CDA December 2021 Tournament

December 11, 2021

We will hold the general assembly in Zoom and debates in Tabroom's Campus facility, as we did last year. All coaches, debaters and judges should be familiar with the [CDA Online Procedures Guide](#) for information on procedures and technology. ***This document summarizes details from the Procedures document but is not a substitute for it.***

Important Links:

- To register for the Zoom meeting:
  https://us02web.zoom.us/meeting/register/tZIldO-pqDIvHN3eSHuw9P1Lmp8mM3lXL0yi
- Tournament Announcement Page (Google Doc):
  https://docs.google.com/document/d/1atsyuR5PGIAjd8RxpJBfWqGcMwKKkR7ETpuAxSQis3Y/edit?usp=sharing

Tournament Procedure

Thursday and Friday Before the Tournament

All participants must (see below for technical details):

- have or create a Tabroom ID and be sure their Coach links that ID to their entry in the tournament.
- have or install Zoom and update it to the latest version;
- have or create a Zoom ID;
- ***By 6PM Friday*** register for the Zoom meeting using their Zoom ID and the link

Please see the next page for details.

We will check the Zoom registrations against the Tabroom registrations before approving them. Once approved, Zoom will send an email to the Zoom ID/email with a unique link giving that individual access to the tournament Zoom meeting on Saturday morning.

We will check Tabroom registrations to make sure students are linked properly. We will notify their Coach if they are not.

Saturday

The general meetings, case prep, judges' workshop and final round will all be held in the Zoom meeting. Debates will be held using Tabroom's Campus facility.

- 8:30AM: Zoom meeting will open to debaters, observers, judges and coaches (Zoom email will say the meeting starts at 8AM, but no one will be admitted before 8:30!)
- 9AM: Announcements, resolution packet released, case prep and judges workshop begin.
- 10AM: Round 1 of debate starts in Tabroom/Campus.

See the full schedule below.

Tournament Day Schedule

Time	Activity	Location
8-9AM	Registration and coffee	Online—Zoom Meeting
9AM	Resolution and packet distributed	Online—Zoom Meeting
9-10AM	Preparation for debaters Workshop for judges	Online—Zoom Meeting/other
10AM-12 Noon	Round 1 (random pairings)	Tabroom Campus online rooms
12 Noon-2PM	Round 2 (power matched)	Tabroom Campus online rooms
2-4PM	Round 3 (power matched, flip for side)	Tabroom Campus online rooms
4-5:15PM	Varsity Final Round	Online—Zoom Meeting
5:15-5:30PM	Awards	Online—Zoom Meeting
5:30PM	Departure	

Technical Requirements

See the CDA Online Procedures Guide for a more detailed explanation.

1. All participants--debaters, judges, coaches, observers-- will need Zoom installed on their device. See page 8 of the CDA Online Procedures Guide for information on how to install Zoom.
2. If Zoom is already installed, please be sure it is the latest version. Start Zoom, click on the user icon in the upper right corner, and select "Check for Updates".
3. All participants must have a Zoom id/email. See page 8-9 of the CDA Online Procedures Guide for information on how to create a Zoom id.
4. All participants must register for the Zoom meeting using their Zoom ID and the following link:

    https://us02web.zoom.us/meeting/register/tZIldO-pqDIvHN3eSHuw9P1Lmp8mM3lXL0yi

    Once they register and I approve their registration, they will receive an email with a unique link to the meeting on Saturday morning. This link cannot be shared or used by anyone other than the person who registered.
5. All debaters, student judges and coaches will need a Tabroom ID linked to their entry. See page 9 of the CDA Online Procedures Guide for information on how to install Google's Chrome browser and create Tabroom ID. (Even though we are not using Tabroom/Campus rooms to debate, they will need access to Tabroom to see their debating and judging assignments.)
6. Each debate team must have a "back channel" so they can communicate during the debate while the other team is speaking, unless the two debaters are in the same location sharing a connection. Communication can be though cell phones, a chat function, shared document, etc.

For a thorough discussion of online debate and useful technical information, see the CDA Online Procedures Guide . Due to the size of the tournament, we are using Zoom for all Scrimmage activities this year. The Guide explains how we will operate at our monthly tournaments starting in October.