



Location: Awbury Arboretum
1 Awbury Road, Philadelphia, PA, 19138

Talking Stick Learning Center's Policies and Guidelines

Tuition

Payment of your child's tuition is due the 1st day of the current month, unless you have made other arrangements with Talking Stick's Directors. Checks or money orders should be made out to Talking Stick Learning Center and mail to PO Box 4632, Philadelphia, PA 19127. Payments can also be made online through our website. If checks do not clear you will be charged a returned check fee of \$25.00 (bank charges us \$35)

Drop off and Pick up

Drop off is no earlier than 9:00am and pick up is no later than 3:00pm. Your child must not be left on the Learning Center grounds without supervision. Please walk your child into the Learning Center each morning and release your child to a facilitator before you leave. Before you leave with your child, please notify a staff person.

Your child may not be released to anyone except parents/guardians without permission. Please give Talking Stick advance notice if other persons will pick up your child.

Items from Home

In general, items from home stay at home. The exception is emotional security items, such as blankets and stuffed animals or dolls. Please speak with the staff at Talking Stick if your child requires those items to curb the anxiety about being separated from you.

Food

Please pack your child a snack and a lunch, and a water bottle with a lid that shuts. Water bottles are carried outside to ensure the health of your child. Sharing food at Talking Stick is prohibited due to parental diet preferences and possible allergies. Do not bring in treats to share for birthdays or other occasions. When siblings each bring their own lunch, it reduces conflicts and increases individual autonomy.

Health

You will be notified if your child becomes ill. Please be prepared to pick-up your child or make arrangements to have your child picked up within one hour of notification.

Your child cannot attend Talking Stick if he/she has any illness that threatens the health of other children. Please ensure that your child is fever and symptom free for 24 hours before returning to Talking Stick after an illness.

Please inform Talking Stick within 24 hours or the next business day if your child or any member of your immediate household has developed any reportable communicable disease, as defined by the State Board of Health, except for life threatening diseases which must be reported immediately.

Medication will be administered with permission from parents and advance notice.



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Clothing

Please encourage your youth to dress appropriately for painting and other potentially messy endeavors. In addition, please make sure that their attire matches the weather—boots for mud, coats for cold, hats and scarves, etc. Going outside is an important part of Talking Stick.

Snow Days

Snow days are determined by a number of factors, including the Philadelphia School District, the weather forecast, and whether the Arboretum and local streets have been plowed. Due to set expenses, regardless of snow days, Talking Stick does not offer refunds or make up days for snow days.

Concerns

Please feel free to contact the Directors, Katie O'Connor and Angie Hoppel with any questions or concerns.