



# NORTHWOOD UNIVERSITY TOURNAMENT

APRIL 11-12, 2025

## TOURNAMENT GUIDE

### FOR COMPETITORS:

**Check-in** and put your **name tag** on first thing each day at Student Check-in located in the lower lobby of Griswold Hall.

**Storage** - Items may be stored in the family gathering area in the dining room of Griswold lower level.

**Belongings** - Keep your belongings neat, especially in hallways (debate boxes, easels, boards, personal items, water bottles, etc.)



**Prayer:** Take time to pray throughout the tournament. Let us cover this tournament with prayer every minute of the weekend, wherever you are! May God be glorified.

### ROOM DIRECTORY

- ☐ Family Gathering Area **Griswold Dining Hall**
- ☐ Announcements, Devotions, Parent Meetings, Final Round, Awards **Griswold Auditorium**
- ☐ Tabulation Room - *Restricted area* **Sloan 109**
  
- ☐ **Judge Area – Sloan Lobby**  
(no competitors allowed in this area)
- ☐ Guest Judge Hospitality... **Sloan Alumni Lounge**
- ☐ Debate Judge Orientation **Sloan Alumni Lounge**
- ☐ IE Judge Orientation **Sloan Alumni Lounge**
- ☐ Judge Quiet Room **Sloan 110**
- ☐ Ballot Return **Sloan 110**

### FOR PARENTS:

**Check-in** and put your **name tag** on first thing each day at Parent Check-in located in the lower lobby of Griswold Hall.

All parents need to attend a **Debate Orientation** and an **IE Orientation** as soon as possible during this first tournament of the season before being allowed to judge. We will need all parents available for our judge pool and do not want the lack of being through orientation to be an issue. See the Schedule for orientation times.

**Be on standby 30 minutes before** each Debate & IE Round in the Sloan Lobby. Please be available every round to receive a ballot for Debate or IE, or else to be a Timekeeper for IE. This helps the tournament stay on schedule.

Parents are welcome to get a **cup of coffee or tea** from the hot beverage station in the Sloan Lobby.

**The Hospitality Food is only for the Guest Judges**—it's one way we thank them.

### FOR PARENTS, ABOUT SATURDAY:

1. Parent Meeting – 9:15 am in Griswold – **It is important for all parents to attend—both new and returning** (unless in a tournament shift).
2. For Varsity IE Round 1 at 4:30 Friday, we will need **many Timekeepers**. Be in the Sloan Lobby at 4:00. If you do not receive a ballot, we will need you to serve as a Timekeeper (training provided).
3. For Varsity IE Round 3 at 12:30 pm, we will need **many judges and timers for this round**. Be sure to be in the Sloan Lobby 12:00!
4. Cleanup: The Griswold dining hall must be cleaned out by 3:30 pm.



## **Behavioral Guidelines:**

All who are not competing are encouraged to **watch the rounds**.

**Tournament Etiquette:** Only enter a competition room **between** speakers. Whether you are a competitor or an audience member, show respect for the other speakers by staying in the speech round until it is over. Exception: Cross-entered competitors should leave as soon as they're done to go to their next event.

The **Fellowship Area** is our designated space for fellowship, "hanging out", and eating.

**No running, horseplay, or loud talking** in the building. Pastors and Staff are working and competition may be in progress.

During the Final Debate Round, show respect to our competitors by **listening courteously and silently**. No earphones allowed.

### ★ **From the Code of Conduct:**

"In order to show respect for the activity and others, Opening and Closing Ceremonies should be marked by polite applause and an absence of unprofessional behaviors or outbursts."



## **A Note about Limited Prep**

**Events:** To safeguard the topics for **Limited Prep**, please adhere to the following:

Competitors: If you are in IM, EA, or NA, you must stay in the room until the round is over unless you are cross-entered and have to go to your next event to speak. After your speech, say to the judge, "Please excuse me; I'm cross-entered".

Audience members watching IM, EA, or NA *must* stay in the room until the round is over.

To All: Do not use **electronic devices** for communication during Limited Prep rounds

## **Food & Drink:**

- ☐ Food should be eaten outside or in the Griswold dining hall. Be sure to clean up after yourself.
- ☐ Coolers must be stored in your car.
- ☐ Competitors may have only water in the competition rooms.



## **Facility Guidelines:**

Show **respect** for the facility. It is on loan to us for the tournament. Let's be good stewards of it and leave it as clean and tidy as we found it.

Only go into rooms designated for tournament use.

### **Saturday Fellowship Area Clean Out:**

By **3:30 pm** on Saturday, we need to have **all of our belongings cleared out** of the Commons. Items should be put in vehicles.

Please **do not touch** or move items in the competition rooms (computers, books, etc.).

**THANK YOU FOR READING THIS GUIDE.**

**ENJOY THE TOURNAMENT!**