

February 2020

Dear Coaches and Students:

You are cordially invited to the 2020 KHSSL Senior State Speech Championship, which will be held March 11-12 at the University of Louisville. Please read this invitation thoroughly and carefully.

- **Registration** is on Tabroom at <http://khssldebatechampionship.tabroom.com/> and is due by **11 PM Eastern on March 4. This is a firm deadline for new entries; no adds after. The Final Deadline will be Tuesday, March 10, at 5 PM Eastern. After March 4, changes go through the KHSSL email address ONLY** (khsslboard@gmail.com -- no texts or calls for changes. Automatic heavy penalties kick in for drops after the Final Deadline, so please try to be accurate early.
- **Entry fees** are \$12 per Congress entry, \$16 per Lincoln-Douglas entry (Novice or Varsity), and \$32 per Public Forum (Novice or Varsity) or Policy Debate team.
- **Judge Obligations:** The judge quota is set at one judge required per five entries or fraction thereof for Congress. The judge quota is set at one judge required per two entries for all other events. Teams may hire up to but not more than half your quota for \$130 each if you are bringing other judges, but you must provide at least half of your judges required regardless. It is considered standard operating procedure for the team coach to be one of the judges you bring as this is state tournament, and we want our best people in the judging pool to determine the state winners! All judges are obligated for all rounds. **Please note** that judges must be available the full day to count for the day, so no “Please no finals” requests unless you’re willing to pay the \$65 per day charge for a judge. We need you!



STATE DEBATE TOURNAMENT INVITATION

- **The KHSSL Handbook** contains extensive information about how the State Tournament is put together and how tabulation is done to determine advancement. Coaches are responsible for understanding these procedures (or for asking for clarifications as needed) and for explaining them to your team and their parents, your judges, etc.

* **A list of hotels** is at the link below. Each of these hotels is in Louisville and is offering free breakfast as part of the quoted rate. Schools are under no obligation or expectation to stay at these hotels, and KHSSL is only providing this list of hotels as a courtesy. KHSSL has no other connection to the hotels – schools must make all arrangements on their own.

[CLICK TO SEE THE HOTEL LIST HERE. RESERVE NOW TO GET THE HOTEL YOU WANT AND BY THE APPROACHING RATE DEADLINES!](#)

* **We plan to feed the judges** lunch Thursday in a judges' lounge with snacks both days and coffee service Thursday morning. Lunch on your own Wednesday before the 12:30 PM Judges' Meeting.

- **We are planning a birthday celebration** (KHSSL turns 100) during the tournament, so just be alert that there may be cake in your future.

- All ballots will be **online ballots**. You must be prepared with a laptop or tablet. Judging debate from a phone is ugly for everyone. Being prepared means signing up through Tabroom ahead of time. See attached Handouts or Tabroom site for instructions.



HAPPY 100th BIRTHDAY, KHSSL!



STATE DEBATE TOURNAMENT INVITATION

- In each debate event, you may have **up to three (3) entries**. You may enter **up to 10 students** in Congress. **No doubling**. A novice debater shall be defined as any student in his/her first year of debate. That means if a student competed at Congress one time in a prior year or in a debate round one time in a prior year, that student is now a Varsity debater.
- KHSSL has implemented several **new Congressional Debate rules** this year. A quick summary:
 - * Only **NEW legislation** may be submitted for KHSSL Congress. Violating this rule is a violation of the Code of Ethics.
 - * Schools must **upload legislation through Tabroom** as part of their entry; limit of **three items per school**.
 - * Students **MUST use established templates** to write legislation. That includes double-spacing, single page, and line numbers. See this website to download:
<https://www.congressionaldebate.org/resources/legislation-templates>.
- **Judge Training:** The Handbook states that all judges must be trained prior to State tournament. KHSSL is currently working with the NFHS to adapt its [free judge training videos](#) for our tournaments next year, so this year, as has been the practice the last few years, judge training responsibilities lie with the coaches of the schools providing them.

From the Handbook regarding Debate Judges:

A qualified Debate judge is a judge who meets one of the following criteria:

- Judged at a minimum of one tournament during this season or during previous, recent seasons, and was trained either through the League's Judge Training Program and/or by the coach of the School;
- Debated in High School and/or College;
- Currently or formerly coached.



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STATE DEBATE TOURNAMENT INVITATION

- **Drop Fee schedule** (cut and pasted from page 71 of the Handbook):

Drop fees may be assessed as follows:

- a. Substitutions after the registration deadline but before the Final Deadline—free.
- b. Drops before the Final Deadline--entry fee plus \$10.
- c. Drops after the final deadline but before on-site Registration—entry fee plus \$25.
- d. Drops at on-site Registration—entry fee plus \$50
- e. Judge drops after registration—hired judge fee of \$65 per day dropped plus \$100 drop fee. If hired judges are not available, the entry may be reduced.

- **Parking at University of Louisville**

BUS DROP-OFF AND LOADING AND PARKING –

Buses should drive in to campus and plan to drop off on Brook Street in front of the Chemistry building and pick up on Brook Street in front of the Steam and Chill building (same spot – just different directions/sides of the street). Buses can park at the U of L Stadium Purple Lot A if they need to stay on campus.

CAR PARKING –

Two areas (pay only) are being made available to us.

The preferred area is the Floyd Street Parking Garage – 2126 S Floyd St. We can use floors 2-4, but not the first floor (no Red spaces). Cars will pull tickets as they drive in and pay as they exit. Note that once you've parked, you should proceed to the third level and take the pedestrian bridge over to campus, return to the ground, and move forward and veer at a left diagonal to get to BAB.

The other space for parking is the Miller Lot, street address 120 E. Brandeis Avenue. It uses an app to pay (see instructions there).



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STATE DEBATE TOURNAMENT INVITATION

- **Maps of Campus**

A map of campus with our buildings marked that includes the schedule is online at the Tabroom site. It's also the last page of this invitation!

From the Director:

It has been my honor to serve you during this, my first year as your employee and Executive Director. I have high hopes that all coaches and students will have their best experience ever at KHSSL Debate. Our planned schedule is on the final page, and let's make it our shared goal that we'll run efficiently and smoothly. We want our kids to make happy memories.

Please don't hesitate to reach out to me with any questions or concerns you have about the event, and good luck to you and yours at the State Tournament! May the words be with you!

STEVE

**Steve Meadows, Executive Director
Kentucky High School Speech League**

khsslboard@gmail.com

859/927-1100 talk or text

www.khssl.org



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STATE DEBATE TOURNAMENT INVITATION



PRE-TOURNAMENT ONLINE BALLOT SET UP

COACHES:

1. Go to Tabroom.com and log in.
 - a. Click "Entries" next to the tournament you're attending, and select the "Judges" tab.
 - b. Click the category in which you entered judges, then click the edit button next to each judge and ensure that the correct email address is linked. This must be done prior to the judge change deadline.

**This is how judges will receive updates and debate ballots throughout the tournament.*

2. Select the "General" tab on your tournament registration. Look on the right side of your screen.
 - a. Under "School contacts," enter the email address of any assistant coach, chaperone, parent, or school official who should be receiving updates from the tournament.

**These updates may include procedures during an emergency and updates to the schedule.*
 - b. Under "Live Updates," enter the email address of any person who would like to receive an email update every time a round pairing is released.

**This will be useful for parents or a chaperone who may need to locate students.*

STUDENTS:

1. Go to Tabroom.com and create an account or log in.
 - a. Click "Link your account to a student." Search for your last name. Click "Link" next to the correct name.
 - b. Ask your coach to approve the link by logging in to Tabroom.com.

**Linking an account is the best way to receive notifications about postings and topic releases.*
2. Click "Profile" in the upper right next to your email.
 - a. Enter your phone number and cell provider to enable you to receive text updates when a round you are assigned has been posted.
 - b. If you choose, enter your pronouns. These will be sent to judges and competitors in your rounds. They will also appear on your online or printed ballots. They will not appear on the public Tabroom.com website.

JUDGES:

1. Go to Tabroom.com and log in. Make sure you see the name of your upcoming tournament under "Judging" on the right side of your screen. If not, contact the coach of the school you are judging for to be sure the correct email address is linked to your judge entry.
2. Click "Profile" in the upper right next to your email.
 - a. Enter your phone number and cell provider to enable you to receive text updates when a round you are assigned has been posted.

**Even if you are not judging an event that uses online ballots, this is the best way to receive updates during the tournament.*

- b. If you choose, enter your pronouns. These will be sent to judges and competitors in your rounds. They will also appear on your online or printed ballots. They will not appear on the public Tabroom.com website.



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STATE DEBATE TOURNAMENT INVITATION



JUDGING WITH ONLINE BALLOTS

1. Log in to Tabroom.com. Ballots for rounds you've been assigned thus far are listed. If you see none, they will appear when the round schematic has been posted.

Upcoming Rounds					 	
Round	Room	Starts	Entries			
LD Round 1 Flight 1	1002	Mon 9:00 AM EDT	Aff Neg	John Doe George Mathis	<div>START ROUND</div>	

Report to your assigned room at the time listed.

2. **IMPORTANT:** You must click “Start Round” once every competitor is present.
3. Begin the round! Make comments to individual teams by clicking their code in the comment box at the bottom. Comment to both debaters in the “Reason for decision” box. You may save comments throughout the round.

General Feedback

Reason for Decision

L345L346

These comments go to all participants in the round.

<> B I S [List Bulleted] [List Numbered] [List Task] [List Section] X ☺ Formats ▾

If you're judging a debate, select the winning code from the dropdown menu. Choose the winning side. Enter speaker points. If you're judging speech, rank students in order and enter points, if applicable. Submit your ballot.

Side	Code	
Aff	L345	
Neg	L346	

Winner: Choose Winning Entry Side: ☐ Aff ☐ Neg

Submit Ballot

4. A screen will ask you to confirm your decision. Double check and confirm your ballot!
5. You **MUST** submit your decision before typing additional comments or giving feedback to the debaters. You may edit written feedback after your decision has been submitted. Do this by clicking your email in the upper right corner of the screen, then click “Edit Feedback” next to the appropriate round.

Mon 9:00 AM – Round 1 Flt 1 Lincoln-Douglas				Edit Feedback
Aff	L345	John Doe	W	
Neg	L346	George Mathis	L	



STATE DEBATE TOURNAMENT INVITATION

SCHEDULE FOR KHSSL DEBATE 2020

WEDNESDAY, MARCH 11

10 AM – 11:30 AM	REGISTRATION	BELKNAP ACADEMIC BUILDING (BAB) 218
12:30 PM	MANDATORY JUDGES' MEETING	SHUMAKER RESEARCH BUILDING 139 (SRB 139) – this is the Judges' Lounge
1:00 PM	LD/PF RD 1	
1:00 PM	CX RD 1	<i>Snacks will be served in SRB 139 all day</i>
1:00 PM	CONGRESS RD 1	<i>FOR JUDGES.</i>
2:00 PM	LD/PF RD 2	
3:30 PM	CX RD 2	
3:30 PM	LD/PF RD 3	
4:00 PM	CONGRESS RD 2	
5:00 PM	LD/PF RD 4	

THURSDAY, MARCH 12

8:00 AM	CX RD 3	
8:00 AM	LD/PF RD 5	
8:00 AM	CONGRESS RD 3	<i>Free lunch FOR JUDGES in SRB 139</i>
10:30 AM	LD/PF RD 6 (run-offs as needed)	<i>starting at 11 AM</i>
11:30 AM	DEBATE Quarters	
12:30 PM	CONGRESS SUPERS	
1:30 PM	DEBATE Semis	
3:00 PM	DEBATE Finals	
5:00 PM	AWARDS and BIRTHDAY CAKE	STRICKLER HALL 101 (SK101) <i>Birthday cake celebrating KHSSL's 100th birthday will be outside Strickler for all!</i>



HAPPY 100th BIRTHDAY, KHSSL!

STATE DEBATE TOURNAMENT INVITATION

2020 State Speech & Debate Competition

March 11-14, 2020



K. Blake

Update 02.12.20

**UNIVERSITY OF
LOUISVILLE**

LEGEND

Competition Rooms

DEBATE: Mar 11-12

Wednesday Rooms
(12:00 pm - 8:00 pm)

Thursday Rooms
(8:00 am - 5:00 pm)

SPEECH: Mar 13-14

Friday Rooms
(8:00 am - 5:30 pm)

Saturday Rooms
(7:30 am - 4:00 pm)

★ Tabulation Room
(BAB219)

★ Judges Lounge
(SRB139)

★ Draw Rooms
(SK101 & 102)

★ Awards Thursday
(5:00 pm - SK101)

★ Awards Saturday
(4:30 pm - SAC Ballroom)

Food Services

Parking - Paid

Bus Drop Off - Pick Up

Drop Off

Pick Up



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