

Performance Venue Checklist

Use this checklist when you're considering whether a potential venue is suitable for a performance by your choir.

Before the performance	
Where will the choir assemble when they arrive?	
Is there somewhere secure for the choir to put belongings?	
Where will the choir warm-up?	
How will the choir enter and exit the performance space?	
During the performance	
Will all choir members be able to see the conductor?	
Will the choir be able to hear each other and any accompaniment?	
Is there sufficient light for the choir to read scores, if appropriate?	
Will the choir sit down during the performance? If so, where?	
Conductor/leader considerations	
How will the conductor enter and exit the performance space?	
Where will the conductor stand?	
Is there sufficient light for the conductor?	
Will the conductor need to talk to the audience? If so, will they be able to hear? Is a microphone needed?	
Audience considerations	
Will the audience be able to see the performers?	
Will the audience be able to hear sufficiently?	
Where will the audience go on arrival/during any interval?	
Will seats be assigned or will the audience choose seats?	