

Tabroom.com Online Balloting -- Judge Instructions

TO LINK YOUR ACCOUNT

1. Sign up for a tabroom.com account if you don't already have one. Go to tabroom.com and click "Sign Up" in the upper right hand corner. Fill out the info, especially your cell number & email if you want auto updates.
2. The system will bring you to a large welcome screen. Click on "link your account" under the Judges heading. If you already had a tabroom.com account, click on "Link your account to a judge" under Your Account on the lower right.
3. If your account name is the same as what we have entered in the system spelling wise, you should see the option to link yourself to a judge record that is connected with a "school" that is named your lab. If your name is different, check the spelling on nsd.tabroom.com's judge list, and search for your judge record that way.
4. Click "Claim Judge" next to the appropriate judge record. Once you do this, you'll need to be approved by a tournament admin, but once that happens you will get text or email updates for your pairings, and you will see your online ballots as they're assigned to you.

TO VOTE ONLINE

Once a round has been posted, going to the Tabroom homepage for your account (click "Homepage" on the top right if you're lost) will list your pending and past ballots. Once the round you are judging begins, click START ROUND next to the right round. You will see your ballot. You may submit an RFD under the results; clicking Save RFD under here will save your comments without submitting results; the RFD will also be saved when you submit results. You can also sent comments to specific debaters by clicking on them at right; but save any RFD first before doing so.

Once the round is done, enter points and the winner and submit. You will be asked to confirm your ballot; please review and confirm. Then you're done! You will see your past ballots on your tabroom home screen so if you notice an error let Chris know.