Dear BCFL Coaches,

Registration for BCFL 1 on October 10 is now open at https://www.tabroom.com/index/index.mhtml.
Please note:

1. Students in the following events can only be entered in one of them: IM, EXT, POL, LD, PF. Students cannot double enter in PF and IM, for instance.
2. You may register in speech for up to 2 flight A events (EXT, CL, DEC, DUO) and up to 2 flight B events (DP, OI, OO, IM) with the exception of any conflict with #1. You cannot enter a student in IM and EXT.
3. When you register students in OI, you will be registering for OI-Prose and OI-Poetry separately as you will need a link to each performance video.
4. When you are registering students in OI, DEC, DP, OO, DUO, and CL, you will need to take one more step to upload the link to their video. See the directions are attached to this email.
5. All judges and all students must have Tabroom.com accounts to join the tournament. In addition, the school's coach needs to link each competitor and judge in their own account using the Competitors tab and the Judges tab and searching by email. Please do this in advance of the tournament in case there are issues (and there are issues).
6. You need to obtain the required number of judges, register them, make sure they have created their own accounts on Tabroom.com, link them, and have them show up. Anticipate and be prepared to offer alternates on Saturday in the event of last-minute cancellations.
    Judging requirements:
    Policy: 1 qualified judge for every two teams
    Lincoln/Douglas: 1 qualified judge for every four debaters
    Public Forum: 1 qualified judge for every four teams
    Speech events: 1 qualified judge for up to 4 entries (cap of 5 per school)

7. Watch this short video to understand how to navigate the tournament: https://www.youtube.com/watch?v=Aw7J8_ags6s&feature=emb_logo. Each school will have access to team squad rooms. Each EXT and IMP student will have access to a "utility room" where they wait for their turn to speak in a round.
8. You should go to the location where you will be using the internet to compete on October 10th and check to see if you have access to tabroom.com https://www.tabroom.com/index/index.mhtml and to campus.speechanddebate.org. Some places may block access to some websites and you would need to ask this link to be "whitelisted'' see the Specifications document I attached.
9. Finally, mind the posted deadlines. Once registration is closed, it is closed. The ship has sailed. The train has departed, the flight has left.