

# TOURNAMENT GUIDE

### FOR COMPETITORS:

- ❑ **Check-in** and put your **name tag** on first thing each day at Student Check-in located in The Commons (entrance B1).
- ❑ **Storage** - Items may be stored in the Commons Fellowship Area. There are coat racks in the 1<sup>st</sup> Floor A Hallway
- ❑ **Belongings** - Keep your belongings neat, especially in hallways (debate boxes, easels, boards, personal items, water bottles, etc.)



**Prayer:** Take time to pray throughout the tournament. Let us cover this tournament with prayer every minute of the weekend, wherever you are! May God be glorified.



## ROOM DIRECTORY

- Family Gathering Area.....**The Commons**
- Announcements, Devotions, Parent Meetings, Final Round, Awards ..... **Auditorium**
- Tabulation Room - *Restricted area*.....**B208**
- Postings Areas: Family Area, 2<sup>nd</sup> Floor Hallway between A&B, B Lower Level, C wing
- **Judge Area – 2<sup>nd</sup> Floor Building B**  
*(no competitors allowed in this area)*
- Guest Judge Hospitality.....**B207**
- Debate Judge Orientation.....**B210**
- IE Judge Orientation.....**B212**
- Judge Quiet Room.....**B211**
- Ballot Return.....**near B212**

### FOR PARENTS:

- ❑ **Check-in** and put your **name tag** on first thing each day at Parent Check-in located in The Commons (entrance B1).
- ❑ All parents need to attend **Debate Orientation** and **IE Orientation** as soon as possible during this first tournament of the season before being allowed to judge. We will need all parents available for our judge pool and do not want the lack of orientation to be an issue. See the Schedule for orientation times.



- ❑ **Be available 30 minutes before** each Debate & IE Round in Room B210 & B212. Please be prepared every round to receive a ballot for Debate or IE, or else a Timekeeper for IE. This helps the tournament stay on schedule.

- ❑ Parents are welcome to get a **cup of coffee or tea** from the hot beverage station by the Judge Hospitality Room (B207). 

**The Hospitality Food is only for the Guest Judges**—it's one way we thank them.

- ❑ **Debate Judge Mentoring** is available during the tournament. If you want to be mentored, sign up at the Judge Table before attending the 9:05am Debate Orientation on Friday.
- ❑ Parent Meeting – Saturday 8:15am in Auditorium **It is important for all parents to attend—both new and returning** (unless in a tournament shift).
- ❑ For Varsity IE Round 2 Friday, we will need **many Timekeepers**. Be at Room B210 at **3:00pm**. If you do not receive a ballot, we will need you to serve as a Timekeeper.
- ❑ For Varsity IE Round 3 Saturday, we will need **many judges and timers for this round**. Be sure to be at Room B210 at **9:15am!**
- ❑ Cleanup: The Commons must be cleaned out by 3:00pm.

## Behavioral Guidelines:

- All who are not competing are encouraged to **watch the rounds**.
- **Tournament Etiquette:** Only enter a competition room **between** speakers. Whether you are a competitor or an audience member, show respect for the other speakers by staying in the speech round until it is over. Exception: Cross-entered competitors should leave as soon as they're done to go to their next event.
- The **Commons Area** is our designated space for fellowship, "hanging out", and eating.
- **No running, horseplay, or loud talking** in the building. Pastors and Staff are working and competition may be in progress.
- During the Final Debate Round, show respect to our competitors by **listening courteously and silently**. No earphones allowed.

### ★ From the Code of Conduct:

"In order to show respect for the activity and others, Opening and Closing Ceremonies should be marked by polite applause and an absence of unprofessional behaviors or outbursts."

### A Note about Limited Prep Events:

To safeguard the topics for Limited Prep, please adhere to the following:

- Competitors: If you are in IM, EA, or NA, you must stay in the room until the round is over unless you are cross-entered and have to go to your next event to speak. After your speech, say to the judge, "Please excuse me; I'm cross-entered".
- Audience members watching IM, EA, or NA *must stay* in the room until the round is over.
- To All: Do not use **electronic devices** for communication during Limited Prep rounds



### Food & Drink:

- Food must stay in the Fellowship Area in the Commons. Be sure to clean up after yourself.
- Coolers may be stored in the Commons, coatrooms, or in your car.
- Competitors and audience members may have only water in the competition rooms.
- Red beverages are not permitted in the building.

## Facility Guidelines:

- Show **respect** for the facility. Let's be good stewards of it and leave it as clean as we found it.
- Only go into rooms and areas designated for tournament use.
- Saturday Fellowship Area Clean Out:  
By **3:00pm** on Saturday, we need to have **all of our belongings cleared out** of the Commons. Items should be put in vehicles or stored in coatrooms.
- Third-party security will be patrolling the tournament continually. This is a requirement of Parkside Church.
- Please **do not touch** or move any items in the competition rooms (toys, books, etc.).



### Final Debate Round Announcement:

On Saturday at 3:30 pm when the Final Debate Round announcement is made, **ALL** competitors and families should be in the Auditorium and remain there through the Final Debate Round and Awards.

Remember to **stay in tournament attire** through the end of the tournament (until after the Awards Ceremony).

**THANK YOU FOR READING THIS GUIDE.**

**ENJOY THE TOURNAMENT!**