You are cordially invited to the 2018 KHSSL State Debate Championship, which will be held March 8-9, 2018 at the University of Kentucky. As with any major tournament, there are lots of logistics, so please read this invitation thoroughly and carefully.



Registration is on Tabroom: http://khssldebate.tabroom.com

Registration deadline is Friday, February 23.

Please refer to the KHSSL handbook for any clarification on rules and send questions to rachel.page@boone.kyschools.us

We look forward to seeing you in March!

Rachel Page

KHSSL Secretary/Board Member State Debate Tournament Director

ENTRIES:

Each school may enter up to 3 entries each in Novice Lincoln Douglas, Varsity Lincoln Douglas, Novice Public Forum, Varsity Public Forum, and Open Policy Debate. Each school may enter up to 10 entries in Congressional Debate. No double entry is allowed. A novice competitor is one who is currently in his or her first year of debate competition (any event). No mavericks (one-person teams) are allowed in Public Forum or Policy. Entry fees are as follows: \$12 for Congress, \$16 for LD, and \$32 for PF/Policy.

JUDGES:

Each school must supply one qualified judge for every two Lincoln-Douglas, Policy Debate, or Public Forum entries or fraction thereof, and one judge for every 5 Congress competitors or fraction thereof (for example, if a school has three Lincoln-Douglas entries and two Policy entries, the school is obligated to provide three judges -- two for Lincoln-Douglas and one for Policy). Uncovered judges may be hired at \$65/day (\$130 for the entire tournament), provided enough hired judges are available. If you list in the notes that a judge is only available for a portion of the day, you may be assessed a fee for the portion of the day your judge is unavailable. JUDGES ARE ESSENTIAL TO RUN THIS TOURNAMENT IN A TIMELY NATURE. If there are not enough hired judges available, you may be required to reduce your entry.

Please mark in the judge notes on registration if a judge is qualified to judge other events outside of the pool in which he or she is registered (i.e. Judge A is registered as a Public Forum judge but can also do LD and congress). Additionally, mark one congress judge as eligible for parliamentarian.

This year, judges will be completing online ballots. Your judges must have a tabroom account linked to your school. Instructions on this process are at the end of this invitation. Judges will not be able to be registered if they do not have this account link. If you have a judge that does not have the technology to complete ballots online (laptop, tablet, or smartphone), email me and we will arrange paper ballots for that person.

DEADLINES/NUISANCE FEES:

- February 5 Registration opens on Tabroom
- February 23, 5pm EST Registration deadline and congress legislation due
- Congress legislation packets will be posted on tabroom February 24
- Entry drops are \$10 until 5pm EST March 6
- Entry drops after this point are \$25 until registration on March 8
- Entry drops at registration on March 8 are \$50
- Judge drops at any point are \$100 + \$65/day dropped. If a hired judge cannot be acquired, you may be required to reduce your entry
- Substitutions are allowed at any point at no charge

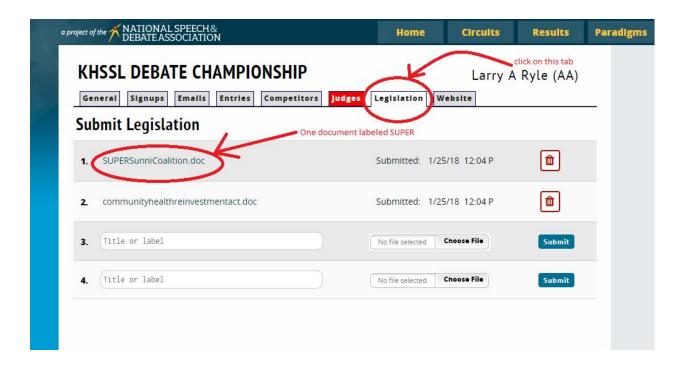
TOPICS:

Lincoln Douglas - Resolved: The United States ought to provide a universal basic income. Public Forum - Resolved: On balance, the current Authorization for Use of Military Force gives too much power to the president.

Policy - Resolved: The United States federal government should substantially increase its funding and/or regulation of elementary and/or secondary education in the United States.

CONGRESS LEGISLATION:

Each school may submit up to four pieces of legislation; each school may mark ONE piece of legislation for supersession. Legislation must be authored/submitted by a school, not an individual person. **All legislation this year will be submitted via tabroom.** Please use the templates found on the NSDA website (https://www.speechanddebate.org/legislation-templates/). When you enter someone in congress, a "Legislation" tab will pop up. Here you will upload your legislation. The legislation marked for supersession should have SUPER in the name of your file.



OTHER LOGISTICS:

Please bear with us in this transitional year as parking, schedules, etc. are being finalized with UK and hotels with our great hotel ambassador. Information will be updated on both tabroom and the KHSSL website. The rough schedule is as follows:

Thursday, March 8

7:30am-8:30am Registration

8:30am Opening Assembly

9:00am-8:00pm Preliminary Rounds (and possible first break round)

Friday, March 9

8:00am-11:30am Break Rounds

12noon Awards

Please instruct your students to sign up for a tabroom.com account and link to your school if they have not already. Postings will be updated on the website in addition to a general location to help reduce the amount of travel that students and judges will need to do in between rounds.

LINKING TO A JUDGE

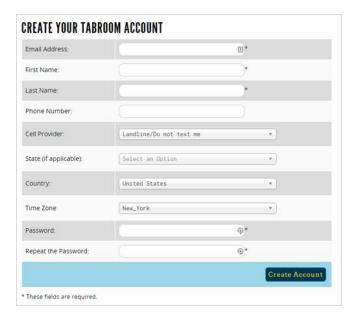
In order to receive online ballots, tournament notifications, etc. as a judge, **you must have your own Tabroom account.**

Signing up for a Tabroom account is quick and easy:

Go to www.tabroom.com and click the "Sign Up" link in the upper right hand corner of the page:



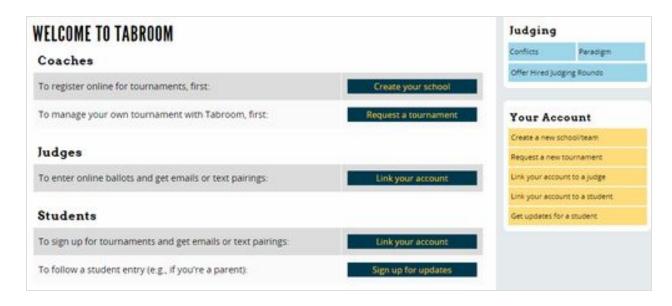
Then, fill out the form and click "Create Account:"



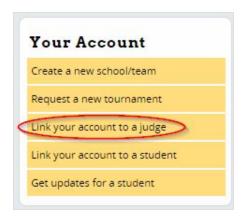
You can use any email address you like to sign up. If you put in your cell phone number and choose your provider, you will be able to receive texts from tournaments you attend with pairings, information, etc. KHSSL WILL ASK FOR JUDGE CELL PHONE NUMBERS AT REGISTRATION, SO PLEASE ADD IT.

You can edit your contact information as well as opt out of text or notification emails in your <u>account</u> <u>settings</u> after signing up.

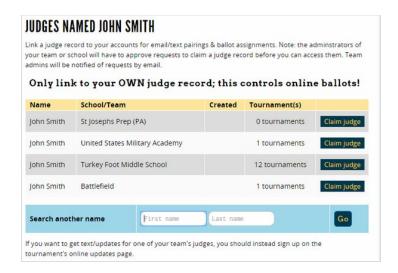
Once you have signed up, you will be given a number of options to get started, whether you're a coach, a student, or a tournament director:



If you have already created an account but have not linked it, you can request linking your account to a judge by clicking the link for "Link your account to a judge" in the sidebar:



This will automatically search for any unlinked judges and show you a list of results, if any:



If you find yourself in the list, click the "Claim judge" button to request linking to that judge. Your school coach/administrator will still need to approve your request - they will be notified of your request by email.

If no results are found automatically, you can also use the "Search" box at the bottom of the page to try a different name, different spelling, etc.

ONLINE BALLOTS

Once you have linked your account to a judge entry, you can access your online ballots, if the tournament you're attending is using them for your event.

To see your current ballots, log in and go to your account dashboard by clicking your username/email in the upper part of the page. If you have any current ballots, you should see a list.

*Make sure to click "Start Round" to let the tournament know that you're aware you're judging:

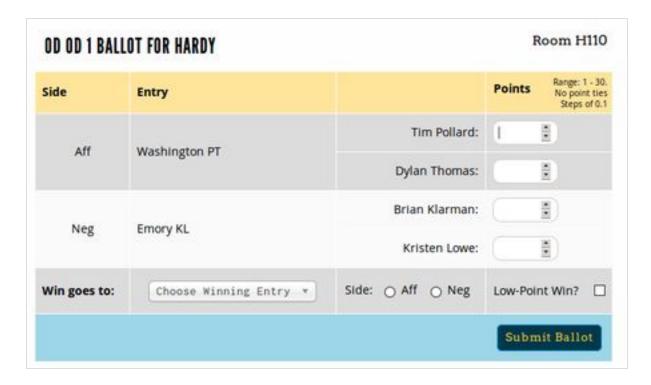


If you don't see your ballot, you can check on upcoming rounds by clicking the "Upcoming" link in the sidebar, and then looking for the "Enter" button for the tournament you're attending:





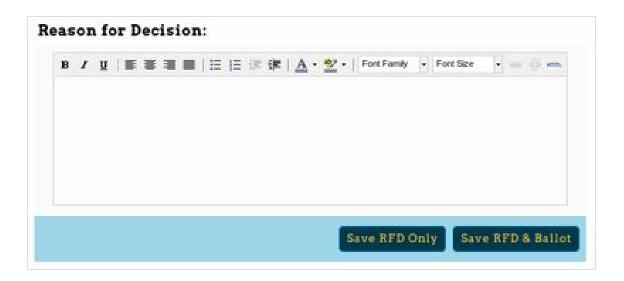
For each ballot, fill out the required information and then click "Submit Ballot."



IMPORTANT: After submitting your ballot the first time, you must confirm the ballot - you'll be shown the data you entered the first time, and then the option to confirm or re-enter if you made a mistake:



You must also fill out a Reason for Decision *BELOW THE BALLOT* - this will be saved and available to competitors and their coaches. You can save these comments and RFD mid round if you want using the button on the left. You can also go back and edit/flesh out your online ballot feedback later on; you have until the end of the tournament to finalize your feedback (though your results cannot be changed once confirmed; the tournament staff must handle that).

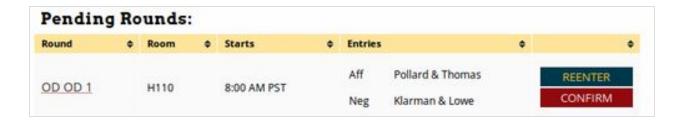


If you'd like to write down individual comments for each debater/team, you can use the "Comments" section on the sidebar.



Click the entry you want to leave comments for, fill out the box, and then "Save Comments" - note that comments are only visible to that entry and their coaches, while the RFD is available to everyone in the round.

If you accidentally close your ballot before filling it out completely or confirming it, you can still access it from your main account dashboard. You'll see "Re-Enter" or "Confirm" options, like this:



Once you have confirmed your ballot, you cannot make changes to the results/points without contacting the tournament director.

However, if you would like to add additional information to the RFD or Comments sections, you can access them in your "Upcoming" list, by viewing previous ballots you've entered and clicking "Edit Comments:"

