

Judging

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If you are a judge, you can use online ballots, update your paradigm, enter your competitor/school conflicts, or offer yourself for hired judging at a tournament.

In order to use many of these features, you must first "link" your Tabroom account to your school's judge entry. See the section on [Your Account](#) for instructions on how to link your account to a judge.

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Online Ballots

Once you have linked your account to a judge entry, you can access your online ballots, if the tournament you're attending is using them for your event.

To see your current ballots, log-in and go to your account dashboard by clicking your username/email in the upper part of the page. If you have any current ballots, you should see a list. Make sure to click "Start Round" to let the tournament know that you're aware you're judging:

CURRENT TOURNAMENT ASSIGNMENTS & BALLOTS					
Pending Rounds:					
Round	Room	Starts	Entries		
OD OD 1	H110	8:00 AM PST	Aff Pollard & Thomas Neg Klarman & Lowe		START ROUND

If you don't see your ballot, you can check on upcoming rounds by clicking the "Upcoming" link in the sidebar, and then looking for the "Enter" button for the tournament you're attending:

Judging

Upcoming

History

Conflicts

Paradigm

Offer Hired Judging Rounds

2015 Kathryn Klassic Cal State Fullerton		12/24 - 12/26/2015
School	Northwestern	Obligation for School 6
Judge Group	Policy	Hired Rounds 0
Diversity Enhancing?	☐ NO	Enter Ballots Online: ENTER

For each ballot, fill out the required information and then click "Submit Ballot."

OD OD 1 BALLOT FOR HARDY
Room H110

Side	Entry		Points
Aff	Washington PT	Tim Pollard:	
		Dylan Thomas:	
Neg	Emory KL	Brian Klarman:	
		Kristen Lowe:	
Win goes to:	Choose Winning Entry ▾	Side: ☐ Aff ☐ Neg	Low-Point Win? ☐

Submit Ballot

IMPORTANT: After submitting your ballot the first time, you must confirm the ballot - you'll be shown the data you entered the first time, and then the option to confirm or re-enter if you made a mistake:

NO! RE-ENTER BALLOT

YES! CORRECT! CONFIRM IT

You can also fill out a Reason for Decision below the ballot - this will be saved and available to competitors and their coaches. You can save these comments and RFD mid round if you want using the button on the left. You can also go back and edit/flesh out your online ballot feedback later on; you have until the end of the tournament to finalize your feedback (though your results cannot be changed once confirmed; the tournament staff must handle that).

Reason for Decision:

B *I* U
|
 [List Icons]
 |
 [Link Icon]
 |
 [Font Color]
 |
 [Font Family]
 |
 [Font Size]
 |
 [HTML]

Save RFD Only
Save RFD & Ballot

If you'd like to write down individual comments for each debater/team, you can use the "Comments" section on the sidebar.

Comments

For Washington PT

For Emory KL

RFDs are sent to everyone in the round; comments only to the entry & coaches

Click the entry you want to leave comments for, fill out the box, and then "Save Comments" - note that comments are only visible to that entry and their coaches, while the RFD is available to everyone in the round.

If you accidentally close your ballot before filling it out completely or confirming it, you can still access it from your main account dashboard. You'll see "Re-Enter" or "Confirm" options, like this:

Pending Rounds:					
Round	Room	Starts	Entries		
OD OD 1	H110	8:00 AM PST	Aff	Pollard & Thomas	REENTER
			Neg	Klarman & Lowe	CONFIRM

Once you have confirmed your ballot, you cannot make changes to the results/points without contacting the tournament director.

However, if you would like to add additional information to the RFD or Comments sections, you can access them in your "Upcoming" list, by viewing previous ballots you've entered and clicking "Edit Comments:"

CURRENT TOURNAMENT ASSIGNMENTS & BALLOTS

Previously Entered Results:

Rnd	Entry	Res	Speakers
OD 1	Aff Pollard & Thomas	W	Pollard: 28 Thomas: 28.1
OD 1	Neg Klarman & Lowe	L	Klarman: 28.2 Lowe: 28.3

[Edit Comments](#)

Updating Your Paradigm

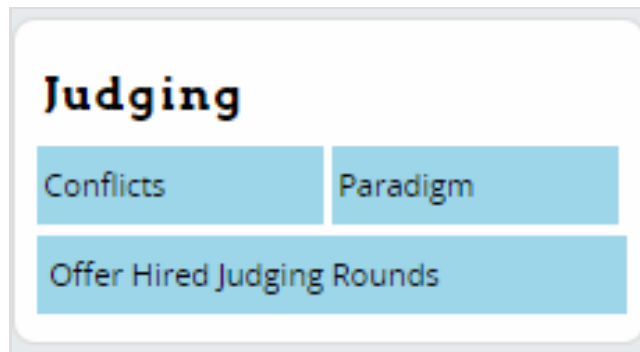
See the section on [Paradigms](#) for information on how to upload/update your paradigm.

Entering Conflicts

Tabroom allows you to put in "standing" conflicts that will apply at any tournament you enter as a judge. Conflicts are meant to reflect a personal or professional relationship which means it is unfair for you to judge the other person; such as a relative, or a former student. Do NOT use conflicts against debaters you simply do not like, or the tournament directors of tournaments you attend will likely get very angry.

For the automatic conflict to work, the person you want to conflict yourself against must have a Tabroom account.

From your account dashboard, click the link for "Conflicts" on the sidebar:



You can then search for a person or school to conflict:

STANDING CONFLICTS

These conflicts are meant to reflect a personal or professional relationship which means it is unfair for you to judge the other person; such as a relative, or a former student. Do NOT use conflicts against debaters you simply do not like, or the tournament directors of tournaments you attend will likely get very angry.

The conflict must have a Tabroom.com account linked to their entries for a standing conflict to work automatically.

Add Personal Conflict

Add School Conflict

Existing Conflicts

If any results are found, they will appear in a list next to the search box. Just click the "Conflict" button next to the search result:

Search Results:

Jeffrey	Smith	Conflict
Cole	Smith	Conflict
Randall	Smith	Conflict
Carolyn	Smith	Conflict
Frank	Smith	Conflict
Mary	Smith	Conflict

Once you have added a conflict, they will appear in your "Existing Conflicts" list:

Existing Conflicts

Personal: John Smith

Personal: Ashley Smith

To remove an existing conflict, click the red "Remove" button next to their name.

Offer Hired Judging

Many tournaments use Tabroom to manage their hired judging. Note that offering yourself as a judge does NOT mean you will automatically be hired or paid - the tournament must still approve your offered rounds, and then another attendee must claim them. You will not be paid for unclaimed rounds. Tabroom will notify you as your hired rounds are approved and claimed.

If you need to reduce your hired rounds after they have been claimed, you must contact the program who claimed your rounds to reduce the claim. It is not possible to reduce your claim yourself.

To offer yourself as a hired judge at an upcoming tournament with this feature enabled, click the "Offer Hired Judging Rounds" link in the Sidebar.

You will see a list of upcoming tournaments, with an "Offer" button for each one:

OFFER HIRED ROUNDS								
Tournament	Dates	Rds for School	Hire Offer	Tourn OK'd	Rds Hired	Total		
Randolph Middle School Classic 2015 (NJ/US)	5/15 - 5/16			No			OFFER	
2015 NJDDT Hosted by Johnson County Community College (MO/US)	3/14 - 3/17			No			OFFER	
University of Georgia HS Bulldog Debates (GA/US)	2/27 - 3/2			No			OFFER	
Texas Open (TX/US)	2/7 - 2/10			No			OFFER	
Hoosier Invitational Tournament (IN/US)	1/31 - 2/2			No			OFFER	
Derby City Invitational (KY/US)	1/31 - 2/1			No			OFFER	
5th Annual Jersey Shore Invitational at Monmouth University (NJ/US)	1/30 - 2/2			No			OFFER	

After clicking the Offer button, you will be asked how many rounds you are offering:

Enter as a hired judge:

all judges

10

Offer

Fill out a number and click "Offer" - you will then be notified whenever your rounds are approved or claimed.

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