

2019 BG Regionals Registration Instructions

The KHSSL BG Regional Tournament is fast approaching, and I want to make the registration process as clear and painless for all of us as possible! Please print this and have it available with you as you register for the tournament. If you have any questions, please do not hesitate to contact me. I would rather put any fires out BEFORE the day of the tournament!

Tournament Date: February 2, 2019

Alternate Inclement Weather Date: February 9, 2019

Location: Bowling Green Junior High, 900 Campbell Ln., Bowling Green, KY 42104

Deadlines:

Full Entry for invoicing purposes – **Saturday, January 26.**

All drops or changes must be made by **5:00 PM Thursday, January 31st** (Final Deadline)

School entries will be frozen at **5:00 PM Thursday, January 31st.**

Regional Director: Janet Martin, janet.martin@bgreen.kyschools.us

School phone: 270-746-2300 EXT 30159

Cell phone (call or text): 270-842-0943

Entries and Fees:

Your team must be a paid member of the KHSSL league in order to participate.

Teams may only enter up to 3 entries per event

Each student may be entered in no more than 3 events

All entries should be entered at www.tabroom.com by Saturday, January 26 (Registration Deadline)

Each school must provide 1 judge for every 6 entries or fraction thereof.

\$6.00 per student per event

\$65 judge hire fee

Fees for Regionals:

1. Entry fees are \$6 for an individual event and \$12 for a duo event. Checks should be made payable to KHSSL and brought to the tournament for me to send to the state office.
2. The Final Deadline is 5 pm two days before the tournament. The Regional Tournament will carry the following drop fees and fines; the Regional manager may waive them for good and sufficient reasons, with documentation:
 - i. Substitutions between the registration deadline and the final deadline—free
 - ii. Drops and Adds between the registration deadline and the final deadline—entry fee only.
 - iii. Substitutions after the Final Deadline but before arrival on-site for the Regional Tournament--\$5
 - iv. Substitutions on arrival for the Regional Tournament--\$25
 - v. Drops after the Final Deadline but before arrival on-site for the Regional Tournament--\$10 plus the entry fee
 - vi. Drops on arrival for the Regional Tournament--\$50 plus the entry fee.
 - vii. Judge Name Changes after the Final Deadline but before arrival on-site for the Regional Tournament—free
 - viii. Judge Name changes on arrival--\$10.
 - ix. Judge Drops after the registration deadline--\$100 fine plus hired judge fees for the shortage. In addition, if a judge Drop leads to a school not covering its 2018-2019 KHSSL Handbook 54 judge obligation, the school's entries may be reduced, but the school will still owe ALL entry fees.

Procedure for entry:

Please remember that we have a new regional structure in place. The highlights of this new structure include the following:

- Speech schools **MUST** compete at regionals in order to compete at the state tournament.
- No school may enter **MORE** entries at the state tournament than they did at their regional tournament, but the distribution of entries at both tournaments are up to the coaches.
- A few students may need exemptions from the regional tournament per the new state tournament Rule 3. Coaches, you will be applying directly to Steve Meadows, the KHSSL Board Chair at steve.meadows@danville.kyschools.us , for those exemptions. Mr. Meadows will notify you and the regional manager of exemptions that have been granted.
- Exempt students are to be entered in the regional tournament as the coach sees fit, so the entries for exempt students count toward the school entry fee, but after producing the invoice, those entries will be dropped for regional tournament scheduling purposes. Only the entry fee is charged, no drop fee.

Enter your full entry to regionals by the deadline.

Have a check cut for the full entry fees and judge fees you owe payable to the KHSSL. Bring this check with you to the regional tournament registration.

Bring cash or a separate check payable to BGHS for any drop fees.

Bring your KHSSL entry fee check to me, and I will send them in to the state office all at once.

This year, a student is eligible to compete at state if he/she has attended two KHSSL sanctioned tournament this year in any event OR he/she **MUST** come to regionals. There is no need to acquire exemptions for regional competition as long as the student has attended two other tournaments. However, if a student has not attended two other tournaments and cannot attend regionals, you can apply for a special exemption from the chair or co-chair of the board. Email steve.meadows@danville.kyschools.us. Please copy me on any emails regarding exemptions at regionals.

You will be able to take as many entries to state as you enter in regionals **REGARDLESS** of how they actually perform at regionals.

To Turn in at Registration:

1. Check made to KHSSL to cover all entry fees.
2. Check made to BGHS or cash to cover any drop fees.
3. 1 copy of all original oratories and informative speaking pieces that includes a works cited page and a signature page verifying the work is the original work of the student and signed by both the student and coach.
4. Names of any drops or substitutions.

If you have any questions about our new policies, please don't hesitate to contact me! I'm looking forward to another great SHORT day! ☺

Please let your students and judges know:

- Per the revised 2017-18 KHSSL rules, Duo events will NOT have a table to use. Duo Acting and Duo Improv will have 2 chairs available.
- Our final rounds are reserved for tie-breaker situations only. In events where placement is clear after 2 rounds, we will not go to finals. In any events where the rankings are not clear after the 2 rounds, we will have final rounds as tie breakers for ONLY the tied positions. Sometimes those tie breakers are determining 1st & 2nd, sometimes those tie breakers are determining 2nd & 3rd.
- We will have some breakfast/brunch concession items available for students to purchase.
- We will use some middle school judges to judge high school students and some high school judges to judge middle school students. We have 2 separate tournaments running at the same time and this is the best way for us to have enough judges for both tournaments.
- We will also have a hospitality room for judges & coaches with brunch items.
- We need as many judges as we can get. Feel free to bring extras or encourage community members to judge. We will have a brief judge training session at 8:00 a.m. in Mrs. Lee's room for anyone who would like to attend. Community members you know, who have little or no connection to your individual team members can sign up as volunteer judges using this online form: [Community Volunteer Judge Form](#)

Schedule for the day

Registration	7:30 a.m.-8:00 a.m.
Extemp Prep (library)	8:00
Judge Training (Ms. Lee's Rm)	8:00
Round I	8:30
Extemp Prep	10:00
Round II	10:30
Finals (if necessary)	12:00
Awards (auditorium)	1:15 or earlier!