

2020 KHSSL Northern Regional Invitation

Dear Coaches,

As your regional manager, I am excited to host the KHSSL Northern Regional Tournament again this year! This invitation includes all of the important details about the tournament. Please read through this information carefully and let me know if you have any questions or concerns. It's a lot to process for new coaches, and I'm happy to talk you through all of this. Feel free to reach out to me at 513-325-8654.



LOGISTICS:

- **Tournament date:**
 - Saturday, February 1, 2020
 - Snow-out date is Saturday, February 8, 2020
- **Tournament location:**
 - The tournament will be held at Beechwood Elementary and High Schools (one connected building) located at 54 Beechwood Road, Fort Mitchell, KY 41017.
- **Parking / entry:**
 - All competitors and buses should park in the elementary parking lot and enter through the main elementary doors.
- **Check-in on tournament day:**
 - On tournament morning, check-in will take place outside the cafeteria. There, you will get all of your important information for the day.

REGISTRATION INFORMATION:

- **Registration location:**
 - Register your students and judges at <http://northernregionals.tabroom.com> .
- **Number of entries allowed:**
 - Schools may enter no more than three students in each event.
 - Individual students may enter no more than three events.
- **Registration deadlines:**
 - Registration will open at the website linked above on Thursday, January 2, 2020.
 - All entries should be submitted by **Saturday, January 25, 2020 by 5:00 PM.** (This is the **registration deadline.**)
 - All drops or changes must be made by **Thursday, January 30, 2020 by 5:00 PM.** (This is the **final deadline.**)
 - Each school's entries will be frozen at the time of the **final deadline.**

JUDGE INFORMATION:

- **Judge training:**
 - It is the coach's responsibility to ensure that all judges are properly trained in KHSSL rules prior to the Regional Tournament. Please see the KHSSL handbook for specifics or contact me if you'd like judge training materials.
 - No formal judge training will be offered at the Regional Tournament, but I will host a brief judge meeting with important reminders. Please note: this brief meeting does not substitute for a judge training session.
- **Judge availability:**
 - Judges at the Regional Tournament must be available for the entire tournament.
 - Please make your judges aware that they may be assigned to judge ANY event - including limited prep events - and they may be assigned to judge either junior high or senior high events as needed.

PAYMENT / FEES:

- **KHSSL dues:**
 - Teams that have not yet paid KHSSL dues for 2019 - 2020 will not be permitted to compete unless payment is made prior to the start of the Regional Tournament.
- **Regional entry fees:**
 - Entry fees for the Regional Tournament are \$6 per individual entry and \$12 per duo entry.
 - Tabroom will generate an invoice for your entry fees; please bring a check made out to KHSSL or cash.
- **Judge fees:**
 - Each school must provide the following number of judges; schools may hire only ONE judge for \$65 to cover required entries.

■ 1 - 6 entries = 1 judge	■ 25 - 30 entries = 5 judges
■ 7 - 12 entries = 2 judges	■ 31 - 36 entries = 6 judges
■ 13 - 18 entries = 3 judges	■ 37 - 42 entries = 7 judges
■ 18 - 24 entries = 4 judges	
- **"Nuisance" fees:**
 - Organizing a Regional Tournament is a huge undertaking, and last-minute changes - particularly on tournament morning - are difficult to coordinate. This is why it's essential that your registration is accurate in advance. Any changes made to your registration after the deadlines listed below will result in the following "nuisance fees" per the KHSSL Handbook. All nuisance fees should be made payable to Beechwood High School.
 - Name substitutions made between the **registration deadline (1/25/20 @ 5:00 pm)** and the **final deadline (1/30/20 @ 5:00 pm)** are free.
 - Drops and adds between the **registration deadline** and the **final deadline** carry the entry fee as a cost.

- Name substitutions **after the final deadline** but **before 7:00 am on tournament morning** carry a \$5 fee.
- Name substitutions made **after 7:00 am on tournament morning** carry a \$25 fee.
- Drops **after the final deadline**, but **before 7:00 am on tournament morning** are \$10 plus the entry fee.
- Drops made **after 7:00 am on tournament morning** are \$50 plus the entry fee.
- Judge name changes **after the final deadline**, but **before 7:00 am on tournament morning** are free.
- Judge name changes **after 7:00 am on tournament morning** are \$10.
- Judge drops **after the registration deadline** are \$100, plus hired judge fees for the shortage.
- In addition, if a judge drop leads to a school not covering its judging obligation, the school's entries may be reduced, but the school will still owe all entry fees. The point is, don't drop judges!
- **Last note about fees:**
 - Per KHSSL rules, no teams can compete who owe KHSSL money - this includes league registration fees, Regional Tournament registration fees, or any of the nuisance fees listed above. So, be sure to have cash or a checkbook on hand for last-minute drops or changes. I cannot make exceptions; this is a league rule.

LOOKING AHEAD TO STATE:

- **Eligibility for teams to compete at State:**
 - Teams that wish to compete at the KHSSL Speech Championship must compete at Regionals.
 - Teams may enter the same number of entries into the KHSSL Speech Championship as they entered into the Regional Tournament; however, the distribution of students and events is up to the coaches. For example, if Big County High School has 13 entries into the Regional Tournament, then Big County High School can send 13 entries to the State Championship - even if the team is sending different kids in different events. The number is what must stay the same - not necessarily the kids or the events.
- **Eligibility for students to compete at State:**
 - A student must compete at Regionals in order to compete at State, unless exempted. (*See exemption details below.*)
 - A student who does not compete at Regionals (*after receiving an exemption*) must demonstrate attending two other KHSSL tournaments this school year.
- **Student exemptions from Regional Tournament:**
 - Students who wish to compete at the State Tournament but are not available for the Regional Tournament due to prior academic or personal commitments can receive an exemption. Coaches should apply for an exemption by downloading an exemption form on www.khssl.org or by contacting Steve Meadows, the KHSSL Board Director at khsslboard@gmail.com prior to the Regional Tournament.
 - Once a coach has received notice that an individual student has received an exemption, the coach should enter that exempt student into the Regional Tournament as the coach sees fit. The entries for exempt students count toward the school entry fee, but after producing the invoice, those entries will be dropped for Regional Tournament scheduling purposes. Only the entry fee is charged - no drop fee.

SCHEDULE:

(Please note that Junior and Senior Divisions will run simultaneously.)

6:30 am - 7:30 am	Check-in located outside the cafeteria
7:45 am	Opening Assembly for students, coaches, and judges in the cafeteria
8:00 am	Extemp Draw
8:30 am	Round 1
9:30 am	Extemp Draw
10:00 am	Round 2
12:00 pm	Run-off rounds as necessary (sooner if possible)
1:00 pm	Awards in the cafeteria (sooner if possible)

AWARDS:

- A Regional Champion and a Regional Runner-up will be named in all events.
- In the event of a tie for either Regional Champion or Regional Runner-up, ties will be broken in the following ways:
 - Lowest composite rank
 - Highest reciprocal composite
 - Highest total rating points
 - If there is still a tie after these three methods have been exhausted, then we will hold a run-off round in that particular event with one judge. That one judge will determine the Regional Champion and/or Runner-up, as the case may be.
- The top three schools in both the Junior and Senior divisions will be awarded sweepstakes trophies.

FOOD:

- A hospitality room will be available for coaches, judges, and bus drivers.
- A concession stand will be available for students to purchase snacks throughout the day.
- Students may pre-order one of two meals on competition day. All meals **MUST** be purchased before 8:30 am in the cafeteria. We will not have extra meals available.
 - Cheese Pizza Meal: Two slices of cheese pizza, chips, and a drink for \$6.00.
 - Pepperoni Pizza Meal: Two slices of pepperoni pizza, chips, and a drink for \$6.00.

WHAT TO BRING ON COMPETITION DAY:

- A copy of all Original Oratory and Informative Speaking speeches with a signature page attached showing both the student and coach signatures reflecting it is the student's own work.
- A check made out to KHSSL for registration fees.
- Money or a check made out to Beechwood High School for nuisance fees.

I'm looking forward to a great day of competition and camaraderie with you and your students. If you have any questions or need clarification, please let me know; I'm always happy to help you. I can't wait to see you in February!

Sincerely,

Ms. Molly Seifert

Beechwood High School

513-325-8654 (cell)

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