



Dear Forensic Coaches,

The West Bend West Forensics Team is pleased to invite you to our Forensics Tournament on Saturday, March 12th. Below you will find the details for the tournament.

West Bend West Forensic Tournament - March 12, 2016

Registration:

You must register your school using Tabroom via the following link URL <http://west.tabroom.com>. **The deadline is 12:00pm on Monday, March 7, 2016.** You may make changes to your team roster on Tabroom up until **noon on Friday, March 11th**, however, any drops that you make after March 7th will not reduce your fees or judge requirements. We will post copies of schedules in the main A hallway outside of the cafeteria for the students; schedules will be made available prior to the first round. Please inform your students to look for these schedules before their first round.

Events:

We will offer all WFCAs categories; rules can be found at <http://www.wcfaforensics.org>. In addition, we will offer Oratorical Declamation as a category for any freshman or sophomore competitor who wishes to enter. Rules for Oratorical Declamation will follow Catholic Forensic League rules which can be found at <http://www.ncfl.org/declamation>.

Entries:

You may enter as many students in each event as you would like. The computer will eventually determine your top 25 contestants for team trophies. **We will accept double (not triple) entries on Saturday except for in the categories of Radio Speaking and Extemporaneous Speaking.**

Judges:

You need to provide 1 judge for every 5 entries or fraction thereof. This means, for example, that 10 entries require 2 judges and 11 entries require 3 judges. A limited number of hired judges will be available for hire at \$150 each. Whether you have drops or not, you will be expected to bring the number of judges that you indicate on your original registration form. Judges will need to pick up their ballots in the East Cafeteria following the judges meeting.

Fees:

Entry fees are \$10.00 per individual event and \$15.00 for group events. You will be responsible for all entry fees that are uploaded in Tabroom as of Monday, March 9th 12:00pm as well as any additions that you may make up until 12:00pm on Friday. **Drops after March 7th do not reduce your fees or judge requirement.** Please make checks payable to: West Bend West High School Forensics.

Confirmation:

You must call or text on Saturday morning when you leave your school to confirm your arrival and update us on any late drops. This will give us time to adjust the schedule and get the first round started on time. We need to hear from you one way or the other. Please text/call **Tiffany Gitter** at **608-212-1489** or **Danielle Konstanz** at **262-305-7818**. **DO NOT** leave a voicemail. Please keep calling back until you speak with someone. If you text, you will receive a response within 10-15 minutes of your sent message. If you do not receive a response, please try again.



WEST BEND WEST HIGH SCHOOL

Preparing All Students for College Readiness AND Career Success

1305 East Decorah Road, West Bend, WI 53095-4313

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Schedule:

6:00-7:00	Mandatory Phone-in Confirmation
7:30-8:00	Registration in East Library
8:00	Extemp and Radio Draw in TBD
8:00-8:15	Student Meeting in East Cafeteria and Coaches/Judges Meeting in West Library
8:45	Round 1
10:00	Round 2
11:15	Round 3
12:45-1:00ish	Power Round Postings
3:00	Awards in Auditorium

Awards

Individual trophies will be awarded to the top 3 finishers in each category. Medals will be given to all finalists. Awards will be given to the top 3 small schools (5-11 entries), the top 3 medium schools (12-18 entries), and the top 3 large schools (19-25 entries). All team results will be on www.tabroom.com for you to download.

Food:

A concession stand will be open from 7:30am until after lunch in the East Cafeteria for participants. It will be operated by student volunteers as well as forensics parents and will have snacks and more substantial food. Please plan to eat at the school so that power rounds are not delayed. West Library will include a complimentary selection for Coaches, Judges and Drivers.

If you have any questions, concerns or comments, please feel free to contact Head Coach Tiffany Gitter at tgitter@west-bend.k12.wi.us or Assistant Coach Danielle Konstanz at dkonstanz@west-bend.k12.wi.us. We look forward to hosting.