

District IV Drama Coaches--

You and your students are cordially invited to compete ONLINE in the District IV Drama competition Saturday, November 21, 2020.

- You can find a complete list of competition rules at
- <https://idhsaa.org/asset/DRAMA/Drama%2020-21.pdf>

Registration--TABROOM online registration

- Go to www.tabroom.com The site is now open for registration.
- The deadline for registration is **Saturday, November 14th** at 11:00 pm
 - Please meet the deadline as the site will not be re-opened for late registration.
 - After Nov. 14th, any corrections or drops need to be emailed to Taunya Page page_tl@mtnhomesd.org
- **The cost for each entry is \$10.**
- Theoretically we shouldn't have drops since everything is pre-recorded this year, but any entries dropped after Saturday, November 14th **will be charged the full \$10 fee.**
- The TABROOM website allows you to enter your student roster, then enter students for each event and enter the links to their performances. Links should be on a closed drive like GOOGLE DRIVE--make sure your sharing settings are correct. (not youtube)

Tab Room Online Registration Instructions

- Go to www.tabroom.com to log in or create an account (if you haven't already). This is very easy and requires only the confirmation of your email address.
- Click on your email address at the top right of the screen (if it's not already chosen)
- Enter all your students as competitors
 - Click the 'Competitors' tab in the middle of the screen
 - At the top right of your screen under 'competitor roster' click 'add a new student'
 - Enter student names--the rest of it is up to you
- Click the 'judges' tab in the middle of your screen
 - Enter judge name, email, phone number
- Click the 'circuit' tab in the middle of your screen
 - Select Idaho and 'join'
- Click the 'settings' tab to update your school information
- Click the 'access' tab to update who has access to your account.
- Note--the NSDA and Results tabs are irrelevant at this time
- Click the 'tournament' tab (right side of the screen toward the middle)
 - Scroll to find the 'District IV Drama' tournament
 - Click the blue tab labeled 'entries'

- Click the new 'entries' tab in the middle of your screen
 - On the right hand side of your screen under 'add entry to' select the pull down menu and choose an event to enter students
 - Scroll down to 'add entry'
- Click on the event. You will then be given the opportunity to enter the name of your piece and select the names of your students who will be performing. The program will not allow you to enter more than 4 entries per category. (And students can only enter 3 events--2 acting and 1 tech OR 2 tech and 1 acting.)
- **YOU MUST ALSO ENTER THE LINK TO THE PERFORMANCE.** Without the link, no one will be able to see the show or judge it. Make sure your sharing settings are correct.
- Remember, **new this year**, you can bring a maximum of **10 technical entries**--any combination, but not more than four per category.

Judges

- Please register your judges on the TABROOM website when you register your students.
- All judges and coaches are required to recertify every year. The judge certification clinic is required in person (or via video conference) and will be offered by coaches at different times around the region--more info about this process to come asap.
- The fee for judge re-certification is \$5.00.
 - The head coach from each school does not have to pay the fee, however, if the coach does not take the judge certification test, the school will be fined \$100.
 - IHSAA is not able to bill your school for judge certification, but if you wish to pay the fee for your judges, instruct them to provide you with a receipt and you can reimburse them.
- The Idaho High School Activities Association requires all participating schools to register one certified judge per 10 entries to the competition. The coach is not counted as your certified judge.
 - For example, if you have 40 entries, please 4 judges.

No Shows

- This shouldn't be an issue since we will have all our links to performances registered in the tournament in advance. .

Principal's Approval Form--attached

Your principal must approve the material your students are performing at the competition.

Please return your signed principal's approval form before competition. You can email it to page_tl@mtnhomesd.org.

- According to state regulations, students will not be allowed to participate if this form is not on file with the district manager.

Scripts On Hand:

Have a copy of all your scripts with you at the tournament. (Digital or hard copies with all cuts showing.) If there are questions about a script and you don't have it with you, students could be disqualified.

I have attached the principal approval form, the tournament schedule, and a worksheet for organizing your entries.

 [Competition Organizational Worksheet](#) x

 [principal approval form.jpg](#) x

Please don't hesitate with questions!