 2	
Mailing City	Pharr	Mailing Zip Code	78577

### 1.2.a Second School District

District Name			
Mailing Address - Line 1			
Mailing City		Mailing Zip Code	

### 1.2.b Third School District

District Name			
Mailing Address - Line 1		Mailing Address - Line 2	
Mailing City		Mailing Zip Code	

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## 1.3 Primary Institution of Higher Education (IHE) Partner

Partner Name	South Texas College		
Mailing Address - Line 1	3201 Pecan Blvd.	Mailing Address - Line 2	
Mailing City	McAllen	Mailing Zip Code	78501
How many ECHS does this IHE partner with?	3		

## 1.3 Second Primary Institution of Higher Education (IHE) Partner

Partner Name			
Mailing Address - Line 1		Mailing Address - Line 2	
Mailing City		Mailing Zip Code	
How many ECHS does this IHE partner with?			

## 1.3 Third Primary Institution of Higher Education (IHE) Partner

Partner Name			
Mailing Address - Line 1		Mailing Address - Line 2	
Mailing City		Mailing Zip Code	
How many ECHS does this IHE partner with?			

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## 1.4 Education Service Center Region

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## 1.5 Person Completing this Application

Title	Mrs	First Name	Adriana	Last Name	Garcia
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# Contacts

PSJA North ECHS - 881216502

Phone 956 354 2360

Email adriana.garcia@psjaisd.us

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## 1.6 ECHS Principal/Director

Title Mrs. First Name Adriana

Last Name Garcia

Phone 956 354 2360

Email adriana.garcia@psjaisd.us

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## 1.7 Superintendent

First Name Daniel

Last Name King

Phone 956 354 2300

Email drking@psjaisd.us

### 1.7.a Superintendent (District 2)

First Name Daniel

Last Name King

Phone 956 354 2300

Email drking@psjaisd.us

### 1.7.b Superintendent (District 3)

First Name

Last Name

Phone

Email

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## 1.8 Institution of Higher Education Liaison

First Name Sofia

Last Name Pena

Phone 956 872 2303

Email sofia21@southtexascollege.edu

### 1.8.a Second Institution of Higher Education Liaison

First Name

Last Name

Phone

Email

### 1.8.b Third Institution of Higher Education Liaison

First Name

Last Name

Phone

Email

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## 1.9 Authorized Institution of Higher Education Official

First Name Shirley

Last Name Reed

Phone 956 872 8366

Email yolandao@southtexascollege.edu

### 1.9.a Second Authorized Institution of Higher Education Official

First Name

Last Name

Phone

Email

### 1.9.b Third Authorized Institution of Higher Education Official

First Name

Last Name

Phone

Email

# Benchmark 1 - Target Population

PSJA North ECHS - 881216502

**ECHS Projected Enrollment: Show how the school has scaled up or will scale up by filling out the table below to indicate projected enrollment growth by year and grade level. If a grade level is not served, input 0 (zero).**

Grades of students to be served:	6th	7th	8th	9th	10th	11th	12th	Total Enrollment
2015-2016 enrollment	n/a	n/a	n/a	574	246	130	119	1,069
2016-2017 projected enrollment	0	0	0	687	574	246	130	1,637

The ECHS shall provide a course of study that enables participating students to complete high school graduation requirements and either an associate's degree or at least 60 semester credit hours toward a baccalaureate degree. Please indicate how students will progress toward this goal by completing the course crosswalk below. (Important notice about summer school: The 60 college credit hour plan must be fulfilled during the school year unless the ECHS is a year-round school or provisions are made to provide all ECHS students with access to the summer courses. Courses offered during the summer must be supplemental or available at other times of the year.)

**\*note: For dual credit courses, please indicate whether the course is taught by someone who is primarily IHE staff or ISD staff and whether the course is taught primarily in person or via distance learning.**

**Please indicate the endorsements that will be offered to students. The endorsements include: STEM, Business, and Industry, Public Service, Arts and Humanities, and Multidisciplinary Studies.**

PSJA North Early College High School will offer all students the following endorsements:

STEM  
Business and Industry  
Public Service  
Arts & Humanities  
Multidisciplinary Studies

**Please indicate the associate's degrees that will be offered to students.**

At PSJA North Early College High School, our students have the opportunity to complete an Associates Degree in the following areas:

Interdisciplinary Studies  
Criminal Justice  
Biology  
Math  
Physics  
Computer Science  
Nursing

**Please indicate the Level 1 and Level 2 certificates that will be offered to students.**

Our campus currently offers various Level 1 certificates. They are listed below:

Automotive Technology  
Computer Applications Specialist  
Computer and Internet Specialist  
Heating, Ventilation, Air Conditioning, and Refrigeration Technology  
Human Resources Assistant  
Information Security/Digital Forensics Specialist  
Payroll Assistant  
Structural Welding  
Medical Office Specialist  
Recruiter Assistant  
Multimedia Specialist

**Do the answers to the questions for Benchmark 4 meet the criteria for exemplar recognition, and would you like the TEA to consider your ECHS for this?**

Yes  No

**Please provide additional information about the exemplar activities related to this benchmark below.**

Our two feeder middle schools are aligned to assisting the incoming 9th grade early college students in the preparation and testing for TSI during their 8th grade school year. PSJA North ECHS also pre registers each of the incoming 9th grade students during the Spring of their 8th grade year and promotes the various endorsements and associates degrees offered. Additionally, a summer bridge program that teaches study skills as well as provides tutorial sessions for the TSI is held yearly.

Taking into consideration the students interests, a specific pathway is outlined to assure all high school graduation requirements are met as well as completion of their desired Associates degree or at least 60 semester credit hours towards a baccalaureate degree.

A monitoring system to reassure students of their college progress is in place at PSJA North ECHS. Intentionally assigning academic advisors and administrators by pathways, PSJA North ECHS students are privileged to build relationships with guiding leaders that are experts in directing them towards their individual goals. Our campus advisors along with an administrator partner will complete at least 2 student interviews to discuss their college coursework throughout each school semester. Utilizing our IHE student portal identified as Degree Works, students are able to monitor their completion based on a percentage, as well.

Additionally, an intervention presentation is held twice during each semester to address students that may be at risk of failing their college courses. It is during this time, that we reiterate to our students about the support services offered by both PSJA North ECHS and our IHE. ECHS staff will provide students and parents a calendar of the dates and times for tutoring sessions. PSJA North ECHS offers Saturday enrichment and intervention for all ECHS students. The extended day and Saturday tutoring plan involves in-depth learning activities with hands on manipulatives and plenty of visuals. TSI preparation in reading, writing, and math is offered after school year around.

The PSJA North ECHS staff also meets regularly to review student data on the following: academic progress, TSI readiness, attendance reports, progress reports, six-weeks report card, college entrance exams, and previously administered state assessments. To work together, PSJA ISD along with our IHE partner, have set up a data sharing dashboard, which allows us easy access to being informed if our students have met all qualifications to be enrolled in their desired college courses. This data includes data on the number of college course that have been completed, TSI assessment results, financial application status, etc. This data allows us to review and follow up with our ECHS students to ensure they are completing the necessary processes towards being college ready, college connected, and college complete.

