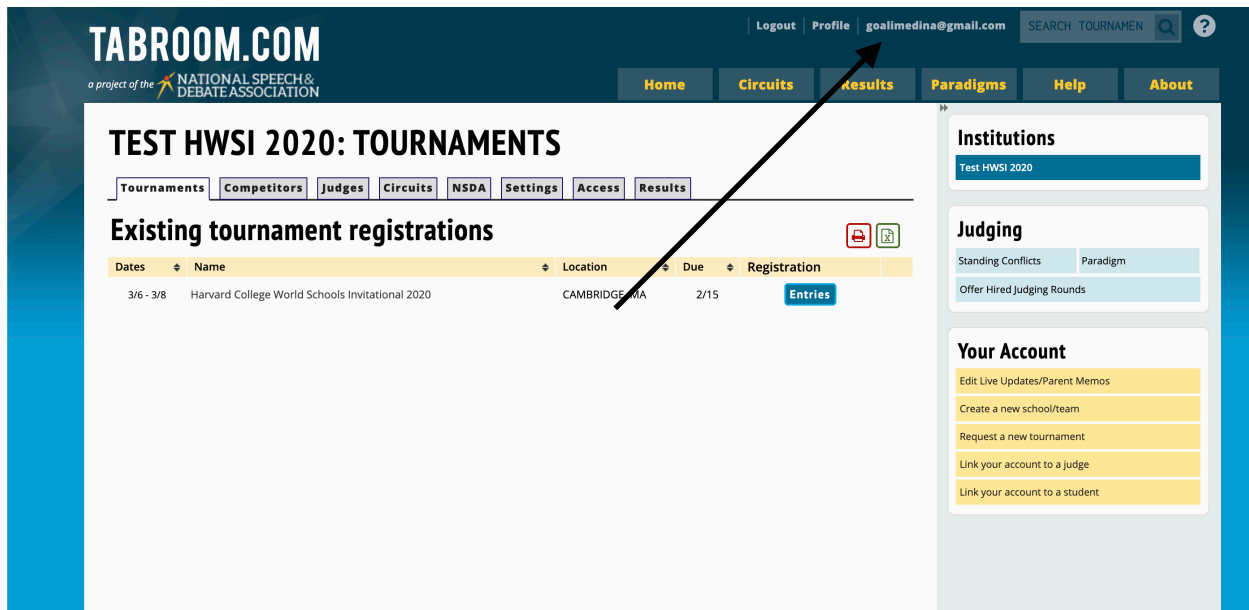
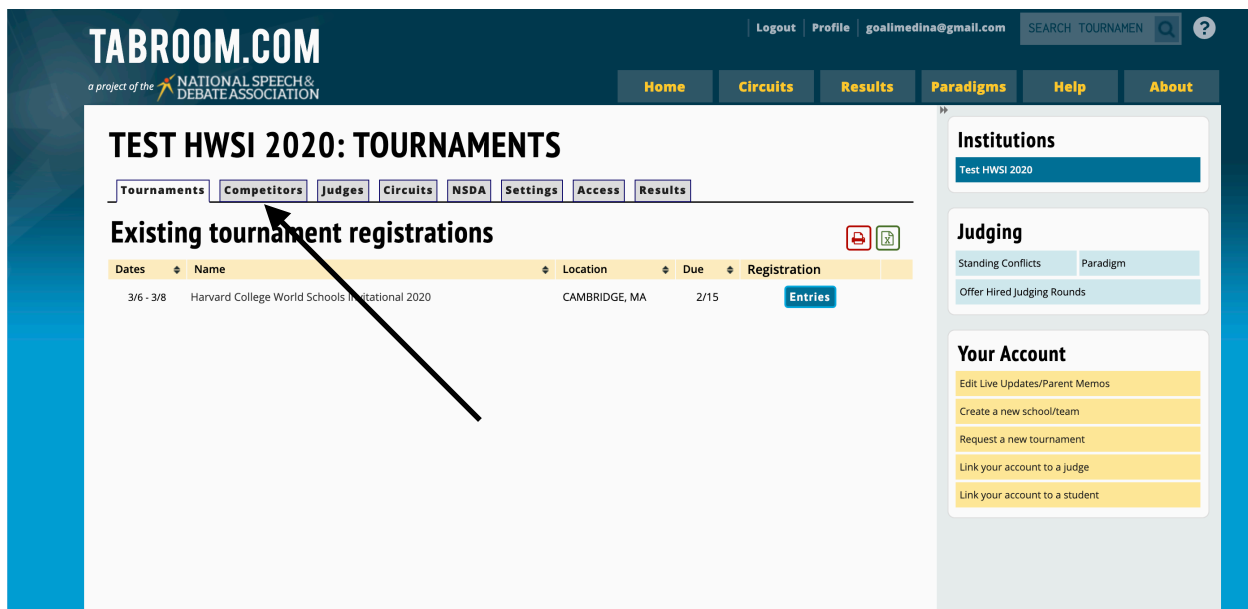


1. First, click on your email at the top right where the arrow indicates. It will bring you to a page that will look like the one below.



2. Then you will click the Competitors tab.



3. Then you will click "Add a new student".

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TEST HWSI 2020: COMPETITORS

[Tournaments](#)
[Competitors](#)
[Judges](#)
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[Settings](#)
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3 Active Competitors

Record	First	Middle	Last	Grad	Account	Novice	Retired
	Leopold		Bloom	2023		<input type="checkbox"/>	<input type="checkbox"/>
	Molly		Bloom	2023		<input type="checkbox"/>	<input type="checkbox"/>
	Stephen		Daedalus	2023		<input type="checkbox"/>	<input type="checkbox"/>

Competitor Roster

[Add a new student](#)
[Import from Spreadsheet](#)
[De-duplicate students](#)

NSDA Points

[Connect to NSDA Auto Pointing](#)

Other Info

[Dietary preferences](#)
[Parent Notifications](#)

Institutions

[Test HWSI 2020](#)

Judging

[Standing Conflicts](#)
[Paradigm](#)
[Offer Hired Judging Rounds](#)

4. Then add competitors until you've add the names of all of the students you would like to bring to the tournament. All you need to put in is their first and last name and graduation year. You can ignore everything else.

[Tournaments](#)
[Competitors](#)
[Judges](#)
[Circuits](#)
[NSDA](#)
[Settings](#)
[Access](#)
[Results](#)

Add a student:

Find student w/ a Tabroom login:

Search by email address

Search

Or, Create a new student (without tabroom.com account)

First Name

Middle Name

Last Name

Email Address

Phonetic Pronunciation

Grad Year

2023

Novice

☐

Gender

☐ M
 ☐ F
 ☐ Other

Diet Notes

Save Student & Add Another

5. From there, return to the page for the tournament (<http://hcwsi.tabroom.com>). Then click the tab that says register.

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Home Circuits Results Paradigms Help About

HARVARD COLLEGE WORLD SCHOOLS INVITATIONAL 2020

2020 - CAMBRIDGE, MA/US

Invite Entries Judges Live Updates Judge Signup Register

The Harvard College World Schools Invitational 2020 is hosted on tabroom.com, an online registration and tabulation website provided to the speech & debate community by the National Speech & Debate Association.

The tournament officials have not yet posted information in this space; but click the tabs above, and see the details & contact information at right, to see more information about the tournament as it comes available.

If registration is open, you can register by clicking the Register tab at top. **created a tabroom.com account** before you can register for this tournament.

Invite & Packets

- Tournament Invitation
- Location: Harvard WS
- Contacts: Aditya Dhar, Ali Medina
- Info: Invitation Homepage, Events & Divisions, Institutions In Attendance

Tournament Pages & Forms

- Tournament Information

Circuits

- NatCir WSDC

Past Results

6. Make sure the coach information is correct, and then go to the Entries tabs.

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Home Circuits Results Paradigms Help About

Harvard College World Schools Invitational 2020

Test HWSI 2020 (Te)

General Signups Emails Entries Competitors Judges Fees Website Results

Contact Information

Name	Email	Phone
ali medina	goalimedina@gmail.com	(626) 319-9558

Save Coaches

Tournament Deadlines

All times are in EST

You must add entries by	Sat, February 15, 2020	8:00 PM
Your registration fees/obligations are frozen on	Sun, March 8, 2020	4:00 PM
You can drop entries or change names online until	Sat, February 15, 2020	4:00 PM
Judge entries and changes are due by	Sun, March 8, 2020	4:00 PM
Nuisance fines in addition to reg fees for changes start at	Sat, February 15, 2020	4:00 PM

Printouts

- Print Registration By Event
- Print Registration By Competitor
- Excel Registration
- Print Tournament Invoice

DROP ENTIRE ENTRY

School Contacts

Get tournament emails & announcements

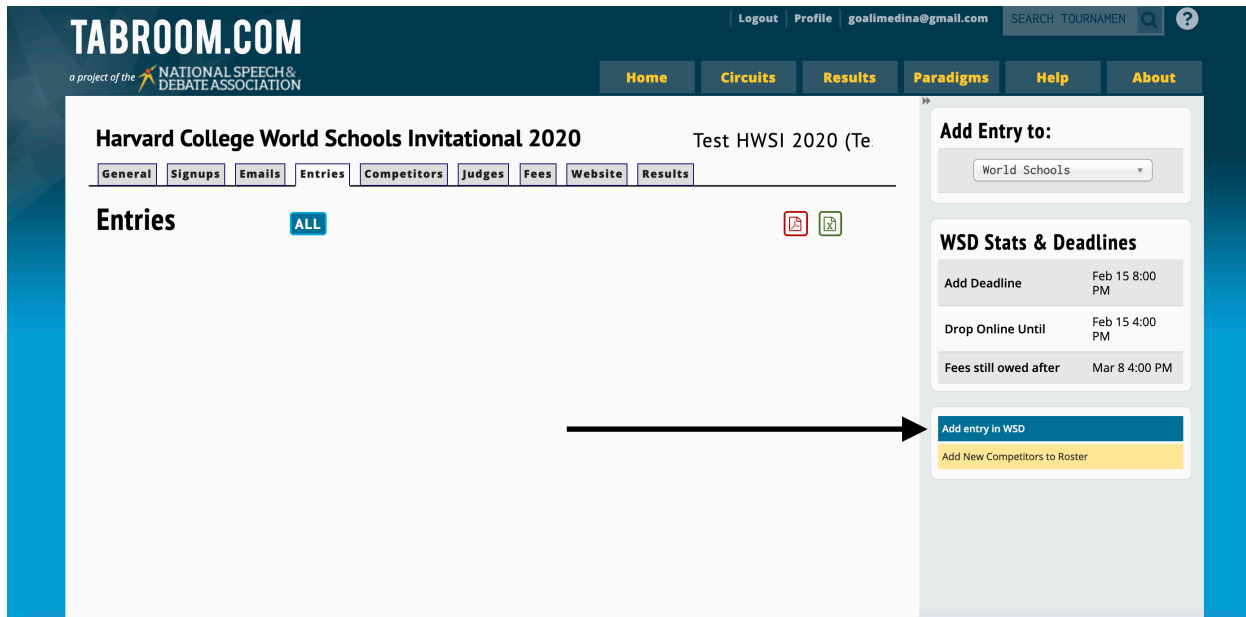
Go

Live updates

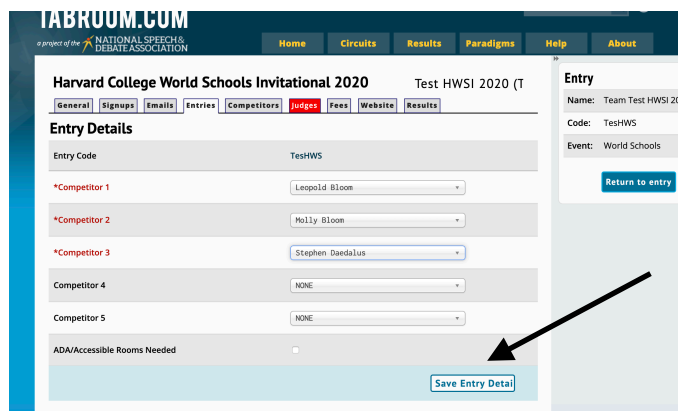
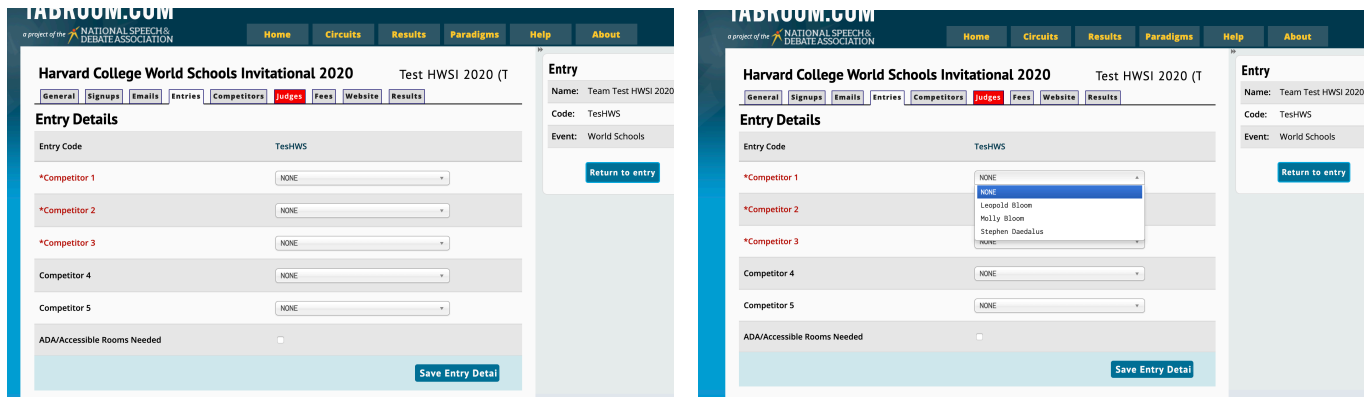
Get all pairings (email only; no SMS/text)

Go

7. Then click on add entry in WSD.



8. Then add competitors by clicking the drop down menus. When the team is complete, click save entry details.



9. Next, click on the judges tab. And then click add judge to roster.

Harvard College World Schools Invitational 2020 Test HWSI 2020 (T)

General Signups Emails Entries Competitors **Judges** Fees Website Results

World Schools

You still owe 1 judge.

Add Judge

You have no judges on your roster to add. Please add them before registering them into the tournament. You only need to type in each judge's name to your roster once; they'll be available for all future tournaments.

Add Judge to Roster

Judge categories

World Schools 0/1 x

10. Then complete the information on the judge. The judge will need to have a Tabroom account and you'll need to include their email in their registration details. I recommend also adding in any conflicts and a paradigm. The information on conflicts and paradigm can be found on the right side of the page. Then click save judge at the bottom.

Create new Judge

Find judge w/ an tabroom.com account: Search by email address Search

Or, Create a new judge (without Tabroom.com account)

First Name: Buck

Middle Name:

Last Name: Mulligan

Phone:

Email:

Gender: ☐ M ☐ F ☐ Other

Notes:

Dietary:

Save Judge

Institutions

Test HWSI 2020

Judging

Standing Conflicts Paradigm

Enter Hired Judging Rounds

Your Account

Edit Live Updates/Parent Memos

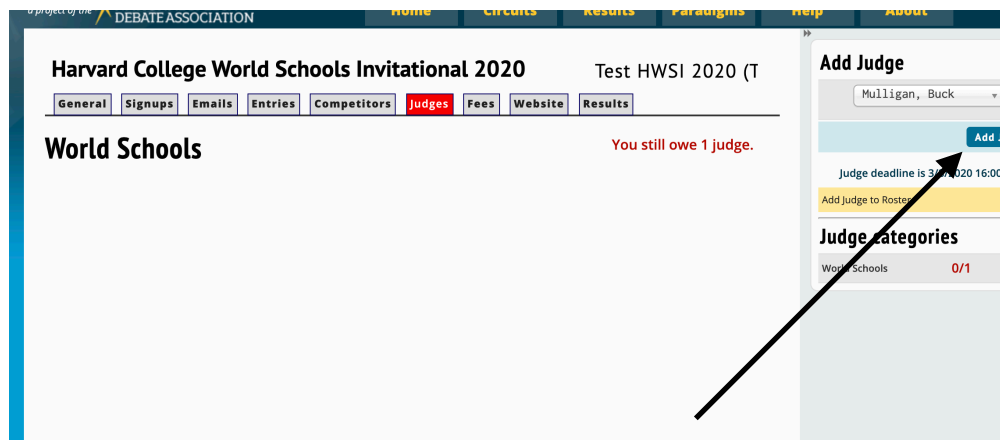
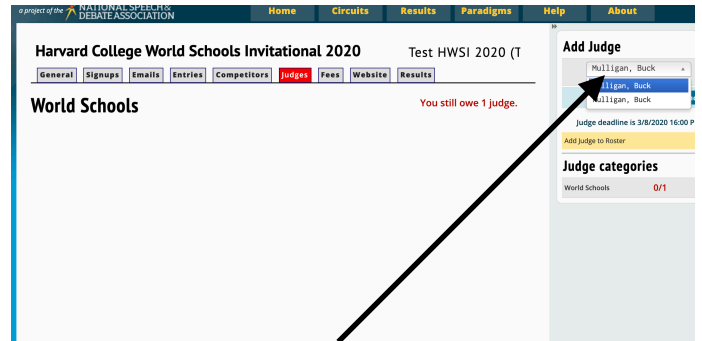
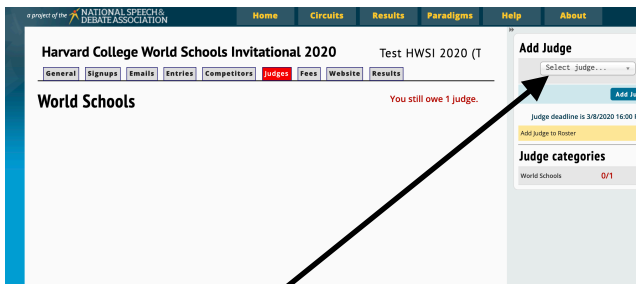
Create a new school/team

Request a new tournament

Link your account to a judge

Link your account to a student

11. Then, on the tournament page, under the judges tab, click the judge from the drop down menu and click add judge.



12. Then you can go to the fees tab. If you go to print, then you'll get detailed information on what and how to pa

